

Crafton Hills College

Academic Senate Agenda & Minutes

Date: Aug 21, 2013

Time: 3:00 – 4:45 p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmnt

TL Brink
Brad Franklin
Jim Holbrook
JoAnn Jones
Meridyth McLaren
Diane Pfahler

Math, Eng & Instr. Suprt

Kathleen Gibson
Catherine Hendrickson
Dean Papas
Scott Rippy
Sherri Wilson
Gary Williams

Arts and Sciences

Brianna Andrews
Denise Allen-Hoyt
Robert Brown
Richard Hughes
Jessica McCambly
Mark McConnell
Julie McKee
Bob O'Toole
Snezana Petrovic

Student Services

Debbie Bogh
Damaris Matthews
Mariana Moreno
Kim McCormick

Guests: Gwen DiPonio (representing Dean Papas), Patrick Kirk Dorsey, Cameron Lyons, Cheryl Marshall, Kristen Newbury, Michelle Tinoco, Bryan Reece, Kristin Overturf

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order	AS President Denise Allen called the meeting to order at 3:02 pm.	
Administrative Report (10 min)	<p>Dr. Cheryl Marshall reported.</p> <ol style="list-style-type: none"> 1. Thanks for attending back to school events at Valley and Crafton. 2. Sabbaticals for 2014-2015 will be offered this year. Applications will be out soon. Due in November 3. Enrollment changes – have been put into a handout. These changes in priority will not take place until spring semester. 4. Continuing her conversations with agencies about partnerships. Looking at a math class partnership with YHS. Yucaipa and Inland Leaders are talking about a middle college highschool. 5. Cheryl has been attending the Yucaipa Economic Development meetings. Support a well trained workforce. Possible would like to have a 4 year program locally. 6. Brandman would like to come and talk to the senate about offering classes here and giving students opportunities to continue their education. Question: Any information on transfer and articulation? Some of these agreements already in place. Programs that seem to be the best line line with what they offer are Business, Org 	<p>Add to the next agenda – Brandman Add issue of no onetime</p>

	Leadership, Psych, CD & E. 7. We will not be receiving the one time money from the district.	monies/allocation.
Treasurer's Report (1 st mtg) (2 min) McKee		
CTA Report (5 min) McLaren	Have not met yet. Contract opening in June. Negotiations are beginning. Will be getting feedback from faculty. Question: Who is on the negotiations team? All Valley faculty. Need to Crafton representation on Exec. Still have the full time and part time faculty rep positions from Crafton open.	
Classified Senate Report (3 min)	Michelle Tonoco reported. Some classified staff are feeling like there will be an issue participating in the inauguration procession because they will be wearing regalia. Afraid there will be backlash from faculty for wearing the robes without degrees. Motion: To add issue under new business (Holbrook, Brink, MSC) <i>Discussion:</i> None	
Student Senate Report (3 min)	Cameron Lyons reported. Have a budget set. All exec positions are filled. Looking forward to a good year. Sept 17 th – constitution day. Club rush – October 2. Question about communication. How is he going to be receiving the information? Will be sent the minutes.	
AS President's Report (10 min) Allen A. Strengthening Student Success Conference B. Fall Plenary	A. October 9, 2013 - October 10, 2013 – conference. B. November 7, 2013 - November 9, 2013 - Irvine Marriott	
Approval of Minutes (3 min) Allen 4.24.13, 5.1.13, 5.8.13, 5.15.13	Motion: To approve the minutes from 4/24/13 (Brink, Bogh, MSC) Motion: To approve the minutes from May 1, 2013 (Brink, Hughes, MSC) Motion: To approve the minutes from May 15, 2013 (Brink, Hendrickson, MSC) Minutes from 5/8/13 will be at the next meeting.	
AS Committee Reports • Chairs • Curriculum • Educational Policy • Educational Technology • Honors Steering Non AS Committee Reports • SSEEMM (no reports)	Need to establish 2013-2014 AS Committee Vice-Chairs Need to establish who will report to AS Chairs – Julie McKee Curriculum – Mark McConnell Ed Policy – Rich Huges & Scott ETC – Meridyth McLaren Honors Steering – Debi Bogh	
Old Business A. Curriculum Committee Bylaws B. AS vacancy C. Grant Approval Process D. GE's and ILOs E. Clarification on who is eligible to participate in the gradation ceremony	A. AS exec will to finalize revision recommendations on 8/28 and will bring back to AS on 9.4.13 for approval Motion: To bring the AS Bylaw revisions back on 9/4/13 (Rippy, Hendrickson, MSC) <i>Discussion:</i> none B. Seeking nominations – have 2 seats open, also need to find a PT rep C. Update – still working on this. Will see about bringing more information to the senate Motion: To add to the next agenda under old business (Bogh, Jones, MSC) D. Should this be a charge for the IEAO committee? This is an academic and professional matter. The decision lies with AS. Can delegate to another committee. Need to have someone who was involved with the original process should be consulted. Where should this go? Motion: To identify where we are and what is our trajectory and that this discussion should start in the IEAO committee (Holbrook, Jones, MSC) E. What committee shall we ask to review this policy for a	c. Add to next agenda d. add to the next agenda F. Make sure Ed Policy

	<p>Need to have the career and technical voice at these meeting.</p> <p>D. Classified concern about wearing regalia at Presidential Inauguration Procession.</p> <p>Sign of a bigger problem. They do not see themselves as equal to us. Maybe we need to attend their CS meeting. Forward the idea of all wearing the same robe and sash.</p>	
Announcements	<p>Sept is National Campus Safety month. If you have any request for a speaker to come to class and speak let Kristen newbury know.</p> <p>Fall transfer fair coming up, flyers were sent around.</p> <p>Two music students were accepted to prestigious music schools. Daniel Peart, Berkelee School of Music in Boston, Elliot Glasser Cal Arts.</p> <p>Sept 12th – Yucaipa Community Center – disaster preparedness, helath fair</p> <p>Bicycle club is open and accepting members</p>	
Statements from the public	None	
Adjourn	4:55 pm	
Mission Statement	Vision Statement	Institutional Values
To advance the education and success of students in a quality learning environment.	To be the premier community college for public safety and health services careers and transfer preparation.	creativity, inclusiveness, excellence, and learning-centeredness.