

# Crafton Hills College

## Academic Senate Agenda & Minutes

Date: April 17, 2013

Time: 3:00 – 4:45 p.m.

Location: BC 106

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR
- The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

#### Career Ed & Human Dvlpmnt

TL Brink  
Ken Bryson  
Jim Holbrook  
JoAnn Jones  
Meridyth McLaren  
Diane Pfahler

#### Math, Eng & Instr. Suprt

Catherine Hendrickson  
Dean Papas  
Scott Rippy  
Laura Walker  
Sherri Wilson  
Gary Williams

#### Arts and Sciences

Denise Allen-Hoyt  
Robert Brown  
Steve Hellerman  
Richard Hughes  
Marina Kozanova  
Jessica McCambly  
Mark McConnell - Sabt  
Julie McKee  
Bob O'Toole  
Snezana Petrovic – PL

#### Student Services

Debbie Bogh  
Judy Giacona  
Damaris Matthews  
Mariana Moreno  
Kim McCormick

### Guests:

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order		
Administrative Report (20 min)	Update from Cheryl Marshall	
<b>Treasurer's Report (1<sup>st</sup> mtg of month)</b> (2 min) <b>McKee</b>		
CTA Report (5 min) <b>McLaren</b>		
Classified Senate Report (3 min) <b>Mealey</b>		
Student Senate Report (3 min) <b>Razo</b>		
AS President's Report (10 min) Allen A. VP hiring committee B. Score Card C. Spring Plenary (see below) D. Budget committee report (2 <sup>nd</sup> meeting (as needed)	A. Scott Rippy, Jim Holbrook, Ralph Rabago, Debbie Bogh B.	
Approval of Minutes 3/6/13 (3 min) Allen		

<p>Committee Reports</p> <p>1<sup>st</sup> meeting of the month:</p> <p>A. District Assembly (Kim McCormick)</p> <p>B. Chairs (Julie McKee)</p> <p>C. Honors Steering (TL)</p> <p>2<sup>nd</sup> Meeting of the month:</p> <p><b>D. Curriculum (Hendrickson)</b></p> <p>    <b>a. List of transfer degrees</b></p> <p><b>E. Ed Policy (Hughes)</b></p> <p>    <b>a. Pre-reqs</b></p> <p>    <b>b. Grants</b></p> <p>    <b>c. Academic Integrity</b></p> <p><b>F. ETC (McLaren)</b></p>		
<p>Old Business</p> <p>A. Spring Plenary Resolutions</p> <p>B. AS Elections</p> <p>C. Student Success Initiative – report from SS committee. – (S.Wilson)</p> <p>D. Building names (Mike)</p> <p>E. End of year staff celebration (Thurs May 23<sup>rd</sup> – after graduation \$10)</p>		
<p>New Business (20 min)</p> <p>A. Program Discontinuance Policy</p> <p>B. Planning and Program Review Cycle</p> <p>C. 4.0 scholars</p> <p>D. Committees and committee Scheduling tool</p>	<p>A. What committee should deal with this? And when</p> <p>B. Discussion</p> <p>C. Money for the 4.0 scholars</p>	
<p>Future Agenda items/issues</p>	<ul style="list-style-type: none"> <li>• Adult Ed</li> <li>• Fall Student/Parent Event</li> <li>• Improved Wi-Fi</li> <li>• Equitable distribution of shared governance</li> <li>• Completion of tasks and progress on goals from Aug plenary sessions – specifically curriculum</li> </ul>	
<p>Announcements</p>		
<p>Statements from the public</p>		
<p>Adjourn</p>		
<p style="text-align: center;"><b>Mission Statement</b></p> <p>To advance the education and success of students in a quality learning environment.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>