

Crafton Hills College

Academic Senate Minutes

Date: December 5, 2012

Time: 3:00 – 4:45 p.m.

Location: LRC 226

<p>Members Present (Bold) Career Ed & Human Dvlpmnt TL Brink Ken Bryson Jim Holbrook JoAnn Jones Meridyth McLaren Diane Pfahler</p>	<p><i>Members Absent (Italics)</i> Math, Eng & Instr. Suprt Catherine Hendrickson Dean Papas Scott Rippy Laura Walker Sherri Wilson Gary Williams</p>	<p>Arts and Sciences Denise Allen Robert Brown Steve Hellerman Richard Hughes Marina Kozanova Jessica McCambly Mark McConnell Julie McKee Bob O'Toole Snezana Petrovic</p>	<p>Student Services Debbie Bogh Judy Giacona Damaris Matthews Mariana Moreno Kim McCormick</p>
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Guests: Tom Bryant, Augustin Equihua, Terry Koeper, Cheryl Marshall, Mike Strong, Rebecca Warren Marlatt

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order	Called to order at 3:02 pm	
Administrative Report (20 min)	<p>Dr. Cheryl Marshall reported.</p> <p>A. There will be sabbatocals next year – timeline will be sent out. B. No cuts to spring. May divide FTE's between summer and spring. There will be a summer session.</p> <p>Question about filling interim positions - will tackle that next.</p> <p>Mike Strong presented update on construction budget issues. Are we required to do the updates? Only earthquake modifications. Information and suggestion box will be available on the Crafton webpage.</p>	
Treasurer's Report (1 st mtg of month) (2 min) McKee	The balance stands at \$2558.77.	
CTA Report (5 min) McLaren	Luncheons will continue. Bowling coming up in February.	
Classified Senate Report (3 min) Mealey	None	
Student Senate Report (3 min) Equihua	Diversity week was this week. Presented a documentary.	
AS President's Report (5 min) Allen A. Update on recording meetings. B. New senator C. Reminder to forward committee documents to Robert for posting D. Repeatability fact sheet	<p>Form for committee assignments in spring was sent around. Congrats to Dr. Cheryl Marshall on her appointment as President of Crafton Hills College</p> <p>A. Information was sent out. Meetings can be recorded. B. Snezana Petrovic has expressed interest. Motion: To approve Snezana as a senator for the remainder of the 2012-2013 year. (Holbrook, Bogh, MSC) C. Robert has created a shout out page that can be filled out on the webpage. D. Presented information about the law.</p>	
Approval of Minutes (3 min) Allen	Motion: To approve with change. (Bogh, Hellerman, MSC)	

<p>Committee Reports 1st meeting of the month:</p> <ul style="list-style-type: none"> A. District Assembly (JoAnn Jones) B. Chairs (Julie McKee) C. Honors Steering (TL) <p>2nd Meeting of the month:</p> <ul style="list-style-type: none"> D. Curriculum (Hendrickson) E. Ed Policy (Hughes) F. ETC (McLaren) 	<ul style="list-style-type: none"> A. Someone coming to do safety training. Can be done online or face to face. Will be people doing a hazardous materials walk on campus in the near future. Presented information on the waitlist procedure being used by Valley (not Crafton). At this point, e-mail is the only way to let students know about their waitlist position. If students don't respond, their name is off the list, not moved to the bottom of the list. Valley currently has 800 waitlist spots. B. At last meeting had a presentation on challenging prerequisites, and tutors helping with take home tests. Looked at an online form for SLO inputing and Bb training. C. Successful first mini conference on campus. D. Focused on repeatability. Lots of curriculum went through E. Looking at student integrity policy. Who is in charge of the catalog? Forward approved changes to Rebecca. F. Brown Bag cancelled. Currently have members on the hiring committees for the System Analyst and Instructional Tech positions. Have approved a few new instructors for online teaching. 	<p>Add using the Waitlist for our Summer session to the next agenda.</p>
<p>Old Business</p> <ul style="list-style-type: none"> A. Action/Information of Plenary Resolutions: 1.01, 3.01, 17.01, 17.02, 17.03 <p>(20 in) Allen</p>	<ul style="list-style-type: none"> A. Read a summary of the focus of the fall session. Motion: For crafton to implement 1.01 as well (Holbrook, Brown, MSC). <i>Discussion:</i> Will also take to Crafton council. Motion: CHC not implement 3.01 until it is required by regulatory or statutory mandates. (Holbrook, Hendrickson, MSC 3 nay) <i>Discussion:</i> zip code is not as good of an indicator of SES in smaller areas. Motion: To implement 17.01, 17.02, 17.03 at CHC (Holbrook, McConnell, MSC) <i>Discussion:</i> Need to have a process, but it has to be something that isn't time intensive so we lose out on opportunities. Should be forwarded to Ed Policy with instruction about keeping things paced efficiently. 	
<p>New Business</p> <ul style="list-style-type: none"> A. Capital improvements project discussion B. Code of Ethics C. Plan for campus input and dialogue for Student Success <p>(20 min)</p>	<ul style="list-style-type: none"> A. It is a very important decision to make. The body needs to have input in this. What is the best way to get this information? To give our suggestions as a group? May need to look at guiding principles – start with the buildings that impact the most people, including community. Have we asked the students this question? Next meeting is Friday. Will put the floor plans up on the web as well. Seems to be consensus that information can be given individually and directly rather than as a body. Suggestion to pass the info on to colleagues, buddies and students. Crafton Council has looked at Student Success Act – have created a draft of a plan. B. There is one already in existence. Jim will forward it to Denise. C. Distributed the list of potential activities that could be implemented to meet the requirements of the Student Success Act. Should include budget committee on the list of involved parties. Where did the draft come from? Cheryl Marshall. 	

Announcements	<p>Professor of the Year voting will be going out in the next week. Need a District Assembly substitute for JoAnn Jones – 3-4:40 at the district office. Kim McCormick offered. Tomorrow 3:00 student concert in PAC, 4:30 – student art show in LRC, 8:00 Jazz Band concert. Mark and Snezana have a show at La Sierra University.</p>	
Statements from the public	<p>The college will be gifted a new firetruck on Monday. The foundation was gifted some artwork from Gach. Worth approximately \$300,000.</p>	
Adjourn	Adjourned at 4:56 pm.	
<p>Mission Statement To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values creativity, inclusiveness, excellence, and learning-centeredness.</p>