

Academic Senate  
October 6, 2010  
Approved Minutes

Academic Senate President Scott Rippy called the meeting to order at 3:08 pm.

**Members Present:** TL Brink, Tom Bryant, Ken Bryson, Gwen DiPonio, Jodi Hanley, Steve Hellerman, James Holbrook, Denise Allen-Hoyt, JoAnn Jones, Liz Langenfeld, Jessica McCambly, Kim McCormick, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams, Sherri Wilson,

**Members Absent:** Debbie Bogh, Robert Brown, Catherine Hendrickson, Damaris Matthews, Snezana Petrovic

**Guests Present:** Gloria Harrison, Howard Starbuck

**I. Reports**

**A. Administrative Report**

President Harrison reported:

1. Budget discussions are continuing. Should have some idea of what the budget looks like by Monday. May pass a budget but still have cuts in January.
2. Title 5 grant has come through. Also looking forward to a Stem grant.
3. Calendar for 2011-2012 was voted down in District Assembly. Wanting to put flex days in the calendar. Also wanted to put both graduations on the same day due to accounting reasons. If this happens we would switch with Valley between morning and afternoon.
4. Accreditation report is finished. Expect visit late Oct/early Nov.

Article in paper about increasing graduation rate by 50% - any comments or indications about how this would be funded? No.

**B. Treasurer's Report**

Balance stands at \$3452.06. Still have 4 scholarship checks outstanding.

**C. CTA Report**

Thanks for participating in SLO survey. Luncheon on Oct 20<sup>th</sup> – maybe in LRC.

**D. Classified Senate Report**

None

**E. Student Senate Report**

Trustee forum is next week/Tuesday.

Student Senate has filled 12 of 13 committee spots.

Sports Day has been canceled due to lack of team applications

**F. Academic Senate President's Report**

1. Crafton Council task to make sure plans are aligned with Master Plan.  
Want to have the minutes from all meetings on the Crafton Website.  
Want secretaries or chairs to take CMS training to s/he can post directly to webpage.  
Will be sending out an evaluation survey to committee members to evaluate the effectiveness of the committee.

*Comments* - Evaluation is good, but we need to have trust first. Concern with the process of adding more work and paper. Suggestion to move this discussion to the next meeting. Have formal comments so they can be presented to CC. Is the questionnaire set? Or will we have input into the questions? Need to ask these questions of Keith. Will it not become an evaluation of the chair of the committee?

2. PDC Advisory Committee, Chancellor is heading – curriculum concerns – are they teaching courses that students should be taking here? Purpose of the committee is to get the conversations started.

*Comments:* We need to have the discussion in Senate so Scott can present the faculty voice. Issue with requiring the Senate President to give input on a subject without giving the time for the faculty and the senates to discuss.

3. Scott read a section of a letter about SB 1440 – transfer bill. Requires that community colleges create and grant AS degrees that make students able to transfer into a Cal State as a junior. Goal is to create a more streamlined program, create more AS degreed students. Not intended to replace current degrees but rather to add another degree or option.

Will get more information about this at the fall plenary session.

What happens to colleges who don't do this by Fall 2012?

4. Calendar being proposed for next year. Calendar committee proposing that flex days should be scheduled mid semester. Scott needs to go back with a clearer picture of what the faculty want.

*Comments:* Having them during the week allows classified staff to be able to attend. Need to have student input. Could families attend if we have a morning graduation? They would have to take off work, in these economic times that may not be feasible.

5. Robert's rule moment: once a motion has been made, but before the president reads the motion changes can be made with approval of the mover. After the president reads the statement it requires a majority vote to change it. Majority includes those present and voting – not majority of the entire body.

## **II. Approval of Minutes**

### **A. September 1, 2010**

*Motion:* Move to approve (Brink, Matthews, MSC)

*Discussion:* Change ? to Educational Policy

## **III. Old Business**

### **A. 4.0 scholarship checks – the bank states 6 months to cash.**

**Motion:** Scholarship checks will be dated for graduation. Students have 6 months from that date to deposit the check (McLaren, Holbrook, MSC)

*Discussion:* None

## **IV. New Business**

### **A. Online Resource Center**

Need to have a place on the website where students, faculty and staff can go for answers to policy and procedure questions. Need suggestions as to what would be included on this site. What is the best way to submit and compile this list?

Need to make sure we continue to be mindful not mindless. Who will maintain this? Faculty can't do any more.

How does this interface with SiteCore training? This is where units will need to create and maintain information on the website. As faculty we need to say enough. We can't do any more.

We need to hire more faculty to teach – not doing paperwork. Does this need to be a CTA issue?

Where are these initiatives coming from?

We are continuing to increase admin and decrease faculty? There is a list of things that must be accomplished. The college can't afford to hire anyone, so they want/need faculty to do it so admin can complete the list. All faculty are needing to do the work, but only 20-30% are actually doing the work.

We can empower our AS President to give a vote of no confidence. To whom?

Do we need a resolution?

We are being overloaded by tasks, that are not part of teaching. We can make a resolution or a statement at the Crafton Council. Need to create an ad hoc committee? Everyone should have input. We could do an emergency senate meeting. Meet next Wednesday, Oct 13 at 3:00 to discuss this issue.

Need to hold out for a resolution. That requires she respond. Would she respond even if it wasn't a resolution?

B. Incompletes and Grade changes

Postpone until Oct 20<sup>th</sup>

C. Professional Standards and Expectations

Do we need some statements about each body – faculty, staff, administrators?

We don't need this. The 20% who are doing the work are a good 20%. If we want more faculty involved we need to change the culture of the college, not create standards and expectations. If we had fewer outside duties we could be more excellent in our faculty role. It is an issue of scale and priorities.

**V. Committee Reports** – will be sent out to the senate

A. Budget

B. District Strategic Planning

C. Curriculum

D. Chair's Council

**VI. Announcements**

None

**VII. Statements from the public** (including faculty and staff)

October 21<sup>st</sup> – Great Shake Out – Jim will send the website

Board of trustee forum next Tuesday at 4:30 in the cafeteria

Laramie project – Nov 5<sup>th</sup> & 6<sup>th</sup> – 2 weeks before there will be presentation

**VIII. Adjourn**

Meeting was adjourned at 4:57 pm.

Respectfully submitted,  
Meridyth S. McLaren, Secretary