

**Academic Senate
January 20, 2010
Approved Minutes**

Members Present: Daniel Bahner, Debbie Bogh, T.L. Brink, Robert Brown, Tom Bryant, Ken Bryson, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Scott Rippy, Frances White, Gary Williams, Sherri Wilson

Members Absent: Mario Perez, Snezana Petrovic

Guests Present: Gloria Harrison, Tor Johnsen, Marina Serna

I. Welcome

II. Approval of Minutes

A. November 18, 2009

Motion: To approve (Bahner, Jones, MSC)

Discussion: None

B. December 2, 2009

Motion: To approve with corrections to District Assembly report (Jones, Brink, MSC)

Discussion: None

III. President's Report

President Gloria Harrison reported on:

- A. The SERP – there is a quick turnaround – 204 eligible for the SERP – only fill about 50 %. Will look at the district as a whole, may be moving of employees. Gloria attended the SERP meeting but is not planning on retiring.
- B. State budget - Draft has been released, don't know what the final budget will really look like. Discussions in Sacramento are focused on many groups and reelections.
- C. Accreditation Presentation - She and Cheryl Marshall made a presentation to the Accreditation Committee on our progress in meeting the recommendations. We have done a lot of good, hard work on the accreditation recommendations.
- D. FTEs - We are over our FTEs from last year, even with sections cut. Faculty have admitted more students to sections, but will not be able to do this for many more semesters.
- E. Will continue to distribute information in her bi-weekly letters. Appreciates the feedback.

IV. Treasurer's Report

The balance stands at \$4233.43. December dues were entered.

V. Other Reports

A. Classified Senate Report
None

B. Student Senate Report

Annual event for the semester – Crafton's Got Talent – Jan 30th

Selling Crafton Students Go Green t-shirts. Will use the money to buy more recycle bins for campus. Money collected from recycled products will be funneled back into Student Senate. Will not be removing any recycle bins that are currently on campus. Shirts are in the Student Senate office for \$10.

Black History Month is next month – SS will do a different event each week

VI. Academic Senate President's Report

- A. Crafton Council – rewriting policy on collegial consultation to make it more in line with Title 5.
- B. EMPC – have been working on objectives and action plans. Will take a critical look at them and then send them out to campus for comment. Have been using the objectives and information that was collected in the various campus meetings to create the objectives.
- C. Accreditation Committee – membership has been finalized. Will start formally in fall – may meet in the spring to address any accreditation issues.
- D. Acting Chancellor – appears to be of a collegial mind, interested in improving relations between campuses and with the district.
- E. The district allocation committee – looking through models from other colleges to create our allocation model. Want to find one that will work for us. In the process of building our model.
- F. Exec committee – will be working on ways to make committee work more manageable. Will bring ideas forward as recommendations.
- G. Senate has some money in an account to send people to workshops and trainings. We have about \$1000 left to cover spring plenary, accreditation training. Will ask Gloria for some additional funds. There is also a Curriculum Institute which would be good to send someone to. If anyone on Curriculum is interested, let Scott know.

VII. Old Business

- A. Change in by-laws – Representation
Motion: To accept change (Brink, Hendrickson, MSC)
Discussion: None
- B. Declaration of Appreciation
Projector not available to view the certificate options, will move to the next agenda.

VIII. New Business

- A. Election of Academic Senate Vice President
Nominations for Vice President? VP will serve as Chair of Planning and Program Review and Crafton Council.
Denise Hoyt nominated, willing to serve. Nominations closed
Elected by acclamation.
- B. Message to the Board – February
Wanted to thank board for following procedure and making difficult decisions. They made the evaluation procedure meaningful. Any suggestions?
The evaluation committee should also be thanked for standing their ground and being firm in their resolve to use the information from the evaluation. Board should not be given too much credit for moving the process forward. Despite this we may still want to acknowledge that they followed process and procedures.
Concern that it could be misconstrued that we are thanking them for firing the Chancellor.
Want to encourage them to do the right thing again in the future.
Suggestion to not dwell on what happened and move forward. Informal consensus to not make any formal acknowledgement.
- C. Committee Reports
Committee chairs need to turn in all agendas and minutes as well as mid year reports.
- D. Upcoming Training Opportunities
Curriculum training in the summer. A Leadership Academy and an Accreditation Workshop

- E. Second Annual Soup Fest – Friday, January 29th. Prof. Development asking for \$50 for soda, water, rolls and crackers.

Motion: To approve up to \$50 for the Soup Fest (Matthews, Hellerman, MSC, 1 no, 1 abstention)

IX. Committee Reports

- A. Chairs Council – charges still in process. Looking at getting a new person to take minutes.
- B. Scholarship – sent forth a resolution to Exec. Will start essay writing workshops for students on Fridays. Scholarship award meeting is April 2nd. All invited.
- C. Educational Policy – working on a statement of faculty responsibility for dropping and adding students.
- D. Planning and Program Review – changes to process will come as recommendations to the Senate
- E. District Assembly – meeting first Tuesday in February
- F. Commencement Speaker – recommending Reyna Olson – Veterinarian in OC, form Crafton student

Motion: To add the motion to the agenda (Bahner, Bogh, MSC)

Discussion: None

Motion: To extend the invitation to Reyna Olson to be the 2009-2010 Commencement Speaker (Matthews, Brown, MSC)

Discussion: What are some of the requirements? Requirements were shared.

X. CCA Report

Have not met yet this semester.

XI. Announcements

- A. Auditions for spring shows, January 25th. Snezana's Exhibition at U of R – starting Friday, Jan 2 to Feb 13th
- B. January 29th – we will have the 2nd annual Soup Fest. Then will have a Prof. Development Opportunity about dealing with difficult people.
- C. Counseling is continuing its Career Focus workshops. Feb 10th – (Wed.) 10-1:00. Focusing on medicine and Emergency Services. Have 16 community organizations participating. A mini career fair, but focused on this one area. Flyers and posters will go out.
- D. Delta teaching and Learning Academy starts February 6th. Flyer with info and sign up sheet will go out today.

XII. Statements from the Public (including faculty and staff)

Concern about a letter that went out about the college hour.

XIII. Adjournment

Meeting adjourned at 4:12 pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary