

**Academic Senate
February 20, 2008
Approved Minutes**

Academic Senate President, Rick Hogrefe, called the meeting to order at 3:05 pm.

Members Present: Daniel Bahner, Ryan Bartlett, Jane Beitscher, Debbie Bogh, Milly Douthit, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Rick Hogrefe, Jim Holbrook, Marina Kozanova, JoAnn Jones, Damaris Matthews, Sandra Moore, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeño, Mario Perez, Diane Pfahler, Ralph Rabago, Mark Snowwhite, Frances White, Gary Williams, Sherri Wilson

Members Absent: T.L. Brink, Robert Brown, Kathy Crow, Snezana Petrovic,

Guests Present: Larry Aycock

I. Administrative Reports

- A. President's Report
None

II. Approval of Minutes from February 6, 2008

Approved by consensus

III. Treasurer's Report

The balance stands at \$3073.24.

IV. Other Reports

- A. Classified Senate Report

Candace Leonard reported that the Classified Senate will be sponsoring a See's Candy fundraiser for Classified Annual Recognition Event.
Question regarding the Scholarship from Classified Senate. Have been some committee changes but it will be addressed with the next week or so.

- B. Student Senate Report

Exec summary of Student Satisfaction Survey has been completed. It will be forwarded to the campus. Student Interests committee will look at as well.

V. Senate President's Report

- A. Chancellor search committee met on Friday. First screening will be April 11. First round of interviews planned for the end of April with selection in May and to Board in June.
- B. Prof. Development Opportunity – Grant Writing Workshop this Friday and next.
- C. Initiatives from BSI will be coming out in the next month.

VI. Old Business

Action Item, 2nd Reading: Resolution S08.01 Catalog Rights

Motion: To approve with changes to each resolved statements (Perez, Snowwhite, MSC 2 nos)

Discussion: What does Valley say? Students can use any catalog. We don't want to do that. What about when majors change? Should a student be entitled to the major that

was available at the time they started. Suggesting that we follow current practice for college initiated changes in majors during a student's tenure. Suggestion to vote on resolution and have a committee address the issues.

VII. New Business

A. Discussion: Resolution S08.03 FW Grades

What does pivotal mean? A student couldn't keep financial aid with an FW whereas s/he can keep it with an F because it is an earned F. Becomes an issue with probation. Has implication for counseling. How will faculty know if it is an FW or an F? Not really helping the student by having this. Have to make sure that all faculty give grades the same. We can't have some faculty giving FWs and some not. The purpose for doing this is to have more accurate counts for when and why students fail a course. Ed policy may want to make some changes. Do we have a better definition of an FW? If students are manipulating the system now, they will figure out how to do it with FW as well. Where will the documentation of the last day of attendance come from? Some instructors don't take roll. Issue will be put on for first reading at next meeting.

B. Discussion: Role of Chairs and Chairs Council

Some concern at last meeting about the chairs and Chairs' Council role. Issue with communication in vertical hierarchies, specifically planning and program review. No mechanism for formal reporting. Need to make sure that all chairs are performing the same duties. Pathway for grievances is not clear to students. We are a system of specialists, can not keep everything the same. Chairs are reminded to keep their duties to the things in the job description. For the past two years faculty have not had much say in who is Dept. Chair. No language in the contract for selection of the department chair. There is also no way to evaluate a department chair. Council is composed of 13 chairs and coordinators from library, counseling and the learning center. No one from Title 5 on Chairs Council. Chairs Council was developed in part to make sure departments retained some input on budget issues. They are not trying to exclude anyone. Any group that wants to be a part of the discussion can be, but they need to be consistent in attendance. Need to maintain communication between Chairs Council and AS as well as between the members of Chairs Council. Need to recognize heterogeneity of chairs and evaluation of dept. chairs. Chairs need to recognize when they are being asked to do things not on the list of 14 CTA approved duties.

C. Discussion: Technology Services

Some faculty have expressed a concern about the level of service being provided by the AV Department. Are other faculty also having problems with this department or is this an isolated event? There is only one person on campus who is in charge of setting up equipment. If that person is out, there is no backup. If there are too many set up requests, there is not enough staff to cover. This seems to be more of a staff issue. Seems to be an issue between AV and Technology. Issues with introducing new software as part of the course. No one on campus to do demos of software. Technology services is not responsible for training. Faculty need to realize that some equipment is not available for everyone. If someone doesn't fill out the proper forms to request equipment, they need to realize they can't take equipment from other rooms. Often the equipment belongs to a department not the college in general. Software and equipment training issues can possibly be addressed by Professional Development. We also need to readdress faculty responsibility.

VIII. Committee Reports

- A. Educational Policy – minors on campus resolution coming soon. +/- grading tabled
- B. Personnel Interests – response to POY nominations was minimal. Ballots will be distributed soon.
- C. Scholarship – holding scholarship meeting earlier - Tuesday, March 25th Still working on Student Integrity Policy
- D. Honors Steering – Tea with the Deans in on Friday – 11-1
- E. Professional Development – moving forward, continuing with BSI
- F. GE Task Force - none
- G. Chairs Council - looking at time frames for meeting. Will continue to protect time for chairs discussion. Potential charge for committee: Faculty need to start dealing with disaster preparedness.
- H. Student Interest – revise resolution on text book costs based on suggestions

IX. CCA Report

Free bowling on Saturday at Empire Bowl in Redlands

X. Announcements

Next Friday the Professors will be performing at the Little Fisherman.

XI. Statements from the Public

None

XII. Adjournment

Meeting was adjourned at 4:35.

Respectfully submitted,

Meridyth S. McLaren, Secretary