Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, SBCCDTA. This is in accordance with, Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, ASCCC ("A. S. triple C"), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: Title 5 § 53203 - Powers

> "[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date September 17, 2025

Time and Location

2:30-4:00 PM - LRC 226

Next AS Meeting:

Date: October 1, 2025
Location: LRC-226

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates

APs and BPs

Please see the Academic Senate pages of the Crafton Hills College website for explanations of Administrative Procedures and Board Policies, commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. [+1]: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

Crafton Hills College | Academic Senate Agenda

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1)** Senators **2)** Non-senator faculty.*

Administration may be called upon to offer further context.

Members (17); Quorum (9)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	4	1	2	2	4	3
	Brink, TL- [TL]	**Anderson, Jonathan [JA]**	**Clements, Kristen [KC]**	**Grabow, Jimmy [JG*]**		Gerhartz, David [DG]
	Hart, Danae [DH]	**Ferrari, Ed [EF]**	**Grounds, John [JG#]**	**Macamay, Mariana- [MM]**		
	Juan, Shirley [SJ]	**Guevara, Andrew [AG]**	**Serrano, Thomas- [TS]**			
	Olivera, Christopher [CO]	Jaques, Paul [PJ]				
	Robertson, Jillian [JR]	**Hogrefe, Rick [RH]**				
		Lopez, Natalie [NL]				
		Zepeda, Isidro [IZ]				
Present	**5/5**	**6/7**	**3/3**	**2/2**	0/0	0/1

Guests: Chloe De Los Reyes, Glenn Blanco, Breanna Brighton, Kashaunda Harris [KH]
Admin: Nohemy Ornelas (VC)+ Guest Dr. Nora (sp*), Angel Rodriguez (AVC), Jose Torres (EVC), Kevin Horan (KH President), Keith Wurtz (VPI), Nick Reichert, Amanda Smith
Student Senate: Gizelle Cruz (GC Student Academic Affairs)

The Brown Act Motions and Rules of Order Meeting Norms

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	2:30	AS President Natalie Lopez called the meeting to order at 2:30pm
Administrative Reports	5 min 2:31 -2:38 2:38-2:42	Dean Daniel Word: Credit for Prior Learning (CPL) - Next meeting. Associate Dean Amanda Smith: Green Folder Project Explained the reason and functions behind the Green Folder. Presented last month during in-service. Broke down query types and response pathways. Seeking feedback now, prior to dissemination. May contact via email. **EF:** Are there direct links. ← **AS**: Highlighted locations on the form or BIT referral. 8 sessions available to enrolled students for free. **KH:** ● Funding for MSI's, no impact on us, as we do not have any Title III/V grants (we had in the past). May Impact long term future applications. ● CHC will be responsible for Mountain Communities (Effective 1/2026) (Previously SBVC) - opportunity for CHC to serve these underserved communities. It is more than just DE, it is about creating a presence in the Mountain Communities. E.g. Center Status (500 FTES/annually) = eligibility for additional funding (involves long term commitment). ● Olympics 9/26 (We have enough athletes signed up) - there is a video. ● Multicultural Center Grand Opening on 9/28 (Andy playing Sax, Ed reading poetry) ● 9/29 PAC Ribbon cutting

Crafton Hills College | Academic Senate Agenda

Announcements	2:42 2:43 5 min	**EF:** Mentone honorable mention for Steve **NL**: How to agendize. New Form Available + QR Code →→→ Reminder: Must be received by Wednesday AS Exec meeting. **NL**: Lawyers in the Library 3-6p	
Student Senate Report	2:44 5 min	GC: Recently started meeting. Met for Transfer event+ Food trucks. Supporting on building a BS Nursing degree at SBVC.	
Statements from the public (3 min per speaker, 15 minutes max)	2:47 3 min	**EF**: Congrats to new board! • First few weeks, faculty insulation, bias toward student evaluation process. Conversations with admin. We should talk about these in senate. **IZ**: We are starting the conversation with Delmy. Transparency - concerned Tenure-track faculty concerned in their evaluation process (especially for Faculty of Color). Welcome all voices to be part of this conversation. **AG**: Thanks to their team for bringing up the issue.	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	2:51 3 min	**AG**: Krista Ivy for giving out copies of book during OBOC event. **NL**: Birthdays: (Senators) Chris, Isidro, Jimmy, Natalie; Brandi and Gwen and Chloe!	

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Categories: • Report • Discussion • Action	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Lopez	Start 2: 53 3 minutes	☐ Minutes, May, 7, 2025	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check	Action Motion: TL Second: KC Discussion: 0	10+1: 7 SD: 5 EG: 1

The Brown Act Motions and Rules of Order Meeting Norms

			your own votes, attendance, discussions, motions, etc. Agendas & Minutes are available on the AS Document Site (link of AS Webpage). Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.	Y: All N: 0 A: 0 Minutes approved.	
Amanda Smith- Green Folder	Start: Moved earlier 10 minutes		Promote high engagement teaching, service, and support throughout the college: Faculty awareness of wellness resources enhances student support in and out of class. Create clear pathways to promote completion and success: Health resources reduce barriers to staying enrolled and completing programs.		10 + 1: 5, 7 SD: 2, 3, 4 EG: 2,3
Elections - Senator	Start 2:54 5 minutes		Open Positions: VP of Outreach Two calls for nominations - can self nominate or be nominated by	Motion: Run by Senator. Call for nominations. **EF** Hosting election	10+1: 6, 10, 11 SD: 1-5 EG: 1-3

			someone else (nominees must accept the nomination).	**SJ** Nominates Kristen Clements for the role of VP of Outreach. **KC** accepts. No other nominations. **EF:** Nominations closed. **KC** voted in by acclamation.	
Emeritus Resolutions	Start 2:55 5 minutes		Ralph Rabago and Janine Ledoux	Author of resolutions Breanna Brighton. Read resolutions. Ralph Rabago Janine Ledoux Motion: TL moved to approve by acclamation Action Motion: TL Second: KC Discussion: 0 Y: All N: 0 A: 0 Minutes approved.	10 + 1: 6, 11
GE Ethnic Studies	Start 5 minutes		The change to the local GE was brought up in the Senate a few times this year, but we did not have the opportunity to do a final vote. The state now requires an Ethnic Studies section in all local GEs. While we have to be in compliance	Motion: JR, JA No Abstentions. Second: Action Motion: TL Second: KC	10 + 1: 1, 2, 5,7 SD: 2–4 EG: 1-4

			with this, the part that the Senate needed to finalize was what, if anything, we want to remove to accommodate this new requirement. We had an extensive discussion in our meeting on October 2, 2024 (with the senate) and at the meeting on October 16, 2024 (with the Student Senate), but no official motion or voting. To comply with the state regulations, the college has added the ethnic studies piece to our local GE pattern, but has left everything else as it was. Reference Email: Friday, May 23 from M. McLaren.	Discussion: 0 Y: All N: 0 A: 0 Minutes approved.	
Discussion: Bylaws- Lopez, Olivera	Start 3:01 5 minutes		Review Academic Senate Bylaws. Requesting feedback from the body.	Motion: Second: Time for review, by the next session. EF: Section VIII.F updates on curriculum X.b. Release time clarification details. ETC → DEP Educational Policy Committee.	10+1: 5,6 SD: 3,5 EG: 2

BookSaver- Ornelas	Start: 3:11p-3:22 10 minutes		BookSaver Program website VC Noemi Ornelas: • 20% of student population participates. • Cost going up to $27.50/unit from $20. • Starting next registration cycle, ZTC classes will be excluded from calculation. • Financial Aid automation.	Discussion: KH: Why the jump in price? NO: Working with bookstore, evaluated the removal of ZTC, and other items, the formula adjusted. JG: Post-enrollment, can this be adjusted. NO: Coordinating efforts with bookstore. GC: ZTC explanation. FAFSA covers this? ← NO: Yes GB: Is there a list of of approved books. NO: Optional materials are not included. JG: Can students see the prices before signing up. AR: Yes they can. AG: Can students opt in early on. NO: This is now automated and students can opt in with sufficient time. EF: Cost of a 4-unit class. NO: Yes NO: Textbooks must be returned in good condition.	10 + 1: 5, 7, 10 SD: 1-4 EG: 1-4

Professional Development: In-service integration - Harris	Start 5 minutes		Professional Development website 3:23p-3:32pm • First meeting coming soon. • Valley has changed PD Coordinator. • Planning on intercampus training. • Requesting feedback.	Discussion: EF: Yes AG: SBVC should give us food. IZ: Timeframe to bring back to their respective departments. ← KH, we are early in the process, but starting the conversations soon. RH: In-service day used to be together with Valley. TL: We should consider a virtual In-Service Our programs don't always match up, even in program organization. Suggest to go by discipline instead of department. JG: Counseling has done this twice with Valley. Very useful. Nice to meet our colleagues. Done during flex.	10+1: 4, 5, 7 8 SD: 1-5 EG: 1-4
ASCCC Resolutions -Lopez	Start 10 minutes		ASCCC Spring 2025 Resolutions Resolutions voting results Feedback from the body to prioritize, localize. 3:32p-3:50p Group Work (10 min) DH: Fraudulent Bots - there will be training. RSI training.	Discussion:	10+1: 4, 5,6 SD: 3,4 EG: 2

			KH: We worked on it with the PTs EF: 106.01 PT faculty in the senate 112.03 Brewery 111.09 United Faculty Workplace 111.08.01 AI Packet: Passed or Debated: JR: 111.06 IDEAA		
Updated Committee Schedules for Fall - Lopez	Start 5 minutes		Updated Faculty committee list. Please reach out to Chairs of Committees for membership. Need members for the Educational Policy Committee. 3:52p AG: Put out a call.		10+1: 6 SD: 4 EG: 2
Good of the Order	- no scheduled meeting time		1. Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. 2. a. Looking for the AS or CHC to release a statement for AI. b. DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as neutral as possible and have the informal consensus	EF: Curriculum Specialist Etc.	

			that an AP/BP may not be the best path. c. We will have time to review when it goes through PPAC. d. AS should request a timeline for implementation of the new course caps. 3. Discussion on current process and requirements for faculty leads/reassign positions. a. Transparency and faculty input i. interview process ii. grant spending iii. position description 4. The bylaws need to be reviewed for conflicts with the lead positions and how we assign our committee chairs. 5. Tenure review process discussion 6. AS plenary in La Jolla a. Danae, Andrew, Isidro interested in going		

Did you know?	- no meeting time -				

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 3 minutes		Other items to agendize in future meetings. Ed has future Curriculum items.
1st meeting of the month. External: A. Student Senate Report B. CTA Report (?) C. API Association (de Los Reyes) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Salt)			View Written Reports Here A. Student senate submitted report API by CR: Kick off Kudos by MM for transfer fair!

2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (Hogrefe) C. LFSAAA (?) D. BFSA (Vacant) Leads and Sub-committees: A. Review Workgroup () B. Honor's Steering Committee (Cannon) C. Curriculum (Salt)			View Written Reports Here RH: Student Support (-$36) Money from Foundation
DSO Written Reports			

Adjournment – pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.