

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date May 7, 2025

Time and Location

3-4:30 PM - LRC 226

Next AS Meeting:

Fall 2025

Location: TBD

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

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To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

Members (20)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	3	0	2	2	4	3
	Brink, TL	Anderson, Jonathan	Clements, Kristen	Grabow, Jimmy		Gerhartz, David
	Estrada, Joshua	Ferrari, Ed	Grounds, John	Macamay, Mariana		
	Olivera, Chris	Guevara, Andrew	Serrano, Thomas			
	Juan, Shirley	Jaques, Paul				
	Robertson, Jillian	Hogrefe, Rick				
	Hart, Danae	Lopez, Natalie				
		Zepeda, Isidro				
		Reichert, Nicholas				
	5/6	6/8	2/3	2/2		20/11

Guests: Chloe de Los Reyes, Julie McKee, Luke Bixler, Steve Helleman, Breanna Brighton, Gary Williams

Admin: VPSS Delmy Spencer, VPI Keith Wurtz, Associate Dean Amanda Smith

Student Senate: Katrina Barringer

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:03 pm.
Administrative Reports	3:05 5 Minutes	VPSS DS: Introducing Amanda Smith, new Associate Dean of Health and Wellness Survey on Faculty voices on intervention, mental health. Email on Commencement May 23, 2025, show up at 4:30p
Announcements	3:07 5 Minutes	• Of the Year Winners! ◦ Half of the faculty voted! 😊 • Faculty can still join the senate of the next term. Need to send an email to nalopez@craftonhills.edu. Current Senators for 2025-2027. First meeting of the new senate is May 7, 2025, where we will hold elections for officers. • After Graduation Party - Steve - Mill Creek ◦ SH: 90% sure at Toscanos! \$20pp ◦ ASPMM: Foundation will not be subsidizing this year. • Free legal aid: As a legal aid nonprofit, we work to help every person in the Inland Counties participate fairly and equally in the legal system through legal education, outreach, and free legal services such as consumer debt, expungement, disaster relief, domestic abuse, education, elder law, guardianship, health law, housing, immigration, lawyer in the library,

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		LGBTQIA+, public benefits, small business, systemic impact/litigation, and tax and bankruptcy. Link: https://www.inlandlegal.org/get-help/ • Immigration and Undocumented Resources • MM: 3rd year in a row, highest admitted to UC system. ◦ Calstate went up to 91%. Black and LatinX highest. ◦ Counselor celebration dinner. (Card handed out)
Student Senate Report	3:12 6 minutes	SSKB: Farewell and Gratitude, Katrina is transferring out 😞 but yay! to CSUSB, hurray!
Statements from the public 3 per speaker 15 minutes max	3:18 5 minutes	No requests
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:18 4 Minutes	GW: To Delmy and Sara Butler for trip to Huntington on OBOC. Including Natalie and Chloe. GD: Kudos APIA month of events! To Mer for your service! NL: to Ericka Paddock for Lavender Lunch. MM: Stoles available TL: Kudos to Judy Canon for Honors Event

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
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[The Brown Act](#)

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Approval of Minutes - McLaren	Start 3:22 2 Minutes	☐ Minutes, April 16, 2025	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc. Agendas & Minutes are available on the AS Document Site (link of AS Webpage). Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.	Motion 1 Kristin Clements 2 Danae Hart 1 Abstention GW Attendance Missing Danae, Ed, Katrina, Keith and Delmy	10+1: 7 SD: 5 EG: 1
Elections - McKee	Start 3:24 4 minutes		Open Positions: President VP of Support Treasurer Two calls for nominations - can self nominate or be nominated by someone else (nominees must accept the nomination).	Motion: Run by Julie. Call for nominations. AG: Nominated Natalie Lopez NL: Chris Olivera CO: Rick Hogrefe All by Acclamations. VP of outreach is now open: Remains Vacant	10+1: +1 SD: 4 EG: 2

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Emeritus Resolutions	Start 3:30 5 minutes		 Scott Rippy Emeritus Gary Williams Emeritus Rejoice Chavira	Transition to new ASP: Natalie. Author of resolution? Brandi Bailes, S25.01 Motion to approve 1 Jimmy 2 Mariana All, 0, 0 NL authors S25.02 Motion to approve 1 TL 2 KC GD authors S25.03? Motion to approve 1 TL 2 All, 0, 0	
ERP Tech Project - Luke Bixler	Start 3:36 10 minutes	 SBCCDIntegra...	Enterprise Resource Planning by Ellucian, Finance 2000, Oracle, Questica, these are isolated Silos (they do not communicate with each other) Colleague by Ellucian. Dual entry challenges. Challenge to automate processes due to many systems and UIs This ERP improves data automation. Enhanced UI (including mobile). 2 year project. See timeline		

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			Saves money Fall 2026 = implementation Questions SH does this affect canvas and starfish. LB: no TL; maxient? LB: no		
Academic Calendar - Keith Wurtz	Start 3:46 5 minutes	Academic Calendar (2026-2027)	calendar for 26/27 Fall has 3 Mondays off We start later in august Spring 27 has 2 SH; same finals week rules? VPIKW Yes KB; clarification on winter break	Motion: 1 RH 2 JR all, 0, 0	10+1: 5,6 SD: 3,5 EC: 2
Equity Plan - Delmy Spencer	Start 3:50 10 minutes	w Executive Sum... w 25-28 SEAP Equ...	Review Equity Plan Summary. Full document also attached if there are additional questions. June 1st deadline for feedback on equity plan. Review document and edit now. State mandate on reporting to the state. Officially due 11/30 Kudos to everyone working with USC RE We are recognized as state leaders. Gio is training people DH: input on multicultural center and learning communities.		10+1: 4, 8 SD: 3,4 EC: 2

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			GW: correction on total 2 million Some metrics on equity gaps, we need to work on these KB; hard deadline? Yes. Dr Peña will go to student senate EF; where is MCC? opens in fall second floor SSB		
ASCCC Resolutions -Lopez	Start 4:05 5 minutes	Resolution Voting https://www.asccc.org/resolutions-process (most current)	Final voting for Spring 2025 ASCCC Resolutions. Can decide in fall which ones we want to address as a local senate. Address these in the fall. If you have questions, Natalie will represent your voice.. EF; any we need to focus on? Curriculum, generative AI Tools VPIKW: we are addressing bots really well. Jason Brady leading the team. MM: @ SH concern about handing out codes without attendance. Before the class begins. EF; let's discuss this as a faculty body.	in service ? Reach out to PDC to set up.	10+1: 4, 5,6 SD: 3,4 EG: 2

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			GW: plenary during in service. To address this. MM: address CALGETC too		
Course Caps Change Process Draft - McLaren	Start 4:15 5 minutes	Draft	Process will be finalized in fall. (document and process) we need a process to request a change in their caps. Stipend for large lectures. Data? What was brought up to Keith in the past. CR; discipline-basis consideration EF concern that decision making was made outside the faculty body. This document does not represent us. Shared governance is not working within BBr this is recognized but challenging. KB: this applies to students also. A students are not being involved KC: we did hear about course caps Gd: action item. Reading minutes AG: curriculum should be part of this?	motion to extent time by 15 min KC EF quorum still held. All, 0, 0	10+1: 5 SD: 3 EC: 2

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Local Degrees - DiPonio	Start 4:42 5 minutes		we need a design. We need input on those degrees.	place on agenda	10+1: 2,5 SD: 3 EG: 2
Updated Committee Schedules for Fall - McLaren	Start 4:15 5 minutes	Committee Calendar	Feedback was reported to Crafton Council. Changes have been made to the schedule.		10+1: 6 SD: 4 EG: 2
Resolution and PPAC Updates	Start 4:20 10 Minutes	Resolution:  sp25.04 Amend... - We can adopt locally by waving the first read. - We can make a motion of support for Valley's resolution - We can move to make a first read and have a second read at an extra meeting in May or in Fall	Update: PPAC Meeting 4/17 The linked report was given to PPAC. (Correction to the report. The APs were moved on the information agenda not the consent agenda) Due to a lack of support for faculty input our representative opted to leave the meeting after suggestions were made to change the opinion of CHC AS without consulting the body, update the bylaws to require summer meetings between admin and AS leaders without consulting the body, to "give justification for why what we have always done isn't okay now" without consulting the body, and after another AP was passed with all faculty voting against it.	Updates on policies that did go to PPAC. 3430 Prohibition of Harassment - Tabled until Fall 3501 Campus Security and Access - passed without AS recommended changes to hours Here is the list of policies that are have not gone through the PPAC processes 3530 Weapons on Campus 6610 Local, Minority, Women, and Veterans	10+1: 6,10 SD: 5 EG: 2

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	• We can take no action • We can make combinations of the above What it is PPAC AP + BPs List Helpful general update/ summary of PPAC work.	3430 was tabled due to clarity issues from HR on how the APs interact with one another. 3501 was passed with 6am to 10pm as our campus hours against the votes of all faculty and classified in the meeting. Faculty from both campuses made the argument that CTE and athletics start early, theater and other events run late, and faculty and students need time to settle into a 6 AM class and engage in student support after a class ending at 9:50 PM. Ray Carlos made the counter argument that <i>“Valley has homeless students trying to sleep on campus and it’s harder to remove them for security with later hours.”</i> The vote for hours of 5am-11pm failed although all faculty voted in favor. The vote for hours of 6am-10pm passed although all faculty voted against. Our rep stepped out of the meeting after this vote causing the committee to lose quorum and allowing the remaining faculty and staff to advocate for a change in how PPAC is run, including fair representation for faculty and staff. This opportunity resulted in the	Owned Enterprise Program 7240 Confidential Employees 5130 Financial Aid 5220 Shower Facilities for Homeless Students 5510 Off-Campus Student Organization	
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			resolution presented to CHC AS on 5.7.25. Next PPAC meeting is 5/15 and will need a new rep from Crafton as VP Bailes is termed out. An incomplete list of possible action in addition to the resolution: • Request a visit from FACCC/ASCCC on APs and BPs and process • Send more than one faculty to the PPAC meetings although only one gets a vote. ◦ Valley does this (sends two or three) and all faculty speak so that it is not a single faculty voice. • Work with Valley to update AP 2410 on shared governance and create the PPAC handbook. • Bring concerns with multiple faculty Chancellor's Council • Do the same but at Crafton Council to request support from the campus • Work with the Classified Senate and Student Senate to support changes to process.		
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			Previous Notes: Several concerns have emerged this academic year in regards to PPAC. • Procedural inconsistencies, such as scheduling meetings without adequate time for Senate review according to standard procedure, or holding them during breaks. • Transparency issues, like inaccessible PPAC Zoom meetings or significant policy changes reappearing with little notice. • Difficulties in defining and achieving consensus within PPAC. To support a more transparent and consistent application of PPAC processes, Valley has drafted a resolution for the creation of a PPAC Handbook. If approved by both senates, this would be considered a joint resolution. APs/BPs to Review (one file with all the APs/BPs)		
Good of the Order	- no scheduled meeting time		1. Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.		

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			2. Ongoing updates from faculty on the use of generative AI and on course caps. a. Looking for the AS or CHC to release a statement for AI. b. DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as neutral as possible and have the informal consensus that an AP/BP may not be the best path. c. We will have time to review when it goes through PPAC. d. English has addressed their concerns with course caps with the VPI and senate should receive an updated caps document. i. AS should request a timeline for implementation of the new caps.		
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			3. Discussion on current process and requirements for faculty leads/reassign positions. a. Transparency and faculty input i. interview process ii. grant spending iii. position description 4. The bylaws need to be reviewed for conflicts with the lead positions and how we assign our committee chairs. 5. Closed Session if time - Planning for fall 6. Tenure review process discussion		
Did you know?	- no meeting time -				

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Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 4:27 3 minutes		Academic Renewal Statement Submitted to Crafton Council - if approved, this is a local policy and can start as soon as we want it to. Budget - things are expensive, quite a few faculty drops, accounts will be low in fall, but will build up again.
1st meeting of the month. External: A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)			View Written Reports Here A. Student senate submitted report
2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio)			View Written Reports Here

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C. LFSAAA (Zepeda) D. BFSa (Vacant) Leads and Sub-committees: A. Review Workgroup () B. MOPED (Chivera & Xayaphanthong)			
DSO Written Reports			2024.09.26 IEAC notes.docx DSO Budget Meeting 9/19/24 Fin Com OCT.docx

Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

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Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.