

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date April 16, 2025

Time and Location

3-4:30 PM - LRC 226

Next AS Meeting:

May 7, 2025

Location: LRC 226

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi	Brighton, Breanna	Clements, Kristen	Grabow, Jimmy	Anderson, Jonathan	
	Brink, TL	Diponio, Gwen	Grounds, John	Macamay, Mariana	Hogrefe, Rick	
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth		Schmidt, Jeff	
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
		Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Robertson, Jillian					
	Williams, Gary					21/12

Guests:

Admin:

Student Senate:

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at pm.
Administrative Reports	3:01 5 Minutes	
Announcements	3:06 5 Minutes	• Faculty can still join the senate of the next term. Need to send an email to mmclaren@sbccd.edu. Current Senators for 2025-2027. First meeting of the new senate is May 7, 2025, where we will hold elections for officers. • After Graduation Party - Steve - Mill Creek • Free legal aid: As a legal aid nonprofit, we work to help every person in the Inland Counties participate fairly and equally in the legal system through legal education, outreach, and free legal services such as consumer debt, expungement, disaster relief, domestic abuse, education, elder law, guardianship, health law, housing, immigration, lawyer in the library, LGBTQIA+, public benefits, small business, systemic impact/litigation, and tax and bankruptcy. Link: https://www.inlandlegal.org/get-help/ • Vote for of the Year

Crafton Hills College | Academic Senate Agenda

Student Senate Report		
Statements from the public 3 per speaker 15 minutes max	3:11 5 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:16 4 Minutes	

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 2 Minutes	☐ Minutes, April 2, 2025	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc. Agendas & Minutes are available on the AS Document Site (link of AS Webpage).		10+1: 7 SD: 5 EC: 1

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda

			Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.		
Advancement in Rank	Start 3:22 5 minutes	Sabrina Jimenez	We have received, and Exec has reviewed the application for advancement in Rank - Sabrina Jimenez	Motion:	10+1: +1 SD: 4 EC: 2
Curriculum -Local Degree Update - CCN - where are we? - Wurtz	Start 3:27 10 minutes				
Student Senate Update - Market Day - Barringer	Start 3:37 10 minutes			Motion:	10+1: 5,6 SD: 3,5 EC: 2
DE Student Satisfaction Survey - Zuniga & Hamilton	Start 3:47 10 minutes	Presentation			10+1: 4, 8 SD: 3,4 EC: 2
ASCCC Resolutions - McLaren	Start 3:57 10 minutes	Resolutions Drafts https://www.asccc.org/resolutions-process (most current)	Items of note in this set are: updated disciplines list for ART & PE (112.01), Standards of practice for COUNSELING Faculty & Programs(111.01), formal inclusion of classified in collegial consultation		10+1: 4, 5,6 SD: 3,4 EC: 2

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda

Proposed AS Committee Schedules for Fall Updates	Start 4:07 10 minutes	Proposed committee times - Google Docs	Please add feedback to the doc as a bullet point formatted as “comment - name.” We will collect the feedback and report it to CC separately as recommendations from the body. Adding your name just lets us reach out if we need clarity on your comment before then.		10+1: 6 SD: 4 EG: 2
AP/BP Feedback - Bailes	Start 4:17 10 Minutes	What it is PPAC AP + BPs List Helpful general update/summary of PPAC work.	Discussion about having a lead for PPAC next year. Can we appoint someone now? It's been a VP in the past for the release to support it, but does not have to be. Review/Provide suggestions for changes if needed APs & BPs 3/5/25 Feedback AS is bringing to PPAC: -3501 Campus Security and Access Keep open from 11 pm to 5 am for CTE, Arts, and Athletics - 5500 Standards of Student Changes listed here and will be incorporated by Valley formally Standards Proposed Re... - 3430 Prohibition of Harassment Asking questions like How does the new AP language introduced	Important Update April 10th Many of these APs and BPs went to board for first reading without going through the PPAC process or receiving feedback from either college's AS. Both senate presidents reached out to the district with concerns. One via email and one at the board meeting. The items were not pulled and were approved for a first read “The Consent Agenda items were approved as presented.”	10+1: 6,10 SD: 5 EG: 2

Crafton Hills College | Academic Senate Agenda

		ensure consistency and enforcement of BP? Why is the detail regarding the process of filing a complaint removed? Deadlines to report (180 days) do not line up with the 2-year training schedule or academic terms. Business days or calendar days? What happens if the report is late? Why was so much deleted to just use minimum suggested language from CCCCCO. Does it adhere to recommendations in A Call to Action -2510 Participation in Local Support for Valley's recommendations to clearly document what participation for AS means based on title 5 - 5220 Shower Facilities for Homeless Students remove all requirements for students to use the shower. -5510 Off-Campus Student Organizations ask for clarification on the purpose or intent of this AP and the students affected. How does one only monitor criminal activity? Note AP 7210 was approved in April of 2024 with major	This was the false wording presented to the board: "The following policies and procedures are being forwarded to the Board today for first reading. All have undergone SBCCD's process for Board Policies & Administrative Procedures as outlined in AP 2410. As necessary, they have been reviewed by the Board Policies and Procedures Ad Hoc Committee. Any proposed changes are indicated in the attached recommendations. It is anticipated that these items will appear for second read and final approval on next month's Board agenda." Board agenda page 290 Here is the list of policies that are still on our agenda (or Valley's) and have not	
--	--	---	--	--

Crafton Hills College | Academic Senate Agenda

			changes to how faculty are hired without input from the CHC AS. All of CHC Senate's previous suggestions which were approved by PPAC were removed without input from CHC AS. • Note PPAC does not follow consensus based voting as such Faculty are regularly out voted. From the Feb PPAC minutes: Brandi Bailes voiced concerns about the level 2 review schedule and non 10+1 designation regarding 3430 Prohibition of Harassment. The concern regarded the extensive amount of deletions to language that was previously reviewed in 2020. Kristina explained that changes to 3430 were made based on changes to Title IX on a Federal level that SBCCD has to comply with and 3430 is an overarching item that impacts all employees, it would not necessarily be designated as a 10+1 item. Discussion took place to take additional time to review the policy,	gone to PPAC (due to a lack of meetings as the March meeting was scheduled during Spring Break.) Policies & Procedures Presented for First Reading 3430 Prohibition of Harassment 3501 Campus Security and Access 3530 Weapons on Campus 6610 Local, Minority, Women, and Veterans Owned Enterprise Program 7240 Confidential Employees 5130 Financial Aid 5220 Shower Facilities for Homeless Students 5510 Off-Campus Student Organization	
--	--	--	---	--	--

Crafton Hills College | Academic Senate Agenda

			due to Spring Break, and to designate 3430 Prohibition of Harassment as a 10+1 item. Brandi Bailes made a motion to move 3430 Prohibition of Harassment to a level 3 review schedule from a level 2 review schedule, which Jessy Lemieux seconded. The motion did not pass with a vote of 6 to 5. Yes – Brandi Bailes, Ernest Guillen, Jessy Lemieux, Karen Peterson, and Keith Wurtz No – Ray Carlos, Christopher Crew, Kristina Hannon, Stephanie Lewis, Carmen Rodriguez, and Nathan Yearyea Abstentions - Raquel Perez Missing from the minutes was detailed support for the motion from Valley AS, Valley faculty guest, and CHC CS, including citing the connection to student success and incorporated statement on academic freedom. Also missing was guarantees from HR that the AP would be clarified to show what deletions/additions were connected to which laws and that HR would		
--	--	--	--	--	--

Crafton Hills College | Academic Senate Agenda

			come to AS to explain the changes in detail. As well as several questions regarding the AP process and why the committee is run as majority vote when the membership does not give equal representation to each group. Also pointed out was that movement to level three is for 10+1 or substantial changes which 3430 has undergone. • Level 3 Extensive Review: These appear on the PPAC agenda for confirmation of review level assignment and are generally comprised of recommendations involving: • Existing P&Ps with substantial changes and/or subject to 10+1” • Minutes APs/BPs to Review (one file will all the APs/BPs)		
Good of the Order	- no scheduled meeting time		1. Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.		

Crafton Hills College | Academic Senate Agenda

			2. Ongoing updates from faculty on the use of generative AI and on course caps. a. Looking for the AS or CHC to release a statement for AI. b. DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as neutral as possible and have the informal consensus that an AP/BP may not be the best path. c. We will have time to review when it goes through PPAC. d. English has addressed their concerns with course caps with the VPI and senate should receive an updated caps document. i. AS should request a timeline for implementation of the new caps.		
--	--	--	---	--	--

Crafton Hills College | Academic Senate Agenda

			3. Discussion on current process and requirements for faculty leads/reassign positions. a. Transparency and faculty input i. interview process ii. grant spending iii. position description 4. The bylaws need to be reviewed for conflicts with the lead positions and how we assign our committee chairs. 5. Closed Session if time - Planning for fall 6. Tenure review process discussion		
Did you know?	- no meeting time -		→		

Crafton Hills College | Academic Senate Agenda

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 4:27 3 minutes		
1st meeting of the month. External: A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)			View Written Reports Here A. Student senate submitted report
2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSa (Vacant) Leads and Sub-committees: A. Review Workgroup ()			View Written Reports Here

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda

B. MOPED (Chivera & Xayaphanthong)			
DSO Written Reports			2024.09.26 IEAC notes.docx DSO Budget Meeting 9/19/24 Fin Com OCT.docx

Adjournment – pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.