

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date April 2, 2025

Time and Location

3-4:30 PM - LRC 226

Next AS Meeting:

April 16, 2025

Location: LRC 226

Meeting Outline

- Announcements
- Admin Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

Crafton Hills College | Academic Senate Minutes

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi	Brighton, Breanna	Clements, Kristen	Grabow, Jimmy	Anderson, Jonathan	
	Brink, TL	Diponio, Gwen	Grounds, John	Macamay, Mariana	Hogrefe, Rick	
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth		Schmidt, Jeff	
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
		Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Robertson, Jillian					
	Williams, Gary					21/12

Guests: Rebecca Carreon-Bailey

Admin:

Student Senate:

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:03 pm.
Administrative Reports	3:01 5 Minutes	Admin gave a report. Board of trustees will be on campus for their next meeting.
Announcements	3:06 5 Minutes	<p>Order Regalia of the Year Nomination form</p> <p>Staff & Faculty Event: Food Truck will be here April 16th/PD will host activities If you want to continue as a senator or join please email mmclaren@sbccd.edu</p> <p>CHC is POOCR certified.</p> <p>New salary schedules were shared.</p>
Statements from the public 3 per speaker 15 minutes max	3:11 5 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:16 4 Minutes	<p>Tenure, Baby!</p> <p>Danae Hart - Did a PD that was tailored for student services. Great job! Danae and TL spoke at a conference. YAY! Gaypril did a great job with the kick off! The Pride club was really supportive. It's really great to see students in an informal setting and the food was awesome.</p>

Crafton Hills College | Academic Senate Minutes

	Nick does a great job feeding students in the tutoring center.
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Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 2 Minutes	<input type="checkbox"/> Minutes, March 5, 2025	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas & Minutes are available on the AS Document Site (link of AS Webpage).</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check</p>	<p>Motion: to approve the minutes Olivera and Grabow Passed unanimously</p>	<p>10+1: 7 SD: 5 EG: 1</p>

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Minutes

			to ensure motions are accurately reflected in minutes.		
Request for Funding - PD	Start		Materials for activities at the Student & Faculty Fun, Fun, Event. Up to \$300	Motion: Up to \$330 in funds Olivera and Macamay Approved unanimously	
Advancement in Rank	Start 3:22 5 minutes	Rojas Azenaro Kerns-Foster	We have received, and Exec has reviewed three applications for advancement in Rank - Daniel Rojas, Renee Azenaro & Iris Kerns-Foster	Motion: Approve Professor as Title (Advancement) Brink and Jonathan Approved by Acclamation	10+1: +1 SD: 4 EG: 2
Academic Renewal - McLaren	Start 3:27 5 minutes	Academic Renewal	Document was updated with suggestions from Counseling. Many colleges in the region are moving towards this language.	Motion: Approve Academic Renewal policy as a recommendation to Counseling Macamay and Brighton Passed unanimously Discussion: Number 10 change from college of the desert. Top change to "Crafton Hills from Crafton Hills"	10+1: 5,6 SD: 3,5 EG: 2

Crafton Hills College | Academic Senate Minutes

				<p>Second page “only courses taken at Crafton Hills College can be partitioned for renewal.” Question: Is AS at Valley doing the same and can we have reciprocity? Ed code prevents that. Transfer center directors meeting gave the sense that everyone is on board.</p>	
<p>Best Practice Recommendations for Syllabus - McLaren & Barringer</p>	<p>Start 3:32 15 minutes</p>	<p>Best Practices for Syllabi Draft</p>	<p>Intended as a guideline, not a requirement. Suggestion to also provide examples of excellent syllabi, both hard copy and liquid.</p>	<p>Just a first read. Please send in comments and changes.</p> <p>Questions: Can we have accessibility listed on number 10? Does it need to be on the syllabus or can it just be on the Canvas shell? It can be both or just on Canvas. We should find wording to make that clear. We already have a list in the chair handbook should they match? We looked at</p>	<p>10+1: 5,6 SD: 2,3,4 EG: 2</p>

Crafton Hills College | Academic Senate Minutes

				<p>syllabi in the USC training. Could we pull those? Policies should include that we are mandated reporters for Title IX. We need clarification on this. For number 10, add commas.</p>	
<p>DE Student Satisfaction Survey - Zuniga & Hamilton</p>	<p>Start 3:47 10 minutes</p>	<p>RESCHEDULED</p>			<p>10+1: 4, 8 SD: 3,4 EG: 2</p>
<p>ASCCC Resolutions - McLaren</p>	<p>Start 3:57 10 minutes</p>	<p>Resolutions Draft</p>	<p>Will be many changes and possibly additions, however items of note in this set are: updated disciplines list for ART & PE (112.01), Standards of practice for COUNSELING Faculty & Programs(111.01)</p>	<p>We got a new update today so these might be edited.</p> <p>Everyone should read through them and let the Exec team know if they have concerns or areas they would like to support.</p>	<p>10+1: 4, 5,6 SD: 3,4 EG: 2</p>
<p>Proposed Committee Schedules for Fall</p>	<p>Start 4:07 10 minutes</p>	<p>Proposed Schedule</p>		<p>Comments: Is there a change for PD to match 1st and 3rd? And can we address the time</p>	<p>10+1: 6 SD: 4 EG: 2</p>

Crafton Hills College | Academic Senate Minutes

				<p>change. Why are all the committees 1.5 hours rather than 1 hour? This is just the first draft so we can adjust the length within the block. Suggestion to send to committees and ask if they want adjustments for AS committees only. What is Faculty PD? MOPED. Blocks will only matter Monday thru Thursday allowing for meetings to be flexible on Friday. It would be good to have it figured out for the beginning of Fall. These seem like popular times for instruction. How will we be able to attend these committees? We have new faculty. Will they be assigned to the tenure academy again? Yes, because their partial semester doesn't count for tenure. We are looking at Spring schedule, which is</p>

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Minutes

				based on Fall, we can look at these committee times at the same time.	
AP/BP Feedback - Bailes	Start 4:17 15 Minutes	What it is PPAC AP + BPs List Helpful general update/ summary of PPAC work.	Review/Provide suggestions for changes if needed APs & BPs 3/5/25 Feedback AS is bringing to PPAC: -3501 Campus Security and Access Keep open from 11 pm to 5 am for CTE, Arts, and Athletics - 5500 Standards of Student Changes listed here and will be incorporated by Valley formally Standards Proposed Re... - 3430 Prohibition of Harassment Asking questions like How does the new AP language introduced ensure consistency and enforcement of BP? Why is the detail regarding the process of filing a complaint removed? Deadlines to report (180 days) does not line up with the 2-year training schedule or academic terms. Business days or calendar days? What happens if	The body supported the recommendations and shared concerns about the process for approving APs and BPs and the lack of input and clarity during the hiring process.	10+1: 6,10 SD: 5 EG: 2

			<p>report is late? Why was so much deleted to just use minimum suggested language from CCCCC. Does it adhere to recommendations in A Call to Action</p> <p>-2510 Participation in Local Support for Valley's recommendations to clearly document what participation for AS means based on title 5</p> <p>- 5220 Shower Facilities for Homeless Students remove all requirements for students to use the shower.</p> <p>-5510 Off-Campus Student Organizations ask for clarification on the purpose or intent of this AP and the students affected. How does one only monitor criminal activity?</p> <hr/>		
			<p>Note AP 7210 was approved in April of 2024 with major changes to how faculty are hired without input from the CHC AS. All of CHC Senate's previous suggestions which were</p>		

Crafton Hills College | Academic Senate Minutes

			<p>approved by PPAC were removed without input from CHC AS.</p> <p>Note PPAC does not follow consensus based voting as such Faculty are regularly out voted. From the Feb PPAC minutes:</p> <p>Brandi Bailes voiced concerns about the level 2 review schedule and non 10+1 designation regarding 3430 Prohibition of Harassment. The concern regarded the extensive amount of deletions to language that was previously reviewed in 2020. Kristina explained that changes to 3430 were made based on changes to Title IX on a Federal level that SBCCD has to comply with and 3430 is an overarching item that impacts all employees, it would not necessarily be designated as a 10+1 item. Discussion took place to take additional time to review the policy, due to Spring Break, and to designate 3430 Prohibition of Harassment as a 10+1 item. Brandi Bailes made a motion to move 3430 Prohibition of Harassment to a level 3 review schedule from a level 2 review schedule, which</p>		
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Crafton Hills College | Academic Senate Minutes

			<p>Jessy Lemieux seconded. The motion did not pass with a vote of 6 to 5. Yes – Brandi Bailes, Ernest Guillen, Jessy Lemieux, Karen Peterson, and Keith Wurtz No – Ray Carlos, Christopher Crew, Kristina Hannon, Stephanie Lewis, Carmen Rodriguez, and Nathan Yearyea</p> <p>Abstentions - Raquel Perez</p> <p>Missing from the minutes was detailed support for the motion from Valley AS, Valley faculty guest, and CHC CS, including citing the connection to student success and incorporated statement on academic freedom. Also missing was guarantees from HR that the AP would be clarified to show what deletions/additions were connected to which laws and that HR would come to AS to explain the changes in detail. As well as several questions regarding the AP process and why the committee is run as majority vote when the membership does not give equal representation to each group.</p> <p>Minutes</p>		

Crafton Hills College | Academic Senate Minutes

			<p>APs/BPs to Review (one file will all the APs/BPs)</p>		
<p>Good of the Order</p>	<p>- no scheduled meeting time</p>		<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <p>Ongoing updates from faculty on the use of generative AI and on course caps.</p>	<p>SS KB Safety of undocumented students.</p> <p>Looking for the AS or CHC to release a statement for AI. - DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as neutral as possible and have the informal consensus that an AP/BP may not be the best path.</p> <p>We will have time to review when it goes through PPAC.</p>	

Crafton Hills College | Academic Senate Minutes

Did you know?	- no meeting time -		 <p>Save the Date - Spring Plenary Thu, Apr 24 2025, 8am - Sat, Apr 26 2025, 5pm At the Hyatt Regency Irvine 17900 Jamboree Road Irvine, CA. 92614.</p> <p>Higher Ed Article</p> <p>→ Report form for District Support Operations (DSO) Committees</p>	

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 4:27		Syllabi posted in Canvas by admin

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Minutes

	3 minutes		<p>Course Dog - changes to room scheduling</p> <p>Admin goals for the campus for Fall- what is the focus for the campus, admin?</p> <p>Hiring Committees - please participate, even if it isn't your discipline</p>
<p>1st meeting of the month.</p> <p>External:</p> <ul style="list-style-type: none"> A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 			<p>View Written Reports Here</p> <p>A. Student senate submitted report</p>
<p>2nd meeting of the month:</p> <p>External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Review Workgroup () B. MOPED (Chivera & Xayaphanthong) 			<p>View Written Reports Here</p>
DSO Written Reports			<p>w 2024.09.26 IEAC notes.docx</p>

			DSO Budget Meeting 9/19/24 Fin Com OCT.docx
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Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Crafton Hills College | Academic Senate Minutes

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)