

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

## Meeting Information

Date April 2, 2025

### Time and Location

3-4:30 PM - LRC 226

### Next AS Meeting:

April 16, 2025

Location: LRC 226

### Meeting Outline

- Announcements
- Admin Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

## The 10 + 1

### CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

# Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

## Members (23-25)

(Bold = Present)

	<b>SINS</b>	<b>LAAS</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services &amp; Counseling</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi	Brighton, Breanna	Clements, Kristen	Grabow, Jimmy	Anderson, Jonathan	
	Brink, TL	Diponio, Gwen	Grounds, John	Macamay, Mariana	Hogrefe, Rick	
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth		Schmidt, Jeff	
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
		Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Robertson, Jillian					
	Williams, Gary					21/12

Guests:  
Admin:  
Student Senate:

## Agenda Items

### Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:03 pm.
Administrative Reports	3:01 5 Minutes	
Announcements	3:06 5 Minutes	<a href="#">Order Regalia of the Year Nomination form</a> Staff & Faculty Event: Food Truck will be here April 16th/PD will host activities If you want to continue as a senator or join please email <a href="mailto:mmclaren@sbccd.edu">mmclaren@sbccd.edu</a>
Statements from the public 3 per speaker 15 minutes max	3:11 5 minutes	Ed Ferrari
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:16 4 Minutes	<a href="#">Tenure, Baby!</a>

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## Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 2 Minutes	<input type="checkbox"/> <a href="#">Minutes, March 5, 2025</a>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas &amp; Minutes are available on the AS Document Site (link of AS Webpage).</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>		10+1: 7  SD: 5 EG: 1

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Request for Funding - PD	Start		Materials for activities at the Student & Faculty Fun, Fun, Event.  Up to \$300		
Advancement in Rank	Start 3:22 5 minutes	Rojas Azenaro Kerns-Foster	We have received, and Exec has reviewed three applications for advancement in Rank - Daniel Rojas, Renee Azenaro & Iris Kerns-Foster	Motion:	10+1: +1  SD: 4 EG: 2
Academic Renewal - McLaren	Start 3:27 5 minutes	<a href="#">Academic Renewal</a>	Document was updated with suggestions from Counseling. Many colleges in the region are moving towards this language.	Motion:	10+1: 5,6  SD: 3,5 EG: 2
Best Practice Recommendations for Syllabus - McLaren & Barringer	Start 3:32 15 minutes	<a href="#">Best Practices for Syllabi Draft</a>	Intended as a guideline, not a requirement. Suggestion to also provide examples of excellent syllabi, both hard copy and liquid.	Motion:	10+1: 5,6  SD: 2,3,4 EG: 2
<del>DE Student Satisfaction Survey</del> - Zuniga & Hamilton	Start 3:47 10 minutes	RESCHEDULED			10+1: 4, 8  SD: 3,4 EG: 2
ASCCC Resolutions - McLaren	Start 3:57 10 minutes	<a href="#">Resolutions Draft</a>	Will be many changes and possibly additions, however items of note in this set are: updated disciplines list for ART & PE (112.01), Standards of		10+1: 4, 5,6  SD: 3,4 EG: 2

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			practice for COUNSELING Faculty & Programs(111.01)	
Proposed Committee Schedules for Fall	Start 4:07 10 minutes	<a href="#">Proposed Schedule</a>		10+1: 6 SD: 4 EG: 2
AP/BP Feedback - Bailes	Start 4:17 15 Minutes	<a href="#">What it is PPAC AP + BPs List</a>  Helpful general <a href="#">update/ summary</a> of PPAC work.	Review/Provide suggestions for changes if needed <a href="#">APs &amp; BPs 3/5/25</a>  Feedback AS is bringing to PPAC:  <b>-3501 Campus Security and Access</b> Keep open from 11 pm to 5 am for CTE, Arts, and Athletics  <b>- 5500 Standards of Student</b> Changes listed here and will be incorporated by Valley formally <input type="checkbox"/> Standards Proposed Re...  <b>- 3430 Prohibition of Harassment</b> Asking questions like How does the new AP language introduced ensure consistency and enforcement of BP? Why is the detail regarding the process of filing a complaint removed? Deadlines to	10+1: 6,10 SD: 5 EG: 2

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			<p>report (180 days) does not line up with the 2-year training schedule or academic terms. Business days or calendar days? What happens if report is late? Why was so much deleted to just use minimum suggested language from CCCCCO. Does it adhere to recommendations in <a href="#">A Call to Action</a></p> <p><b>-2510 Participation in Local</b> Support for Valley's recommendations to clearly document what participation for AS means based on title 5</p> <p><b>- 5220 Shower Facilities for Homeless Students</b> remove all requirements for students to use the shower.</p> <p><b>-5510 Off-Campus Student</b> Organizations ask for clarification on the purpose or intent of this AP and the students affected. How does one only monitor criminal activity?</p> <hr/>		
			<p>Note AP 7210 was approved in April of 2024 with major changes to how</p>		

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			<p>faculty are hired without input from the CHC AS. All of CHC Senate's previous suggestions which were approved by PPAC were removed without input from CHC AS.</p> <p>Note PPAC does not follow consensus based voting as such Faculty are regularly out voted. From the Feb PPAC minutes:</p> <p>Brandi Bailes voiced concerns about the level 2 review schedule and non 10+1 designation regarding 3430 Prohibition of Harassment. The concern regarded the extensive amount of deletions to language that was previously reviewed in 2020. Kristina explained that changes to 3430 were made based on changes to Title IX on a Federal level that SBCCD has to comply with and 3430 is an overarching item that impacts all employees, it would not necessarily be designated as a 10+1 item. Discussion took place to take additional time to review the policy, due to Spring Break, and to designate 3430 Prohibition of Harassment as a 10+1 item. Brandi Bailes <b>made a motion to move</b></p>		

			<p><b>3430 Prohibition of Harassment to a level 3 review schedule from a level 2 review schedule, which Jessy Lemieux seconded. The motion did not pass with a vote of 6 to 5. Yes</b> – Brandi Bailes, Ernest Guillen, Jessy Lemieux, Karen Peterson, and Keith Wurtz <b>No</b> – Ray Carlos, Christopher Crew, Kristina Hannon, Stephanie Lewis, Carmen Rodriguez, and Nathan Yearyea <b>Abstentions</b> - Raquel Perez</p> <p>Missing from the minutes was detailed support for the motion from Valley AS, Valley faculty guest, and CHC CS, including citing the connection to student success and incorporated statement on academic freedom. Also missing was guarantees from HR that the AP would be clarified to show what deletions/additions were connected to which laws and that HR would come to AS to explain the changes in detail. As well as several questions regarding the AP process and why the committee is run as majority vote when the membership does not give equal representation to each group.</p>		

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			<p><a href="#">Minutes</a></p> <p>APs/BPs to Review (one file will <a href="#">all the APs/BPs</a>)</p>		
<p><a href="#">Good of the Order</a></p>	<p>- no scheduled meeting time</p>		<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <p><b>Ongoing updates from faculty on the use of generative AI and on course caps.</b></p>	<p>SS KB Safety of undocumented students. Looking for the AS or CHC to release a statement for AI. - DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as neutral as possible and have the informal consensus that an AP/BP may not be the best path. We will have time to review when it goes through PPAC.</p>	

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Did you know?	- no meeting time -		 <p><b>Save the Date - Spring Plenary</b>          Thu, Apr 24 2025, 8am - Sat, Apr 26 2025, 5pm          At the <a href="#">Hyatt Regency Irvine</a> 17900 Jamboree Road Irvine, CA. 92614.</p> <p><a href="#">Higher Ed Article</a></p> <p>→ Report <a href="#">form</a> for District Support Operations (DSO) Committees</p>	

## Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 4:27		Syllabi posted in Canvas by admin

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

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	3 minutes		<p>Course Dog - changes to room scheduling          Admin goals for the campus for Fall- what is the focus for the campus, admin?          Hiring Committees - please participate, even if it isn't your discipline</p>
<p><b>1<sup>st</sup> meeting of the month.</b>  <b>External:</b>  <b>A. Student Senate Report</b>  <b>B. CTA Report (Reichert)</b>  <b>C. API Association (DiPonio)</b>  <b>D. Professional Dev Lead (Harris)</b></p> <p><b>Leads and Sub-committees:</b>  <b>A. Chairs (Brighton)</b>  <b>B. Honors Steering (Cannon)</b>  <b>C. Curriculum (Di Ponio)</b>  <b>D. FSEA (de los Reyes)</b></p>			<p><a href="#">View Written Reports Here</a></p> <p>A. Student senate <a href="#">submitted report</a></p>
<p>2<sup>nd</sup> meeting of the month:  <b>External:</b>          A. Classified Senate - 5 minutes (Peterson)          B. Treasurer's Report (DiPonio)          C. LFSAAA (Zepeda)          D. BFSAs (Vacant)</p> <p><b>Leads and Sub-committees:</b>          A. Review Workgroup ()          B. MOPED (Chivera &amp; Xayaphanthong)</p>			<p><a href="#">View Written Reports Here</a></p>
DSO Written Reports			<p><a href="#">w 2024.09.26 IEAC notes.docx</a></p>

			<a href="#">DSO Budget Meeting 9/19/24</a> <a href="#">Fin Com OCT.docx</a>
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Adjournment - pm.

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## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

### *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

### *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

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*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)