

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date March 5, 2025

Time and Location

3-4:30 PM - LRC 226

Next AS Meeting:

April 2, 2025

Location: LRC 226

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

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To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi	Brighton, Breanna	Clements, Kristen	Grabow, Jimmy	Anderson, Jonathan	
	Brink, TL	Diponio, Gwen	Grounds, John	Macamay, Mariana	Hogrefe, Rick	
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth		Schmidt, Jeff	
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Olivera, Chris	Lopez, Natalie				
	Robertson, Jillian	Reichert, Nicholas				
	Williams, Gary					
						21/12

Guests: Iris Kern Foster, Rebecca Carrera Bailey

Admin: Keith and Delmy and Erika

Student Senate: Katrina Barringer

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3 pm.
Administrative Reports	3:01 5 Minutes	
Announcements	3:06 5 Minutes	Order Regalia - VPSS Spencer Question: Is there a difference between men's and women's regalia because the form asks for gender and weight and height? Yes. What is the difference? I don't know. What regalia will be ordered for those that are non-gender conforming? I don't know. of the Year Nomination form Food Truck will be here April 16th/PD will host activities Administration Reported PD Reported on Zoom recordings CTA reported on immigrant rights Tutoring Center needs tutors
Statements from the public 3 per speaker 15 minutes max	3:11 5 minutes	Iris Kern-Foster: Please add faculty workplace conditions to the +1 of the 10+1. Our instruction workplace affects student mental health. This connects to number 5, workplace challengers need to be addressed. Also number 6, to address change in faculty workplaces. ASCCC seems to support this work through their documents

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		about shared governance. Ask: Coordinate a forum on student mental health and workplace conditions. Full Statement Here
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:16 4 Minutes	Katrina for Women's History Month and Kristen for coordinating. Katriana that you to Josh for coming to the meeting and Jillian, Cynthia, Dr. Hart for attending and fostering connections. Meridyth: Jillian had a nice town hall meeting. Breanna: 10th annual ASL conference with 120 registered. Meridyth: Natalie went to Valley for the Curriculum Meeting

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 2 Minutes	☐ Minutes February 19, 2025	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.	Motion: Paul 1st and Kristen 2nd Approved by consensus	10+1: 7 SD: 5 EG: 1

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			Agendas & Minutes are available on the AS Document Site (link of AS Webpage). Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.		
Town Hall Funds	Start 3:22 5 minutes		Need a motion to approve approximately \$60 for food for the VESPA Town Hall.	Motion to approve reimbursement from Faculty Council Funds 1st: Paul and 2nd: Jonathan Votes: All approved Nick said no for a second but then read the room and changed his vote.	10+1: 4,5,6 SD: 4,5 EG: 2
Student Mental Health Support - Paddock	Start 3:27 20 minutes		TimelyCare Campus Representative, Janelle Eastman, will present on how students can access free 24/7 mental health care and explain the different types of services they can receive in the app. Slide Deck	Presentation was given with examples of the student experience.	10+1: 4,5,6 SD: 4,5 EG: 2

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				Questions: Is it an app? Yes. Is it in Canvas? Yes. Do you have marketing material we can share in the library? Yes. Can you monitor the amount of usage? Yes. Can you research background factors and then some outcome measure so we can see what it dealt with well on this app. Yes. We operate on measurement based outcomes. We have more services than what CHC is contracted for. Comments: Good job. BIT has been recommending this.	
Caps Document Update	Start 3:47 10 minutes	Original Document Revised Document	The previous document had too many categories to be functional. Revised Document and draft of request for adjustment process.	Request to send documents to Curriculum Committee to align notes on classes with identifiable pieces of the COR.	

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				Then it will go to chairs and then back to AS for further input. Questions: Does this apply to DE? Yes. How about part-timers? Yes. Then what about the difference between us and Valley? The union will work on that. Can we add students? Yes. Then what about compensation? That would need to be negotiated.	
AB 1705 & OER funding updates and timeline - Wurtz	Start 3:57 8 minutes		AB 1705 - 10% on faculty professional development - classrooms - OFAR training - 95k left - bilingual enrollment marketing campaign OER - 200k spend 50k mostly stipends.	Keith: If faculty want money, just ask Jeff Smith. Questions: What is the process for using grant funds? Ask Jeff. Can part time faculty use the stipend? Yes. Can more than one faculty member get a stipend for the same class? No. Concerns from the	

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			- Some on ebooks - We want another lead - Struggle - how do we identify - do we have a full degree - adding OER to the CORs -	body: That was not made clear when it was announced at PT orientation. More questions: How would a part-time faculty member know if the class had already been done by someone else? I don't know. What if they do all the work and then ask for a stipend? I don't know. Isn't it useful to have classes made by more than one person so that we have diversity in our resources? Yes, but we will not give a stipend for it. Wurtz: I would like to use the AB 1705 grant to support Math 102. Question: Why would we do that when 1705 essentially prevents us from enrolling students in that course? I don't think it does.	

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				Comment: That would be the concern that FACCC, ASCCC, and SSCCC all have and they were delineated at the hearing for AB 1705 last month. Response: I was not aware of that. I am pretty sure we are implementing 1705 correctly. Question: Can you research that and get back to us? Yes.	
PRT Team Update	Start 4:05 5 minutes			They are coming back with a menu of options at the end of March.	
AP/BP Feedback - Bailes	Start 4:10 20 Minutes	What it is PPAC AP + BPs List Helpful general update/ summary of PPAC work.	Review/Provide suggestions for changes if needed APs & BPs 3/5/25 Level 2 Constituent & Academic Senate Feedback • 3430 Prohibition of Harassment - Major Changes	Requesting 5AM - Athletics (practice times/preparation/transportation) - Fire Academy (equipment preparation/transportation)	10+1: 6,10 SD: 5 EC: 2

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			• 3501 Campus Security and Access - Concern: All District facilities and grounds are closed between 10:00 p.m. and 6:00 a.m. each day - Mostly just don't share your keys and we got to track 'em. • 3530 Weapons on Campus - Minimal updates • 6610 Local, Minority, Women, and Veteran Owned Enterprise Program - Changes to definitions • 7240 Confidential Employees - Updates for position title (Kristina's position) and a probation period of one year Level 3 Constituent Feedback & Academic Senate Initial Input • 5500 Standards of Student Conduct - This needs major updating. The only changes are for "The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student, except for conduct that constitutes	Requesting 11 PM for shows	

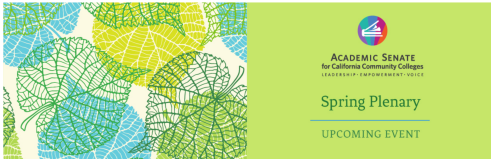
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			sexual harassment under Title IX, which shall be addressed under AP 3433 Sex Discrimination under Title IX, and AP 3434 Responding to Harassment Based on Sex Discrimination under Title IX” Concerns: It’s alphabetical and outdated. Suggestion: ☐ Standards Proposed Re... • 5075 Course Adds, Drops, and Withdrawals - Language update for EW - AP is fairly easy to read and understand Level 3 Academic Senate Final Input • 2510 Participation in Local Decision-Making -Major changes suggested by Valley • 4222 Remedial Coursework Changes for 1705 • 5130 Financial Aid - Scholarship Displacement is prohibited • 5220 Shower Facilities for Homeless Students - Concern: The Chancellor shall establish procedures necessary to make		

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			on-campus shower facilities available to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the District • 5510 Off-Campus Student Organizations - The District shall work with local law enforcement agencies to monitor and record criminal activity at off-campus locations of owned or controlled by student organizations officially recognized by the District or used to support the District's educational purpose. - How does one only monitor criminal activity? APs/BPs to Review (one file will all the APs/BPs)		
Good of the Order	- no scheduled meeting time		Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	SS KB Safety of undocumented students.	

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			Updates from faculty on the use of generative AI.	Looking for the AS or CHC to release a statement.	
Did you know?	- no meeting time -		 Save the Date - Spring Plenary Thu, Apr 24 2025, 8am - Sat, Apr 26 2025, 5pm At the Hyatt Regency Irvine 17900 Jamboree Road Irvine, CA. 92614. Higher Ed Article → Report form for District Support Operations (DSO) Committees		

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Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report			Syllabi posted in Canvas by admin Coursedog - changes to room scheduling Admin goals for the campus - what do we need to focus on? What is the most on fire that we need to deal with?
1st meeting of the month. External: A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)			View Written Reports Here A. Student senate submitted report
2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSa (Vacant)			View Written Reports Here

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Leads and Sub-committees: A. Review Workgroup () B. MOPED (Chivera & Xayaphanthong)			
DSO Written Reports			2024.09.26 IEAC notes.docx DSO Budget Meeting 9/19/24 Fin Com OCT.docx

Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

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Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.