

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

## Meeting Information

Date March 5, 2025

Time and Location

3-4:30 PM - LRC 226

Next AS Meeting:

April 2, 2025

Location: LRC 226

### Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

## The 10 + 1

### CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

# Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

## Members (23-25)

(Bold = Present)

|                 | <b>SINS</b>        | <b>LAAS</b>        | <b>Career Ed &amp; Human Dev.</b> | <b>Student Services &amp; Counseling</b> | <b>Senators at Large</b> | <b>Part-Time Senators</b> |
|-----------------|--------------------|--------------------|-----------------------------------|------------------------------------------|--------------------------|---------------------------|
| Total Seats     | 9                  | 8                  | 5                                 | 4                                        | 4                        | 4                         |
| Available Seats | 1                  | 2                  | 1                                 | 2                                        |                          | 4                         |
|                 | Bailes, Brandi     | Brighton, Breanna  | Clements, Kristen                 | Grabow, Jimmy                            | Anderson, Jonathan       |                           |
|                 | Brink, TL          | Diponio, Gwen      | Grounds, John                     | Macamay, Mariana                         | Hogrefe, Rick            |                           |
|                 | Estrada, Joshua    | Guevara, Andrew    | McLaren, Meridyth                 |                                          | Schmidt, Jeff            |                           |
|                 | Hellerman, Steve   | Jaques, Paul       | Serrano, Thomas                   |                                          |                          |                           |
|                 | Juan, Shirley      | Lopez, Natalie     |                                   |                                          |                          |                           |
|                 | Olivera, Chris     | Reichert, Nicholas |                                   |                                          |                          |                           |
|                 | Robertson, Jillian |                    |                                   |                                          |                          |                           |
|                 | Williams, Gary     |                    |                                   |                                          |                          | 21/12                     |

Guests:

Admin:

Student Senate:

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Agenda Items

### Preliminary Business

| Item                                                                | Start Time and Duration in Minutes | Content                                                                                                                 |
|---------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Call to Order                                                       | 3:00                               | AS President Meridyth McLaren called the meeting to order at   pm.                                                      |
| Administrative Reports                                              | 3:01<br>5 Minutes                  |                                                                                                                         |
| Announcements                                                       | 3:06<br>5 Minutes                  | <a href="#">Order Regalia of the Year Nomination form</a><br>Food Truck will be here April 16th/PD will host activities |
| Statements from the public 3 per speaker 15 minutes max             | 3:11<br>5 minutes                  | Iris Kern-Foster                                                                                                        |
| Kudos and Comradery - Highlighting Faculty Work and Open Discussion | 3:16<br>4 Minutes                  |                                                                                                                         |

# Crafton Hills College | Academic Senate Agenda

## Main Business

| Item and Presenter            | Approximate Start Time and Duration in Minutes | Prep Material                                                      | Goals and Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Examples of Actions | 10+1, Strategic Directions, and Equity Goals Focus |
|-------------------------------|------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------|
| Approval of Minutes - McLaren | Start 3:20<br>2 Minutes                        | <input type="checkbox"/> <a href="#">Minutes February 19, 2025</a> | <p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas &amp; Minutes are available on the AS Document Site (link of AS Webpage).</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p> |                     | 10+1: 7<br><br>SD: 5<br>EG: 1                      |

## Crafton Hills College | Academic Senate Agenda

|                                                    |                          |                                                                       |                                                                                                                                                                                                  |  |                                     |
|----------------------------------------------------|--------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------|
|                                                    |                          |                                                                       |                                                                                                                                                                                                  |  |                                     |
| Town Hall Funds                                    | Start 3:22<br>5 minutes  |                                                                       | Need a motion to approve approximately \$60 for food for the VESPA Town Hall.                                                                                                                    |  | 10+1: 4,5,6<br><br>SD: 4,5<br>EG: 2 |
| Student Mental Health Support - Paddock            | Start 3:27<br>20 minutes |                                                                       | TimelyCare Campus Representative, Janelle Eastman, will present on how students can access free 24/7 mental health care and explain the different types of services they can receive in the app. |  | 10+1: 4,5,6<br><br>SD: 4,5<br>EG: 2 |
| Caps Document Update                               | Start 3:47<br>10 minutes | <a href="#">Original Document</a><br><a href="#">Revised Document</a> | The previous document had too many categories to be functional. Revised Document and draft of request for adjustment process.                                                                    |  |                                     |
| AB 1705 & OER funding updates and timeline - Wurtz | Start 3:57<br>8 minutes  |                                                                       |                                                                                                                                                                                                  |  |                                     |
| PRT Team Update                                    | Start 4:05<br>5 minutes  |                                                                       |                                                                                                                                                                                                  |  |                                     |

## Crafton Hills College | Academic Senate Agenda

|                                    |                                  |                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                |                                       |
|------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------|
| <p>AP/BP Feedback -<br/>Bailes</p> | <p>Start 4:10<br/>20 Minutes</p> | <p><a href="#">What it is PPAC AP + BPs List</a></p> <p>Helpful general <a href="#">update/ summary</a> of PPAC work.</p> | <p>Review/Provide suggestions for changes if needed<br/><a href="#">APs &amp; BPs 3/5/25</a></p> <p>Level 2 Constituent &amp; Academic Senate Feedback</p> <ul style="list-style-type: none"> <li>• <b>3430 Prohibition of Harassment</b> <ul style="list-style-type: none"> <li>- Major Changes</li> </ul> </li> <li>• <b>3501 Campus Security and Access</b> <ul style="list-style-type: none"> <li>- Concern: All District facilities and grounds are closed between 10:00 p.m. and 6:00 a.m. each day</li> <li>- Mostly just don't share your keys and we got to track 'em.</li> </ul> </li> <li>• 3530 Weapons on Campus                             <ul style="list-style-type: none"> <li>- Minimal updates</li> </ul> </li> <li>• 6610 Local, Minority, Women, and Veteran Owned Enterprise Program                             <ul style="list-style-type: none"> <li>- Changes to definitions</li> </ul> </li> <li>• 7240 Confidential Employees                             <ul style="list-style-type: none"> <li>- Updates for position title (Kristina's position) and a probation period of one year</li> </ul> </li> </ul> <p>Level 3 Constituent Feedback &amp; Academic Senate Initial Input</p> <ul style="list-style-type: none"> <li>• <b>5500 Standards of Student Conduct</b></li> </ul> | <p>Valley have stepped up their game.</p> <p>We will follow Valley's lead.</p> | <p>10+1: 6,10<br/>SD: 5<br/>EG: 2</p> |
|------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------|

## Crafton Hills College | Academic Senate Agenda

|  |  |  | <ul style="list-style-type: none"><li>- This needs major updating. The only changes are for “The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under AP 3433 Sex Discrimination under Title IX, and AP 3434 Responding to Harassment Based on Sex Discrimination under Title IX”<br/>Concerns: It's alphabetical and outdated. Suggestion:<br/>☐ Standards Proposed Re...</li><li>· 5075 Course Adds, Drops, and Withdrawals<ul style="list-style-type: none"><li>- Language update for EW</li><li>- AP is fairly easy to read and understand</li></ul></li></ul> <p>Level 3 Academic Senate Final Input</p> <ul style="list-style-type: none"><li>· 2510 Participation in Local Decision-Making</li><li>-Major changes suggested by Valley</li><li>· 4222 Remedial Coursework</li></ul> |  |  |
|--|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

## Crafton Hills College | Academic Senate Agenda

|  |  |  | <p>Changes for 1705</p> <ul style="list-style-type: none"><li>· 5130 Financial Aid<ul style="list-style-type: none"><li>- Scholarship Displacement is prohibited</li></ul></li><li>· <b>5220 Shower Facilities for Homeless Students</b><ul style="list-style-type: none"><li>- Concern: The Chancellor shall establish procedures necessary to make on-campus shower facilities available to any homeless student who is enrolled in coursework, <b>has paid enrollment fees</b>, and is in good standing with the District</li></ul></li><li>· <b>5510 Off-Campus Student Organizations</b><ul style="list-style-type: none"><li>- The District shall work with local law enforcement agencies to monitor and record criminal activity at off-campus locations of owned or controlled by student organizations officially recognized by the District or used to support the District's educational purpose.</li><li>- How does one only monitor criminal activity?</li></ul></li></ul> |  |  |
|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

# Crafton Hills College | Academic Senate Agenda

|                                   |                             |  |                                                                                                                                                                                                                                                                                                                                    |                                                                                             |  |
|-----------------------------------|-----------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--|
|                                   |                             |  |                                                                                                                                                                                                                                                                                                                                    |                                                                                             |  |
|                                   |                             |  | APs/BPs to Review<br>(one file will <a href="#">all the APs/BPs</a> )                                                                                                                                                                                                                                                              |                                                                                             |  |
| <a href="#">Good of the Order</a> | - no scheduled meeting time |  | Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.<br><br>Updates from faculty on the use of generative AI.                                                                                                                                                                 | SS KB Safety of undocumented students.<br>Looking for the AS or CHC to release a statement. |  |
| Did you know?                     | - no meeting time -         |  |  <p><b>Save the Date - Spring Plenary</b><br/>         Thu, Apr 24 2025, 8am - Sat, Apr 26 2025, 5pm<br/>         At the <a href="#">Hyatt Regency Irvine</a> 17900 Jamboree Road Irvine, CA. 92614.<br/> <a href="#">Higher Ed Article</a></p> |                                                                                             |  |

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

# Crafton Hills College | Academic Senate Agenda

|  |  |  |                                                                                |  |  |
|--|--|--|--------------------------------------------------------------------------------|--|--|
|  |  |  |                                                                                |  |  |
|  |  |  | → Report <a href="#">form</a> for District Support Operations (DSO) Committees |  |  |

## Reports

| Item                                                                                                                                                                                                                                                                                                                                                                                                                                         | Start Time and Duration in Minutes | Materials | Content                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| President's Report                                                                                                                                                                                                                                                                                                                                                                                                                           |                                    |           | Syllabi posted in Canvas by admin<br>Coursedog - changes to room scheduling<br>Admin goals for the campus - what do we need to focus on?<br>What is the most on fire that we need to deal with? |
| <b>1<sup>st</sup> meeting of the month.</b><br><b>External:</b> <ul style="list-style-type: none"> <li>A. Student Senate Report</li> <li>B. CTA Report (Reichert)</li> <li>C. API Association (DiPonio)</li> <li>D. Professional Dev Lead (Harris)</li> </ul> <b>Leads and Sub-committees:</b> <ul style="list-style-type: none"> <li>A. Chairs (Brighton)</li> <li>B. Honors Steering (Cannon)</li> <li>C. Curriculum (Di Ponio)</li> </ul> |                                    |           | <a href="#">View Written Reports Here</a><br><br>A. Student senate <a href="#">submitted report</a>                                                                                             |

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Crafton Hills College | Academic Senate Agenda

|                                                                                                                                                                                                                                                                             |  |  |                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|------------------------------------------------------------------------------------------------------------------------------|
| <b>D. FSEA (de los Reyes)</b>                                                                                                                                                                                                                                               |  |  |                                                                                                                              |
| 2 <sup>nd</sup> meeting of the month:<br>External:<br>A. Classified Senate - 5 minutes (Peterson)<br>B. Treasurer's Report (DiPonio)<br>C. LFSAAA (Zepeda)<br>D. BFSa (Vacant)<br>Leads and Sub-committees:<br>A. Review Workgroup ()<br>B. MOPED (Chivera & Xayaphanthong) |  |  | <a href="#">View Written Reports Here</a>                                                                                    |
| DSO Written Reports                                                                                                                                                                                                                                                         |  |  | <a href="#">2024.09.26 IEAC notes.docx</a><br><a href="#">DSO Budget Meeting 9/19/24</a><br><a href="#">Fin Com OCT.docx</a> |

Adjournment - pm.

## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

# Crafton Hills College | Academic Senate Agenda

---

## *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

## *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.