

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date November 20, 2024

Time and Location

3-4:30 PM - LRC 226

Next Meeting

December 4, 2024

Location: LRC 226

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ AS Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi (Sabt)	Brighton, Breanna (Sabt)	Clements, Kristen	Grabow, Jimmy	Anderson, Jonathan	
	Brink, TL	Diponio, Gwen	Grounds, John	Macamay, Mariana	Hogrefe, Rick	
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth		Schmidt, Jeff	
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Juan, Shirley	Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Robertson, Jillian					
	Williams, Gary					21/12

Guests:
Admin:
Student Senate:

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:02 pm .
Administrative Reports	3:00 5 Minutes	AB607
Announcements	3:05 5 Minutes	
Statements from the public 3 per speaker 15 minutes max	3:10 5 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:15 5 Minutes	

Crafton Hills College | Academic Senate Agenda

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 3 Minutes	☐ Minutes Nov 6, 2024	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc. Agendas & Minutes are available on the AS Document Site (link of AS Webpage). Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.		10+1: 7 SD: 5 EC: 1
LVN Program - Word	Start 3:23 5 Minutes		LVN program is ready to move to the next stage. Request for Senate Approval to move forward in the process.	Motion:	10+1: 4 SD: 5 EC: 2

Crafton Hills College | Academic Senate Agenda

ACCJC substantive change form - Wurtz	Start 3:28 20 minutes		CHC has 54% of its students taking at least one, 100% online section in Fall 2024. Need feedback on the ACCJC Sub Change Form which needs to be submitted by December 31, 2024.		10+1: 4,5,6 SD: 4,5 EG: 2
ASCCC Resolutions - Final List & Outcomes	Start 3:48 5 Minutes	Adopted & Failed Resolutions - quick reference Full Resolutions	During Spring Plenary we can decide which ones we want to start implementing.		10+1: 6 SD: 5 EG: 2
Best Practices for Syllabi - McLaren	Start 3:53 10 Minutes		ASCCC resolution was voted down. Do we as a senate want to create a list of recommendations? Create a Task Force? Have Exec draft?		10+1: 5 SD: 3 EG: 3
Departmental Equivalency Recommendations - McLaren	Start 4:08 6 minutes		1. The district equivalency committee received some training from ASCCC regarding equivalency determination. This was one suggestion for addressing areas where determinations are not always as clear. 2. Do we want to make a recommendation for when Subject Matter Experts (SME) disagree?		10+1: 6 SD: 4 EG: 2, 4

Crafton Hills College | Academic Senate Agenda

AP/BP Feedback - Olivera	Start 4:14 15 Minutes	What it is PPAC AP + BPs List VP Oliveras has provided helpful general update/summary of PPAC work.	3250 - Institutional Planning - review only 4010 - Academic Calendar - review only 4222 - Remedial Coursework - updated language (legal) 4300 - Field trips - changes from feedback included, final review Feedback requested for: 4020- Program, Curriculum & Course Development - review for concerns 4260- Prereq/coreq - review for process Do these last two reflect what we currently do/want to continue?		10+1: 6,10 SD: 5 EC: 2
Good of the Order	- no scheduled meeting time		Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. Updates from faculty on the use of generative AI.  Event Dates Thu, Feb 20 2025, 2pm - Sat, Feb 22 2025, 12pm Theme: Artificial Intelligence and Higher Education - Yesterday, Today, and Tomorrow		

Crafton Hills College | Academic Senate Agenda

Did you know?	- no meeting time -	 Save the Date - Spring Plenary Thu, Apr 24 2025, 8am - Sat, Apr 26 2025, 5pm At the Hyatt Regency Irvine 17900 Jamboree Road Irvine, CA. 92614. Higher Ed Article → Report form for District Support Operations (DSO) Committees		
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Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report			
1 st meeting of the month. External:			View Written Reports Here

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda

A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Hogrefe) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)			A. Student senate submitted report
2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) Leads and Sub-committees: A. Review Workgroup () B. MOPED (Chivera & Xayaphanthong)			View Written Reports Here
DSO Written Reports			W 2024.09.26 IEAC notes.docx ≡ DSO Budget Meeting 9/19/24 W Fin Com OCT.docx

Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.