

University of La Verne

Transfer Admission Guarantee (TAG) for San Bernardino Community College District

The University of La Verne and San Bernardino Community College District have developed a 'Transfer Admission Guarantee' (TAG) program to help facilitate the transfer process for students attending San Bernardino Community College District who would like to matriculate into an undergraduate degree program offered by the University of La Verne. The TAG agreement provides the framework for assisting the transfer of students between the two institutions. Eligible students should work with the appropriate personnel at La Verne and San Bernardino Community College District to ensure a successful transfer to La Verne and the completion of a four-year degree.

Student Benefits

San Bernardino Community College District students participating in a TAG afford the following services:

- 1) Application fee waiver
- 2) Guaranteed admission to the University of La Verne provided the student meets all requirements listed in "Student Eligibility Requirements" section below
- 3) Access to a La Verne Admissions Counselor/Academic Advisor to inform and guide the student about the requirements to earn a bachelor's degree from University of La Verne
- 4) Access to a designated Financial Aid advisor at La Verne. TAG students will be eligible for the same financial aid that is available to other students who matriculate to the same La Verne program/campus
- 5) Courses from San Bernardino Community College District that have been approved to fulfill the requirements of CSU GE (California State University General Education) or IGETC (Intersegmental General Education Transfer Curriculum) will be accepted to meet like General Education requirements at La Verne provided a grade of C- or better has been earned. However, it is important that TAG students work closely with their La Verne admission representative to ensure a seamless transfer.
- 6) TAG Scholarship
 - a) Students attending La Verne's CAPA program (Campus Accelerated Program for Adults on the La Verne Campus) one of the Regional Campuses (campuses on military bases are excluded), or La Verne Online will receive a Scholarship Award that will be applied to tuition costs based on enrollment status with the University (see Appendix A for specific Award levels). This scholarship award is applicable to all terms of enrollment at La Verne.
 - b) Students attending the traditional program at the La Verne campus will receive a minimum scholarship of \$7,000 per year for up to four years of study.

Student Eligibility Requirements

- 1) The TAG application (www.laverne.edu/tag) should be complete prior to submitting the University of La Verne application for admission.

- 2) San Bernardino Community College District must be the primary school of enrollment at the time the student applies for both the TAG and for admission into the university
- 3) Students must complete a minimum of 28 semester hours of transferable coursework at the time of matriculation, obtain a minimum cumulative GPA of 2.7 and complete one college-level English course with a grade of C- or higher
 - a) Students wishing to transfer to the Campus Accelerated Program for Adults (CAPA) on the La Verne Campus, a regional campus (with the exception of campuses located on military bases), or La Verne Online who do not meet these requirements may still be considered for admission but are not be eligible for the TAG scholarship
- 4) Applicants must meet all admission requirements that is articulated in the La Verne catalog for the degree program and campus for which the student is applying at the time of their TAG admission
- 5) Transfer to La Verne the semester/term immediately following their attendance at San Bernardino Community College District , summer term excluded
 - a) Students may concurrently enroll at both institutions
- 6) TAG students must matriculate to La Verne within two (2) years of the TAG admission. Students may re-apply for the TAG program if the program is open to new applicants
- 7) Application Deadlines
 - a) The priority deadline to submit a TAG application and a University of La Verne application to the traditional undergraduate programs on the La Verne campus is December 1 for admission to the following spring semester and April 1 for admission to the following fall semester
 - b) Priority deadline to submit a TAG application and a University of La Verne application for the CAPA program for a regional campus, (campuses on military bases are excluded), or La Verne Online is 60 days prior to the start of the term/semester for which they intend to matriculate
 - c) However, the University of La Verne will continue to accept and admit TAG students until the start of each semester/term upon availability of space and adequate time to complete the TAG admission process

San Bernardino Community College District Responsibilities

- 1) The Transfer Center at San Bernardino Community College District will inform students interested in transferring to a 4-year university about the University of La Verne's TAG
- 2) San Bernardino Community College District will post information about the University of La Verne's TAG on their appropriate web sites
- 3) San Bernardino Community College District will inform its students of the Scholarship Award benefit available to them and to their spouses or domestic partners

Employee Partnership Award

As part of this Transfer Admission Guarantee (TAG) agreement, San Bernardino Community College District employees, and spouses and domestic partners of employees, shall also receive an award that

will be applied to their cost of tuition based on enrollment status with the University (see Appendix A for specific Award Level) This Partnership Award is applicable for all degree and credential programs offered by the University at the central campus and/or at the regional campuses with the exception of the following programs traditional undergraduate program at the central campus, the Physician Assistant program, programs offered through the College of Law, programs offered on military bases, and the non-degree Professional Development Courses, however, the University reserves the right to modify the eligible programs and offerings at any time The Partnership Award is applied in the term in which the student has been officially admitted and employment verification is received by the University and is not retroactive to prior terms

San Bernardino Community College District employees must meet all admission requirements for the program and campus to which they are applying Once an employee is admitted to a degree or credential program, the Award is valid for five years from the date of the initial official admission and verification of employment and under the condition that the student remains an active University student and is not required to apply for readmission due to a break in attendance as specified in the University's catalog The Partnership Award applies only to tuition, and no fees applicable to the student will be discounted This award cannot be combined with any other tuition award or University-funded grants or scholarships The required employment documentation is described in Appendix C The University reserves the right to modify the required documentation as necessary

San Bernardino Community College District agrees to provide opportunities for the University to publicize this Partnership Award program and the University's degree/credential offerings to the employees of the College in a manner the College shall deem appropriate, such as via emails, posters, brochures, information sessions, staff meetings, postings on internal website, and any other opportunities with the College as noted in Appendix D

This TAG agreement becomes effective during the current University term/semester in which this document is signed by both Parties and is to remain in effect until it is modified or cancelled in writing by either institution with at least 60 days prior notice Additionally, the agreement will be reviewed every three years for necessary modifications

This agreement is signed by the representatives of the University of La Verne and San Bernardino Community College District

<p>LA VERNE</p> <p>UNIVERSITY OF LA VERNE By <u><i>Eric Bishop</i></u> Name <u>Dr Eric Bishop</u> Title <u>Interim VP, Strategic Enrollment Mgmt</u> Date <u>28 June 2023</u></p>	<p>COMMUNITY COLLEGE</p> <p>San Bernardino Community College District By <u><i>[Signature]</i></u> Name <u>STEVEN J. SUTORUS</u> Title <u>BUSINESS MANAGER</u> Date <u>July 1, 2023</u></p>
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APPENDIX A

Employee Scholarship/Partnership Award Amounts by Program Level

Undergraduate	Less than Full Time	Full Time & Above
Units to Qualify	1 11 Units	12+ Units
Amount of Award	\$100 per unit	\$1200
Teacher Education		
Units to Qualify	1 8 Units	9+ Units
Amount of Award	\$100 per unit	\$900
Graduate (masters)		
Units to Qualify	1 8 Units	9+ Units
Amount of Award	\$100 per unit	\$900
Doctoral		
Units to Qualify	1 8 Units	9+ Units
Amount of Award	\$100 per unit	\$900

APPENDIX B

Scholarship/Partnership Award Amounts for Certificate Programs

Partner Discount	Customer Code
15% off all certificate programs on the Extended Learning site	FIFTEEN

The University of La Verne s Extended Learning department provides professionals with access to quality professional development certificate programs

Options include Human Resources Medical, Project Management Six Sigma and Supply Chain

Refer to our site at [https //laverne.edu/extendedlearning/](https://laverne.edu/extendedlearning/) for more programs and details

Appendix C

Employee Documentation

Proof of Community College employment can be documented in the following ways

- Provide a letter on Community College letterhead from the Human Resources Department or from the employee's supervisor that verifies current Community College employment, or,
- Provide a copy of a current pay stub that lists San Bernardino Community College District's name, the name of the employee, address of the employee, and the date of the pay period. All financial information applicable to the employee should be redacted.

Spouses or Registered Domestic Partners Documentation

Spouses

- To receive a Partnership Award for a spouse, the employee must provide a letter/email indicating the name of his/her spouse and,
- A driver's license or state identification card which indicates that he/she has the same last name as the employee and resides at the same residence
- If the above information does not match, a copy of their marriage certificate is required

Domestic Partners

- To receive a Partnership Award for a domestic partner, the employee must provide a letter/email indicating the name of his/her domestic partner and,
- Provide proof of being a registered domestic partner in the State of California or any other State

Student Status of Employee

If the employee is not currently a La Verne student, employment documentation as described above must be provided and included with the spouse/domestic partner documentation. In addition, proof of address for the employee must be provided in the form of a driver's license, state identification card or a paycheck stub, and it must match the address of the spouse.

APPENDIX D

The students/employees of the Community College will receive a Scholarship or Partnership Award applied to cost of tuition according to the terms of this document provided the Community College implements opportunities to promote the University's programs as noted below

Activity Selected	ACTIVITY	DATE, POPULATION or DESCRIPTION OF EVENT (If necessary)
Yes____ No____	La Verne Posters in all Community College Departments and teachers' lounges (required)	All College sites - Posters delivered to Community College by La Verne
Yes____ No____	Email – sent by Community College announcing partnership (4 emails per year or as specified)	
Yes____ No____	La Verne flyers distributed to Community College at La Verne's expense <u>Frequency</u> 3 times a year (Approved by Community College in advance)	
Yes____ No____	Web Links (Partnership information posted on Community College website)	
Yes____ No____	Onsite/Online Information Sessions – Coordinated with Community Colleges in advance	
Yes____ No____	Table Top Displays (lobby, lunch area, etc)	