



Checklist of Things To Do Before You Leave CHC...

- ❑ Don't jeopardize your admission to the University. Check with the Admissions office at each university you applied to for the following deadlines:
 - ❑ Are transcripts required for coursework in-progress?
 - ❑ Is a *Deposit* required? Cost? Refundable?
 - ❑ *Statement of Intent to Register* – Deadline May 1st for most CSUs and June 1st for UCs.
 - ❑ Is *Orientation* mandatory or optional? Is there a cost? Either way, it is recommended that you attend orientation.
 - ❑ Don't forget to have *final transcripts* sent to your transfer institution after your last term at CHC by the University's deadline.
- ❑ If available, schedule an appointment with a university/program advisor.
- ❑ If you need campus housing, don't forget to apply by deadline (usually by June).
- ❑ Have your General Education (IGETC or CSU Breadth) **Certified** by Crafton's office of Admissions & Records.
- *Read and follow-through with any correspondence from the university.*

Other Important Items:

- ❑ Get *Letters of Recommendation* (character, academic performance, etc.) from Instructors/Counselors/Staff. These are helpful for applying for scholarships and/or future employment opportunities.
- ❑ Know how to access Curricunet to acquire course outlines. You *may* need to challenge getting credit for a course from CHC at your transfer campus (private institutions) <http://www.curricunet.com/crafton/>
- ❑ Request extra copies of your CHC transcripts for future reference.
- ❑ Check the twitter feed on our website for regularly updated transfer info: www.craftonhills.edu/transfercenter