



## Our new Microsoft license allows students to receive Office 365 for free.

Crafton Hills College students are now eligible to install Office 365 on up to five PCs, Macs and mobile devices, including Windows tablets and iPads, at no cost to the student. This includes the latest version of Office, OneDrive and SharePoint Designer 2013.

The process starts by logging in with your student email account at this URL:

<https://portal.office.com>

If you have trouble logging in, please contact our helpdesk at <http://stac.craftonhills.edu>

Here is what Microsoft says about how long the student can use the application:

“If you are eligible, you can use the plan until you graduate or are no longer enrolled at a qualified school. Student eligibility may be re-verified at any time. At expiration, the Office applications enter a reduced-functionality mode, which means documents can be viewed but it isn’t possible to edit or create new documents. In addition, online services associated with the school email address, for example Office Online and OneDrive, will no longer work.”

Don’t delay; get your free software now!