Crafton Hills College WebAdvisor Log-In Steps

**STEP 1:** Visit Craftonhills.edu. From the Log Ins drop down menu select WebAdvisor

**STEP 2:** Select Log In

**STEP 3:** Read the information for Students, **type the User ID and Password** as indicated and select Submit. Upon submitting you will return to the main menu and can select the blue Current Students box.

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Your User ID is formatted: *f.lastname####*

Where:
- *f* is the first character of your first name (no nicknames).
- *lastname* is your last name up to 20 characters.
- #### is the last four digits of your Student ID.

Your default password is "Temp" and your 6 digit date of birth (TempMMDDYY).

**Note:** Your password is case sensitive.
Crafton Hills College Registration Steps

**STEP 1:** Log In to WebAdvisor and select **Register and Drop Classes**

**STEP 2:** Select **Search and register for classes**

**STEP 3:** Choose the **Term, Subject, Location (CHC)** and type the **Course Number** and select **Submit**

**STEP 4:** Choose the course you wish to enroll in to and select **Submit**

**TERMS**
- **Status:** Open (open to register), Closed (cannot register or waitlist), Waitlist (class is full but open for waitlist)
- **Section Name and Title:** Gain more detailed information pertaining to the course, including prerequisites, advisories, and whether the course is linked to another course
- **Meeting Information:** Dates, times, and location of the course
- **Available:** Number of seats available to register for the course, **Capacity:** max number of students allowed to register for the course, **Waitlist:** number of students on the waiting list wanting to add the course

**STEP 5:** Choose **Register, Remove from List,** or **Wait List** from the drop down menu and select **Submit**

Visit this web link to access the Registration How To Video:
https://www.youtube.com/watch?v=1Wz5gU0PYNo