



11711 SAND CANYON ROAD
YUCAIPA, CA 92399
909.794.2161
WWW.CRAFTONHILLS.EDU

ARTICULATION CREDIT INSTRUCTIONS AND APPLICATION

PAGE 1/2

INSTRUCTIONS

1. At mid-point or ***within two years*** upon completion of an articulated course the student must complete an online application to Crafton Hills College at www.cccapply.org.

NOTICE: ANY REQUEST FOR ARTICULATION FROM INDIVIDUALS WHO HAVE NOT BEEN ADMITTED TO CRAFTON HILLS COLLEGE WILL BE AUTOMATICALLY REJECTED

2. Print a copy of Crafton Hills College application confirmation page.
3. Complete the high school/regional occupational program course with a "B" or better and a "C" or higher on the approved comprehensive final exam.
4. Complete the application for articulation credit below.
5. Student and Instructor complete section I and II of the form.
6. Student must attach college confirmation page to this application.
7. Student or Instructor will give articulation application and college application confirmation page to their school site registrar for attachment of official school transcript.
8. Registrar or student sends the packet, comprised of "Articulation Credit Instructions and Application", college application confirmation page and official high school / ROP transcript, to the college contact.
9. Mail to Dan Word, Dean, Career Education and Human Development Crafton Hills College, 11711 Sand Canyon Road, Yucaipa, CA 92399

PLEASE FILL OUT ALL FIELDS ON THE FOLLOWING PAGE. ALL FIELDS MUST BE COMPLETED OR THE APPLICATION WILL BE AUTOMATICALLY REJECTED.

MAIL COMPLETED APPLICATION TO:

**Dan Word, DEAN, CAREER EDUCATION AND HUMAN DEVELOPMENT CRAFTON HILLS COLLEGE
11711 SAND CANYON ROAD, YUCAIPA, CA 92399**

11711 SAND CANYON ROAD, YUCAIPA, CA 92399, 909.794.2161, WWW.CRAFTONHILLS.EDU

APPLICATION

Section I: Student and Course Information (To be completed by student and or Instructor)

Name			Date of Birth	Crafton Hills College Student ID No. REQUIRED	
Address		City		State and Zip Code	
Student Phone No.	School		School District		
Name of College Course		College Course ID No.	Articulated ROP / High School Course Name		

Section II: High School Certification (To be completed by High School)

Date High School / ROP Course Completed	Final Exam Grade	Course Grade
I certify that the above student has met or exceeded articulation agreement requirements specified for the above course		
Teacher Signature	Teacher Name	Date
Administrator Signature	Administrator Name	Date

Section III: College Review (To be completed by College Administrator)

Credit Request Accepted:	Yes	No	Advanced Placement Authorized
College Administrator Signature	Name	Date	

REQUIRED ATTACHMENTS:

Crafton Hills College application confirmation page

Official High School or ROP transcript.