

College Honors Institute

STUDENT HANDBOOK

FALL 2016



INSIDE THIS HANDBOOK:

Welcome Letter	1
Honors Lounge	1
What to Expect from CHI	2
Research Conferences	3
Publication Opportunities	3
CHI Events	4
Transfer Information	5
CHI Calendar	6

Judy Cannon
CHI Coordinator
honors@craftonhills.edu
(909) 389-3500

Discover CHI at CHC

Welcome to the College Honors Institute (CHI). We are excited to help you achieve your academic potential while at Crafton Hills College. The CHI faculty are committed to providing you with the resources for a challenging and thought-provoking education experience while preparing you for

successful transfer to the institution of your choice.

This Student Handbook will give you a brief overview of what is expected of you while in the College Honors Institute as well as outline what you can expect of CHI. It also provides dates, deadlines, and contact information that can help

you stay informed and connected throughout the semester. We hope it will answer many of your questions, encourage your confidence, and inspire you to become further involved in the Honors experience here at Crafton Hills College.



We are pleased to offer the CHI Honors Lounge, a space for CHI students to gather, share ideas, and collaborate with classmates and CHI faculty. Please respect the following rules while in the Honors Lounge:

- Sign in each time you come to the Honors Lounge. This information is valuable and helps us ensure that the lounge remains available for students in the future.
- Keep the volume at appropriate levels because students may be studying.
- Refrain from the use of profanities. Remember you are Honors Students. You represent the program.
- Please clean up any mess you might create, including trash, food, drinks, used paper, etc.
- Use the printer for school-related printing *only*. We have limited paper and ink each semester and we want to continue to offer this service to you.

In order to eliminate overcrowding, any accusations of favoritism, or future problems with clubs or other groups on campus, please refrain from bringing guests by for extended stays in the Honors Lounge. A quick visit to promote the program is appropriate.

That being said, please enjoy the Honors Lounge. It's *your* space.



The Honors Lounge is located in the upper level of Crafton Hall



CHI student Anaiza Moreno gave a poster presentation at the 2013 HTCC Research Conference

What Makes an Honors Course Different?

CHC Honors courses are “stacked” with non-Honors sections. This means that when you enroll in an Honors course, you will be sharing the classroom with non-Honors students. Your assignments as a student in an Honors course will often differ from the work assigned in the regular course. Honors assignments require a greater degree of depth and rigor than those required of students in non-Honors sections. Specifically:

- Honors courses require a higher level of student involvement, preparation, and participation.
- Students in Honors

courses must stay in contact with their instructors and take responsibility for fulfilling the Honors components of the course.

- Students in Honors courses must be willing to discuss, analyze, criticize, and synthesize ideas and concepts, and are expected to actively participate in and lead class discussions.
- Students in Honors courses are expected to critically read and write at a higher level than students in non-Honors courses.
- Students in Honors courses are expected to think critically and solve problems at a

higher level of complexity.

- There will be required attendance at specified CHI functions (see *Calendar*), such as attending the semi-annual Honors Luncheon.
- Honors students are often expected to work independently and may have different deadlines for course assignments than non-Honors students.

***NOTE: Once you enroll in an Honors course it will remain an Honors course. You cannot change it to a non-Honors course. If you fail to finish the Honors coursework, your final course grade cannot be higher than a C.**



CHI student Amanda Edwards with CHI faculty mentor Dr. Brink at 2013 CHC Research Conference

CHI Students' Responsibilities

- ◇ Maintain a 3.25 cumulative GPA and see a counselor at least once each year to stay CHI eligible.
- ◇ Earn an A or B in all Honors courses in order for the courses to count toward completing the program.
- ◇ Check your email regularly and keep your contact information up to date with CHI (changes made in Admission or Registration do not make their way to the Honors Office).
- ◇ Stay in close communication with your Honors instructors to ensure you are fulfilling all of the Honors requirements.
- ◇ Stay on top of deadlines. Students in Honors courses must be organized and turn all work in on time.
- ◇ See the Honors counselor, Debbie Bogh, to develop a Student Educational Plan (SEP) during your first semester at Crafton Hills. We recommend that you make an appointment to update your SEP once per year, or any time you change your major or your transfer university of choice.
- ◇ Maintain an accurate and current record of your community service hours on the Service Hours Log. This form can be found in the Honors Lounge or on the CHI website.
- ◇ Enroll in at least one Honors course per year.
- ◇ **STAY CONNECTED!** Visit the Honors Lounge to study, stay informed, and make friends with other CHI students.
- ◇ Attend all required enrichment opportunities throughout the semester.

HTCC Annual Student Research Conference at UCI

The Honors Transfer Council of California (HTCC) annual Honors Student Research Conference is hosted by UC Irvine each spring semester. Crafton Hills College has magnified its participation in this conference over the last three years, and we hope to continue that trend.

There are several ways to participate in this conference: as a single presenter, as part of a group presentation, with a poster presentation, and as a student volunteer.

If you are interested in participating in this daunting but important opportunity, we encourage you to submit your abstract or poster presentation to the Honors Coordinator. In addition, student volunteers are always needed, so even if you are not ready to present at a conference, please join your peers at this great event as a volunteer.

This year's conference will be held on Saturday, April 1, 2017. Put it on your calendar and plan to be involved!



CHC Student Research Conference

In order to be confident and well-prepared for the HTCC Conference, students are encouraged to participate in the Fall 2016 Student Research Conference that will be held on our own campus. The Conference helps students to get started on their research early and allows them to practice oral presentations, get feedback, and experience what a research conference is like on a smaller scale. The CHC Student Research Conference is scheduled for Friday, December 2, 2016.

Publication Opportunities

Building Bridges

The HTCC publication, *Building Bridges*, is a collection of the best student researchers' abstracts from the UCI Student Research Conference. You can submit to this publication only if you participated in the conference. In 2014, CHI member Mellisa Klaib (now at UCI) was published, and in 2015 Adam Diaz's work was published.

Think You!

The Bay Honors Consortium hosted by Cal Berkeley or Stanford University (alternating) has a new online publication, *Think You!*, that showcases the best student abstracts from their annual conference.

Sand Canyon Review

Crafton Hills College's literary magazine, *The Sand Canyon Review*, publishes work from talented artists, and authors. All students are encouraged to submit their artwork, short fiction, poems, and other literary works.

Scribendi

Published by undergraduate honors students at the University of New Mexico, *Scribendi* is a literary magazine that solicits work by honor students from more than 220 Western Regional Honors Council (WRHC) schools. The deadline for submissions is October 14, 2016.

Meet 'n' Greet Honors Retreat



CHI completers Lauren Ochs (Loma Linda University), Nick Linares (CSU San Bernardino), and Rose Guzenski (CSU East Bay)

We encourage all CHI students to participate in the fun of our beginning-of-the-semester Meet 'n' Greet Honors Retreat.

Whether you are a returning student or new to Crafton, this event will provide you with a chance to gain new friends and new knowledge about the campus and the Honors Program.

The CHI Ambassadors will plan and organize this event, so if you have a knack for event planning, please let the Honors coordinator know that you would like to volunteer to help.

Our goal is to enhance your experience in the Honors Program by providing opportunities for you to meet friends, pair up with study bud-

dies, or just take a break from studying to enjoy the beautiful Crafton Hills campus.

Save the date! The Meet 'n' Greet Honors Retreat will be held in the Honors Lounge on **Saturday, Sept. 24 at 10:00 a.m.**

We look forward to seeing you all there!

Luncheon with Honors Faculty

One of the highlights of each semester is the *Luncheon with Honors Faculty*. Purposefully scheduled to occur after the next semester's class schedule has been published but before registration begins, the luncheon affords CHI students the opportunity to sit and talk with the faculty who will be teaching Honors courses the following semester.

While the primary purpose for the event is to allow CHI students and faculty to get to know each other, we also celebrate the accomplishments of CHI students and recognize

their outstanding achievements. Addition-

ally, campus leaders attend the luncheon, and it is a great opportunity to meet the College President, Vice Presidents, Deans, and others.

You may also discover an instructor's area of expertise along with common interests that could lead to mentorship opportunities for future re-

search projects.

The event is free, and it is a mandatory event for all CHI students. So plan ahead and put it on your calendars. It will be held:

**Wednesday,
November 30
12:00-1:00pm
(college hour)
in CCR 151**



Fall 2014 Luncheon with Honors Faculty.



Stay informed by joining our Facebook! Crafton Hills College College Honors Institute

A Pathway to Transfer



CHI completers Tyler Carson (UCLA), Miriam Fadel (UC Berkeley), and Travis McEntee (UC Berkeley)

As a result of Crafton Hills College’s membership in the Honors Transfer Council of California (HTCC), students who complete the CHI requirements are eligible for benefits at many transfer institutions. Transfer institution contract benefits vary from school to

- school, but may include:
- Priority entry into student’s major
 - Priority registration
 - Scholarships
 - Housing
 - Honors to Honors Transfer

Honors Certification:

- Complete at least 15 Honors units with an A or a B
- Have a minimum cumulative GPA of 3.25
- Complete 15 community service hours while in CHI
- Complete the CHI Exit Survey

For more information about the transfer agreement benefits, visit the Honors Transfer Council of California (HTCC) website or speak to the Honors coordinator.

Transfer Agreements

University of California

UC Irvine
UCLA

UC Berkeley

California State University

CSU Fullerton

San Diego State University

Other Universities

Amherst College

Chapman University

Colorado State University (Global)

Connecticut College

Gonzaga University

La Sierra University

Loyola Marymount University

Mills College

Occidental College

Pitzer College

Pomona College

Scripps College

Trinity College

Tufts University

University of Arizona

University of La Verne

University of San Diego

Whitman College

Whittier College



CHI completer Madeline Wallsten transferred to Mills College in Oakland

Honors Counseling and the Transfer Center

One of the requirements to maintain membership in CHI is to see a counselor at least once a year to update your Student Education Plan (SEP).

Debbie Bogh, the **Honors Counselor**, will be available to help you in the Honors Lounge on Wednesdays from 12:30 to 4:30 and Thursdays from 8:30 to 12:30, or in the Counseling Cen-

ter (CCR-201) during other times of the week.

The **University Transfer Center** (CCR-220) provides important, up-to-date information about transferring to your university of choice. The center offers many services to make the transferring process easier, including school-specific workshops and appointments with visiting uni-

versity representatives.

In addition, Mariana Moreno, the Transfer Center Coordinator, will be available in the Honors Lounge Wednesdays from 11:00 to 12:00 and Thursdays from 2:00 to 3:00 to answer any questions you may have about transferring, such as how to become a more competitive applicant and how to navigate the application process

Honors Fall 2016 Calendar

Day	Date	Time	Event / Deadline
Wed	8/17	12:00p – 1:00p	**CHI Student Orientation Honors Lounge, CHL-200 Must attend at least one Orientation from 8/17 to 8/23
Thu	8/18	1:00p - 2:00p	
Fri	8/19	10:00a – 11:00a	
Mon	8/22	5:00p – 6:00p	
Tues	8/23	1:00p - 2:00p	
Tues	9/6	12:00p	CHI Ambassador Application Due
Fri	9/9	12:00p	CHI Ambassador appointments announced
Sat	9/17	10:00a – 1:00p	Ambassadors Leadership Summit (Honors Lounge)
Sat	9/24	10:00a – 1:00p	**Meet 'N' Greet Honors Retreat (Honors Lounge)
Mon	10/10	12:00p – 1:00p	Workshop: How to Write an Abstract
Tues	10/11	1:00p - 2:00p	
Fri	10/14	12:00p	Scribendi submission due
Tues	10/25	1:00p - 2:00p	Workshop: Preparing a Poster Presentation
Wed	10/26	12:00p – 1:00p	
Mon	11/7	12:00p – 1:00p	Workshop: Preparing an Oral Presentation
Tues	11/8	1:00p - 2:00p	
Thu	11/10	12:00p	Student abstracts due to CHI Coordinator
Wed	11/30	12:00p – 1:00p	**Luncheon with Honors Faculty (CCR-151)
Fri	12/2	8:00a – 3:00p	CHC Student Research Conference (CCR-151)
**CHI students are required to attend the following THREE EVENTS			