

Crafton Hills College Planning and Program Review Committee
2025-2026 Timeline and Meeting Schedule
Approved May 5, 2025

The **nineteen** units scheduled to complete a Program Review in 2025 – 2026 are listed below. Units scheduled to submit either a four-year plan or two-year plan will be assigned a PPR Coach who will assist program writers in preparing their submission. Please refer to the Planning and Program Review Handbook as a guide to answering the questions and working in the web tool. **All Four-Year Program Reviews are due Friday, October 31, 2025.**

Office of the President	Administrative Services/Department	Instruction/Divisions and Department	Student Services/Division & Department
		Career Education & Human Development	Student Services & Counseling
		Allied Health/Respiratory Care, Radiologic Technology, Business/Accounting/Marketing, Emergency Medical Services	Counseling, Transfer Center
		Letters, Arts, and Instructional Support	Student Services & Student Development
		American Sign Language, Spanish, Speech Communication/Journalism, Music, Multimedia	Dual Enrollment, Student Life, Veterans Center
		Social, Information, & Natural Sciences	
		Physics/Astronomy, Mathematics, Kinesiology/Health Education/Athletics, Psychology, Ethnic Studies	

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The **eleven** units scheduled to complete a two-year plan in 2025-2026 are listed below. Programs completing a two-year plan need to review and update their goals, objectives, and SLOs and submit the two-year plans by the two-year plan due date: **All Two-Year Plans are due Friday, October 31, 2025.**

Office of the President	Administrative Services/Department	Instruction/Division and Department	Student Services/Division & Department
		Career Education & Human Development	Student Services & Counseling
		Economics, Child Development Center, Emergency Training Center, Fire Academy/Fire Technology, Paramedic	
		Letters, Arts, and Instructional Support	
		Foreign Language, English, Tutoring Center	Student Services & Student Development
		Social, Information, & Natural Sciences	Financial Aid, Health & Wellness Center
		Philosophy/Religious Studies	

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2025-2026 PPR Committee Members and Coaching Assignments			
PPR Committee Member	Email	4YR PPR Unit(s) Member is Coaching	2YR PPR Unit(s) Member is Coaching
Shirley Juan	sjuan@craftonhills.edu	Speech Communication/Journalism	English
Meridyth McLaren	mmclaren@craftonhills.edu	Spanish	Child Development Center, Emergency Training Center
Caroline Aguirre	annaguirre@craftonhills.edu	Transfer Center	Tutoring Center
Cheryl DiBartolo	cdibartolo@craftonhills.edu	American Sign Language	Foreign Language
Diana Vaichis	dvaichis@craftonhills.edu	Mathematics, Emergency Medical Services, Kinesiology/Health Education/Athletics, Multimedia	Paramedic, Fire Academy/Fire Technology
Giovanni Sosa (Chair)	gsosa@craftonhills.edu	Physics/Astronomy, Music, Psychology, Business/Accounting/Marketing, Ethnic Studies	Economics
Delmy Spencer	dspencer@craftonhills.edu	Student Life	Financial Aid
Keith Wurtz	kwurtz@craftonhills.edu	Allied Health/Respiratory Care, Radiologic Technology	Philosophy/Religious Studies
Ruby Zuniga	rzuniga@craftonhills.edu	Counseling, Dual Enrollment, Veterans Center	Health & Wellness

Date(s)	Tentative Agenda for Committee Meeting	Program Review	Two-Year Planning
Aug. 20, W	In-Service Contact with Programs/Introduction of PPR Coaches	Send link to PPR data to chairs, timeline to deans, chairs, and other writers. Include memos and instructions to PPR units by August 26.	
Aug. 21, Th	No Meeting—PPR and 2Yr Workshops	In-Service training for plan writers	
Sep. 2, T	Prioritization of 24-25 Objectives		
Sep. 16, T	First PPRC meeting—review of charge, process, timeline handbook		
Oct. 7, T	PPRC Meeting—Coaches Check-in		
Oct. 21, T	PPRC Meeting—Coaches Check-in		
Oct. 31, F	All PPR Plans Due		
Nov. 4, T	PPRC Meeting—Plan Review and Discussions		
Nov 18, T	PPRC Meeting—Plan Review and Discussions		

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Dec. 2, T	PPRC Meeting—Plan Review and Discussions		
Jan. 15, Th	No Meeting—PPR and 2Yr Workshops	In-Service training for plan writers Deadline for departments to prioritize objectives (Roll-up Submission)	
Jan. 20, T	PPRC Meeting—Plan Review and Discussions		
Feb. 3, T	PPRC Meeting—Plan Review and Discussions	Deadline for divisions to prioritize objectives (Roll-up Submission)	
Feb. 17, T	PPRC Meeting—Plan Review and Discussions	Deadline for areas to prioritize objectives	
Mar. 3, T	Long meeting: PPR Committee Prioritizes Objectives from Area Plans		
Mar. 17, T	PPRC Meeting—Plan Review and Discussions President’s Cabinet meets to discuss PPR Committee Prioritized Objectives		
Apr. 7, T	PPRC Meeting—Plan Review and Discussions		
Apr. 21, T	PPRC Meeting—Plan Review and Discussions President’s memo to the campus community regarding prioritized objectives		
May 5, T	PPR Committee Meets to discuss process recommendations, revisions to PPR web tool, finalize timeline and schedule for following year	PPR survey distributed to participants by April 24	