

**Crafton Hills College**  
**Planning and Program Review 2022-2023**  
**Committee Feedback and Recommendations**  
**Program Evaluated: PROGRAM NAME**

**Purpose of Planning and Program Review**

The Planning and Program Review process at CHC is a systematic process for evaluating programs and services annually. The major goal of the Committee is to evaluate the effectiveness of programs, and to make informed recommendations to the President about programs and resources. The purpose of Program Review is to:

- Provide a full examination of program effectiveness and health
- Identify program areas needing improvement
- Assist in short-range planning and decision-making
- Contribute to long-range planning
- Contribute information and recommendations to other college processes, as appropriate
- Serve as a decision-making conduit by forwarding recommendations to the President

**How to Use Feedback**

The feedback below is intended to be constructive. The section titled “Committee Feedback to the Unit” is a summary of the committees’ observations. This section may include recommendations to bolster strengths or to address weaknesses identified in the document. The committee’s final recommendations will be forwarded to the President once all documents have been evaluated. The section titled “Document Quality” focuses on both the overall and the item-by-item quality of the document submitted by the unit for evaluation. The decision of whether or not a committee meets or does not meet expectations is made by consensus by the PPRC. The Document Quality feedback is designed to help units write documents that clearly and accurately reveal their health and effectiveness. Last, the section titled “Program Effectiveness/Health” contains the rating on the 3-point rubric for each item, as well as a summative comment where applicable. The score is also reached by consensus by the PPRC. This section is intended to highlight program strengths and to identify areas for improvement.

**Committee Feedback to the Unit**

**BRIEF SUMMARY OF FEEDBACK TO PROGRAM PROVIDED HERE.**

**Non-Instructional Program Effectiveness/Program Health**

It is an institutional expectation that units will identify student and program outcome measures, gather and analyze appropriate data, and use the resultant information for program improvement. Long-and short-range planning should be based on program strengths and challenges identified as well as the results of evaluation. In addition, the mission of each unit should align with that of the college. The rating on the 4-point rubric is provided for each item, as well as summative comments where appropriate.

Variable	Rubric Score	Comments
1.b. Alignment with CHC Mission		
2.d. Pattern of Service		
4. Service Area and/or Student Learning Outcomes: Process		
5.a.i. Innovation and Service Enhancement		
5.a.ii. Partnerships		
6.a and 6.c Program Student Demographics ( <b>Student Services Only</b> )		
6.a. Program Effectiveness Measures ( <b>Administrative Services Only</b> )		
6.b. Program Effectiveness Criteria ( <b>Administrative Services Only</b> )		
8.b. Alignment with CHC Vision		
10. Goals		
10. Objectives		