

March 7, 2013

Dear Campus Community,

We are about mid-way through the semester with Spring Break right around the corner. When we return, the frenetic pace will increase with all of our end-of-year events, ceremonies, and celebrations. While I truly enjoy these activities, I also recognize that it takes a lot of work from a whole army of people. Thank you for the extra effort you spend on making this a special time for all of us, especially our students.

The following items are updates on projects and areas of interest. I will hold Open Office Hours on Friday, March 8, from 1:30 – 3:30; please feel free to stop by or email questions about anything on your mind.

Growth Proposal

Since December, Senior Management has been working on a proposal for growing CHC. The *Growth Proposal for CHC* begins with the following goals:

- Contribute to long term district growth (20,000+ students)
- Serve the growing needs on the east end of the valley
- Become a comprehensive community college focused on student success
- Achieve a minimum of 7,500 students and ultimately grow to 10,000 students
- Support SBVC's return to 10,000 students

The proposal includes 1) data showing the population growth on the east end of the valley, 2) themes from Facilities Master Planning over the past 10 years, 3) an analysis of our budget showing significant cuts, and 4) gaps in CHC's programs and services that prevent us from being a comprehensive college. The recommendations include adjusting the resource allocation model at 1% per year so that CHC receives 34% of the district's FTE allotment by 2016-2017. It has now been presented to Chancellor's Cabinet and to the District Strategic Planning Committee (DSPC). The reception in Chancellor's Cabinet has been positive and the DSPC voted to move towards two comprehensive colleges. Further discussions will take place with the District Budget Committee and the Board of Trustees before any final decisions are made.

Student Success, Outreach, and Alignment

I am so proud of the work being done to ensure the success of our current and future students. Over the past month, numerous activities have occurred including outreach to elementary school students from our STEM Team and CD Club, Arts Day, Senior Day, Tea with the Deans, and Common Core meetings...just to name a few! The SSEEM Committee hosted a two day retreat in January to begin work on a plan for implementation of the Student Success Act along with other best practices. Thanks to all of you who are participating in the variety of activities dedicated to student success.

Grants

Work is underway on an approval process for new programs including those that are part of grants. The Educational Master Plan Committee has had ongoing dialogue and Crafton Council will discuss the draft process and related issues on 3-26-13.

We have also been working on an HSI Title V Coop Grant and it is in the early preparation stages. Our partner is Mt. San Jacinto College. Three focus areas have been identified:

- Pathway development – Outreach to underrepresented, educationally-at-risk students and their parents during grades 3-6 in the Eastern San Bernardino Valley and San Jacinto Valley.
- Pathway alignment – Continues alignment work with feeder high schools on EAP, Common Core, etc., and provides transitional programs and services such as Summer Bridge, Summer Boot Camps, Left Lane, etc.
- Pathway Support – Services to increase student engagement such as job opportunities and implementation of best practices for student success.

No permanent staffing is proposed for this grant.

Construction Update

Design continues on the new buildings. User groups are being formed for LADM and SSA; please let Mike Strong know if you have an interest in being part of one of these groups. Demolition of OE2 will occur in June, so we are actively working on identifying a temporary location for the Fire Academy and are making plans for moving equipment and supplies.

Positions Update

Please welcome Laura Cross as our new Administrative Secretary in Resource Development and Grants and Eupeterson Lewis as our new Veterans Coordinator. Laura transferred from SBVC's Resource Development Office. Eupeterson will be supporting both CHC and SBVC Veterans Programs.

The following positions are active in the hiring process:

- VPI – Opening in March
- Aquatics Director – Screening process is underway
- Research Analyst – Internal announcement is completed
- Custodian – Open to the public
- Computer Tech – Opening soon
- Account Clerk II – Opening soon
- Counselor – Opening soon
- Instructional Faculty – Prioritization processes are underway

Thank you again for all you do and for all your kind words over the past month. I wish you the best on making it through the remainder of the semester.

Regards,

Cheryl