

President's Letter

September 11, 2009

We certainly have had an exciting start to our fall semester with an abundance of students and fires in the neighborhood. We accommodated as many students as possible and we kept our campus open during the fires. Fortunately none of our students or employees lost life, property or pets as a result of the fires.

In this first biweekly letter to the campus, I want to share with you information on enrollment, accreditation, facilities, budget, and changes in assignments.

Enrollment (enrollments are up!)

- As of census (September 8), our enrollments are still ahead in headcount and FTES when compared to last year at the same time. These figures do not include late start and positive attendance classes. So I expect figures to go up still further. Thank you faculty for admitting as many students as possible given the limited classroom space you have.
- Joe Cabrales and his staff have done an excellent job of notifying students through e-mails of the increase in fees. Those students who registered before the increase are paying the difference they owe. Of the over \$200,000 owed, only \$66,298.25 remains to be collected. We shall continue to send reminders to the students (819) who missed the August 18, 2009 deadline.

Accreditation (The Crafton Challenge)

- The Crafton Council discussed the draft of the Progress Report to be sent to the Accrediting Commission. The draft was e-mailed to the campus. Matthew Lee and Cheryl Marshall will make presentations to the management group, Academic Senate, Classified Senate, and Student Senate and ask for feedback on the draft's accuracy. In addition, two Open Forums (September 15 at noon and 16 at 6:00 pm) will provide another opportunity for the campus to provide feedback. **What can you do?** We are asking you to check for errors, make suggestions for additional evidence and to point out any areas that need clarification.
- Much has been accomplished since February when we received our letter from the Commission and since June when our consultant Dr. Matthew Lee came on board. I would like to thank Ted Phillips, Rick Hogrefe, Catherine Pace-Pequeno, Cheryl Marshall, Charlie Ng, Scott Rippey, Moises Valencia, Candace Leonard, and Cheryl Cox for their leadership and participation during the spring and summer. Their

- work made it possible for CHC to have a draft report ready for campus input and to meet the deadline set by the Commission for the report.
- The Educational Master Plan Committee and the Planning and Program Review Committee also worked all summer and did a tremendous amount of work related to accreditation. Currently both these committees are meeting weekly to accomplish the very ambitious goals they have set for themselves to complete the work needed to meet the accreditation recommendations.
 - If you have not read Dr. Matthew Lee's initial report, check your e-mail. It was sent in August for everyone to read.

Facilities

- Many have inquired as to the completion date for the LRC and the Aquatics Center. Both are due to be completed in late spring 2010. The library move will occur during summer 2010 under the direction of the staff and the specialized movers.
- The library quad is being cleaned and re-stained to achieve a uniform look. It is being done section by section to avoid closing down the area. Benches are on order and will be in place by the end of the fall semester.

Budget

- Categorical programs are facing major cuts and the federal monies expected are much less than projected. Planning Under the direction of our new Vice President of Student Services is continuing to look at the essential functions of these programs and find ways to continue these services with reduced budgets.

Personnel (New and Reassignments)

Faculty

- The Respiratory Care program has two new faculty members, Amber Contreras and Michael Sheahan.
- Due to the resignation of Mark Jonasson, Torgeir Johnsen will teach Anatomy & Physiology this academic year.

Managers

- Rebecca Warren-Marlatt is our new Vice President of Student Services.
- Rick Hogrefe is our newest instructional dean. His responsibility is the Arts & Sciences Division.
- June Yamamoto is assigned to head the Career Education & Human Development Division.
- Dr. Ted Phillips is providing leadership to the division of Letters & Learning Resources.

Classified

- Nicole Rodriguez is now assigned to Teaching Aids so the office is now fully staffed.

Committees

Crafton Council

Gloria Harrison-Chair
Cheryl Marshall
Rebecca Warren Marlatt
Charlie Ng
Scott Rippy
Candace Leonard
Moises Valencia
Catherine Pace-Pequeno

Education Master Plan

Cheryl Marshall-Chair
Rebecca Warren-Marlatt
Charlie Ng
Scott Rippy
Catherine Pace-Pequeno
Daniel Bahner
Candace Leonard
Rick Hogrefe
Denise Hoyt
Catherine Pace-Pequeno
Moises Valencia
Michelle Riggs
Sherri Wilson

Planning & Program Review

Cheryl Marshall – co-chair
Catherine Pace-Pequeno – co-chair
Rebecca Warren-Marlatt
Charlie Ng
Ralph Rabago
Cathy Crow
Gary Williams
Jessica McCamby
Robert McAtee
Wayne Bogh
Michelle Riggs

A Final Note

Congratulations to Robert McAtee and to all who contributed to the successful College Fair. Moving the Fair to Administration Quad was an excellent idea. Both university representatives and students enjoyed the shade and the gentle breeze. When I visited, almost all representatives were busy answering questions and providing information to our students.