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4 **PARKING**

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6 **A. Authorization**

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8 Any person who operates or parks a motor vehicle on District property is subject to District
9 Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code.

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11 **B. Parking Permit**

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13 District parking permits are required for all vehicles parked on District property from 7:00
14 AM Monday through 4:30 PM Friday.

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16 1. Registration/Special Events Parking

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18 Parking citations shall not be issued during regular and late registration periods.
19 "Special Events" parking permits shall be made available free of charge for non-
20 students who participate in such things as theater productions, and "no cite" grace
21 periods shall be provided for such events as dances, college night and career day.

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23 2. Guest Parking

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25 One-day guest permits are available through the District Office, the College
26 President's offices and the Police Department. It is the responsibility of the
27 individual inviting an off-campus guest to secure a one-day parking permit.

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29 **C. Violations/Citations**

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31 Any person who violates the Parking and Traffic Regulations or the California Motor Vehicle
32 Code may receive a District citation and/or be subject to District disciplinary action.
33 Disciplinary action only applies to intentional acts that constitute dishonesty, falsification of
34 information, willful or persistent violation of the rules made applicable to the District by the
35 Governing Board. Disciplinary action includes suspension, demotion or, in severe cases,
36 dismissal. When disciplinary action is sought, employees are entitled to due process
37 protection as per applicable District policy and collective bargaining agreements.

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39 **D. Liability**

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41 Parking of motor vehicles or bicycles on District property is done at the owner's risk. The
42 District assumes no liability for damage or theft except as provided for unit members
43 covered by Article 20 of the SBCCD/ SBCCDTA contract.

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45 **E. Traffic Regulations**

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47 1. The speed limit on all campus roads is 15 miles per hour except as otherwise
48 posted, or less when road safety conditions require lower speeds.

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50 2. The speed limit in all parking lots is 5 miles per hour.

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52 3. Pedestrians have the right-of-way at all times.

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54 4. The use of skateboards or roller skates is prohibited on District property.
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5. No vehicles are permitted on inner campus walks and roadways except for vehicles delivering supplies and vehicles belonging to the District while in performance of assigned duties.
6. Roadblocks, barriers, or stanchions may be placed at any point deemed necessary for safety or convenience. Removal of these roadblocks, barriers, or stanchions is prohibited.
7. Motorcycles and other two-wheeled powered vehicles are limited to vehicle parking areas. Mopeds may be parked in bicycle racks on campus, but shall be walked or pedaled when on campus walkways. Use of powered vehicles is forbidden beyond parking lots and roadways.

F. Parking Controls

1. All vehicles parked on college parking lots or college roadways are required to display a current college parking permit or a daily parking ticket. Permits must be displayed on windshield while on campus. Occasional parking will be verified by a current parking ticket placed on the dashboard.
2. Students may purchase parking permits in the registration arena or at the College Police Department at SBVC or the Campus Business Office at CHC during regular office hours. Employees may purchase permits at the College Police Department at SBVC or the Campus Business Office at CHC during regular office hours.
3. Parking permit refunds for students are subject to the provisions of the Fee Refund Policy. In order to obtain a refund, a student must take all or a portion of the decal bearing the permit number to the College Police Department at SBVC, or the Campus Business Office at CHC, within the time lines specified in the Fee Refund Policy. Refunds are not provided to employees unless they qualify under the AQMD Ride-Sharing Incentive Program.
4. Certain parking lots and parking areas are restricted for employee parking. Students, dependents and relatives of employees are prohibited from using employee lots and parking areas.
5. Parking stalls marked "Visitors" are solely for visitors. A visitor permit is required for parking in these areas. Students and employees are prohibited from parking in visitor areas. Visitor permits shall be issued upon the authority of the Chancellor or President.
6. Physically handicapped students may be given special parking privileges that will be evidenced by a District handicapped permit affixed to the right side of the rear bumper or the rear view mirror. Permits may be obtained in the Disabled Student Services Office.
7. Vehicles are to be parked in properly marked stalls only. Backing into or taking up more than one parking stall is prohibited.
8. Two-wheeled motorized vehicles will park in areas designated for this type of vehicle.
9. Parking is prohibited in loading zones, posted areas, or along red curbing or red lined areas.

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10. Vehicles parked in prohibited areas which block the flow of traffic, fire fighting/emergency equipment, driveways, roadways, or in posted "**NO PARKING**" zones will be towed away at the owner's expense at no responsibility to the District (CVC22702).
11. Vehicles parked illegally in stalls designated for particular managers will be cited for illegal parking.
12. Vehicles abandoned on college property for over 72 hours without college authorization will be removed at owner's expense.
13. Gate passes for restricted parking areas are for the exclusive use of faculty and staff. No passes will be issued to student workers. Each faculty and staff member shall be entitled to one gate pass only. A deposit of \$1.00 is required for the original pass. There will be a \$5.00 non-refundable charge for replacement of lost or stolen cards. Mutilated cards will be replaced, upon return, at no charge. Gate passes for all staff and faculty will be issued from the College Police Department at SBVC and the Campus Business Office at CHC. Cards used in violation of these regulations may be withdrawn from use by the College Police.
14. Employees may purchase a second parking decal at a reduced rate specified in Board policy. This privilege is extended to employees solely for the convenience of employees who may drive a vehicle other than the employee's usual vehicle to campus on occasion and wish to avoid switching the decal from one vehicle to another. If two employees from the same family drive independently to campus, two full-fee permits are required. Employees who may go together to purchase a full-fee permit and a reduced-fee permit in order to split the cost are in violation of the intent of this privilege and are subject to disciplinary action.

ADOPTED: 8/24/95