

Crafton Hills College

PPR Minutes

Date: March 24, 2014

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Brad Franklin	N	Brian Reece	N
Co-Chair: Jessica McCambly	Y	Ben Gamboa	Y	Rebecca Warren-Marlatt	Y
Daniel Bahner	Y	Meridyth McLaren	Y	Gary Williams	N
Crystal Vaca		Robert Brown	Y	Floyd Simpson	N

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Minutes, March 10, 2014 (5 minutes) 	Minutes approved as written.	
<ul style="list-style-type: none"> Review the progress on the prioritization of objectives (10 minutes) 	Administrative Services Area needs to submit finalized prioritization. Student Services has submitted finalized prioritization. President's Area is done. Arts and Sciences and Library and Tutoring Center need to prioritize and finalize, and Instruction needs to prioritize and finalize. Instruction is planning to prioritize on Tuesday.	
<ul style="list-style-type: none"> Review the changes to the Spring 2014 PPR Feedback Survey, Finalize, and distribute 	Made revisions to question 17 and 19. Survey was finalized by committee. Also discussed how to facilitate participants answering questions better.	Keith will revise survey and send out to those areas that completed a four-year plan.
<ul style="list-style-type: none"> Set date for objective prioritization meeting 	Committee agreed to prioritize objectives on April 7 from 12-5. Keith reviewed the process of prioritization for the committee and discussed different approaches.	Keith will make arrangements for April 7 from 12-5 and send out information to PPRC.
<ul style="list-style-type: none"> Future agenda items: Develop schedule for next year, revise calendar, review and prioritize suggested changes, any major changes need to be submitted to and approved by Crafton Council 	Keith reviewed the future agenda items. Discussed the possibility of not rating document quality and adding that as a discussion item when future changes are discussed.	Decided that we do not need to meet on March 31, 2014 and that the next meeting on April 7, 2014.

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 		
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Mission Statement	Vision Statement	Institutional Values
The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.