

Crafton Hills College

Date: November 18, 2013

Time: 3:00 PM – 4:45 PM

Location: LRC-135

PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Brad Franklin	N	Brian Reece	Y
Co-Chair: Jessica McCambly	N	Ben Gamboa	N	Rebecca Warren-Marlatt	Y
Daniel Bahner	Y	Meridyth McLaren	Y	Gary Williams	Y
Ryan Bartlett	N	Annaly Medrano	Y	Floyd Simpson	N
Robert Brown	N				

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Minutes, November 4, 2013 (5 minutes) 	The minutes were approved as written.	
<ul style="list-style-type: none"> 3: 15 – Interview with Transfer Center (30 minutes) 	The committee reviewed the Transfer Center plan and drafted the feedback for the plan	
<ul style="list-style-type: none"> 3:45 – Interview with Business (30 minutes) 	The committee reviewed the Business plan and drafted the feedback for the plan	
<ul style="list-style-type: none"> Copy Center Request to Complete Program Review Next Year (15 minutes) 	The committee discussed the request from the Copy Center and discussed the importance of identifying the workload, staffing patterns, and getting an idea of the demand for the program.	The committee decided to deny the request and communicate to the Copy Center Program that the four-year plan be completed by February 3, 2014 and that the Copy Center Program meet with the Committee on February 10, 2014.
<ul style="list-style-type: none"> Review and finalize feedback for Student Life (15 minutes) 	This was postponed until the next PPRC meeting.	
<ul style="list-style-type: none"> Draft feedback for Transfer Center and Business (30 minutes) 	The committee drafted the feedback for both the Transfer Center and Business programs.	
<ul style="list-style-type: none"> Progress on 4-Year Plans (10 minutes) 	Keith reviewed the progress on the plans that have finalized their four-year plans and the plans that hadn't been finalized to date. The committee suggested that we try and see if the Respiratory Program would be willing to meet with the committee on November 25 th .	Keith will request that the Respiratory program meet with the Committee on November 25, 2014 at 3:45PM.

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Update on changes to Web Tool (Edit Goals Question Numbers and link to EMP on Q8) 	The changes were reviewed with the committee.	
<ul style="list-style-type: none"> Other Items (Membership, etc.) 	The committee discussed the possibility of changing the rubric in program review to evaluate the quality of the assessment rather than it being completed or not.	Keith will add this agenda item to one of the agendas in the Spring 2014 semester.

Mission Statement	Vision Statement	Institutional Values
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The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.

Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.