

# Crafton Hills College

Date: November 4, 2013

Time: 3:00 PM – 4:45 PM

Location: LRC-135

## PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Daniel Bahner	Y	Meridyth McLaren	Y
Co-Chair: Jessica McCambly	Y	Ryan Bartlett		Annaly Medrano	Y
		Robert Brown	Y	Brian Reece	Y
		Brad Franklin	Y	Rebecca Warren-Marlatt	Y
		Ben Gamboa	Y	Gary Williams	Y
				Floyd Simpson	Y

### Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Minutes, October 28, 2013 (5 minutes)</li> </ul>	Minutes were approved as written.	
<ul style="list-style-type: none"> <li>3: 15 – Interview with Student Life (30 minutes)</li> </ul>	The committee met with Ericka Paddock to discuss student life plan.	
<ul style="list-style-type: none"> <li>Draft feedback for Student Life (30 minutes)</li> </ul>	The committee reviewed the Student Life plan and drafted the feedback for the plan	Jessica will compile all of the feedback for student life and prepare a draft for the committee to review.
<ul style="list-style-type: none"> <li>Progress on 4-Year Plans (10 minutes)</li> </ul>	Keith reviewed the progress on the plans that have finalized their four-year plans and the plans that hadn't been finalized to date.	

### 2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> <li>Review the feedback form (15 minutes)</li> </ul>	Jessica asked the committee whether the committee needs to continue to include the summary feedback paragraph on the feedback form. Rebecca reminded the committee that the feedback paragraph is used for reporting to the President. Committee discussed the possibility of providing tables instead of paragraphs to the committee and other possibilities. Daniel suggested that the committee keep the summary, but move it to the end of the document.	The committee agreed to keep the summary paragraph in the feedback document and move it to the end of the document.
<ul style="list-style-type: none"> <li>Other Items</li> </ul>	Based on suggestions received from PPR Web Tool users, Keith suggested that the web tool include the question numbers on the questions listed below. <ul style="list-style-type: none"> <li><a href="#">Edit goals/objectives/resource requests/actions/activities for plan</a> (Q6 for AP and Q10 for PR)</li> </ul>	Committee agreed to make change to Edit goals changes. Keith will add EMP link to Question 8 of the four-year plan.

	<ul style="list-style-type: none"> <li>• <a href="#">Edit Progress Report goals/objectives/resource requests/actions/activities for plan</a> (Q5 for AP and Q9 for PR)</li> <li>• <a href="#">Edit Outcomes for plan</a> (Q3 for AP and Q4 for PR)</li> </ul> <p>Request to make EMP a live link for the vision question, Q8.</p> <p>Also discussed the filling out of the rubric by programs.</p>	
<p><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p><b>Vision Statement</b></p> <p>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p><b>Institutional Values</b></p> <p>Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>