

# Crafton Hills College

## Outcomes Committee

### Minutes

Date May 12, 2011

**Members:**

Robert O'Toole	Richard Hughes
<b>Rebecca Warren-Marlatt</b>	Snezana Petrovic
Cheryl Marshall	Lisa Shimeld
<b>Raju Hegde</b>	Daniel Sullivan
Catherine Hendrickson	<b>Jonathan Townsend</b>
Meridyth McLaren	<b>Gary Williams</b>
Robert Brown	<b>Keith Wurtz</b>

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, April 14, 2011		approved
Next Steps: ILO's, Template Course/Program/ILO linkages	The group discussed revisiting ILO's and the assessment plan with faculty. The committee will review the GE Outcomes, the ILO's determine overlap. Present proposal to Senate and Council .May need to pilot ILO assessment in the last fall, spring.	
Calendar development and distribution	Two strands must be addressed this year in training and programming with regard to outcomes: 1) Closing the Loop 2) ILO's and GE's  The committee will propose workshops at least once monthly supplemented by workshops on opening and flex days.	
Opening Day Planning: Recruitment of SLO Experts	Opening Day to feature SLO/SAO Assessment, ILO's. Sugestions for workshops included: Assessment, Keith and Michelle Service Area Outcomes, Rebecca and Jonathan SLO's for Service Areas, Rebecca, Jonathan, Robert Authentic Assessment: 3 Examples, Gary and Faculty Institutional Learning Outcomes, cheryl, Keith, robert, Rick Closing the Loop, Gary	
Newsletter, ideas and assignments	Tabled	

SLO Portal and ELumen Update	Workshops to be offered throughout the year on these topics	
Other Business	None	
Adjournment	3:00 p.m.	
<b>Mission Statement</b> The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.	<b>Vision Statement</b> The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.	<b>Institutional Values</b> Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.

### Strategies and Actions to Reach Proficiency

Strategy	Action
1. Message from the top is clear and unequivocal	
2. Dialogue with faculty is ongoing <ul style="list-style-type: none"> <li>Multiple advocates at every level</li> </ul>	Two meetings with the senate; one to update the senate about the committee's progress, and the second to present a resolution from the committee supporting faculty involvement in reaching proficiency.  Flex Day, April 19, Nichols Model to be presented by Keith Wurtz and ?  Third meeting with Senate to present the SLO flyer and demonstrate the Nichols model portal
3. Frustrations are addressed <ul style="list-style-type: none"> <li>Encourage and recognize good work</li> <li>Streamline assessments</li> </ul>	Nichols model provided in the form of an electronic interface with ELumen
4. Identify excellent practices: Embedded models are held up as examples	
5. Marketing simplifies the cycle and increases peoples' knowledge level <ul style="list-style-type: none"> <li>Newsletter</li> <li>Course outcomes posted on web and in syllabus</li> </ul>	SLO's Made Simple created for distribution
6. A calendar includes milestones for	

assessment, evaluation, and implementation of improvements	
<p>7. Professional Development opportunities advance growth</p> <ul style="list-style-type: none"> <li>• Assessment Week</li> <li>• Other workshops and presentations</li> </ul>	Opening Day Workshops are planned
<p>8. ELumen is used as a way to simplify tracking</p>	Portal developed to collect Nichols model data. Interfaces with ELumen