

<h2 style="margin: 0;">Crafton Hills College</h2> <h3 style="margin: 0;">Classified Senate Minutes</h3>	<p>Date: April 25, 2014 Time: 2:00-3:00 Location: LRC 226</p>
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<p>Members Present (Bold) <u>Executive Board</u> Michelle Tinoco Kristin Garcia Ruby Zuniga Nicole Rodriguez Lorena Guadiana</p>	<p><i>Members Absent (Italics)</i> <u>Senators</u> <i>Kevin Palkki</i> Floyd Simpson <i>Rosemarie Hansen</i> <i>Edward Chavez</i></p>
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Members & Guests: Laura Record, Ben Gamboa, Cynthia Bidney, Mary Bender, Benjamin Mudgett, Bryan Reece, Rebeccah Warren-Marlatt

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order	Meeting called to order 2:04 pm	
<p>Reports:</p> <p style="padding-left: 20px;">I. CHC Reorganization- Bryan Reece</p>	<p style="padding-left: 20px;">I. CHC Reorganization College Brain Trust report says that we are management (as well as classified) heavy and we are in growth mode, but we also have limitations, so we are looking for solutions: how do we reorganize to accommodate adding more students and classes without adding management? Discussion followed and the main points were:</p> <ol style="list-style-type: none"> a. Classified employees are concerned about being overloaded or being asked to take on responsibilities out of class without additional pay if more students and classes are added without adding staff. b. We should look at where we've lost employees through attrition and the number of direct reports a manager has in assessing where reorganization would be appropriate. c. Maybe additional software could make processes more streamlined to increase efficiency without increasing staff. d. There is concern that some classified staff will be asked to perform duties for which they are not qualified. e. Classified staff are asked to be on committees to express their voice but don't have voting rights – it seems our voice is not really valued, just a token. f. Reorganizations should be tied to long-term planning (3-5 years) and should be tied closely to PPR and our mission, vision and values – not just reactionary. g. Perhaps the organizational structure is something that should be evaluated annually – is 	

	<p>it working or what needs to change – and make it part of an annual plan.</p>	
<p>Old Business:</p> <ul style="list-style-type: none"> I. Approval of Minutes from March 7, 2014 II. Classified Professionals Week 	<ul style="list-style-type: none"> I. Minutes approved by majority II. Classified Professionals Week <ul style="list-style-type: none"> a. Workshops <ul style="list-style-type: none"> 1. The schedule is finalized and a calendar will be emailed to all classified staff soon. b. Raffle Prizes <ul style="list-style-type: none"> 1. Alicia Hallex collected several raffle prizes and gift cards. Ruby has several commitments also and just needs to pick them up. 	<p>Michelle or Kristin will email the final CPW calendar to all classified staff</p> <p>Ruby will collect the gift cards from commitments she received.</p>
<p>New Business:</p> <ul style="list-style-type: none"> I. Treasurer Update – Ruby Zuniga II. Committee Updates III. Proposal for classified priority registration IV. CPW Luncheon V. Standard IV A and B feedback/comments- Rebecca Warren-Marlatt 	<ul style="list-style-type: none"> I. Our current balance is \$1,962.04 II. PPR-Ben Gamboa The District Strategic Plan is ready to be sent to the Senates so we'll see that soon. III. Priority Registration The SSEEMM Committee is tabling this proposal until fall semester. They want to restructure the whole priority process and want time to write the rules and guidelines. IV. CPW Luncheon The luncheon quote from Original Catering Company seems high, so Ruby suggested possibly getting chicken and sides from Albertsons and purchasing/picking up all necessary items ourselves. It was decided that Ruby and Nicole will get additional quotes from Marty (CHC cafeteria) and Jake's Bistro and we'll go with the cheapest caterer. V. AP's/BP's Revisions The draft of Standard IV is online. Everyone should look at it as it is supposed to be a true picture of the insitution right now. Rebecca would like input for all constituencies on how it looks and how it can be improved. She needs help to more fully develop the document. Rebecca distributed the handout "Dialogue with Classified Senate: Standard IV" with several questions regarding Standard IV items and asked for feedback. There was open discussion on a few questions and Rebecca asked to be contacted with any further input before May. 	<p>Ruby will call Marty to see if she still caters and get a quote.</p> <p>Nicole will get a quote from Jake's.</p>
<p>Public Comment:</p>		

Announcements:	I. Chancellor Bruce Baron will be at our next Senate meeting, May 2, in LRC 226 from 2-3 pm.	
Adjourn	Meeting adjourned 3:15 pm	
Mission Statement: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning. Vision Statement: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting. Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.		



http://www.craftonhills.edu/Faculty_and_Staff/Classified_Senate.aspx