

Rogers, Tanya M.

Subject: Program Review Steering Committee
Location: PDC 104

Start: Fri 1/28/2011 1:00 PM
End: Fri 1/28/2011 2:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Rogers, Tanya M.

Required Attendees: Ng, Charlie; Sutorus, Steven; Ontiveros, Angie; Elizalde, Noemi; Flores, June; Kuck, Dr. Glen; McCurry, Patrick; Isaac, Dr. Matthew; Ciecalone, Larry; Glazatov, Trelisa R.; Chavira, Louis; Garnick, Everett; Sims, Jeremy

When: Friday, January 28, 2011 1:00 PM-2:00 PM (GMT-08:00) Pacific Time (US & Canada).
Where: PDC 104

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Rogers, Tanya M.

Subject: Program Review Calendar
Location: District Office

Start: Wed 2/2/2011 2:00 PM
End: Wed 2/2/2011 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Rogers, Tanya M.
Required Attendees: Ng, Charlie; Kuck, Dr. Glen

When: Wednesday, February 02, 2011 2:00 PM-3:00 PM (GMT-08:00) Pacific Time (US & Canada).
Where: District Office

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Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Friday, February 04, 2011 7:50 AM
To: Sutorus, Steven; Ongoco, Penny; Ontiveros, Angie; Kuck, Dr. Glen; Perez, Amalia; Miyamoto, Jack
Subject: District Program Review Survey
Attachments: image001.gif; image002.jpg; District Program Review Survey 09-10.pdf
Importance: High

Good morning.

Attached is the survey sent out last year for the Program Review process. Please forward the survey on to the individual you assigned, or if yourself, last year for this segment of the review. They will need to take a few moments and review the section pertinent to their area to ensure the questions are still relevant. If they need to be modified in any way, please make notes of it and return to me no later than Tuesday, February 8th at noon. Once I receive these I will be able to prepare the final questions for distribution the next day.

Thank you in advance for your assistance with this!

Tanya

Tanya Rogers, CPA, CFE
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Rogers, Tanya M.

Subject: Program Review Meeting
Location: Annex

Start: Mon 2/7/2011 10:00 AM
End: Mon 2/7/2011 11:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Rogers, Tanya M.
Required Attendees: Kuck, Dr. Glen; Ciecalone, Larry; Isaac, Dr. Matthew

Importance: High

When: Monday, February 07, 2011 10:00 AM-11:00 AM (GMT-08:00) Pacific Time (US & Canada).
Where: Annex

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We will finalize the questions and distribution for the Program Review process. In addition, a more in depth overview will be provided for the completion phase of the web tool related to the Program Review.

Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Tuesday, February 22, 2011 10:07 AM
To: Baron, Bruce
Subject: FW: District Program Review Survey

Good morning.

I just spoke with James Smith over at Valley and he is planning on getting the survey out either tonight or tomorrow morning. Last year the invitation below was sent out with the survey.....Would you like to modify it in any way? Let me know and I'll get the updated version over to James.

Thanks!

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<<<<---last year's invitation---->>>>

Dear <name>,

In one of its recommendations to both Crafton Hills College and San Bernardino Valley College, the Accrediting Commission for Community and Junior Colleges required "the development of an appropriate and clearly communicated process for reviewing all district functions and processes using a Program Review model." That District Program Review is well underway, and your responses to the District Operations Satisfaction Survey comprise an important part of it.

This Survey is your opportunity to contribute your own ratings and observations of the services of up to twelve District departments, and thus shape improvements of those services. Please take a few minutes to click on the link below, and respond to the questions no later than Friday, March 11. (Supervisors, if any staff members in your department do not have regular access to a computer, please give them access to one of the departmental computers, so they can read this message from their own email account.) I will share the results of the survey as soon as they become available.

Thank you for participating!

District Operations Satisfaction Survey [This will be the link.]

Bruce Baron
Interim Chancellor
San Bernardino Community College District

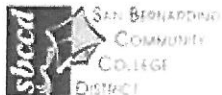
Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Friday, March 18, 2011 11:13 AM
To: Baron, Bruce
Subject: Program Review
Attachments: image001.gif; image002.jpg; Data from district PR2.xls; Data from district PR2 (2).xls; program review 2011-percent.pdf; program review 2011-count.pdf

Attached are the results of the recent survey.....I've included the comments for you.

Tanya

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Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Wednesday, April 06, 2011 2:06 PM
To: McCurry, Patrick; Cicalone, Larry; Isaac, Dr. Matthew; Ng, Charlie; Sutorus, Steven; Ongoco, Penny; Ontiveros, Angie; Sifford, Eloise; Perez, Amalia
Cc: Miyamoto, Jack
Subject: Program Review Plans
Attachments: image001.gif; image002.jpg

Importance: High

Good afternoon.

By now you have all received the feedback from the survey. Hopefully, you have had time to analyze the data and draw conclusions as to the effectiveness of last year's measures. We need to have these plans completed in a draft format no later than next Friday, April 15th. Please review your prior year plan, make changes and let me know when you have completed your portion. If you have any problems or questions, please let me know.

Thank you for your assistance!

Tanya

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Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Wednesday, April 06, 2011 2:09 PM
To: Kuck, Dr. Glen
Subject: Revised Program Review Timeline
Attachments: image001.gif; image002.jpg

Hello -

I know you are on vacation right now.....I just wanted to have a revised program review timeline in your mailbox for you to look at when you returned.

I sent out an email earlier today regarding the completion of the draft plan by next Friday, April 15th. I propose the following timeline for the remainder of the process:

Program Review Timelines - Revised

Draft plans completed	4/15/2011
Program Rev committee Meet to review plans	4/22/2011
Recommendation to Chancellor	4/29/2011
Priorities Negotiation	5/13/2011
Finalized Plan for 2010/11	5/20/2011

Let me know your thoughts.

t.

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Rogers, Tanya M.

Subject: Program Review Steering Committee
Location: PDC104

Start: Tue 5/10/2011 3:00 PM
End: Tue 5/10/2011 4:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Rogers, Tanya M.
Required Attendees: Kuck, Dr. Glen; Ng, Charlie; McCurry, Patrick; Cicalone, Larry; Sutorus, Steven; Flores, June; Perez, Amalia; Elizalde, Noemi; Isaac, Dr. Matthew
Optional Attendees: Sims, Jeremy

Importance: High

Review of Draft Plans with recommendations for Chancellor for 2010/11 Program Review Plans



Planning_Program
Review - DC...



Planning_Program
Review - DC...



Planning_Program
Review - ED...



Planning_Program
Review - Fa...



Planning_Program
Review - Pr...



Planning_Program
Review Dist...



Planning_Program
Review HR.p...

We will schedule an additional meeting to review KVCR, District Police and Fiscal Services.

Please print these in preparation of the meeting today.

Thank you!

Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Thursday, May 19, 2011 8:00 AM
To: Ng, Charlie; McCurry, Patrick; Galvez, Pierre; Kuck, Dr. Glen; Sims, Jeremy; Ongoco, Penny; Sifford, Eloise; Ontiveros, Angie; Perez, Amalia; Isaac, Dr. Matthew; Cicalone, Larry; Sutorus, Steven
Subject: Program Review
Attachments: image001.gif; image002.jpg
Importance: High

Good morning.

Just a friendly reminder to those of you who haven't had your program review plan reviewed by the committee yet or slight revisions were required – the next (and hopefully final) committee meeting for this fiscal year will be next Wednesday at 3pm in PDC 104. Please have your plans ready to be presented to the committee by the end of Tuesday to allow time for meeting preparation.

As always – let me know if you have any questions.....

Thank you!

Tanya

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Rogers, Tanya M.

Subject: Program Review Committee Meeting
Location: PDC 104

Start: Wed 6/15/2011 9:00 AM
End: Wed 6/15/2011 11:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Rogers, Tanya M.
Required Attendees: Kuck, Dr. Glen; Ng, Charlie (chng@sbccd.cc.ca.us); McCurry, Patrick; Cicalone, Larry; Sutorus, Steven; Flores, June; Perez, Amalia; Elizalde, Noemi; Isaac, Dr. Matthew; Sims, Jeremy
Optional Attendees: Miyamoto, Jack

The goal is for this meeting to be the last and final. We will be reviewing the following plans:

Fiscal Services

- Accounting
- Facilities
- Payroll
- Procurement/Business Services

KVCR

District Police

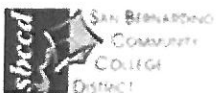
Please ensure that a representative from each area is present at the meeting in order for the process to be effective.

I will send updated plans to each of you prior to the meeting.

Thank you in advance for your assistance and cooperation.

Tanya

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Rogers, Tanya M.

From: Rogers, Tanya M.
Sent: Thursday, June 09, 2011 4:06 PM
To: Cicalone, Larry; Sutorus, Steven; Ongoco, Penny; Ontiveros, Angie; Sifford, Eloise; McCurry, Patrick; Galvez, Pierre
Cc: Ng, Charlie (chnng@sbccd.cc.ca.us)
Subject: Program Review Meeting Next Wednesday
Attachments: image001.gif; image002.jpg

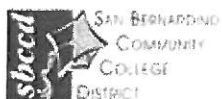
Good afternoon.

I just wanted to send you a quick reminder that the program review steering committee will be meeting next Wednesday (the last scheduled meeting for this year) to review your department's plans. Please have them ready and updated online no later than 6pm on Tuesday, as the meeting is scheduled for 8:30am on Tuesday.

Thank you for all of your hard work on this project!

Tanya

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