

August 3, 2010

Dear Colleagues,

Welcome back. I hope you had a wonderful summer. This year each campus will have its own In- Service Day greetings and activities. There are many changes to review and updates for your information, so we have a tight schedule.

Opening Day Schedule

All Campus

8:00-8:30 am	Continental Breakfast - PAC Quad
8:30-8:50 am	Welcome & Campus Updates – Gloria Harrison
8:50-9:10 am	Welcome & District Updates – Bruce Baron
9:10-9:30 am	CHC Educational Master Plan and Planning & Program Review
9:30-9:50 am	Safety, Construction & Budget Updates
9:50-10:10 am	Accreditation Update
10:10-10:25 am	Senate Reports
10:25-10:30 am	Closing Remarks
10:30-10:45 am	Break

Faculty & Managers

10:45-12:00 noon	Planning & Program Review Training (Mandatory)
12:00-12:45 pm	Lunch (Cafeteria)
12:45-2:20 pm	Workshops
2:20-3:00 pm	Division Meetings

We are delaying the opening of offices until 10:30 a.m. so that all staff will participate in the In-Service for the first two and half hours.

I look forward to seeing you on August 13.

Sincerely,

Gloria M. Harrison
President