

Academic Senate  
May 4, 2011  
Approved Minutes

AS President Scott Rippy called the meeting to order at 3:06 pm.

**Members Present:** TL Brink, Debbie Bogh, Robert Brown, Ken Bryson, Catherine Henrickson, JoAnn Jones, Marina Kozanova, Damaris Matthews, Jessica McCambly, Mark McConnell, Julie McKee, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams

**Members Absent:** Denise Allen, Jim Holbrook, Kim McCormick, Sherri Wilson, Margaret Yau

**Guests:** Tom Bryant, Karen Childers, Kathleen Gibson, Gloria Harrison, Raju Hedge, Lynn Lowe, Norbert Manzanida, Cheryl Marshal, Mariana Moreno, Michelle Riggs, Howard Starbuck, Rebecca Warren-Marlatt, Keith Wurtz

I. **Reports**

**Information/Action**

A. Administrative Report

President Harrison reported

1. The campus climate report was accepted by Crafton Council. She also received the prioritization of planning objectives. President's Cabinet reviewed and will respond. SLOs and SAOs were grouped and given priority because of accreditation requirements.
2. The Updated Master Plan was also accepted. Need to do some fine tuning of the role of the budget committee.
3. Reduction to the amount the bond can provide. Are working with consultants to revise the campus master plan to identify priorities. Two projects that will be completed – lighting and parking and the modulars for science and math. Decisions being made in a concentrated manner in order to include faculty input. Many people have worked very hard to come up with plans and suggestions. Thanks to all who have worked so hard this year – committees take a lot of time and commitment.

*Questions:* When will the large group discussions of the facilities master plan be scheduled? Hopefully will be scheduled next week.

B. Treasurer's Report

The budget stands at \$4033.00.

**Motion:** To cover the additional funds needed for Classified Luncheon (Jones, Bogh, MSC)

Leaves us with approximately \$2800 – have 7 potential 4.0. How much do we want to give to each student? In the past has been about \$200. Damaris will check on details about

**Motion:** To give \$200 to each 4.0 scholar (Jones, Brink, MSC)

*Discussion:* Need to add the time limit for pick up and cashing to the letter the student receives about the scholarship.

C. CTA Report

Use purple pad to vote about benefits.

D. Classified Senate Report

None

E. Student Senate Report

Student concern about programs being moved to Valley. Only rumor – no plans to move any programs.

May 6 – Student Recognition Dinner.

May 4 – Multicultural day – a great success. Counting ballots and will know the new Student Senate later today.

F. Academic Senate President's Report

1. Facilities master plan - initial discussion related around how goals match up to the Educational master plan. There was a consistent trend of goals and priorities.

2. Jim Holbrook was elected as district assembly president.

3. Introduction of new and returning senate members

**II. Approval of Minutes**

A. April 20, 2011

**Motion:** To approve with corrections (Williams, Brink, MSC)

*Discussion:* None

**III. Old Business**

None

**IV. New Business**

A. Education Master Plan

Information presented by Cheryl Marshall

Question: Concept of service area – suggestion to view service area in flexible format. Program does not restrict to the district area.

B. Senators for 2011-2012

List of new senators

C. Election of Officers

**Motion:** To nominate Scott Rippey for President (McLaren, McKee, MSC)

**Motion:** To nominate Denise Allen for Vice President (Rippey, McKee, MSC)

**Motion:** To nominate Meridyth McLaren for Secretary (Allen, McKee, MSC)

**Motion:** To nominate Julie McKee as Treasurer (Hendrickson, Jones, MSC)

**Motion:** To nominate Jessica McCambly as Historian (Allen, McKee, MSC)

Will need to nominate and elect a President Elect in a year.

D. Outcomes Committee

Presented two documents to help clarify/simplify the SLO process. Gave out the form with an example.

E. Committee Assignments

Forms for faculty to sign up for committees for next year were distributed. The forms have been modified and hopefully are clear.

**V. Announcements**

Student show – Friday and Saturday. *How I Learned to Drive*.

Union appointments will expire next year. Consider serving.

**VI. Statements from the public** (including faculty and staff)

1. Thanks to those who did the CSSEE. Will be compiling over the summer and results will be distributed next fall.

2. Thanks for hosting the Classified Appreciation Luncheon.

3. If you have any ideas for grants please let the grants office know so they can start looking.

**VII. Adjourn**

Meeting adjourned at 4:20 pm.

Respectfully submitted,  
Meridyth McLaren, Secretary

Academic Senate  
September 7, 2011  
Approved Minutes

AS President Scott Rippy called the meeting to order at 3:05 pm

**Members Present:** Denise Allen, Debi Bogh, TL Brink, Ken Bryson, Judy Giacona, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Rich Hughes, JoAnn Jones, Marina Kozanova, Jessica McCambly, Mark McConnell, Julie McKee, Meridyth McLaren, Bob O'Toole, Diane Pfahler, Scott Rippy, Gary Williams, Sherri Wilson

**Members Absent:** Robert Brown, Kathy Gibson, Janine Ledoux, Gary Reese, Sam Truong

**Guests:** Monica Aguilar, Gloria Harrison, Cheryl Marshall, Mark Snowwhite, Rebeccah Warren Marlatt, Keith Wurtz,

I. **Reports**

**Information/Action**

A. Administrative Report

President Harrison reported on:

1. Spring Semester class offerings. Estimating targets: 4037 FTE target for the year – 1037 sections – 560 available for spring. Last spring we offered 597.

Do we limit the number of student admitted to the college? No. Should we limit the number of students we admit to a class. Need to keep an eye on success and retention.

2. The incident with the student who posted threats to the campus on Facebook. Police responded quickly and arrested the student. Now looking at our emergency procedures. Want to make we have the steps in place to assure the safety of everyone on campus.

Suggestion by Student Senate rep that SS could hold some workshops or information sessions about using the emergency alert system. Consensus that this would be a good idea.

B. Treasurer's Report

The balance stands at \$3791.91. Money was spent on the Back to School BBQ. Also read two thank you letters from students who received the Faculty Scholarship.

C. CTA Report

Still discussing compensation for work on SLO

D. Classified Senate Report

Meeting this Friday. Charlie Ng has been invited to speak about fee changes. Meeting open to all.

E. Student Senate Report

Club rush – Sept 28<sup>th</sup> – Carnival Theme. Constitution Day – Sept 16<sup>th</sup>. Looking to have veterans do some reenactments. Had a conversation with the Mayor of Yucaipa about Omni Trans.

F. Academic Senate President's Report

Faculty have been divided and given a rep to distribute information from District Assembly. Discussion of parking fees – scheduled to increase possibly in Spring. Looking for input. Even with fee increase we will still be in the red, for running parking services. Gave out budget information in a very transparent document. Parking fees are required to go to parking maintenance, but money from tickets is not as restricted. What about adjunct? Daily fees increasing.

**II. Approval of Minutes**

A. August 17, 2011 – will do at the next meeting.

**III. Old Business**

A. Budget Committee

**Motion:** To approve the document (Brink, Pfahler, MSC 2 nay)

*Discussion:* none

*Will be passed on to Crafton Council and Scott will report back to AS.*

**IV. New Business**

A. ILOs and Outcomes on GEs this year

Cheryl Marshall presented information through a powerpoint.

B. Assignments for committee work

Still have a few positions that need to be filled. Scott will resend out the list.

C. Faculty activities

**Motion:** To reimburse Julie McKee \$30. (Henrickson, Hughes, MSC 2 nay, 2 abstaining, MSC)

D. Student Preparation and Success

Proposal by the Board to add class sections back by taking money from the reserve. Valley AS President suggested to spread the money around a bit – include support services, materials, etc. as well as classes.

Will this money be after we are out of the red? This money will not impact our deficit.

Opportunity for faculty to decide where we think the money would best be spent for student success.

What is the definition of one-time reserve? Money to fill a hole – but which hole? If we are in debt what will we cut next. Why would this money not be used to fill the deficit.

Need to look in to open text books – more electronic options.

Invest it.

If we add classes we will be adding more students that we aren't getting paid to serve? Yes

Can it go to textbook funds?

Since it is one-time money we need to buy equipment – things that will last.

**V. Announcements**

Thirsty Thursday tomorrow night at Las Fuentes

Club Swim Team – 2-4 pm

Let District Assembly reps know if you aren't getting info.

**VI. Statements from the public** (including faculty and staff)

None

**VII. Adjourn**

The meeting was adjourned at 4:52 pm.

Respectfully submitted,  
Meridyth McLaren, Secretary

