

Crafton Hills College
Educational Technology Committee
April 21, 2010

Members:

_____ Catherine Pace-Pequeno, Faculty Chair
_____ Kelly Boebinger
_____ T.L. Brink
_____ Julie Davis
_____ Ruth Greyraven
_____ Rick Hogrefe, Administrative Co-Chair
_____ Denise Hoyt
_____ Terry Koeper
_____ Mark McConnell
_____ Meridyth McLaren
_____ Snezana Petrovic
_____ Aaron Race

- I. Approval of Minutes
 - A. April 7
- II. Approvals
 - A. DE Course Approval
 - B. Instructor Readiness Approvals
 - C. Course Readiness Approvals
- III. Updates
 - A. Faculty Co-Chair
 - B. Administrative Co-Chair
- IV. Action Items
 - A. Online Portal www.craftonhills.edu/online
 1. Faculty FAQ (Brink)
 - a. How is teaching online different from FTF classes. Not that different. Like FTF a variety of methods. The one requirement is discussion amongst students and faculty.
 - b. Equipment – nothing special, just equipment in an regular office – high speed internet,
 - c.
 2. Other (Boebinger)
- B. Online Effectiveness Report

Faculty member will get copies of evals. Who else should get instructor specific data? Previously determined it would be Deans, Chairs and faculty. But this info could not be used for performance evaluation.

Requirement is to provide faculty the feedback they need to make improvements to the course. It is the Deans responsibility to get the conversation about improvements going with faculty. This conversation needs to happen.

Should the campus get the snapses.

Should the ETC committee have access to instructor specific info. No

Spend a meeting in the spring looking retention data. Recertify faculty for the next year unless we have some concern with the data. We didn't say anything in the approval process that there would be recertification.

Any negative concerns go to the Dean and we will have to trust in the system. The Dean will handle. We are still ensuring quality – it does not say that we are responsible for doing everything.

Positive things could be shared at a meeting of all faculty teaching online to share ideas and info or request help if they are willing to share any negative comments.

This committee needs to be the facilitator for a conversation of improvements and ideas.

C. Comparison of Retention in Online and Face-to-Face Classes

V. Future Agenda Items

A. Accreditation Response

B. Look at process

VI. Adjournment

Next meeting: Wednesday, May 5

1:00-2:30

LADM 217