

**San Bernardino Community College District  
District Strategic Planning Committee  
Task Schedule, 2010-11**

3A

Approved by Consensus, September 10, 2010

Notes

- Discussion and action on a given item normally require that the material to be discussed be distributed well before the applicable meeting. Deadlines for preparation of materials should be set accordingly.
- It is likely that this schedule will require adjustments over the course of the year.

Meeting	Major Tasks
August 27, 2010	Implementation kickoff Initial meeting with all point persons
September 10	Establishment of priorities for implementation of objectives (with resources where requested) Review and discussion of District foundational statements, with possible action on revision process (to be merged into this task schedule) Discussion of integration of KVCR and EDCT into DSP Designation of member(s) or subcommittee(s) to make recommendations on integration of KVCR and EDCT into DSP (process to be merged into this task schedule)
September 24	Discussion of and recommendations on additional input and feedback mechanisms Designation of subcommittee(s) and schedule for implementation of additional mechanisms, if needed Review and discussion of existing research, and identification of information needs for exemplary DSP. Designation of subcommittee(s) to spearhead fulfillment of information needs for DSP
October 8	Review and discussion of strategic issues, including possible additions Designation of subcommittees to prepare updates/reports on strategic issues
October 22	Designation of editing subcommittee, charged with preparation of DSP drafts Subcommittee reports.
November 5	Subcommittee reports.
November 19	Subcommittee reports.
December 10	Review, discussion, and possible action on first quarterly reports (due Dec. 3) Subcommittee reports.
January 28, 2011	Subcommittee reports.
February 18	Reminder through presidents to major college committees requesting reports on progress related to DSP goals and objectives by March 11. Request for other progress reports by March 11: <ul style="list-style-type: none"> <li>• On DTSP from DETS Executive Committee</li> <li>• On Staffing Plan from Human Resources Department</li> <li>• On Resource Allocation Model from District Budget Committee</li> </ul> Subcommittee reports. Review and discussion of planning assumptions in light of all information received to date Review and discussion of DSP evaluation and revision provisions, followed by modifications as needed
March 4	Review, discussion, and possible action on second quarterly reports (due Feb. 26) Final revision of planning assumptions as needed Initial review of Strategic Directions, Goals, Objectives, Actions, measurements, timelines, and point persons for possible modifications, additions, or retirements

Meeting	Major Tasks
March 18	Review and discussion of college committee progress reports Review and discussion of other progress reports Discussion and documentation of alignment with college and other strategic plans Review and discussion of first full draft of revised DSP, followed by modifications as needed Schedule of forums or presentations on revised DSP during week of April 4
April 1	Second review of Strategic Directions, Goals, Objectives, Actions, measurements, timelines, and point persons for possible modifications, additions, or retirements Approval of draft revised DSP for feedback distribution; distribution of draft to follow immediately with response deadline of April 8-11
April 15	Review and incorporation of feedback into revised DSP as appropriate Review and discussion of glossary, with possible additions or modifications
April 29	Review, discussion, and possible action on third quarterly reports (due April 22)
May 13	Final recommendation on revised DSP, to be forwarded to the Chancellor and then to the Board for approval