

Meeting Minutes

August 27, 2010, 10-12 p.m., ATTC 120

Members Present

Bruce Baron, Renee Brunelle, Larry Cicalone, Deb Daniels, Laura Gowen, Gloria Harrison, Matthew Isaac, Glen Kuck, Matthew Lee, Cheryl Marshall, Bret Scaliter, John Stankas, Dyann Walter, Jackie Wingler

Guests Present

Daniel Bahner, Sherrie Courtney Hunter

Welcome & Introductions

Bruce introduced himself as chair of today's meeting and commented that Matthew Lee would now begin to phase out his role in the DSPC as the District takes ownership of the strategic planning process. Upon his return from vacation, Charlie Ng will be taking over as chair for this committee. Introductions were made.

Approval of Minutes

It was determined that the approval of the May 14, 2010 minutes would have to wait until the next meeting as the minutes had not yet been dispersed.

Discussion, Brainstorming Small Group Work

The committee broke into groups to discuss implementation of District Strategic Plan objectives as outlined in handouts 1B and 1C. Each group completed a page or two from handout 1A as it applied to its objective(s).

Meeting Schedule, Logistics, Ground Rules

Bruce asked if the committee had any comments on the meeting schedule for the year (handout 13F); there were none.

Regarding committee ground rules (handout 1D), Dyann Walter asked if a minimum number of participants should be established in order for a meeting to proceed. It was determined, however, that since the committee does not really vote on issues, no quorum is necessary.

Review of Work to Date

Bruce asked if there were any questions on the work of the committee or the Plan itself. There were none.

Review of Suggested Tasks for Phase 2

Bruce reviewed handout 14B which was a list of Suggested Tasks for Phase 2. There was some discussion of the following items:

II. A. Publicize Pan – Cheryl Marshall suggested that hard copies be forwarded to the Presidents and new members.

III. Schedule member presentations, etc. – Committee members should update the constituent groups that they represent and then report back to the DSPC regarding requests and ongoing concerns. The committee decided to add this reporting as a regular item on the DSPC agenda.

V.A.1. Feedback from campus and other meetings – Matthew Lee suggested that the committee distribute items for feedback sometime in April (instead of May) to allow for a thorough review, since May is a historically busy month for the campuses.

Cheryl Marshall advised that a timeline should be attached to each of the Suggested Tasks for Phase 2.

Homework

Matthew Lee will transcribe the small group responses to handout 1A. This information will then be distributed to the committee for review in terms of setting priorities for the resources associated with the implementation of each goal.

Per the recommendation from Cheryl, Matthew Lee will work with Bruce to assign dates to the Suggested Tasks for Phase 2 before the next meeting.

The next meeting will be 9/10/10 at 10:00 a.m. at the ATTC, room 120.

Adjournment

Bruce adjourned the meeting.