

Crafton Hills College

Academic Senate Agenda & Minutes

Date: April 17, 2013

Time: 3:00 – 4:45 p.m.

Location: BC 106

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR
- The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmnt

TL Brink
 Ken Bryson
 Jim Holbrook
 JoAnn Jones
 Meridyth McLaren
 Diane Pfahler

Math, Eng & Instr. Suprt

Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Laura Walker
 Sherri Wilson
 Gary Williams

Arts and Sciences

Denise Allen-Hoyt
 Robert Brown
 Steve Hellerman
 Richard Hughes
 Marina Kozanova
 Jessica McCambly
 Mark McConnell - Sabt
 Julie McKee
 Bob O'Toole
 Snezana Petrovic – PL

Student Services

Debbie Bogh
 Judy Giacona
 Damaris Matthews
 Mariana Moreno
 Kim McCormick

Guests:

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order		
Administrative Report (20 min)	<p>Motion: To change order to have Dr. Marshall present later (Holbrook, Brink, MSC)</p> <p>Dr. Cheryl Marshall presented on the plan for growth on our campus. Data gathered and presented in the plan shows significant growth expected for the east end of the Valley. This is consistent with the data that was used when the initial decision for new buildings and renovations for buildings for the identified bond projects were established. Crafton was identified as the campus where the anticipated growth would have the greatest impact. In order to support the 65,000 square feet of new buildings and the students therein the campus will need additional funding. The growth plan identified a strategy to increase the allocation while still supporting our sister college's growth and mid-sized college status.</p> <p>Motion was made to add this item to the agenda for discussion</p>	
Treasurer's Report (1 st mtg of month) (2 min) McKee		

<p>CTA Report (5 min) McLaren</p>	<p>Luncheon was today. Last one for the year. Presented information about not making private contracts for pay or workload. Can not be supported or defended by the CTA. This includes the stipends for learning communities. Questions about workload should be sent to the union. Retirement workshop info is available. Spring picnic will be Sunday, May 5th at Sylvan Park.</p>	
<p>Classified Senate Report (3 min) Mealey</p>		
<p>Student Senate Report (3 min) Razo</p>		
<p>AS President's Report (10 min) Allen</p> <ul style="list-style-type: none"> A. VP hiring committee B. Score Card C. Spring Plenary (see below) D. Budget committee report (2nd meeting (as needed) 	<ul style="list-style-type: none"> A. Scott Rippy, Jim Holbrook, Ralph Rabago, Debbie Bogh have agreed to serve on the committee. B. Scorecard is available. C. Resolutions sent out. 	
<p>Approval of Minutes 3/6/13 (3 min) Allen</p>	<p>Motion: to approve the minutes (Bryson, Brown, MSC)</p>	
<p>Committee Reports 1st meeting of the month:</p> <ul style="list-style-type: none"> A. District Assembly (Kim McCormick) B. Chairs (Julie McKee) C. Honors Steering (TL) <p>2nd Meeting of the month:</p> <ul style="list-style-type: none"> D. Curriculum (Hendrickson) <ul style="list-style-type: none"> a. List of transfer degrees E. Ed Policy (Hughes) <ul style="list-style-type: none"> a. Pre-reqs b. Grants c. Academic Integrity F. ETC (McLaren) 	<ul style="list-style-type: none"> D. Asked the Curriculum committee to review their bylaws. Suggestions have been submitted to Denise. Exec will look at them on april 24th 3:00. Will make recommendations then bring back to AS E. <ul style="list-style-type: none"> a. Have continued working on the student academic integrity statement. Looking at placement on Bb as well as integrating and references more in the catalog. Recommend to add to a future agenda. b. need to work on policy to update the number. c. no discussion on grants F. no FTF meeting. Will be providing education for the board. 	<p>Add to the statement and the revisions to the next agenda. Student integrity policy and the bb statement.</p> <p>Add prereq revisions to agenda for approval.</p>

<p>Old Business</p> <ul style="list-style-type: none"> A. Spring Plenary Resolutions B. AS Elections C. Student Success Initiative – report from SS committee. – (S.Wilson) D. Building names (Mike) E. End of year staff celebration (Thurs May 23rd – after graduation \$10) 	<p>Motion: support items under 1 (Holbrook, Williams, MSC) Motion: approve 5.01 (Holbrook, Jones, MSC) Motion: to approve 9 (Hendrickson, Williams, MSC) Motion: request to pull Health, teacher education, farm tech Support others (Hoblrook, williams, MSC) Motion: Approve 18 (Wilson, Williams, MSC) Motion: Aprove 19 (McKee, Hendrickson, MSC) Pull teacher education (McLaren, Hellerman, MSC) Motion to approve 10.5 Health education with an insertion of paramedicine under bachelor degree requirements. Motion: to approve 10.08 (Holbrook, McKee, MSC) Request for clarification on experience component of pharmacy tech.</p> <p>Motion: to support 13 (Hendrickson, Williams MSC) Discussion: may have impact for articulation agreements. e. positions open in all divisions – slate will be approved as is.</p>	
<p>New Business (20 min)</p> <ul style="list-style-type: none"> A. Program Discontinuance Policy B. Planning and Program Review Cycle C. 4.0 scholars D. Committees and committee Scheduling tool E. 70/30 budget change 	<ul style="list-style-type: none"> A. What committee should deal with this? And when? B. Discussion - currently on a 3 year cycle – investigating changing the number of years. C. Money for the 4.0 scholars Motion: To add the issue of the 70/30 split as a discussion item (Jones, Brink, MSC) D. Recommendation to forward to curriculum. (hendrickson, Brink, - pulled Recommend to send to ed policy (Jones, Williams, MSC) 	<p>Move 4.0 to next agenda</p>
<p>Future Agenda items/issues</p>	<ul style="list-style-type: none"> • Adult Ed • Fall Student/Parent Event • Improved Wi-Fi • Equitable distribution of shared governance • Completion of tasks and progress on goals from Aug plenary sessions – specifically curriculum 	
<p>Announcements</p>		
<p>Statements from the public</p>		
<p>Adjourn</p>		
<p>Mission Statement To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values creativity, inclusiveness, excellence, and learning-centeredness.</p>