

Academic Senate
September 1, 2010
Approved Minutes

Academic Senate President, Scott Rippy called the meeting to order at 3:07 pm.

Members Present: TL Brink, Robert Brown, Tom Bryant, Ken Bryson, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, James Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Robert O'Toole, Scott Rippy, Gary Williams, Sherri Wilson

Members Absent: Debbie Bogh, Snezana Petrovic

Guests: Judith Ashton, Daniel Bahner, Donna Ferracone, Gloria Harrison, Kim McCormick, Ralph Rabago, Daniel Shedd, Howard Starbuck, Laura Winningham

I. Reports

A. Administrative Report

Classes started. We have over 6200 students – around 87% capacity. FTEs are up as is Valley. Date for ribbon cutting is October 15th – 10:00 at Aquatics Center then lunch, then to LRC. LRC building will not be finalized until October. Question about user group for second pool? Who are these people? There is a committee but not sure of the specific people. Campus only group – PE department, Denise Hoyt, Mike Strong, and others

B. Treasurer's Report

Balance stands at \$4425.04. Still have 3 4.0 checks outstanding.

C. CTA Report

Luncheon on Thursday – 11:30 – location TBA. SLO surveys coming to residences. Please complete and return. Have interviewed Board of Trustee Candidates. Supporting James Ramos and Donna Ferracone. Only supporting two even though there are three open positions.

D. Classified Senate Report

Brand new officers – Peterson, President, Vice President, Betty Jo Woods

E. Student Senate Report

Student trustee working on smoke free campus issue and issues with cancelling classes. Please encourage students to join ASB – have a financial deficit compared to last year.

F. Academic Senate President's Report

Looking at membership – step up on old division set up. 6 positions open as well as President Elect. Gwen DiPonio will be joining.

II. Approval of Minutes

A. August 18, 2010

Motion: To approve (Hellerman, Hanley, MSC)

III. Old Business

A. Senate computer

Information/Action item

Denise had flyers from Office Depot and Best Buy – around \$500 + tax

Motion: To approve the purchase of a laptop computer + tax + warrantee + case and software/Office with a cost up to \$800 for the AS Exec (Matthews, Wilson, MSC, 4 abstentions)

Discussion: Why ask if we have enough? Can always ask to count the vote.

B. Annual Planning – Question and Review Process

Information/Action item

Did not want to take any action on this process until Faculty had a chance to review and give input. Nothing will change about the questions and the rubric for this year. Current process was drafted based on feedback from faculty.

Discussion: Thanks to committee for putting the effort into getting faculty feedback. Do the Dept Chairs need to be involved? In this process, yes. This process allows more discussion within a department/division before moving forward. Only having 10 minutes to talk is prohibitive to discussion. Good to have dates. Impossible to plan for next August. Will have weeks to talk beforehand. 10 minutes is a presentation of the summary. Faculty chair is supposed to support the departments, coordinate the process. There is no time to do these duties. Purpose to improve how things went last year. What about departments with no Faculty Chair or Dean? This is more for instruction areas – other departments will have to modify, report to manager, discuss with each other. Can try this for one year and reevaluate. Committee should not be the evaluators. If we don't vote on this, then we will be left with the process we had from last year.

Motion: To table discussion until the next meeting (Hellerman, Brink, MSF 7 yes, 1 abstention)

Discussion: There needs to be a documented process that is driven by faculty. May not be perfect, but it is a start. Need to create a flow chart – to account for departments don't have a chair or Dean. If the senate doesn't act, something will move forward not created by faculty because of the time crunch. Priorities have to be to the President by the first Friday in March. Committee has to have it in enough time to make the list. Asking to give this a try.

Motion: To extend time 10 minutes (Holbrook, O'Toole, 1 abstention, MSC)

Discussion: Will follow the suggestion to take out the 10 minutes, leave the dates. This does not stop you from talking to the dean directly. Process provide you with a sounding board for your plan. Want less time commitment to the process – what would the changes be? We do need to start this process because there will come a time when you will need to fight for what is needed – this process will give us that opportunity.

Motion: To approve the process for this year with changes (McCambly, Matthews, 1 opposed, 3 abstentions, MSC)

Discussion: None

C. Reorganization of Divisions – Resolution F10.01

Second Reading - Information/Action item

Motion: To accept as stated (Hendrickson, Hanley, 1 opposed, 2 abstentions, MSC)

Discussion: None

IV. **New Business**

A. Organizational Handbook

Information/Action item

All committees need to look at committee charges, terms and membership. Forward any changes to Rebecca Warren-Marlatt. Changes to senate committees need to be forwarded to Scott.

B. Revision of By-laws to reflect new committee structure

Information/Action item

Bylaws no longer reflect the current committee structure. Need a committee to take a look at and revise. Exec will handle bring forward to be approved by senate

C. Timeline for outstanding 4.0 checks

Information/Action item

Don't currently have a timeline for collecting the 4.0 checks. Sheet says the check must be picked up within 1 year.

Motion: Move to put a timeline of 1 year (Jones, Matthews, MSF)

Discussion: should we make it 6 months? Need to research what the bank allows.

D. Amount for 4.0 checks – set or variable?

Information/Action item

Should we create a formula? Traditionally been variable? Continue to keep it variable – the Senate will make the decision each year.

E. Need a new treasurer

Information/Action item

Current treasurer will resign as soon as we find a new one. Let faculty know. Thanks to Jodi for her work.

F. Welcome Back Bar-B-Q

Information/Action item

Request for funds to cover

Motion: To approve \$100 for the BBQ (Jones, O'Toole, 1 opposed, 1 abstention)

V. **Announcements**

First show – Pillow Talk – Fri and Sat. 8:00 pm.

Administrative decision to only use Bb to submit grades. If faculty want an additional choice for submitting grades they will need to be vocal. Planning on giving training for Datatel gradebook. Need to be proactive on the DCS evaluation as well. This is a good opportunity to give feedback. Training on the new Bb tomorrow at 3:00.

VI. **Statements from the public (including faculty and staff)**

Add to the agenda – How we as a Senate understand what the AS President is signing off on? What kind of things does the Senate President have to sign off on? If they don't give AS President enough time to review and bring back to the Senate then we need to empower him to say No –

Judith Ashton – asking for personal e-mail to provide information about Donna's candidacy. Donna thanks the CTA for their endorsement

Question about how to put things on the agenda. Can do it during the meeting, talk or e-mail a member of the exec.

Measure on the ballot to get rid of the 2/3 majority for budget issues. Will not be any changes in funding and extra classes until this is passed.

VII. **Adjournment**

Meeting adjourned at 4:47 pm.

Respectfully submitted,
Meridyth S. McLaren, Secretary