Recommendation to Academic Senate

From Ad Hoc Committee to Look at Representation on Chairs Council

for Non Instructional Faculty

Inasmuch at the Bargaining Unit Contract defines the parameters under which units on campus may become a department (see Appendix A-4b on following page), we recommend the following:

1. That Counseling form a department and elect a chair who shall have full status at Chairs Council.
2. That other non instructional faculty, whose units do not meet the definition of department, form an affiliation and elect a representative who shall have non-voting status at Chairs Council.

APPENDIX **A-4b**

FACULTY DEPARTMENT CHAIR JOB DESCRIPTION

The Faculty Department\* Chair, under the direction of the Dean or Associate Dean is responsible for coordination of the unit, ensuring that the quality of the program offered by the department meets the standards of the California Community College system and San Bernardino Community College District in particular and is able to serve the needs of a diverse student population.

\*A department is an organizational unit defined by one or more district program codes or discipline tops codes and containing at least three full-time equivalent faculty members who provide instruction or service in one or more academic or vocational disciplines or service areas commonly recognized within the California Community College system.