



District Assembly Meeting
Tuesday, October 5, 2010
Minutes

Members Present

Bruce Baron, Stephanie Briggs, Dr. Walter Chatfield, Rejoice Chavira, Kathy Crow, Dr. Debra Daniels, Jay Danley, Grayling Eation, Dr. Gloria Fisher, Ben Gamboa (for Colleen Gamboa), Jodi Hanley, Gloria Harrison, , Dr. Jim Holbrook, Kaylee Hrisoulas, JoAnn Jones, Marie Mestas, Stacy Meyer, Ben Mudgett, Ericka Paddock, Scott Rippy, Maria Rodriguez, Steve Sutorus, Cassandra Thomas, Mary Valdemar, Kathryn Wilson

Members Absent

Patrick Buckley, Damaris Castillo-Torres, Colleen Gamboa, Dr. Sara Glasgow, Ed Gomez, Karen Peterson, Dr. Cory Schwartz, James Smith (for Clyde Williams), Dr. John Stankas, DyAnn Walter, Clyde Williams

Guests Present

Dr. Matthew Isaac, Dr. Glen Kuck, Charlie Ng

Call to Order

S. Rippy called the meeting of the District Assembly to order at 3:00 p.m. in the Corporate Training Room at San Bernardino Community College District. He welcomed everyone.

Minutes

J. Holbrook moved, J. Jones seconded, and the September 7, 2010 minutes was approved.

Old Business

2011-2012 Academic Calendar

J. Holbrook moved, J. Danley seconded the motion to approve the 2011-2012 Academic Calendar.

S. Sutorus reported the Calendar Committee approved the 2011-2012 academic calendar as presented to District Assembly. April 3 and September 14 are flex days. Flex days were scheduled in the middle of the semester because attendance is better. Flex days are not mandatory. Both graduations will be held on Friday, May 25. The Calendar Committee felt strongly about including a service day in the spring semester which forced the graduations to be held on the same day. E. Paddock said there are three concerns about scheduling the

graduations on the same day: 1) public safety; 2) dual enrollments; 3) the Board of Trustees will have to go back and forth on the same day.

B. Baron said the safety issues will be addressed if the graduations are on the same day. The board will get where they need to because of their commitment to graduation. He thought it would be a good experience to make graduations work on one day.

D. Daniels said it was less than ideal to have graduations during the day because many students and their families work during the day. She said she received a lot of complaints from students and others because the graduation at SBVC was held during the day.

S. Rippy called for the vote:

AYES: 9

NOES: 4

The motion was defeated because the “ayes” needed to be a majority of the members present.

The calendar discussion continued. C. Ng said there needs to be one calendar for the district. We can't have separate calendars for each campus. G. Harrison said the calendar is only for 177-day faculty and does not address non-instructional faculty and that we have not had two separate calendars in the past.

C. Ng said the calendar becomes 178 days if the year starts on “x” day and we incorporate all the days we need for pay and then add another graduation day.

B. Baron recommended that the Calendar Committee be reconvened so they can submit a written report that explains the reasons for their changes to the calendar.

J. Holbrook asked that we get clarification on whether or not the first vote taken to approve the calendar was legitimate. J. Danley mentioned that Roberts Rules does not recognize abstentions. S. Rippy said he will research the issue and if the vote was legitimate, he will send everyone an email. If the vote did not pass, then we will do what the Interim Chancellor recommended and ask the Calendar Committee to explain the reasons for their recommendations to the calendar.

Another vote was taken to approve the 2011-2012 calendar:

AYES: 10

NOES: 10

The motion was defeated.

S. Rippy will take the comments and concerns back to the Calendar Committee.

New Business

AP 2225 Collegial Consultation

C. Ng recommended the language to the District Budget Committee section of AP 2225 be revised.

J. Holbrook moved, J. Hanley seconded the motion to approve the revisions to AP 2225, Collegial Consultation, with the understanding that other revisions to this procedure be made as necessary.

The motion passed.

Review of BP and AP 7420 – Authorized Drivers

This item was held over to the November meeting because R. Brunelle was absent.

Public Comment

No public comment.

Planning Committees Status Reports

The following oral reports were given:

1. District Strategic Planning Committee – C. Ng stated the DSPC has been meeting every other week. The committee will continue implementation of Phase 1 of the plan, while working on Phase 2 which is to integrate KVCR and the PDC, and identify the research components of the plan. Two subcommittees have been formed. The research subcommittee will be chaired by K. Wurtz, and the subcommittee to integrate KVCR and the PDC will be chaired by G. Kuck.
2. Technology Plan – G. Kuck reported the committee went through each of the goals to develop measures of progress. Regarding the actual elements of the plan, the committee is actually ahead of schedule. The entire infrastructure of the district needs to be redone and the use of bond funds for this project has been approved. Computer rotation was held up because of the change in the district's program management, but a meeting has been scheduled on October 18 so that process can begin shortly thereafter.

J. Holbrook asked that we take a look at how we deal with sensitive materials and employee numbers when we communicate. G. Kuck explained our HR system does not talk to our payroll system. That concern was identified as part of the technical plan and is something we will be working towards.

3. Program Review – B. Baron reported we are implementing the process from last year and looking at the 63 recommendations. A meeting has been scheduled with Charlie Ng and Tanya Rogers (Tanya will be responsible for Program Review), and a written report will be ready for the next District Assembly meeting.
4. Resource Allocation – This committee report will be removed from future agendas because it is now under the purview of the District Budget Committee.

District Reports

The following written reports were submitted:

1. Accreditation – This committee report can be removed from future agendas.
2. Economic Development – A written report was submitted. J. Holbrook asked M. Isaac to take a look at AR 2225, lines 206-209 as we start cleaning up this procedure.
3. Technology – A written report was submitted.

4. Bond Program – A written report was submitted. C. Ng asked the committee if this report was working for everyone. He asked that any input regarding this report be emailed to him.
5. District-wide Safety – C. Ng said the District-wide Safety Committee has not met since the last District Assembly meeting.
6. Emergency Preparedness – A written report was submitted. J. Holbrook asked for input at the end user point of the Emergency Operations Plan. B. Baron will talk with P. McCurry about Jim's concern.
7. Budget – C. Ng distributed an article which appeared in the Sacramento Bee. If the budget is voted on and approved on Thursday, money should begin to flow into the district in about 10 days. The district budget will be presented to the board for approval on October 14.
8. Human Resources – A written report was submitted.

Chancellor's Comments

B. Baron congratulated CHC upon receipt of a significant Title V grant. G. Harrison said this grant will be instrumental in the development of a transfer center, further the capacity for research and data gathering, and assist with the development of a grants office. The college will receive \$600,000 annually for five years.

We should be excited about the passage of AB 1440 which will allow the successful transfer of community college students to the CSU system.

B. Baron attended the "Success 2020" conference which highlighted what higher education will look like in 2020 and how we can increase the number of graduates. There was an aspect of customer services and improving financial aid and basic skills. We will have some discussion in our planning.

The new building committee for the district consolidation has been meeting.

Future Agenda Items/Announcements

1. 2011-2012 Academic Calendar
2. BP & AP 7420 Authorized Drivers

S. Rippey will talk to C. Ng regarding BP and AP 6750, Parking.

Adjournment

S. Rippey adjourned the meeting at 4:10 p.m.

Jacqueline F. Buus, Recorder