

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, January 17, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 4:00 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Nickolas W. Zoumbos
Ferny Arana Garcia, SBVC
Kyle Hundley, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources
Dr. Cheryl Marshall, President, CHC
Dr. Glen W. Kuck, Interim President, SBVC

Administrators Absent:

None.

2. PLEDGE OF ALLEGIANCE

Ms. Harrison led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Government Code 54956.9(a)

Claim #443484

CONFERENCE WITH LEGAL COUNSEL

ANTICIPATE LITIGATION

Government Code 54956.9(b)

PUBLIC EMPLOYMENT

President, SBVC

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957.6

Title: Chancellor

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

6. RECONVENE PUBLIC MEETING

Dr. Singer reconvened the public meeting at 5:00 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Mrs. Harrison seconded, and the Board members voted as follows to approve settlement claim #443484 by way of stipulation with

request for award of 7% in the amount of \$4,830.00 with provision for future medical care:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,

NOES: None

ABSENT: None

ABSTENTIONS: None

8. INSTITUTIONAL PRESENTATIONS

Annual Citizens Bond Oversight Committee Report

Ken Coate, Citizens' Bond Oversight Committee Chairperson, presented the 2011-2012 CBOC report. He said the committee is focused on its charge and the committee is happy with the work of the district staff in managing the bond funds and projects. He noted that the relationship with Kitchell is positive, and the staff is responsive to the needs and requests of the committee.

Grants

Dr. Kathleen Rowley, Director of Grant Development and Management, presented on update on SBVC's grant program. She said the expected return of grants is 3:1, and the actual rate of the college's grant office return is 31:1. She stressed the importance of sustainability which is required for most grants.

Karen Childers, Director of Resource Development and Grants, presented an update on the grant efforts at CHC. The college is particularly proud of the \$280,000 Arabic studies grant, which allows the college to offer Arabic classes in the spring. She said this is a good transfer path to Cal State San Bernardino because they offer a degree in Arabic studies. She reported the foundation raised \$58,300 toward a March 15 deadline to finalize the summer class schedule.

Both institutions stressed growth. As the offices increase in size and number of grants and projects, additional infrastructure will be needed.

Dr. Singer will be meeting with Congressmen Gary Miller and Mark Takano and also Congresswoman Gloria Negrete-McLeod in February and said he would be happy to lobby on behalf of the grant offices.

9. APPROVAL OF MINUTES

Ms. Ferracone moved, Mrs. Harrison seconded, and the Board members voted as follows to approve the minutes of December 13, 2012:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

10. NOMINATION TO THE CCCT BOARD

Dr. Singer said that he is termed-out for reelection and encouraged the trustees to consider a nomination to the CCCT Board.

11. VACANCY ON THE BOARD OF TRUSTEES

The Board agreed to interview the 11 candidates who applied for the trustee vacancy. Interviews will be held on Thursday, January 24 from 9am to noon. A video conference will be available should a candidate be unable to interview in person. This entire process is completed publicly.

12. REPORTS

A. Board Members

- Ms. Ferracone had the pleasure of attending the nursing pinning ceremony at SBVC and the EMT and paramedic graduations at CHC. She urged her colleagues to attend future ceremonies. She also requested an updated report on the district police department. Mr. Baron said that could be presented in February.
- Mr. Longville and others attended remembrance services for the wife of former Trustee John Futch.

B. Student Trustees

- Mr. Garcia said he is looking forward to attending the student leadership conference to learn about student government roles and advocacy.
- Mr. Hundley reported California Community College student trustees are working together to give all student trustees an advisory vote. He said he appreciated that this district affords its student trustees the opportunity to participate in the voting process. He also provided an update on current legislation.

Dr. Singer asked the Chancellor to get him the information on education legislation because he will have an opportunity to lobby in Sacramento at the CCLC conference.

C. Chancellor

- Mr. Baron said he is pleased to see students taking a role in legislation. The chancellor is a member of the CCLC Advisory Committee on Legislation and will be meeting with that group on

January 26 in Sacramento. He will bring back a platform the district can support.

- The district is recruiting again for the SBVC President and Vice Chancellor of Human Resources. We will also be looking at recruiting a Vice President of Instruction at SBVC because of the upcoming accreditation.
- The governor released the executive budget for next year. In spite of the fact that the budget does not contain any new cuts for the district, this no way reverses the magnitude of the reductions the district has suffered in the past few years. The new budget would only bring us back to one-third of where it was before the cuts. The Chancellor stressed that advocacy and lobbying for additional funds needs to continue. It is important that we continue to increase the external resources to help support the district. We need to be a lot more aggressive and vigilant in looking for additional resources.

13. PUBLIC COMMENT

Faculty, coaching staff and students from the SBVC physical education and athletic department urged the trustees to move forward with the new facilities as originally planned.

Community member, John Wurm, congratulated the newly elected trustees and thanked Bruce Baron, Charlie Ng and Steve Sutorus for the courtesy shown to him during the election process in providing information and explanation about district finances. He cautioned the trustees not to increase the bond debt and urged them to focus on the mission to get students to a four-year degree.

Mr. Longville complimented him on his remarks about our staff and thanked him for his graciousness and comments.

14. CONSENT AGENDA

The following items were pulled for discussion:

- Item 13.A.1. Consideration of Approval of Curriculum – SBVC
- Item 13.A.2. Consideration of Approval of Curriculum – CHC
- Item 13.B.13. Consideration of Approval of Management Employee
- Item 13.C.7. Consideration of Approval of Facility Use Fee Waivers - SBVC

Mrs. Harrison moved, Mr. Zombos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zombos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

15. ACTION AGENDA

Approve Curriculum – SBVC and CHC

Mr. Hundley moved, Dr. Henry seconded, and the Board members voted as follows to approve curriculum for SBVC and CHC:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Management Employee

Mrs. Harrison moved, Mr. Hundley seconded, and the Board members voted as follows to approve Michelle Riggs, Assistant Director, Resource Development, CHC, effective January 18, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Facility Use Fee Waivers

Mrs. Harrison moved, Mr. Hundley seconded, and the Board members voted as follows to approve facility use fee waivers, SBVC:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Mr. Hundley asked that an item be added to the next agenda for some public discussion about the construction project at SBVC and added that perhaps fees paid for use of our facilities could be used towards the physical education and athletic project.

Approve Amendment 002 to the Steinberg Architects Contract

Ms. Ferracone moved, Mrs. Harrison seconded, and the Board members voted as follows to approve Amendment 002 to the Steinberg Architects contract, in the amount of \$39,075.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 006 to the C.H.J. Inc. Contract

Mrs. Harrison moved, Mr. Zoumbos seconded, and the Board members voted as follows to approve Amendment 006 to the C.H.J. Inc. contract, in the amount of \$265,143.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Board Investment Policy 6320

Dr. Henry moved, Mr. Zoumbos seconded, and the Board members voted as follows to approve Board Investment Policy 6320:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

16. INFORMATION ITEM

- A. Budget Report
- B. Purchase Order Report
- C. General Fund Cash Flow Analysis
- D. District Clergy Act Report
- E. Applause Cards

17. STAFF REPORTS

- A. CHC President
 - A written report was submitted.
- B. CHC Academic Senate

- Michelle Riggs reported for the absent Denise Allen. Faculty will have a second reading on a code of ethics and are looking at implementation of the student success recommendations.
- C. CHC Classified Senate
- Michelle Riggs said Bruce Baron and Charlie Ng will be at college hour next week to answer questions submitted by staff. Because Michelle was promoted to a management position, Kristin Overturf will be serving as president until the next election.
- D. CHC ASB
- Mr. Hundley reported recruitment of student officers and improving processes and events was discussed at the student retreat. Proceeds of the *State of Trance* event will go to help fund summer school.
- E. SBVC President
- A written report was submitted to the Board. Dr. Kuck said he toured the athletic facilities and vocational education building. The physical education facilities are old and outdated. The cost of the new complex is \$60 million, and the project was not designed to be built in phases but rather in total. The money is there, but the vocational education has serious safety concerns that need to be addressed. The college has been doing a program evaluation for both sites to see what can be done to keep the vocational building safe while moving the physical education project forward. The goal is to be as transparent as possible with the challenges the college is faced with. A meeting calendar is being scheduled to include representation from both departments to deal with a planned approach.
- F. SBVC Academic Senate
- Jeremiah Gilbert distributed a packet containing the senate constitution and bylaws, the ethics statement, the resolution process and three resolutions recently passed by the faculty. He said Dr. Kuck met with the senate recently to address concerns and answer questions.
- G. SBVC Classified Senate
- Cassandra Thomas reported the senate approved \$200 for the Valentine's Day fundraiser. Proceeds will go towards scholarships. Staff will be voting next week on a resolution in support of the physical education and athletic facilities. Cassandra thanked Dr. Kuck for his support of classified staff.
- H. SBVC ASB
- *Welcome Week* was a success. Students are planning the annual *March in March* lobbying trip to Sacramento. Events to boost students' morale are planned monthly.

I. CTA

- Absent.

J. CSEA

- Colleen Gamboa thanked the Board for approving the reclassifications and thanked Dr. Fischer for her support in that process. She congratulated Michelle Riggs on her management appointment and added it's great to see classified staff moving into management positions.

K. Management

- Absent.

18. ADJOURN

Dr. Singer adjourned the meeting at 6:45 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees