

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, June 10, 2010 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Robert P. Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Acting Chancellor
Dr. Debra Daniels, SBVC President
Dr. Cheryl Marshall, Vice President Instruction, CHC
Larry Cicalone, President, KVCR-TV-FM
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

Gloria M. Harrison, CHC President

Pledge of Allegiance

Ms. Buus led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

ACONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidential Employees

B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Pursuant to Government Code 54957

C. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(a)
Case No. KA1502
ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(b)
Number of Potential Cases: 1

D. STUDENT DISCIPLINE HEARING
Pursuant to Education Code Section 72122

E. PUBLIC EMPLOYEE APPOINTMENT - CHANCELLOR
Pursuant to Government Code Section 54957

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:03 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting at 5:25 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Dr. Terrell moved, Mr. Lockwood seconded, and the Board members voted as follows to appoint Bruce Baron as Interim Chancellor effective July 1, 2010, expressing the Board's complete confidence in his ability to carry out the duties as Chancellor:
AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

NOES: None
ABSTENTIONS: None
ABSENT: None

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to uphold the recommendation of Dr. Debra Daniels, President of San Bernardino Valley College to permanently expel Ms. Julia Baldrige for violation of Board Policy 5500, Standards of Conduct and Disciplinary Procedures:

AYES: Lockwood, Longville, Ramos, Singer, Terrell
NOES: None
ABSTENTIONS: Futch, Vizcaino
ABSENT: None

7. APPROVAL OF MINUTES

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve the minutes of May 13, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
NOES: None
ABSTENTIONS: Alexander (advisory), Shedd (advisory)
ABSENT: None

8. OATH OF OFFICE

Dr. Singer administered the Oath of Office to newly elected student trustees Robert P. Alexander, SBVC, and Daniel Shedd, CHC.

9. PUBLIC COMMENT

Mr. Clarence Taylor, an applicant for a position in the district police department, was notified that he was not hired. He said he was qualified for the job and would pursue the issue in court.

10. REPORTS

A. Board Members

- Mr. Futch reported his granddaughter will be graduating this year from Redlands East Valley High School.
- Mr. Vizcaino said a highlight of being a trustee is the graduation ceremonies, and he said he had a great time. He was able to review the tentative budget with Mr. Baron and added that Mr. Baron and his staff are doing an excellent job with less as far as the budget is concerned.
- Dr. Terrell said he is an avid supporter of the Middle College concept and complimented Dr. Daniels on the graduation ceremony. "It was an honor to be a part of that graduation."

B. Student Trustees

- Daniel Shedd introduced himself. Mr. Shedd was recently elected Regional Senator to the Student Senate for California Community Colleges and represents the district at the state level. He said he also looks forward to working with the student government on the campus. A goal of his is to try to make CHC a smoke free campus.
- Robert Alexander congratulated Mr. Baron on his interim appointment, and said he is looking forward to working with everyone in the district. At the top of his list of issues is safety and smoking.

C. Chancellor

- Mr. Baron thanked the Board for the title change to Interim Chancellor and said he appreciated the confidence the trustees expressed that he can move the district forward. "I will lead the charge and I look forward to working with the Board and all my colleagues in the district." He thanked the trustees very much for their support.

11. CONSENT AGENDA

The following changes were made in the Consent Agenda:

Item 11.C.1. Consideration of Approval of Routine Contracts and Agreements – pulled for discussion.

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

12. ACTION AGENDA

Approve Routine Contracts and Agreements

Dr. Singer asked the Interim Chancellor to look at what we are spending on legal fees to see how our costs compare to other districts. He also wanted to know what, if anything, we could do to reduce legal fees.

Dr. Singer moved, Mr. Lockwood seconded, and the Board members voted as follows to approve Routine Contracts and Agreements:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Ratification of CSEA Tentative Agreement

Mr. Shedd moved, Mr. Longville seconded, and the Board members voted as follows to ratify the CSEA Tentative Agreement:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

First Reading – Board Policy 7250 – Management Employees

Mr. Lockwood moved, Mr. Futch seconded, and the Board members voted as follows to accept Board Policy 7250, Management Employees, for First Reading:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Proposal for Environmental Consulting Services – SBVC Business Building

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a proposal from Citadel Environmental Services, Inc. for environmental consulting services for the Measure M Business Building Renovation Project, SBVC, in the amount of \$24,384.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Proposal for Environmental Consulting Services – SBVC Gym Complex

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a proposal from Citadel Environmental Services, Inc. for environmental consulting services for the Measure M Gym Complex Replacement Project, SBVC, in the amount of \$61,940.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Proposal for Civil Engineering and Land Surveying Services – SBVC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a proposal with Snipes-Dye Associates for civil engineering and land surveying services, SBVC, in the amount of \$87,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Award RFP and Approve Contract for Move Services – SBVC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to award an RFP and approve contract with Serna's Relocation Systems, Inc., for move services, North Hall Replacement Building, SBVC, in the amount of \$9,406.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Award RFP and Approve Purchase Order for Reprographic Services – CHC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to award an RFP and approve a purchase order with Alhambra Reprographics, Inc., dba A&I Reprographics, for Bond Measure M Reprographics Services, CHC, in the amount of \$103,910.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Award RFP and Approve Purchase Order for Reprographic Services – SBVC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to award an RFP and approve a purchase order with Alhambra Reprographics, Inc., dba A&I Reprographics, for Bond Measure M Reprographics Services, SBVC, in the amount of \$283,680.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve the following change orders and contract amendments for the Bond Measure P Capital Improvement Program construction contracts at CHC and SBVC:

CHC – Learning Resource Center

Precision Concrete, CO-03, in the amount of \$14,560.00
Southcoast Acoustical Interiors, CO-01, in the amount of \$8,481.00

CHC – Community Recreation Facility

Bell Roof Company, CO-03, in the amount of \$540.00
Arrowhead Mechanical, CO-01, in the amount of \$6,340.00

SBVC – North Hall

Bell Roof Company, CO-01, in the amount of \$13,464.00

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 005 to the Steinberg Architects Learning Resource Center Contract - CHC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve Amendment 005 to the Steinberg Architects Learning Resource Center contract, CHC, in the amount of \$112,968.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 008 to the Steinberg Architects Community Recreation Facility Contract – CHC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve Amendment 008 to the Steinberg Architects Community Recreation Facility contract, CHC, in the amount of \$36,915.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 004 to the Converse Consultants Contract - SBVC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve Amendment 004 to the Converse Consultants contract, SBVC, in the amount of \$40,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Reduction in Retention from 10% to 5% for Anderson Charnesky Structural Steel, Inc. - CHC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a reduction in retention from 10% to 5% for the Anderson Charnesky Structural Steel, Inc. Learning Resource Center contract, CHC:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Cost Change with Mutual of Omaha for 2010 Supplemental Early Retirement Program (SERP) Annuity Administration

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a cost change with Mutual of Omaha for the 2010 Supplemental Early Retirement Program (SERP) annuity administration:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Contract with Konica Minolta for Copier Lease and Print Management Services

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve a contract with Konica Minolta Business Solutions for copier lease and print management services, in the amount of \$1,786,806.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Adopt Resolution and Approve Interfund Borrowing

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to adopt a resolution authorizing temporary borrowing between funds and authorize interfund borrowing between all funds to meet cash flow needs in the 2010-2011 fiscal year:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Adopt Resolution to Authorize the Use of Cooperative and Piggyback Procurement Contracts for 2010-2011

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to adopt a resolution to authorize the chancellor or his designee to jointly exercise the district's purchasing power with other public agencies pursuant to Government Code Sections 6500 and 6502 for the 2010-2011 fiscal year:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Adopt Resolution Ordering School District Election for Governing Board Members Whose Terms Expire December 3, 2010

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to adopt a resolution ordering a school district election for governing board members whose terms expire December 3, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve 2010-2011 Tentative Budget

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve the 2010-2011 Tentative Budget:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects

Mr. Baron said the district is holding the line on amendments and change orders, keeping them below the 10%.

- B. Budget Report

Mr. Baron said spending levels are less than last year and we are still in the borrowing phase for cash flow purposes.

- C. Purchase Order Report

- D. District Strategic Plan

Mr. Baron stated the final draft of the District Strategic Plan fulfills the accreditation requirement, and we are now working on implementation. He extended his appreciation to the many staff involved in the process to formulate this document. Phase 2 of the plan will include the PDC and KVCR.

The trustees agreed this document needs to be officially approved by the Board, so it will be added to the next agenda for approval.

- E. District Technology Strategic Plan

Mr. Baron reported this plan came up through the shared governance process and is tied closely to the colleges' Master Plans and the District Strategic Plan. The District Technology Strategic Plan will also be returned for Board approval.

- F. Advancement in Rank - SBVC

- G. Administrative Procedures

- H. Dedication of Easement

- I. Applause Cards

14. STAFF REPORTS

- A. SBVC President

- A written report was submitted to the Board.

- B. SBVC Academic Senate

- Absent.
- C. SBVC Classified Senate
- Absent.
- D. SBVC ASB
- Damaris Castillo-Torres reported students held their first ASG meeting where the budgets were approved for the year. ASG orientation will be held soon. The next Region 9 meeting will be held June 17 at the Moreno Valley Campus.
- E. CHC President
- A written report was submitted to the Board.
- F. CHC Academic Senate
- Absent.
- G. CHC Classified Senate
- Absent.
- H. CHC ASB
- Kaylee Hrisoulas congratulated Bruce Baron on being named Interim Chancellor and said the students are excited to continue working with him. She congratulated the newly elected student trustees. Chris Walsh, vice president, reported 131 events were hosted by students last year. The Student Senate will be participating in a 3-day retreat.
- I. KVCR
- A written report was submitted to the Board.
- J. CTA
- Absent.
- K. CSEA
- Colleen Gamboa thanked the Board for ratifying the health and welfare benefits tentative agreement. CSEA recognized the efforts made at the college during Classified School Employee Week. She reported CSEA and the district continue to make progress in negotiations.
15. ADJOURN

Mr. Ramos adjourned the meeting at 6:15 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District
Board of Trustees