

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, July 21, 2011 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employees
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES – June 16, 2011 (p.1)
8. INSTITUTIONAL PRESENTATIONS
 - A. Success and Completion Rates of Distance Education
Students – Dr. James Smith, SBVC and Mr. Keith Wurtz,
CHC, Directors of Research and Planning
9. REPORTS
 - A. Board Members
 - B. Student Trustees
 - C. Chancellor

10. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

1. Consideration of Approval of Curriculum – CHC (p.10)

B. HUMAN RESOURCES

1. Consideration of Approval of Classified Resignations (p.15)
2. Consideration of Approval of Classified Contract Reduction (p.16)
3. Consideration of Approval of Revised Confidential Job Description – Human Resources Technician (p.17)
4. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.21)
5. Consideration of Approval of Adjunct and Substitute Academic Employees (p.27)
6. Consideration of Approval of Non-Instructional Pay (p.33)
7. Consideration of Approval of Faculty Chair Stipends (p.37)
8. Consideration of Approval of Management Resignation (p.38)
9. Consideration of Approval of District Volunteers (p.39)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.41)
2. Consideration of Approval of Professional Services Contracts and Agreements (p.62)
3. Consideration of Approval of Conference Attendance (p.90)
4. Consideration of Approval of District/College Expenses (p.92)
5. Consideration of Approval of Individual Memberships (p.94)
6. Consideration of Approval of Institutional Membership to the Education Advisory Board (p.96)
7. Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale (p.97)

8. Consideration of Approval of Surplus Property and Authorize Donation to Bear Valley Unified School District (p.117)
9. Consideration of Approval of Donation to Colton-Redlands-Yucaipa Regional Occupational Program (p.119)
10. Consideration of Approval of District Strategic Plan for 2011-2014 (p.120)
11. Consideration of Approval to Provide Compensation to Board Members for Absence from a Board Meeting (p.214)

12. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

C. FISCAL SERVICES

1. Consideration of Approval of Revised Measure M Project List – SBVC (p.215)
2. Consideration of Approval to Award Bid and Approve Contract with Marina Landscape, Inc. (p.218)
3. Consideration of Approval to Award RFP and Approve Contract with ARS Enterprises (p.222)
4. Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments (p.224)
5. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.229)
6. Consideration of Approval of Amendment 001 to P2S Engineering, Inc. – SBVC (p.267)
7. Consideration of Approval of Amendment 001 to The Solis Group Contract (p.270)
8. Consideration of Approval of Amendment 002 to the Leighton Consulting, Inc. Contract – CHC (p.273)
9. Consideration of Approval of Amendment 002 to the P2S Engineering Contract – SBVC (p.276)
10. Consideration of Approval of Amendment 002 to Vista Environmental Contract – CHC (p.279)
11. Consideration of Approval of Amendment 003 to the AEI CASC Consulting Contract – CHC (p.282)
12. Consideration of Approval of Amendment 015 to the NTD Architecture Contract – SBVC (p.285)
13. Consideration of Approval to Reduce Retention to 5% (p.288)
14. Consideration of Approval of Settlement of Claim from Anderson Charnesky Structural Steel and Authorize Payment (p.289)
15. Consideration of Approval of Settlement of Claim from Precision Concrete and Authorize Payment (p.294)
16. Consideration of Approval of Settlement of Claim from ProTec and Authorize Payment (p.298)
17. Consideration of Approval of Agreement for Document Control Services (p.301)

18. Consideration of Approval to Postpone Development of New District Building Project (p.317)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Contracts (p.318)
- B. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts (p.336)
- C. Budget Report (p.345)
- D. Purchase Order Report (p.392)
- E. District Mid-Year Audit Update (p.394)
- F. MOU – CTA Health & Welfare Benefits (p.396)
- G. Applause Cards (p.398)

14. STAFF REPORTS

- A. CHC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
- B. SBVC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
- C. KVCR
- D. CTA
- E. CSEA

15. ADJOURN – The next regular meeting of the Board of Trustees will be on August 11, 2011 at 4:00 p.m. in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, June 16, 2011 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Dr. Singer called the meeting to order at 4:10 p.m.

Members Present:

Dr. Donald L. Singer, Vice President
John Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Jess C. Vizcaino, Jr.
Jaime Sanchez, Student Trustee, SBVC
Christopher Walsh, Student Trustee, CHC

Members Absent:

Carleton W. Lockwood, Jr., President

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources
Larry Ciecalone, President, KVCR-TV-FM

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Mr. Futch led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employee

- B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government code Section 54956.9(a)
Case #437360

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:12 p.m.

5. RECONVENE PUBLIC MEETING

Dr. Singer reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Mr. Longville moved, Mr. Futch seconded and the Board members voted as follows to approve the Settlement Authority of Claim #437360 by way of Stipulation for 0% in the amount of \$0 with provision for future medical care. The permanent disability award is \$0. Permanent disability advance is 0\$:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

7. OATH OF OFFICE – 2011-2012 STUDENT TRUSTEES

Dr. Singer administered the Oath of Office to newly elected student trustees Jaime Sanchez, SBVC, and Christopher Walsh, CHC.

8. APPROVAL OF MINUTES

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of May 5, 2011:

AYES: Ferracone, Futch, Longville, Ramos, Singer

NOES: None

ABSENT: Lockwood

ABSTENTIONS: Vizcaino, Sanchez (advisory), Walsh (advisory)

Mr. Longville moved, Mr. Sanchez seconded and the Board members voted as follows to approve the minutes of May 19, 2011:

AYES: Ferracone, Futch, Longville, Vizcaino

NOES: None

ABSENT: Lockwood

ABSTENTION

s: Ramos, Singer, Sanchez (advisory), Walsh (advisory)

9. REPORTS

A. Board Members

- Ms. Ferracone said the graduations were “beautiful and it was great watching the students celebrate their success.”
- Mr. Longville reported the Omnitrans program which allows students to use their ID cards to ride free on any fixed route begins August 15. The program can be extended after the first year with the addition of student resources.
- Mr. Futch echoed Trustee Ferracone’s sentiments about graduations. He was excited about the recognition ceremonies held throughout the district and stated “they need to continue.”

B. Student Trustees

- Mr. Sanchez said he is looking forward to serving with the trustees. He thanked Dr. Daniels and the student officers for their support.
- Mr. Walsh said he is excited to serve the students. He feels there will be lots of challenges. He is looking forward to building strong relations with the board and college administrators.

C. Chancellor

- Mr. Baron welcomed the student trustees adding that he is impressed with their desire to work on behalf of students and he looks forward to a productive working relationship during the upcoming school year.
- The chancellor acknowledged Mr. Longville’s contributions to moving the Omnitrans free student bus pass agreement forward and his strong support for public transportation..
- Mr. Baron congratulated Mr. Ramos who was honored by the Boys’ and Girls’ Club for his support of the youth of our community.

10. PUBLIC COMMENT

SBVC student Phillip Nava spoke in opposition of the proposed cancellation of dance classes at SBVC.

11. CONSENT AGENDA

The following changes were made in the Consent Agenda:

11.B.10. Consideration of Approval of Interim Management Assignment - pulled for discussion.

Mr. Ramos moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Interim Management Assignment

Mr. Futch moved, Mr. Ramos seconded and the Board members voted as follows to approve the interim management extension of Kay Ragan, Interim Dean, Applied Technology, Transportation, Culinary Arts, SBVC, through December 23, 2011:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

12. ACTION AGENDA

Approve Discontinuing Paralegal Program - SBVC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve discontinuing the paralegal program at SBVC:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve SBCCD EEO Plan

Mr. Sanchez moved, Mr. Walsh seconded, and the Board members voted as follows to approve the SBCCD Equal Employment Opportunity Plan:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Proposal from LPA, Inc. – ADA Assessment Campus Wide Project - SBVC

Ms. Ferracone moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal from LPA, Inc. for the ADA Assessment Campus Wide Project, SBVC, in the amount of \$65,000.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Proposal from LPA, Inc. – Tree Location Project - SBVC

Mr. Ramos moved, Mr. Walsh seconded, and the Board members voted as follows to approve a proposal from LPA, Inc. for the Tree Location Project, SBVC, in the amount of \$8,235.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve Bond Measure P Construction Change Orders and Contract Amendments:

Chemistry/Physical Science - SBVC

Caston Plastering, CO-06, in the amount of (-\$2,720.00)
Couts Heating & Cooling, CO-07, in the amount of \$2,458.00
Prime Painting, CO-02, in the amount of (-\$1,008.00)
Marina Landscaping, CO-03, in the amount of (-1,362.00)
RDM Electric, CO-09, in the amount of \$1,564.00

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Amendment 005 to the Kitchell Bond Measure P Program Management Agreement

Mr. Ramos moved, Mr. Sanchez seconded, and the Board members voted as follows to approve Amendment 005 to the Kitchell Bond Measure P Program Management Agreement for the redistribution of some of the following remaining contract funds:

	<u>Current</u>	<u>Amended</u>
Labor	\$ 23,278.06	\$277,700.36
Authorization to Expend Funds	131,373.62	7,262.64
Additional Services	130,311.32	0.00
Total Redistribution of Funds	284,963.00	284,963.00

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Reduction of Retention to 5%

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve the reduction of retention from 10% to 5% for the Empire Floor Covering, Inc. contract, Chemistry/Physical Science, SBVC:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Uniform Construction Cost Accounting Procedures Contracts and Agreements

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Uniform Construction Cost Accounting Procedures contracts and agreements:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to approve the claim reimbursement to district students not receiving payments under the Springbok Debit Card Program, in the amount of \$11,441.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Board Policy 7420 Authorized Drivers

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve Board Policy 7420 Authorized Drivers:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Five Year Construction Plan

Mr. Sanchez moved, Mr. Walsh seconded, and the Board members voted as follows to approve the 2013-2017 Five Year Construction Plan and the CHC Emergency Services Final Project Proposal:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Adopt 2011-2012 Tentative Budget

The trustees had an extensive discussion on the process of cutting classes and the enrollment cap.

The college presidents are funding additional students beyond what the state is funding. Trustee Ferracone suggested the trustees have a discussion about how to use a small portion of the reserve to increase class sections.

Mr. Baron said if we want to restore some of the sections, we can do that with the reserve; however, we are only getting by this year because we under spent. Next year we could be looking at layoffs or further reductions in classes. He said we need to look at the short and long-term impact on the district.

Mr. Longville said he appreciates the fact that staff wants to conserve the reserve as much as possible, but the whole point of having a reserve is it is available when times get tough and suggested we take advantage of the reserve in a modest way.

The chancellor said he would address the trustees' concerns after he reviews them with his cabinet.

Mr. Walsh moved, Ms. Ferracone seconded, and the Board members voted as follows to adopt the 2011-2012 Tentative Budget:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: Sanchez, (advisory)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Projects
- C. Budget Report
- D. Purchase Order Report
- E. Applause Cards

14. STAFF REPORTS

- A. SBVC President
 - A written report was submitted to the Board.
- B. SBVC Academic Senate
 - Absent.
- C. SBVC Classified Senate
 - Cassandra Thomas reported *Classified Staff Week* was a huge success. She said classified staff feel appreciated but "the best way to feel appreciated is to avoid layoffs."
- D. SBVC ASB
 - Joyce Green and Monique Magana have been working with Dr. Daniels to develop a budget.
- E. CHC President
 - A written report was submitted to the Board.

- F. CHC Academic Senate
 - Absent.
 - G. CHC Classified Senate
 - Absent.
 - H. CHC ASB
 - The students held an orientation retreat on June 16. Mr. Walsh thanked Bruce Baron, Trustee Ferracone and Jackie Buus for their participation and assistance with the retreat. He proudly announced that all 15 positions on the student senate have been filled.
 - I. KVCR
 - A written report was submitted to the Board.
 - J. CTA
 - Absent.
 - K. CSEA
 - Absent.
15. ADJOURN

Dr. Singer adjourned the meeting at 6:30 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
July 21, 2011

NEW COURSE

DIVISION: Mathematics
DISCIPLINE: Mathematics
COURSE ID: MATH 962
COURSE TITLE: Arithmetic and Prealgebra
UNIT: 5
LECTURE: 5 contact hours per week
80 – 90 per semester
PREREQUISITE: None
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: This course prepares students for elementary algebra, MATH 090 or MATH 090C covering arithmetic operations with rational numbers, with an emphasis on operations with signed numbers, solving single variable linear equations, combining like term ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures.

SCHEDULE DESCRIPTION: This course prepares students for elementary algebra, MATH 090 or MATH 090C covering arithmetic operations with rational numbers, with an emphasis on operations with signed numbers, solving single variable linear equations, combining like term ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures.

Effective: FA12

Rationale: The course is designed as a preparatory course for algebra as well as a review of geometry and arithmetic skills learned in K-12. The skills covered in the course include arithmetic, geometry and emphasizes additional introductory algebra skills needed by students to be successful in MATH 090 or MATH 090C.

MODIFIED COURSES

COURSE ID	COURSE TITLE
CD 115	Health, Welfare and Nutrition for Children

DEPARTMENTAL RECOMMENDATION: Successful completion of CD 105

CATALOG DESCRIPTION: Training in health, nutrition, disaster preparedness for children or children with special needs, child abuse identification and prevention, and caring for the mildly ill child.

Effective: FA12

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ENGL 163	Chicano Literature

COURSE TITLE: Chicano/Latino Literature

PREREQUISITE: ENGL 101 or ENGL 101H

CATALOG DESCRIPTION: Study of the literature, plays, poetry, film, and lyrics representative of Latino/Chicano literature. This course includes written analyses.

SCHEDULE DESCRIPTION: Study of the literature, plays, poetry, film, and lyrics representative of Chicano and/or Latino literature. This course includes written analyses.

Effective: FA12

Rationale: Six-year revision

COURSE ID	COURSE TITLE
HEALTH 102	Biological Principles of Health

Effective: FA12

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 265	Linear Algebra

Effective: FA12

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 952	Prealgebra

PREREQUISITE: MATH 942 or MATH 943X2 or eligibility for MATH 952 as determined through the Crafton Hills College assessment process

CATALOG DESCRIPTION: This course prepares students for elementary algebra, MATH 090 or MATH 090C covering operations with signed numbers, solving single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

SCHEDULE DESCRIPTION: This course prepares students for elementary algebra, MATH 090 or MATH 090C covering operations with signed numbers, solving single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

Effective: FA12

Rationale: The course is being modified to include content from MATH 942 Arithmetic and MATH 952 Prealgebra. The course will rely heavily on extensive support services from tutoring. Due to the amount of content that needs to be covered in the course, the department is creating MATH 962 Arithmetic and Prealgebra intended to provide flexibility the department needs to determine the best course of action in preparing students for subsequent coursework as quickly and thoroughly as possible.

COURSE ID	COURSE TITLE
MICRO 102	Introductory Microbiology

Effective: FA12

Rationale: Six-year revision

DISTANCE EDUCATION

COURSE ID	DE TYPE
HEALTH 102	Hybrid, 100% Online

Effective Date: FA12

Rationale: Increase Distance Education course offerings.

NEW CERTIFICATES

MUSIC CERTIFICATE

The objective of this certificate is to provide students the knowledge and skills necessary to prepare for employment in entry-level positions in music creation and production environments, or for continued academic work in music. This certificate indicates that the student has acquired knowledge of different aspects of music technology including recording, amplification, installation, and organizational aspects of the industry, as well as knowledge of composition, music styles, performance, and music theory.

Admission: Open to all students. Registration is limited to class size restrictions.

REQUIRED COURSES:		UNITS
MUSIC 101	Music Theory I	4.00
MUSIC 102	Music Theory II	4.00
MUSIC 190X4	Songwriting and Composition	3.00
MUSIC 195X4	Music Technology and Recording	4.00

Select four units from the following list:		UNITS
MUSIC 132X4	Guitar	2.00
MUSIC 135X4	Piano	2.00
MUSIC 141X4	Applied Music	2.00

Select three units from the following list:		UNITS
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	3.00
MUSIC 134	Jazz History	3.00
TOTAL UNITS		22.00

Effective Date: FA12

Rationale: The certificate is intended to prepare students for entry-level work in the fields involving music creation and production, songwriting, composition, and/or theory.

MUSIC TECHNOLOGY AND SONGWRITING FUNDAMENTALS CERTIFICATE

The objective of this certificate is to provide students the knowledge and skills necessary to prepare for employment in entry-level positions in music technology, songwriting and composition environments. This certificate indicates that the student has acquired knowledge of different aspects of music technology including recording, amplification, installation, and organizational aspects of the industry.

Admission: Open to all students. Registration is limited to class size restrictions.

REQUIRED COURSES:		UNITS
MUSIC 190X4	Songwriting and Composition	3.00
MUSIC 195X4	Music Technology and Recording	4.00
TOTAL UNITS		7.00

Effective Date: FA12

Rationale: The certificate is intended to prepare students for entry-level work in music technology environments.

MUSIC TECHNOLOGY, COMPOSITION AND SONGWRITING CERTIFICATE

The objective of this certificate is to provide students the knowledge and skills necessary to prepare for employment in entry-level positions in music creation and production environments. This certificate indicates that the student has acquired knowledge of different aspects of music technology including recording, amplification, installation, and organizational aspects of the industry, as well as knowledge of music theory.

Admission: Open to all students. Registration is limited to class size restrictions.

REQUIRED COURSES:		UNITS
MUSIC 101	Music Theory I	4.00
MUSIC 102	Music Theory II	4.00
MUSIC 190X4	Songwriting and Composition	3.00
MUSIC 195X4	Music Technology and Recording	4.00
TOTAL UNITS		15.00

Effective Date: FA12

Rationale: The certificate is intended to prepare students for entry-level work in music creation and production.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 21, 2011

SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Gina Diamante, Senior Producer, Radio, KVCR and Corrine Molina, Child Development Assistant, SBVC.

OVERVIEW

Gina Diamante, Senior Producer, Radio, KVCR, has submitted her resignation effective at the close of business on July 8, 2011.

Corrine Molina, Child Development Assistant, SBVC, has submitted her resignation effective close of business on July 8, 2011.

ANALYSIS

The Human Resources Department has provided Ms. Diamante and Ms. Molina acceptance of their resignations from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Classified Contract Reduction - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of the classified contract of Mike Sola for the Fall 2011 Semester.

OVERVIEW

Mike Sola is a full time classified employee who will be teaching one class this Fall semester for a total of five hours a week. Mike agrees to have his work schedule reduced by five hours to perform these duties.

ANALYSIS

It is necessary to reduce Mike Sola's contract to accommodate an academic hourly assignment. This classified contract reduction was "grandfathered" in before the limitation on classified contract reduction was put into effect.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Revised Confidential Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised job description for Human Resources Technician.

OVERVIEW

This position provides technical assistance in support of the employment, recruitment, benefits and record maintenance of the District's faculty, classified, hourly and management personnel.

ANALYSIS

It is necessary to revise the job description for Human Resources Technician to meet the needs of the Human Resources Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES TECHNICIAN

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

This is a confidential position under the direction of the ~~Director of Human Resources~~, Vice Chancellor of Human Resources. This position provides technical assistance in support of the employment, recruitment, benefits and record maintenance of the District's faculty, classified, hourly and management personnel. This position also interprets and assures compliance with State and federal regulations guidelines concerning personnel administration.

EXAMPLES OF DUTIES REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Performs a variety of specialized technical duties in support of the District's employment, recruitment and selection process.
2. Schedules and coordinates ~~the~~ interviews ~~panels~~ and the review of applications by the screening committee; ~~interviews candidates and calculates appropriate salary placement for successful candidates~~; performs reference checks on finalists and notifies applicants of status.
3. Prepares job announcements and advertisements for academic, classified and management position vacancies; distributes, receives and screens applications to ~~select~~ determine qualified candidates for employment; orient and instruct screening committees ~~and interview panels~~.
4. Maintains a variety of files, records and lists related to District personnel and job applicants; process a variety of forms regarding employee status; prepares correspondence involving personnel transactions; assures confidentiality of information as appropriate.
5. Prepares, processes and records technical data, reports, contracts, surveys, records and other documents related to ~~the personnel program~~ human resources; composes correspondence independently or as requested ~~by the Director~~.
6. Assures compliance with a variety of District policies and procedures; State and federal guidelines, laws, and regulations concerning human resources management and benefits administration.
7. Performs data entry to the District's computerized human resources ~~and payroll~~ information system; generates statistical data in support of State mandated reports and requests for information related to District personnel.
8. Provides general assistance to the overall administration of the ~~personnel~~ human resources function; provide work direction and guidance to ~~hourly~~ assistants as assigned.
9. Attends and participates in department meetings; stays abreast of new trends and innovations in the field of human resources administration.
10. Performs related duties as required.

MINIMUM QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

District organization, operations, policies, procedures and objectives.

Principles and practices of public human resources administration.

Operational characteristics, services, and activities of the human resources functions, programs, and operations.

Methods, practices, terminology and procedures used in personnel and benefits administration; recruitment and placement of faculty, classified, hourly and administrative employees.

District human resources policies and procedures; applicable sections of the Education Code and other human resources laws, rules and regulations.

Principles and procedures of record keeping.

Principles and practices of quality customer service.

Interpersonal skills using tact, patience, and courtesy.

Office procedures, methods, and equipment including computers and applicable software applications.

English usage, grammar, spelling, punctuation, and vocabulary.

Oral and written communication skills.

Ability to:

Perform a variety of administrative support duties related to the personnel functions.

Review, screen and evaluate employment applications.

Perform a variety of technical duties related to the employment, recruitment, benefits and records management for the District.

Read, interpret, apply and explain rules, regulations, policies and procedures.

Maintain the confidentiality of personal, sensitive, and collective bargaining information.

Provide appropriate information and assistance to employees, supervisors, and administrators.

Work independently with little direction.

Compile detailed information and prepare clear and concise reports and memoranda.

Type at an accurate and acceptable rate of speed.

Operate a variety of office equipment and a computer using word processing, applicant tracking and spreadsheet software applications.

Prioritize, plan and organize work in order to meet schedules and timelines.

Use correct English usage, grammar, spelling, punctuation, and vocabulary.

Make arithmetic calculations quickly and accurately.

Understand and follow oral and written directions.

Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

Work with and exhibit sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines**Education/Training:**

~~Any combination of education and experience equivalent to the completion of an Associates degree from an accredited college or university with major course work~~ Completion of 30 college level units from an accredited college or university with major coursework in human resources, business or public administration, management or a related field.

Required Experience:

Two (2) years of increasingly responsible generalist human resources—management experience in public personnel, human resources or a related field.

Preferred Experience:

Experience in a public or community college environment.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: December 11, 1997

Revised: September 16, 2002

Revised: April 2011

Range:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
July 21, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Adams, Jeneva	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Brooks, Mark	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Chaney, Nikia	English	SBVC	Tutor III	7/25/11	12/16/11	\$13.00
DeHart, Lisa	Title V	CHC	Tutor II	8/15/11	12/16/11	\$11.00
Franklin, Rebecca	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Furness, Alexandra	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Grant, Diane	Art	SBVC	Tutor II	8/15/11	12/16/11	\$11.00
Johnson, Alexandra	Title V	CHC	Tutor II	8/15/11	12/16/11	\$11.00
Lovell, Jeanne-Marie	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Neuharth, Rose	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Preciado, Vanessa	Art	CHC	Model (undraped)	8/15/11	12/16/11	\$15.00
Robertson, Martin	Art	SBVC	Model (undraped)	8/15/11	12/16/11	\$15.00
Ruiz, Xavier	Art	SBVC	Tutor II	8/15/11	12/16/11	\$11.00
Stolp, Daniel	Title V	CHC	Tutor II	8/15/11	12/16/11	\$11.00
Strong, Patrick	English	SBVC	Tutor III	7/25/11	12/16/11	\$13.00
Walker, Laura	Tutoring Center	CHC	Project Assistant III	7/21/11	9/1/11	\$13.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
July 21, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Avramis, Alicia	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35
Aguilar, Patricia	Human Resources	Dist	Clerical Assistant II	6/1/11	6/30/11	\$13.97
Beccacio, Jacqueline	Biology	CHC	Laboratory Technician	6/17/11	6/30/11	\$19.25
Beccacio, Jacqueline	Biology	CHC	Laboratory Technician	7/5/11	9/5/11	\$19.25
Book, Paula	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Book, Paula	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35
Boyle, Eufracia	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Boyle, Eufracia	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35
Dominick, Jared	Police	Dist	College Security Officer	7/1/11	8/31/11	\$15.43
Firek, Matthew	Biology	CHC	Laboratory Technician	6/17/11	6/30/11	\$19.25
Firek, Matthew	Biology	CHC	Laboratory Technician	7/5/11	9/5/11	\$19.25
Fonzi, Nick	Police	Dist	College Security Officer	7/1/11	8/31/11	\$15.43
Frenken, Terri-Lynne	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Frenken, Terri-Lynne	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35

Gonzales, Andrew	Custodial	SBVC	Custodian	6/20/11	6/30/11	\$14.68
Griffin, Diana	Child Development Center	SBVC	Child Development Teacher	6/18/11	6/30/11	\$17.76
Judd, Amber	Payroll	Dist	Payroll Accountant	7/5/11	9/5/11	\$18.78
Lopez, Rosa	Facilities	Dist	Custodian	7/1/11	8/31/11	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	7/1/11	8/31/11	\$16.20
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Marshall, Aimee	EMS	CHC	Secretary II	6/14/11	6/30/11	\$17.02
Marshall, Deanna	Admissions & Records	CHC	Admissions & Records Technician	6/22/11	6/30/11	\$16.61
McPheron, James	Police	Dist	Dispatch Clerk	7/1/11	8/31/11	\$15.81
Medina, Miguel	Police	Dist	College Police Officer	7/1/11	8/31/11	\$22.33
Miller, Melissa	Admissions & Records	CHC	Admissions & Records Technician	6/22/11	6/30/11	\$16.61
Mulligan, Shirley	Police	Dist	College Security Officer/ Dispatch Clerk	7/1/11	8/31/11	15.43 / 15.81
Olive, John	Police	Dist	Police Officer	7/1/11	8/31/11	\$22.33
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35
Sinha, Indrani	Child Development Center	CHC	Child Development Assistant	6/2/11	6/24/11	\$12.35
Sinha, Indrani	Child Development Center	CHC	Child Development Assistant	8/15/11	10/15/11	\$12.35
Tafoya-Bryson, Patricia	Police	Dist	College Police Officer	5/1/11	6/30/11	\$22.33
Thomure, Bernnae	Financial Aid	SBVC	Clerical Assistant II	6/22/11	6/30/11	\$13.97
Tinoco, Michelle	Admissions & Records	CHC	Admissions & Records Technician	6/22/11	6/30/11	\$16.61
Wu, William	Police	Dist	College Police Officer	5/1/11	6/30/11	\$22.33

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
July 21, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Anacleto, Santos	Automotive Collision	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Brown, Mark	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	7/22/11	12/31/11	\$20.00/\$25.00/\$30.00
Calleros, Adrienne	Public Safety & Emergency Serv	CHC	Lab Instructor/Primary Instructor/EMS Specialist	7/22/11	12/31/11	\$20.00/\$25.00/\$30.00
Chow, Stephanie	Electronics	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Dixon, Karen	Foster & Kinship Care Education	SBVC	Foster Parenting Education	8/1/11	12/31/11	\$45.00
Dykstra, Roland	Automotive	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Ebarra, David	Electronics	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Espinoza, Victor	Automotive	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Gomez, Jose	Automotive Collision	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Maulid, Ismail	Automotive	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Oconnell, Amanda	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	7/22/11	12/31/11	35.00/105.00/25.00
Razo, Jorge	Foster & Kinship Care Education	SBVC	Foster Parenting Education	8/1/11	12/31/11	\$45.00
Romero, Markazan	Electronics	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Russell, Jeffery	Automotive Collision	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Snyder, Jamie	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	7/22/11	12/31/11	\$20.00/\$25.00/\$30.00
Steslicki, Ryan	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	7/22/11	12/31/11	\$30.00/\$23.00/\$22.50
Vine Jr, Vincent	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	7/22/11	12/31/11	\$20.00/\$25.00/\$30.00
Walsh, Paschal	Machine Technology	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Walston, Lisa	Culinary Arts	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Woods, Edward	Culinary Arts	SBVC	Assistant Instructor	8/15/11	12/16/11	\$20.00
Zimmer, Susan	Professional Development Center	DIST	Workforce Development/PDC Trainer	7/22/11	12/31/11	\$50.00

On Site Supervisor						
Sandowicz, Joseph	Criminal Justice	SBVC	Sheriff's On-Site Supervisor	7/22/11	6/30/12	Zero Compensation contract
Ratification is requested by Human Resources to approve employment for the following individuals. The name was not included on the June board list.						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Newsom, Helen	Health & Wellness Center	CHC	Nurse Practitioner	7/1/11	12/31/11	\$50.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2011-2012 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2011-2012 academic years.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budgets.

**CHC
Substitute Academic Employees
Fall 2011**

Abad, Jeremy J.	English
Allison, George	Accounting
Amoui, Mehran	Biology
Anderson, Jonathan B.	English
Andrews, Breanna	American Sign Language
Aniello, Lisa	Physical Education
Antone, Letitia	Counselor
Ashton, Patricia	English, Reading and Study Skills
Baker, Deena	English
Baron, Patricia	Health Education
Bean, Steve	Theatre Arts
Bedoya, Rosemary	Counselor, College Life
Begley, David S.	Mathematics
Bell, Judith	Campus Nurse
Bray, Linda L.	Allied Health
Brinkhouse, Loida	Nurse Practitioner
Burke, Jeffrey	Mathematics
Burns, Carole A.	Microbiology
Burns-Peters, Davena	American Sign Language
Camp, Brad	Counselor
Cannon, Judy K.	English
Carp, Robert	Chemistry
Carroll, La Mont	Computer Information Systems
Chairez, Octavio	Mathematics
Chase, Kristina	Campus Nurse
Chavira, Rejoice	Counselor, Personal Career Development
Clark, Catherine	Anatomy
Colvey, Kirsten	Counselor, Personal Career Development
Commander, John	Emergency Medical Services
Cork, Daniel	Theatre Arts
Costello, Gerarda	History
Cowles, Randee Teresa	English
Craw, Hillary	Counselor, College Life
Crow, Kathryn	Emergency Medical Services
Cruz, Jason	Business Administration
Cummings, Lou'Rie	Counselor, College Life
Davis, Joyce	Librarian
De Borba-Silva, Maria	Health Education
Delaossa, Ralph K.	Fire Technology
Deng, Yuwen	Computer Information Systems
Denson, Tommie	Mathematics
Dial, Troylynn	Counselor, Personal Career Development
Diaz, Maria Elena	Speech Communication
Dobbs, Anne	English
Donnhauser, Marc	Counselor
Douthit, Milly	Counselor, Personal Career Development
Downey, Jennifer R.	Psychology

Drake-Green, Penny Marie	Speech Communication
Ducey, James	Physical Education
Durban, Mark	Fire Technology
Eastmond, Elizabeth	English
Elliott, Verlingia	Librarian
Enright, Evan	Mathematics
Estrada, Colleen	Fire Technology
Estrada, Laura	Campus Nurse
Estus, Steven	English
Faraclas, Sarah	Campus Nurse
Favela, Hannah	Theatre Arts
Floerke, Jennifer	Speech Communication
Franko, Karla J.	Religious Studies
Fry, Maureen	Counselor, Learning Disabilities Specialist
Garcia, Claudia	Counselor
Garcia, Eddie	Counselor
Gist, John	Counselor, College Life
Gough, Allan	Mathematics
Greene, Robert	Mathematics
Griffin, Alice	English
Griffith, Barbara	Counselor
Gross, Nathan	Theatre Arts
Guhl, Heather	Campus Nurse
Gumangan, Valerie	Campus Nurse
Gutierrez, Mark	Mathematics
Hadden, Jay	Anthropology
Hale, Sara	American Sign Language
Hall, Tina	Campus Nurse
Hamlett, Cynthia	English
Hansen, Sandra	Campus Nurse
Hansler, Kathryn	English
Harris, Joel	English
Hausman, Edward	Fire Technology
Hawkins, John	Counselor
Henriquez, Aja	English
Henson, Beatty	English
Herbert, Shelton	Anatomy
Hohman, Zachary	Psychology
Hooker, Marie	Campus Nurse
Howard, Kristy	Biology
Hunter, Morris	Radiologic Technology
Jensen, DeAnna	English
Johns, Karl	Librarian
Johnsen, Torgeir	Anatomy
Johnson, David L.	Physics/Astronomy
Kalendar, Volkan	Political Science
Kapoor, Anil	Microbiology
Ketcherside, David	Fire Technology
Kibbe, Mark	Respiratory Care
Kim, Gina	Sociology
Kimbrough, Pamela	Chemistry

Knudsen, Arin	Counselor
Lakatos, Catherine	Counselor
Lam, Daisy	Mathematics
Leon, Ralph	Mathematics
Licerio, Marty	Counselor
Lieser, Josh	History
Linfield, Leon	Philosophy
Lockridge, Henry V.	Respiratory Care
Lopez, Bibiana	Mathematics
Madrigan, Ea	History
Madrigan, Javier	Counselor
Malik, Neal	Health Education
Maloney-Hinds, Colleen	Health Education
McAtee, Robert	Counselor, Personal Career Development
McClurg, Bruce	Music
McCoy, Danielle	Mathematics
McLoughlin, Peter	Mathematics
McNamara, Laurence	Art
McNaughton, Barry	Music
Millan, Christopher	English
Molino, Gloria	Counselor
Mondragon, Luis	Mathematics
Moreno, Mariana	Counselor
Morse, Curtis	Fire Technology
Muir, William	Oceanography
Munz, Kristina	English
Musch, German	Biology
Nakamura, Aki	Japanese
Namekata, James	Physical Education
Newman, Ronald	Business Administration
Newson, Helen	Nurse Practitioner
Nguyen, Cu	French
Nicholson, Karl	Emergency Medical Services
Niessen, Amy	English
O'Shaughnessy, Vonda	Speech Communication
Overstreet-Murphy, Penni	Fire Technology
Pace-Pequeno, Catherine	Computer Information Systems
Papp, Edward	Computer Information Systems
Peeke, Sandra	Campus Nurse
Piamonte, Rennard	Mathematics
Pierce, Leah C.	Mathematics
Poffek, Christine	Physical Education
Price, Raychel	Physical Education
Purves, Dianne	Biology
Ramirez, Robert	Mathematics
Ramirez, Stephen	Mathematics
Raney, Bret	Fire Technology
Roberts, Charles	Oceanography
Roche, Joshua	Mathematics
Romano, Nicholas M.	Computer Information Systems
Ruiz, Sabrina	Librarian

Ruiz, Sandra	Computer Information Systems
Saldana, Katherine	Counselor
Sanchez, Paul	Librarian
Schoenfeld, Racquel	Counselor
Schwartz, Christine	Librarian
Scott, Jerica	Physical Education
Seager, Elena	Mathematics
Shelby, Patricia A.	Sociology
Shelton II, Stephen A.	Speech Communication
Shum, Cindy	Counselor
Singh, Manika	Counselor
Smyth, Nathaniel	Chemistry
Snowwhite, Mark S.	English
Stafford, Kathy	Campus Nurse
Sternard, Evan	Counselor
Stevens, Alfred	Fire Technology
Stone, Harry	Emergency Medical Services
Stone, Henry	Mathematics
Strong-Millsap, Joanna	English
Stupin, Mary	Music
Swanson, William E.	English
Tarcon, Sue	Campus Nurse
Teter, James	Fire Technology
Thorsheim, JoAnn	Campus Nurse
Tortoro, Jennifer	English
Thurston, Omyia	Counselor
Troutman, Lucy	Campus Nurse
Verosik, Eileen	Emergency Medical Services
Wagner, Aaron	Mathematics
Walker, Laura	English
Walter, Michael D.	Computer Information Systems
Washburn, Ben	Counselor, College Life
White-Elliott, Cassandra	English
Wigginton, Melissa	Health Education
Williams, Carolyn	English
Wilson, Debbie	Counselor, College Life
Yamada, Ryan	Mathematics
Yamashiro, Sabrina	Emergency Medical Services

San Bernardino Valley College
Part-Time Hourly & Substitute Employees
Academic Year 2011-2012
July 21, 2011

Avila, Rene	Inspection
Baldwin, Robert	Culinary Arts
Brown, Michelle	Biology
Carver, Paul	Welding
Collins, Mark	Aeronautics
Dennington, Ralph	Refrigeration
Dickens, Kenneth	Automotive
Dutton, Debra	Biology
Erales, Curt	Automotive/Diesel
Foster, Peter	Aeronautics
Francis, Catherine	Transportation/Warehouse
Gardner, Darrell	Art
Graham, Glen	Electronics
Grossman, Walter	Geology
Gutierrez, Alfred	Welding
Haan, Keith	Machine
Henry, Craig	Welding/Inspection
Hernandez, Ramon	Inspection
Hoover, Jason	Electronics
Hurst, Michael	Water Supply Technology
Jackson, Keith	Diesel
Kawaii, Derek	Water Supply Technology
Lewis, Steve	Refrigeration
Lindeman, David	Refrigeration
Magrann, Tracey	Biology
Michaelis, Ken	Biology
Mills, Larry	Warehouse
Montgomery, Bill	Electronics
Moore, Allen	Aeronautics
Munavar, Elsa	Water Supply Technology
Okamura, Judy	Chemistry
Petersen, Neil	Automotive
Rice, Larry	Aeronautics
Sarenana, Chris	Architecture
Sessions, Douglas	Electronics
Sievers, Jerry	Auto Body
Singh, A. Clifford	Family & Consumer Science
Thrush, Gerry	Biology
Tingley, Michael	Transportation/Diesel
Underwood, Bruce	Business Calculations
Velitis, Michael	Electronics/Refrigeration
Verrett, Michael	Machine
Wellenstein, Nicholas	Welding
Yaghmaei, Sepideh	Chemistry
Zabala, Michael	Inspection

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

San Bernardino Valley College-Non Instructional Pay

Amburgey, Kevin, on site Coordinator for the Big Bear Program, 07-22-11 to 06-30-12, 12 hours per week not to exceed 375 hours, at \$43.16 per hour.

Alvarez, Vicente, EduStream web-based tutoring project for California Community Colleges, 08-15-11 to 12-16-11 not to exceed 4 hours per week or 64 hours, at \$43.16 per hour.

Flowers, Sandra, Tumaini learning community, 08-15-11 to 06-30-12, 3 hours per week, not to exceed 108 hours, at \$43.16 per hour.

Lopez, Alma, Tumaini learning community, 08-15-11 to 06-30-12 3 hours per week, not to exceed 108 hours, at \$43.16 per hour.

Vecchio, Anthony, Substitute coordinator for the Big Bear Program as needed, 08-15-11 to 06-30-12, not to exceed 15 hours, at \$43.16 per hour.

Waner, Scott, Substitute coordinator for the Big Bear Program as needed, 08-15-11 to 06-30-12 not to exceed 15 hours, at \$43.16 per hour.

Lindsey, Carolyn, Youth Empowerment Strategies for Success Program, 7/22/11-6/30/12, not to exceed 180 hours per semester, \$43.16 per hour.

Thompson, Rowana, EOP&S and Care Program, 7/22/11-6/30/12, not to exceed 422 hours per semester, \$43.16 per hour.

Thompson, Rowana, Valley Bound Commitment Program, 7/22/11-6/30/12, not to exceed 422 hours per semester, \$43.16 per hour.

Timberlake, Corey, Valley Bound Commitment Program, 7/22/11-6/30/12, not to exceed 422 hours per semester, \$43.16 per hour.

CHC – Non Instructional Pay

Anderson, Jonathan, Developing Learning Communities, \$600, 10/01/11

Bartlett, Ryan, Developing Learning Communities, \$600, 10/01/11

Brown, Robert, Developing Learning Communities, \$600, 08/15/11

Cannon, Judy, Developing Learning Communities, \$600, 10/01/11

Commander, John, Provide fit testing, \$43.16 per hour not to exceed 64 hours, 07/01/11 – 06/30/12

Cummings, Lou'Rie, Developing Learning Communities, \$600, 06/27/11

Cummings, Lou'Rie, Developing Learning Communities, \$450, 08/15/11

Cummings, Lou'Rie, Developing Learning Communities, \$450, 08/15/11

De Borba-Silva, Maria, Developing Learning Communities, \$600, 08/15/11

Favela, Hannah, Developing Learning Communities, \$600, 10/01/11

Henriquez, Aja, Developing Learning Communities, \$600, 08/15/11

Howard, Kristy, Developing Learning Communities, \$300, 08/15/11

Howard, Kristy, EduStream Tutoring Project, \$43.16 per hour not to exceed two hours per week or 30 hours per semester, 08/15/11 – 12/16/11

Hughes III., Richard, Developing Learning Communities, \$600, 08/15/11

Hunter, Morris, Coordinate Radiologic Technology Program, \$1,000, 08/15/11 – 05/24/12

Langenfeld, Elizabeth, Developing Learning Communities, \$600, 08/15/11

Lowe, Lynn, Developing Learning Communities, \$450, 08/15/11

Lowe, Lynn, Developing Learning Communities, \$450, 10/01/11

Madrigal, Ea, Developing Learning Communities, \$600, 10/01/11

Matthews, Damaris, Developing Learning Communities, \$600, 06/27/11

Matthews, Damaris, Developing Learning Communities, \$600, 08/15/11

McKee, Julie, Developing Learning Communities, \$600, 08/15/11

Peters, Davena, EduStream Tutoring Project, \$43.16 per hour not to exceed two hours per week or 30 hours per semester, 08/15/11 – 12/16/11

Purves, Dianne, Developing Learning Communities, \$300, 08/15/11

Razzak, Kiran, Developing Learning Communities, \$600, 08/15/11
01-64-02-8100-0000-1480.00-4930

Verosik, Eileen, Provide fit testing, \$43.16 per hour not to exceed 64 hours, 07/01/11–
06/30/12,

Williams, Gary, Developing Learning Communities, \$600, 10/01/11

Wilson, Sherri, Developing Learning Communities, \$600, 08/15/11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: July 21, 2011

SUBJECT: Consideration of Approval of Amendment of Faculty Chair Stipends-SBVC

RECOMMENDATION

It is recommended that Board of Trustees approve the amended Faculty Chair Stipends, SBVC.

OVERVIEW

Assuma, Michael	Acct/Bus Ad/Bus Calc/Real Estate/Paralegal	\$7,000.00
Calderon, Colleen	History	\$7,000.00

ANALYSIS

The stipends for Michael Assuma and Colleen Calderon were incorrectly listed as \$6,000.00 at the June 16, 2011 Board Meeting. The correct amount is \$7,000.00.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 21, 2011

SUBJECT: Consideration of Acceptance of Management Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Cammy Purper, Director, Child Development Center, CHC, and Carl Pogue, Program Manager, KVCR, Radio.

OVERVIEW

Ms. Purper has submitted a letter of resignation from employment effective at the close of business on June 30, 2011.

Mr. Pogue has submitted a letter of resignation from employment effective at the close of business on July 22, 2011.

ANALYSIS

The Human Resources Department has provided Ms. Purper and Mr. Pogue acceptance of their resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: July 21, 2011

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

Crafton Hills College

Volunteers

Acabal, Shannon	Health & Wellness	8/1/11-6/30/12
Barbo, Garrett	Public Safety & Emergency Serv	8/1/11-6/30/12
Hegde, Beth	Professional Development	7/25/11-8/12/11
Hilton, Antoinette	Anatomy & Physiology	6/27/11-8/4/11
Purper, Cammy	Child Development Center	8/1/11-6/30/12
White, Jonathan	Public Safety & Emergency Serv	8/1/11-6/30/12

San Bernardino Valley College

Volunteers

Ashford, Lawrence	Tech Division/Tool Room	8/01/2011-06/30/2012
Beauvais, Alfred	Art Department	9/16/2011-05/31/2012
Beddingfield, Unity	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Bransford, Sarahi	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Caulk, Roger	Art Department	9/16/2011-05/31/2012
Galindo, Alicia	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Garcia Devers, April	Art Department	8/12/2011-05/31/2012
Garcia, Suzanna	Criminal Justice	7/22/2011-06/30/2012
Gibson, Linda	Criminal Justice	7/22/2011-06/30/2012
Hauge, Matthew	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Hauge, Olivia	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Hunt, Ezra	Art Department	9/16/2011-05/31/2012
Janowicz, Joseph	Criminal Justice	7/22/2011-06/30/2012
Livoni, Cathy	Art Department	9/16/2011-05/31/2012
Nguyen, Linny	Chemistry	7/25/2011-06/30/2012
Ohayon, Jonathan	Art Department	9/16/2011-05/31/2012
Ratigan, Jim	Athletics/Men's Cross-Country	7/22/2011-06/30/2012
Rivera, Evelyn	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Rogers, Davida	Administrative Services	7/22/2011-12/16/2011
Thomas, Denise	Athletics/Woman's Soccer	7/22/2011-06/30/2012
Thornburg, Lisa	Theatre Arts	8/15/2011-05/31/2012
Vascones, Yvette	Athletics/Woman's Soccer	7/22/2011-06/30/2012

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or, in the case of new grants, via budget adjustments.

Routine Contracts and Agreements

Scheduled Board Date 7/21/2011

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Clinicals

San Bernardino County Fire Protection District	(7498) Clinical Site - Site for EMS Program Participants Term: 7/1/2011 - 6/30/2016	Program Development/CHC	No Cost	SSutorus
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Funding Source: N/A

San Bernardino, County of, Sheriff's Department	(6711) Clinical/Training Agreement for Police Science Program: Rate \$3.93 Per Student Per Instructional Hour: Amendment 1 - to increase not to exceed student contact hours by 52,500 for a total of 157,500 for FY 2010/2011: Amendment 2 - Extension of Term date to 06/30/2012, the not to exceed student contact hours are 131,250 hours for FY 2011/2012: The total contracted student contact hours are 288,750 hours for the two year period Term: 7/1/2010 - 6/30/2012 01-00-01-7601-0000-5120.00-2105	Police Science/SBVC	\$3.93 Per Instructional Hour	SSutorus
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Funding Source: General Funds

SubTotal for Clinicals: 2

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	ACS Education Services Inc	(7518) Service - Student Loan Servicing Agreement: Rates from \$0.05 to \$500 Term: 7/1/2011 - 6/30/2016 01-43-33-8301-0000-5120.00-6460 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: Other Non-General	Fiscal Services/SBCCD	Per Rate Schedule	SSutorus
	American Public Television	(7517) Service - Program Exchange for KVCR-TV Station FY 2011/2012 Term: 7/1/2011 - 6/30/2012 74-00-35-8110-0109-5831.00-7099 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	KVCR/SBCCD	\$7,183.00 Not to Exceed	SSutorus
	America's Xpress Rent A Car	(7512) Rental - District wide on demand eight passenger van rental Term: 7/1/2011 - 6/30/2012 Funding Source: Grant & General Fund	Business Services/SBCCD	\$83.85 Per Day	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Armada Towing Service	(7398) Service - On demand towing service rate schedule: impounds and stored vehicles, \$205 per hour during the hours of 7am to 7pm, \$220 per hour during the hours of 7pm to 7am; \$50 for the hook up and 1st five miles and \$5 per mile thereafter Term: 7/1/2011 - 6/30/2012 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$300.00 Not to Exceed	SSutorus
Arrow Power Sweeping Inc	(7399) Service - Parking lot sweeping service for all of SBVC parking lots Term: 7/1/2011 - 6/30/2012 01-00-15-9511-0304-5120.00-7100 Funding Source: Parking Fee	Maintenance/SBVC	\$10,490.16	SSutorus
ARS Enterprises, Inc - Autoclave Repair Division	(7514) Service - Autoclave repair and maintenance Term: 9/1/2011 - 5/31/2012 01-00-02-4692-0000-5630.00-0401 Funding Source: General Funds	Science/CHC	\$1,526.18	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
California State University - San Bernardino	(7513) Coordinate and conduct two day workshop for high school and middle school teachers related to career technical education Term: 6/27/2011 - 6/30/2011 01-15-35-8115-0470-5120.00-6899 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$3,300.00	SSutorus
Edwards-Matanger, Julie	(7425) Service - Provide musical direction and piano accompaniment for SBVC's Fall 2011 production of "Urinetown" Term: 8/15/2011 - 12/2/2011 01-00-01-9002-0000-5113.00-6600 Funding Source: General Funds	Theater Arts/SBVC	\$1,500.00	SSutorus
Entrinsik, Inc	(7404) Software License - Informer Web Reporting for 620 licenses Term: 7/1/2011 - 6/30/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$5,400.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Golden Valley Medical Inc	(7406) Service - Oxygen Refill Services for Respiratory Care Program: Rate Schedule H Tank - Oxygen contents \$15 each refill, E Tank - Oxygen contents \$8 each refill, Cylinder Rental for Oxygen \$15 each month, Oxygen Concentrator Rental \$85 each month Term: 7/1/2011 - 6/30/2012 01-00-02-5622-0000-5120.00-1210 Funding Source: General Funds	Respiratory Care/CHC	\$530.00 Not to Exceed	SSutorus
	H & L Charter Co, Inc	(7509) Rental - Bus rental for away football games - Chaffey College Term: 9/3/2011 - 9/3/2011 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$1,452.00	SSutorus
	H & L Charter Co, Inc	(7507) Rental - Bus rental for away football games - Citrus College Term: 10/1/2011 - 10/1/2011 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$1,353.00	SSutorus
	H & L Charter Co, Inc	(7506) Rental - Bus rental for away football games - Mt San Jacinto Community College Term: 10/15/2011 - 10/15/2011 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$1,551.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc	(7505) Rental - Bus rental for away football games - San Diego Mesa College Term: 10/29/2011 - 10/29/2011 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$2,343.00	SSutorus
	H & L Charter Co, Inc	(7508) Rental - Bus rental for away football games - Santa Monica College Term: 9/24/2011 - 9/24/2011 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$1,848.00	SSutorus
	H.T.T. Drywall, Inc	(7515) Services - Drywall installation in classrooms HLS 136-140 Term: 6/1/2011 - 6/30/2011 01-29-15-9506-0230-6220.00-7100 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Maintenance/SBVC	\$2,804.00	SSutorus
	Hill, Erika	(7409) Service - Provide up to five Manufacturing Skill Standards Council certified training programs to participants in logistics program Term: 7/6/2011 - 12/31/2011 01-00-35-8115-0476-5120.00-6840 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$14,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Hilton - San Bernardino	(7408) Service - Catering and Room Rental for 2011 Counselor Conclave Term: 10/6/2011 - 10/6/2011 01-15-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$15,239.94	SSutorus
	Kone, Inc	(5099) Service - CHC elevator maintenance agreement for CHC building elevators - This Agreement is for a period of five years to lock in a more favorable price rate as compared to annual renewal agreements; Original Contract was Board Approved 07/10/2008: Amendment 1 - To set up the Elevator Emergency Phones system in the new buildings at CHC. This Link Agreement is attached to the current maintenance agreement to save the cost of a required deposit necessary for a stand alone agreement: Amendment 1 - to include State inspection required repairs and adjustments and State required load testing: Amendment 2 - add three elevators, one in Rec Center, and two in the LRC are added to the current agreement with no added cost to Distirct Term: 7/1/2008 - 6/30/2013 01-00-02-9506-0000-5634.00-6510 Funding Source: General Funds	Maintenance/CHC	\$56,803.56 Per Year	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Kone, Inc	(6030) Service - Maintenance Agreement on SBVC elevators; Amendment to add new North Hall elevator to maintenance agreement for an addition \$584.00 Per Month for eleven months Term: 7/1/2009 - 6/30/2012 01-00-01-9508-0000-5630.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$341,792.99 Revised Contract Value	SSutorus
	LabWest, Inc	(7422) Service - Medical laboratory services for CHC Health Center Term: 7/1/2011 - 12/31/2011 01-00-02-8210-0310-5120.00-6440 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Student Health Fee	Health Center/CHC	\$3,000.00 Not To Exceed	SSutorus
	Law Enforcement Medical	(7499) Service - Blood Draw Services for District Police Department Term: 7/1/2011 - 6/30/2012 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$550.00 Not to Exceed	SSutorus
	Law Enforcement Medical	(7522) Service - Blood Draw Services for District Police Department Term: 4/1/2011 - 6/30/2011 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$300.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Lighthouse Services, Inc	(7478) Service - Provide anonymous hotline services Term: 7/1/2011 - 6/30/2012 01-00-03-9006-0000-5120.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$1,045.00	SSutorus
	Manufacturing Skills Standards Council (MSSC)	(7423) Service - Train Faculty to be proficient in logistics and obtaining nationally recognized certifications in logistics industry Term: 7/1/2011 - 6/30/2012 01-00-35-8115-0476-5120.00-6840 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	PDC/SBCCD	\$86,200.00 Not to Exceed	SSutorus
	McSherry, Lauren	(7426) Service - To provide CTE marketing and outreach for Desert Regional Consortium Term: 7/1/2011 - 6/30/2012 01-12-03-8115-0459-5113.00-6840 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$6,750.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Music Theatre International	(7427) Copyright Royalty Agreement for SBVC use of the play "Urinetown" for Fall 2011 Production: \$400 Deposit to be paid Prior to shipment Term: 11/16/2011 - 11/20/2011 01-00-01-3576-0000-5610.00-1007 Funding Source: General Funds	Theater Arts/SBVC	\$1,685.63	SSutorus
	Party Plus Rentals	(7480) Rental of 25 Umbrellas with weighted bases for Transfer Fair: event approved on 06/16/2011 Term: 10/12/2011 - 10/12/2011 01-00-01-8220-0000-5610.00-6330 Funding Source: General Funds	Transfer Center/SBVC	\$294.31	SSutorus
	Pepe's Towing Service	(7502) Service - Towing Services at request of District Police Term: 7/1/2011 - 6/30/2012 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$300.00 Not to Exceed	SSutorus
	Peralta Asphalt Seal Coating	(7481) Service - Slurry seal parking lots and restriping parking spaces Term: 7/1/2011 - 9/30/2011 01-00-25-9504-0304-5640.00-6550 Funding Source: Parking Fee	Administrative Services/CHC	\$6,875.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Prep Tech Consulting, Inc	(7482) Provide 356 Hours of Training to Logistics program participants as well as participant support services Term: 7/1/2011 - 7/21/2011 01-00-35-8115-0476-2120.00-6840 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$50,500.00	SSutorus
	Protech Environmental Compliance & Safety	(7520) Service - Environmental Health testing/sampling and provide safety training to both current and past employees: Rate schedule for training from \$50 per person to \$250.00 per person; Rate Schedule for Priory Support \$600 per training; Program Maintenance rate schedule \$35 per Hood for Fume Hood Cert, Campus-Wide Safety Program Audit \$7,200, Program Maintenance \$950 per day; Industrial Hygiene rate schedule Formaldehyde sampling \$2,200 per 8 hour sampling, analytical lab services cost plus 15% Term: 7/1/2011 - 6/30/2012 01-00-03-9006-0000-5120.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Rayne Water Conditioning	(7484) Service - Water treatment for automotive labs Term: 7/1/2011 - 6/30/2012 01-00-01-6683-0000-5531.00-0948 Funding Source: General Funds	Automotive/SBVC	\$539.50	SSutorus
	Red Star Fire Protection	(7486) Service - On demand Fire Extinguisher Recharge and Repair Service Term: 7/1/2011 - 6/30/2012 01-00-01-9514-0000-5580.00-6510 Funding Source: General Funds	Facilities Planning/SBCCD	\$500.00 Not to Exceed	SSutorus
	RFB&D's Learning Through Listening	(7397) Copyright Acknowledgment - Books on tape for the DSP&S program participants, District acknowledges the copyright laws governing text books on tape Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	DSP&S/SBVC	No Cost	SSutorus
	San Bernardino, County of, Housing Authority	(7407) Vendor Registration agreement for the "1st Annual Maplewood Homes Family Resource Fair" to promote training programs offered through PDC Term: 6/29/2011 - 6/29/2011 Funding Source: N/A	PDC/SBCCD	Not Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Shred-It	(7490) Service - Document shredding for old District Police department documents Term: 7/1/2011 - 9/30/2011 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$125.00 Not to Exceed	SSutorus
Stanley Security Solutions	(7491) Construction - Install security system with alarm in new Physical Science building to be installed in Fiscal year 2010/2011; plus \$2,556 annual monitoring fee for Fiscal Year 2011/2012 Term: 7/1/2011 - 6/30/2016 01-00-01-9508-0000-5630.00-6770 42-56-31-4661-0000-6210.50-7100 Funding Source: Bond Funded	Maintenance/SBVC	\$16,512.00	SSutorus
Sunstate Equipment Rental	(7492) Rental - On Demand Equipment Rental for FY 2011/2012: Rate Schedule from \$41 to \$345 per day Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5610.00-6510 Funding Source: General Funds	Maintenance/CHC	\$500.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Surveymonkey.com	(7493) Online survey service subscription for one year Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0236-5830.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	DETS/SBCCD	\$228.00	SSutorus
	Symons Emergency Specialist, Inc	(7494) Service - Stand-by event emergency services for home football games Term: 9/10/2011 - 11/12/2011 01-00-01-1500-0000-5610.00-6969 Funding Source: General Funds	Athletics/SBVC	\$2,000.00	SSutorus
	Tanielu, Maravina	(7424) Service - Directorial assistant and stage manager for SBVC's Fall 2011 production of "Urinetown" Term: 8/15/2011 - 12/2/2011 01-00-01-3576-0000-5113.00-1007 Funding Source: General Funds	Theater Arts/SBVC	\$1,200.00	SSutorus
	Westminster Press Inc	(7497) Service - Printing of CHC 2011/2012 Catalog Term: 7/22/2011 - 9/30/2011 01-00-02-9509-0000-5120.00-6710 Funding Source: General Funds	President/CHC	\$5,208.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Xante	(7495) Software licensing for "SoftCARE" renewal license plus upgrade for one year Term: 9/9/2011 - 9/8/2012 01-00-03-9507-0000-5830.00-6770 Funding Source:	DETS/SBCCD	\$750.00	SSutorus
Zee Medical, Inc	(7496) Service - CPR/AED Training for Key SBVC Staff Term: 6/14/2011 - 6/30/2011 01-92-15-9508-0000-5120.00-6770 Funding Source: Other Non-General	Maintenance/SBVC	\$1,800.00	SSutorus
<u>SubTotal for General: 45</u>				
<u>Income - General</u>				
Colton Redlands Yucaipa ROP	(7402) Service - ROP to facilitate four, one week extreme summer camps for middle school age participants as part of the math and science grant project Term: 6/27/2011 - 7/30/2011 01-15-35-8115-0470-5120.00-6899 Funding Source: State Grant	PDC/SBCCD	\$35,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>				
Riverside Community College District	(7483) CISCO Networking Academy program - Local network experienced CCNA Academy Term: 7/1/2010 - 6/30/2011 01-59-02-4633-0000-8839.00-0000 Funding Source: N/A	Science/CHC	\$400.00	SSutorus
Riverside Unified School District	(7485) CISCO Networking Academy program - Local network: Experienced CCNA Academy, Cisco discovery exploration course 3, Cisco discovery exploration course 4, and Fast track CCNA/A+ Term: 7/1/2011 - 6/30/2012 01-59-02-4633-0000-8839.00-0000 Funding Source: N/A	Science/CHC	\$1,900.00	SSutorus
<i>SubTotal for Income - General: 3</i>				
<u>Income - Grant</u>				
California, State of, EDD	(7519) Grant - "15% Clean Energy Project" training grant through WIA for job skills education and training for employment in clean energy jobs Term: 6/30/2011 - 3/31/2013 01-00-03-8115-0474-8199.00-0000 Funding Source: N/A	PDC/SBCCD	\$600,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>				
San Bernardino County Superintendent of Schools	(6966) Grant - State Preschool Program Delegate Agency: Amendment 1- increase funding by \$21,100 for FY 2010/2011 Term: 7/1/2010 - 6/30/2011 72-00-02-8306-0205-8624.00-0000 Funding Source: N/A	Child Care Center/CHC	\$166,835.00 Revised Amount	SSutorus
<u>SubTotal for Income - Grant: 2</u>				
<u>Maintenance Agreement</u>				
Abtech Support	(7349) Software support for Abtech for one year: Rate Schedule \$2,370.91 per month Term: 7/1/2011 - 6/30/2012 01-00-03-9010-0000-5637.00-6780 Funding Source: General Funds	DETS/SBCCD	\$28,450.92	SSutorus
C.C.I. Chemical Corporation	(7401) HVAC water management program for minimizing scale, corrosion and microbiological fouling Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5631.00-5610 Funding Source: General Funds	Administrative Services/CHC	\$9,600.00 Annually	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Knorr Systems, Inc	(7421) Pool equipment preventative maintenance with optional on demand repair at an additional cost rate schedule between \$128 per hour to \$200 per hour plus parts Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5634.00-6510 Funding Source: General Funds	Administrative Services/CHC	\$7,419.00 Plus On Demand	SSutorus
	Konica Minolta	(7419) Copier Maintenance for C-360 copier Serial # A0ED011007430 overages billed at .005 per page BW and .05 per page color Term: 7/1/2011 - 6/30/2012 01-00-35-8115-0476-5367.00-6840 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$566.52 Plus Overages	SSutorus
	Pacific Green Horticultural Services, Inc	(7516) Pest control maintenance: Rodent Term: 7/1/2011 - 6/30/2012 01-00-01-9504-0000-5660.00-6550 Funding Source: General Funds	Maintenance/SBVC	\$4,860.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
Pacific Parking Systems, Inc	(7428) Extended Warranty and preventative maintenance contract for parking equipment on the CHC campus Term: 7/1/2011 - 6/30/2012 01-00-03-9503-0000-5630.00-6770 Funding Source: General Funds	District Police/SBCCD	\$2,650.00	SSutorus
Pacific Parking Systems, Inc	(7501) Extended Warranty and preventative maintenance contract for parking equipment on the SBVC campus Term: 7/1/2011 - 6/30/2012 01-00-03-9503-0000-5630.00-6770 Funding Source: General Funds	District Police/SBCCD	\$5,250.00	SSutorus
Pitney Bowes Inc	(7479) Maintenance Agreement - Postage Meter Maintenance for FY 2011-2012 Term: 7/1/2011 - 6/30/2012 01-00-01-9502-0000-5610.00-6770 01-00-01-9502-0000-5630.00-6770 Funding Source: General Funds	Administrative Services/SBVC	\$4,130.95	SSutorus
<i>SubTotal for Maintenance Agreement: 8</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Sheriff On Site Supervisor</u>					
	Janowicz, Joseph Stanley	(7420) On Site Supervisor for Police Officer training program Term: 7/1/2011 - 6/30/2016 Funding Source: N/A	Police Science/SBVC	No Cost	SSutorus

SubTotal for Sheriff On Site Supervisor: 1

<u>Subgrantee</u>					
	Creative Performance Solutions	(6607) Subgrantee - Work with regional partners to ensure 180 unemployed San Bernardino County Residents receive training and placement through the Clean Energy Workforce Training Program: Approved expense under the funding grant: Amendment 1; addition duties; Prepare and submit final reports and documentation for grant close out as required by the grant's terms and conditions for an addition cost of \$1,500 Term: 5/14/2010 - 6/30/2011 01-00-03-8115-0474-5120.00-6840 Funding Source: State Grant	PDC/SBCCD	\$81,300.00 Revised Amount	SSutorus

SubTotal for Subgrantee: 1

Grand Total Contracts for Board Date 7/21/2011: 62

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list is submitted for approval.

The Alternative Text Production Center (ATPC) contracts, included in this list, are part of the new \$1 million annual grant commencing July 1, 2011. The ATPC grant provides alternative media products, such as Braille books, tactile graphics, and electronic text files. The ATPC creates these products for use by the entire California Community College System and for its students with print-related disabilities.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders or, in the case of new grants, via budget adjustments.

Contracts for Approval

Scheduled Board Date 7/21/2011

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Allison, Nancy	(7429) Tactile Graphic Artist III - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used; Tactile Graphic Production - advanced illustrating with experience & no supervision Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$15.00	SSutorus
Anderson, James	(7430) Tactile Graphic Artist I - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used. Tactile Graphic Production - basic illustration with minimal experience with supervision Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$11.00	SSutorus

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Anderson, Jeff	(7431) Tactile Graphic Artist II - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used; Tactile Graphic Production - moderate illustrating with moderate experience & supervision Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$13.50	SSutorus
			Per Hour	
Apalakis, Dana	(7432) Tactile Graphic Artist II - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used; Tactile Graphic Production - moderate illustrating with moderate experience & supervision Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$13.50	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Barker, Jim	<p>(7433) Tactile Graphic Artist Senior - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used; Tactile Graphic Production - Proofing & Technical Assistance of all Braille illustration projects insuring all work adheres to the ATPC standards</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$18.00	SSutorus
			Per Hour	
Beckley, Sally	<p>(7434) Literary Certified Transcriber I - Braille transcription of learning materials into Literary Braille format; Materials to be transcribed would be textbooks, pamphlets, handouts, tests, and workbooks for educational institutions. Transcribers use Braille translation software; Literary Transcription of simple to moderate materials</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8106-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$2.00	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Borboa, Saralyn	<p>(7435) Braille Proofer II - Proofs another transcriber's Braille project according to the Braille code being used; Writes proofing reports for the Braille transcriber; Proofing advanced Literary Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012</p> <p>01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.25	SSutorus
			Per Page	
Borboa, Saralyn	<p>(7439) Braille Technical Assistance III - Prepares technical assistance to prison Braille production centers under ATPC supervision. Mentors inmates with Library of Congress certificate programs for Braille transcription. Supervises Braille projects produced in the prison centers; Includes travel; Braille Technical Assistance - Nemeth certificate training</p> <p>Term: 7/1/2011 - 6/30/2012</p> <p>01-00-03-8103-0261-5113.00-6150</p>	DETS/ATPC/SBCCD	\$18.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Borboa, Saralyn	<p>(7438) Foreign Language Transcriber - Braille transcription of learning materials into Foreign Language Braille format. Materials to be transcribed would be textbooks, handouts, tests, and workbooks for educational institutions; Transcribers use Braille translation software; Foreign Language Transcription</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$3.00	SSutorus
			Per Page	
Borboa, Saralyn	<p>(7437) Format Proofer - Nemeth II - Formats and proofs another transcriber's Braille project according to the Braille code being used. Writes format instructions and proofing reports for the Braille transcriber; Formatting, Proofing, & Technical Assistance of basic Nemeth Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p>	DETS/ATPC/SBCCD	\$18.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Chandler, Denise	(7436) Nemeth Certified Transcriber I - Braille transcription of learning materials into Nemeth (mathematics) Braille format; Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription of basic mathematics materials Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$3.00	SSutorus
			Per Page	
Counseling Team, The	(7403) Professional Services - Personnel psychological Assessments for Human Resources Term: 7/22/2011 - 6/30/2012 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$1,500.00	SSutorus
			Not to Exceed	
Currier & Hudson, APC	(7503) Legal services for Human Resources Term: 7/22/2011 - 6/30/2012 01-00-03-9004-0000-5711.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$100,000.00	SSutorus
			Not to Exceed	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Czephya, Mary	(7440) Braille Proofer III - Proofs another transcriber's Braille project according to the Braille code being used; Writes proofing reports for the Braille transcriber; Proofing Nemeth Braille projects Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$1.50	SSutorus
			Per Page	
Czephya, Mary	(7441) Nemeth Certified Transcriber III - Braille transcription of learning materials into Nemeth (mathematics) Braille format. Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription - complex college level mathematics Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150	DETS/ATPC/SBCCD	\$4.00	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Denault, Mary	<p>(7442) Format Proofer/Technical Assistance Senior - Formats and proofs another transcriber's Braille project according to the Braille code being used; Writes format instructions and proofing reports for the Braille transcriber; Formatting, Proofing, & Technical Assistance of all Braille projects insuring all work adheres to the ATPC standards</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$25.00	SSutorus
			Per Hour	
Denton, Heidi	<p>(7443) E-Text Media Assistant II - Reviews/validates CCC textbook requests; Determines order status/process; Sends E-Text files to college; Downloads, processes, and catalogs new publisher book files; Identifies obscure publishers; Pursues complex/unique requests for publisher books; Resolves publisher copyright issues/concerns</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8106-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$16.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Employment Matters Counseling & Consulting LLP	(7521) Legal - Investigation into personnel complaints and issues Term: 7/7/2011 - 6/30/2012 01-00-03-9004-0000-5120.00-6730 Contract authorized prior to Board approval due to unforeseen employment issue Funding Source: General Funds	Human Resources/SBCCD	\$19,000.00	SSutorus
Farkas, Jason	(7444) E-Text Media Assistant II - Reviews/validates CCC textbook requests; Determines order status/process; Sends E-Text files to college; Downloads, processes, and catalogs new publisher book files; Identifies obscure publishers; Pursues complex/unique requests for publisher books; Resolves publisher copyright issues/concerns Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$16.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Garrett, Charles	<p>(7445) E-Text Technical Assistant I - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities; Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; "tagging" headings, sub-headings, page numbers, etc.; Reviewing student-ready book files; only reformatting literary and textbooks</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$10.00	SSutorus
			Per Hour	
Gottschalk, Denny	<p>(7446) Embosser Senior - Operates the Braille embossing equipment using Braille translation software. Checks and adjusts formats for final production of Braille text, title pages, and outside labels; Sets standards for embossing and final production; Responsible for embosser maintenance</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$21.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Gross, Dawn	<p>(7447) Braille Proofer II - Proofs another transcriber's Braille project according to the Braille code being used; Writes proofing reports for the Braille transcriber; Proofing advanced Literary Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012</p> <p>01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.25	SSutorus
			Per Page	
Gross, Dawn	<p>(7449) Braille Technical Assistance II - Prepares technical assistance to prison Braille production centers under ATPC supervision. Mentors inmates with Library of Congress certificate programs for Braille transcription; Supervises Braille projects produced in the prison centers; Includes travel; Braille Technical Assistance - literary includes Braille formats certificate training</p> <p>Term: 7/1/2011 - 6/30/2012</p> <p>01-00-03-8103-0261-5113.00-6150</p>	DETS/ATPC/SBCCD	\$17.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Gross, Dawn	<p>(7448) Nemeth Certified Transcriber II - Braille transcription of learning materials into Nemeth (mathematics) Braille format; Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions; Transcribers use Braille translation software; Nemeth Transcription - moderate mathematics materials</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$3.50	SSutorus
			Per Page	
Hartnett, Kathy	<p>(7450) E-Text Media Assistant I - Reviews/validates CCC textbook requests; Determines order status/process; Sends E-Text files to college; Downloads, processes, and catalogs new Publisher book files; Identifies appropriate publishers; Initiates publisher textbook requests; Resolves publisher discrepancies</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$14.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Hechler, Kiley	<p>(7451) E-Text Media Assistant I - Reviews/validates CCC textbook requests; Determines order status/process; Sends E- Text files to college; Downloads, processes, and catalog new Publisher book files; Identifies appropriate publishers; Initiates publisher textbook requests; Resolves publisher discrepancies</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$14.00	SSutorus
			Per Hour	
Jackson, Margaret	<p>(7452) Braille Proofer III - Proofs another transcriber's Braille project according to the Braille code being used; Writes proofing reports for the Braille transcriber; Proofing Nemeth Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.50	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Jackson, Margaret	<p>(7453) Nemeth Certified Transcriber III - Braille transcription of learning materials into Nemeth (mathematics) Braille format. Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription - complex college level mathematics</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$4.00	SSutorus
			Per Page	
Liebert Cassidy Whitmore	<p>(7504) Service - Legal services for Human Resources</p> <p>Term: 7/22/2011 - 6/30/2012 01-00-03-9004-0000-5711.00-6730</p> <p>Funding Source: General Funds</p>	Human Resources/SBCCD	\$50,000.00	SSutorus
			Not to Exceed	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Lots 4 You Inc	<p>(7454) E-Text Media Assistant II - Reviews/validates CCC textbook requests; Determines order status/process; Sends E- Text files to college; Downloads, processes, and catalogs new publisher book files; Identifies obscure publishers; Pursues complex/unique requests for publisher books; Resolves publisher copyright issues/concerns Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5120.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$16.00	SSutorus
			Per Hour	
Lots 4 You Inc	<p>(7455) E-Text Technical Assistant II - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities. Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; “tagging” headings, sub-headings, page numbers, etc.; Reviewing student-ready book files Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5120.00-6150</p>	DETS/ATPC/SBCCD	\$12.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
McDaniel, Jazmine	<p>(7456) E-Text Technical Assistant II - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities; Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; "tagging" headings, sub-headings, page numbers, etc.; Reviewing student-ready book files</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$12.00	SSutorus
			Per Hour	
McGovern, Linda	<p>(7458) Braille Proofer II - Proofs another transcriber's Braille project according to the Braille code being used. Writes proofing reports for the Braille transcriber; Proofing advanced Literary Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.25	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
McGovern, Linda	<p>(7457) Foreign Language Transcriber - Braille transcription of learning materials into Foreign Language Braille format. Materials to be transcribed would be textbooks, handouts, tests, and workbooks for educational institutions; Transcribers use Braille translation software; Foreign Language Transcription</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$3.00	SSutorus
			Per Page	
Melgoza, Maricruz	<p>(7459) E-Text Technical Assistant II - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities; Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; "tagging" headings, sub-headings, page numbers, etc.; Reviewing student-ready book files</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$12.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Nord, Marlene	<p>(7460) Final Production Assistant I - Prints and processes tactile graphics, compiles text and illustrations into bound volume, packages for shipping, and enters shipping and cataloging data into databases. Preps publishers and scans computer files for Braille transcription software; Uses scanning, character recognition, and database software. Operates tactile infusor equipment; Basic compiling, collating, packaging, and recording</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$8.00	SSutorus
			Per Hour	
Oleson, Micaela	<p>(7461) E-Text Media Assistant I - Reviews/validates CCC textbook requests; Determines order status/process; Sends E-Text files to college; Downloads, processes, and catalogs new Publisher book files; Identifies appropriate publishers; Initiates publisher textbook requests; Resolves publisher discrepancies</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$14.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Pember, Sharon	<p>(7462) Literary Certified Transcriber I - Braille transcription of learning materials into Literary Braille format. Materials to be transcribed would be textbooks, pamphlets, handouts, tests, and workbooks for educational institutions; Transcribers use Braille translation software; Literary Transcription of simple to moderate materials</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$2.00	SSutorus
			Per Page	
Pierson, Justin	<p>(7463) E-Text Technical Assistant II - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities; Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; "tagging" headings, sub-headings, page numbers, etc.; Reviewing student-ready book files</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$12.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
RCS Investigations & Consulting	(7500) Legal - Investigation into personnel complaints and issues Term: 7/22/2011 - 6/30/2012 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00	SSutorus
			Not to Exceed	
Shaw HR Consulting, Inc	(7511) Consultant - FEHA/ADA disability interactive process coordination and facilitation services for Human Resources Term: 7/22/2011 - 6/30/2012 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$15,000.00	SSutorus
			Not to Exceed	
Shubb, Bonnie	(7464) Nemeth Certified Transcriber I - Braille transcription of learning materials into Nemeth (mathematics) Braille format; Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions; Transcribers use Braille translation software; Nemeth Transcription basic of mathematics materials Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$3.00	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Smith Marion and Company	(7510) Service - Conduct annual audit of the CHC Foundation for year ending 06/30/2011 Term: 7/22/2011 - 6/30/2012 01-00-25-9016-0155-5730.00-6600 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	Foundation/CHC	\$5,250.00	SSutorus
Smith, Karen	(7465) Tactile Graphic Artist I - Prepares tactile illustrations for textbooks, handouts, tests, and other learning materials; Computer illustrating software used; Tactile Graphic Production - basic illustration with minimal experience with supervision Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$11.00	SSutorus

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Sommars, Billie	<p>(7466) E-Text Media Specialist - Assigns textbook request actions and file formatting production; Converts Math production files into student ready XML formats; Assesses production quality and timeliness; Derives Production data; Communicates directly with both the colleges and publishers to resolve programmatic issues; E-Text production Coordination</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$17.00	SSutorus
			Per Hour	
Talley, Kathleen	<p>(7468) Braille Proofer II - Proofs another transcriber's Braille project according to the Braille code being used. Writes proofing reports for the Braille transcriber; Proofing advanced Literary Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.25	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Talley, Kathleen	<p>(7469) Braille Technical Assistance I - Prepares technical assistance to prison Braille production centers under ATPC supervision. Mentors inmates with Library of Congress certificate programs for Braille transcription. Supervises Braille projects produced in the prison centers. Includes travel; Braille Technical Assistance - Basic Literary training</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$16.00	SSutorus
			Per Hour	
Talley, Kathleen	<p>(7467) Literary Certified Transcriber I - Braille transcription of learning materials into Literary Braille format. Materials to be transcribed would be textbooks, pamphlets, handouts, tests, and workbooks for educational institutions; Transcribers use Braille translation software; Literary Transcription of simple to moderate materials</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p>	DETS/ATPC/SBCCD	\$2.00	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Trevino, Arnold	<p>(7470) Nemeth Certified Transcriber II - Braille transcription of learning materials into Nemeth (mathematics) Braille format. Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription - moderate mathematics materials</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$3.50	SSutorus
			Per Page	
Velo, Alicia	<p>(7471) Final Production Assistant II - Prints and processes tactile graphics, compiles text and illustrations into bound volume, packages for shipping, and enters shipping and cataloging data into databases. Preps publishers and scans computer files for Braille transcription software. Uses scanning, character recognition, and database software. Operates tactile infuser equipment; Moderate compiling, collating, packaging, and recording</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$11.00	SSutorus
			Per Hour	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Velo, Brian	<p>(7472) E-Text Technical Assistant II - Reformatting books into user-ready files for software navigation/accessibility for students with print disabilities; Procedures include, chopping & scanning books, Utilizing Optical Character Recognition (OCR) software; "tagging" headings, sub-headings, page numbers, etc.; Reviewing student-ready book files</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$12.00	SSutorus
			Per Hour	
Walker, Kathleen	<p>(7475) Braille Proofer II - Proofs another transcriber's Braille project according to the Braille code being used. Writes proofing reports for the Braille transcriber; Proofing advanced Literary Braille projects</p> <p>Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150</p> <p>Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements</p> <p>Funding Source: State Grant</p>	DETS/ATPC/SBCCD	\$1.25	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Walker, Kathleen	(7474) Literary Certified Transcriber I - Braille transcription of learning materials into Literary Braille format. Materials to be transcribed would be textbooks, pamphlets, handouts, tests, and workbooks for educational institutions; Transcribers use Braille translation software; Literary Transcription of simple to moderate materials Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$2.00	SSutorus
			Per Page	
Walker, Kathleen	(7473) Nemeth Certified Transcriber III - Braille transcription of learning materials into Nemeth (mathematics) Braille format; Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription - complex college level mathematics Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150	DETS/ATPC/SBCCD	\$4.00	SSutorus
			Per Page	

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Walling, Joyce	(7477) Braille Proofer III - Proofs another transcriber's Braille project according to the Braille code being used; Writes proofing reports for the Braille transcriber; Proofing Nemeth Braille projects Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$1.50	SSutorus
			Per Page	
Walling, Joyce	(7476) Nemeth Certified Transcriber III - Braille transcription of learning materials into Nemeth (mathematics) Braille format; Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers use Braille translation software; Nemeth Transcription - complex college level mathematics Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150	DETS/ATPC/SBCCD	\$4.00	SSutorus
			Per Page	

Grand Total Contracts for Board Date 7/21/2011: 56

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

DISTRICT

JOHN M. FUTCH to Dallas, Texas, October 12-15, 2011 to attend the 42nd Annual Association of Community College Trustees Annual Leadership Congress, with expenses. The Congress offers an opportunity for leaders to meet with leading experts on the forces shaping the economy, education, government and social networking.

JAIME SANCHEZ and CHRISTOPHER WALSH to Burlingame, California, August 12-13, 2011 to attend the CCLC Student Trustees' Workshop, with expenses. This annual workshop is an introduction to the board, the college and the art of trusteeship. It is designed to help student trustees become knowledgeable, influential, education policy-makers.

MICHAEL TEPNER and OSMAN PARADA to Las Vegas, Nevada, August 28 - September 2, 2011, to attend VM World 2011, with time and expenses. Mr. Tepner and Mr. Parada will be attending workshops to learn to improve support of VM Ware Virtual Server Infrastructure for current and future projects including Exchange 2010. All expenses will be paid from the District computing Services general fund.

SBVC

ALGIE AU to Santa Barbara, California, July 31-August 11, 2011, to attend the Great Teachers' Seminar sponsored by the Faculty Association of California Community Colleges (FACCC), with time and expenses. Ms. Au will interact and participate with other dedicated educators to learn more about being a great teacher and bring this added knowledge back to SBVC campus for sharing during our own Great Teachers' Annual Retreat. Funding source is Professional Development fund account.

CHC

CHERYL MARSHALL and KEITH WURTZ to Burlingame, California, October 11-14, 2011, to attend the 2011 Strengthening Student Success Conference, with time and expenses. Dr. Marshall & Mr. Wurtz will be presenters at the conference. All expenses will be paid from the President's Office and Instruction Office general fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 21, 2011
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SBVC

Event: Annual Fall Transfer Fair 2011
Date: October 12, 2011
Amount: \$5,000
Item: Refreshments, decorations, advertisements, rentals, printing and promotional material. Sponsored by Transfer and Career Services, this event will promote transfer opportunities to SBVC students and to increase retention and transfer rates to public and private 4-year colleges and universities. Anticipated attendance is 2,500 students, faculty, staff and university representatives. Funding source is the Transfer Center general fund and the Transfer Center trust account.

Event: Building Dedication Ceremony
Date: August 12, 2011
Amount: \$5,000
Item: Commemorative promotional items, postage, invitations, programs, refreshments
This event will give staff, faculty, trustees, local elected officials, media representatives, Measure P Oversight Committee members, and other community guests the opportunity to participate in the official dedication of one (1) new building (Physical Sciences). Approximately 125-200 guests are expected. Funding source is Kitchell/BRJ, Tilden-Coil, NTD Architecture, and the Office of Marketing & Public Relations general fund.

Event: All Staff Campus Meeting
Date: August 12, 2011
Amount: \$3,000
Item: Refreshments and supplies
Annual meeting to kick off the Fall semester. Funding source is the President's Office general fund account.

Event: Week of Welcome Events, Fall 2011
Date: August 15-18, 2011
Amount: \$8,000
Item: Refreshments, promotional materials, rentals, publicity, supplies and entertainment
Sponsored by the Associated Student Government, this event will provide information, direction and support during the first week of instruction. Anticipated attendance is 8,000 students. Funding source is the Student Life Trust Account.

CHC

Event: Fall In-Service Day
Date: August 12, 2011
Amount: \$600.00
Item: Refreshments
Annual meeting to kick off the Fall semester. Funding source is the President's Office General fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SBVC

Employee: Abe Fulgham and Cesar Rojas
Membership: Pesticide Applicators Professional Association
Amount: \$80.00 each
The State of California requires all individuals who handle pesticides to be certified to ensure that pesticides are used properly, all applicable regulations are adhered to and all required reports are submitted. The state requires the individual to be certified, not the institution. Funding source is the grounds general fund account.

Employee: Jimmy King
Membership: Refrigeration Service Engineer's Society (RSES)
Amount: \$98.50
Membership required to remain current in HVACR training. Funding source is the maintenance general fund account.

Employee: Cesar Rojas
Membership: Department of Pesticide Regulation
Amount: \$80.00
Membership required to remain in compliance with state regulations for pesticide applications. Funding source is the grounds general fund account.

CHC

Employee: Karen Childers
Membership: Council for Resource Development
Amount: \$170.00
CRD is the only professional organization concerned exclusively with fundraising for community colleges. Through education, advocacy and mentoring, CRD supports professionals and leaders engaged in community college resource development. Funding source is the President's Office general fund account.

Employee: John Boatman, Antonio Carrillo, Larry Cook, Javier Davila,
Patrick Kirkhart, Richard Kirkhart
Membership: Pesticide Applicators Professional Association
Amount: \$80.00 each
The State of California requires all individuals who handle pesticides to be certified to ensure that pesticides are used properly, all applicable regulations are adhered to and all required reports are submitted. The state requires the individual to be certified, not the institution. Funding source is the Grounds Department general fund account.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Matthew Isaac, Executive Director
Economic Development and Corporate Training

PREPARED BY: Dr. Matthew Isaac, Executive Director
Economic Development and Corporate Training

DATE: July 21, 2011

SUBJECT: Consideration of Approval of an Institutional Membership to the
Education Advisory Board.

RECOMMENDATION

It is recommended that the Board of Trustees approve an institutional membership to The Education Board for the San Bernardino Community College District, in the amount of \$24,500.00.

OVERVIEW

In support of District Board imperative to expect informed and excellent governance and leadership, the Economic Development and Corporate Training division requests approval for an institutional membership to The Education Advisory Board Community College Leadership Forum beginning July 1, 2011 through June 30, 2012.

ANALYSIS

The membership to The Education Advisory Board Community College Leadership Forum will provide the District access to the best practice reports and briefings, performance bench marking, leadership retreats, custom research, access to experts, dedicated advisor, teleconferences, and other services.

BOARD IMPERATIVE

- I. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Budgeted

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable. A majority of the equipment and materials are from the decommissioning of KVCR operations located at the old North Hall building at SBVC.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

**Fixed Asset Surplus
July 21, 2011**

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0004140	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR VIDEO, 2X3	7/1/1995	\$2,500.00	\$0.00
0006245	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR VIDEO, 2X3	7/1/1995	\$2,500.00	\$0.00
0006262	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006263	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006264	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006265	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006266	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006267	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER VIDEO DISTRIBUTION	7/1/1988	\$7,000.00	\$0.00
0006271	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1998	\$3,500.00	\$0.00
0006272	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1998	\$3,500.00	\$0.00
0006444	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	GENERATOR PULSE	7/1/1999	\$5,200.00	\$0.00
0006445	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	GENERATOR PULSE	7/1/1999	\$5,200.00	\$0.00
0006446	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	GENERATOR PULSE	7/1/1999	\$5,200.00	\$0.00
0006447	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	GENERATOR PULSE	7/1/1999	\$5,200.00	\$0.00
0006466	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	A/V EQUIP.	7/1/1984	\$5,200.00	\$0.00
0006477	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR DISPLAY	7/1/1995	\$2,400.00	\$0.00
0006490	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	EQUALIZER AUDIO	7/1/1989	\$1,500.00	\$0.00
0006522	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1985	\$1,900.00	\$0.00
0006563	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	TABLE DRAFTING LG	7/1/1985	\$700.00	\$0.00
0006725	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	REMOTE CREATIVE ELECTRONIC	7/1/1998	\$2,000.00	\$0.00
0006773	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	CONSOLE MIXING	7/1/1994	\$12,000.00	\$0.00
0006787	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	SYSTEM PA	7/1/1995	\$2,700.00	\$0.00
0007416	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR VIDEO, 2X3	7/1/1995	\$2,500.00	\$0.00
0007417	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR VIDEO, 2X3	7/1/1995	\$2,500.00	\$0.00
0008906	6/29/2011	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1996	\$1,500.00	\$0.00
0009747	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	CONTROLLER EDIT	7/1/1997	\$5,500.00	\$0.00
0009985	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	CORRECTOR TIME BASE	7/1/1997	\$2,200.00	\$0.00
0010407	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1998	\$1,890.00	\$0.00
0011285	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1998	\$2,100.00	\$0.00
0013168	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	SERVER	7/1/1999	\$3,989.00	\$0.00
0016849	6/27/2011	CRAFTON HILLS COLLEGE	CPU W/MONITOR	11/7/2003	\$1,075.00	\$0.00
0018043	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR MODULATION	7/1/1999	\$2,500.00	\$0.00
0018068	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	MACHINE 3/4 SP CART	7/1/1995	\$7,000.00	\$0.00
0018108	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	GENERATOR DIGITAL EFFECTS	7/1/1993	\$6,000.00	\$0.00

**Fixed Asset Surplus
July 21, 2011**

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0018109	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR VIDEO	7/1/1999	\$5,800.00	\$0.00
0018110	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	VCR 3/4	7/1/1993	\$6,000.00	\$0.00
0018112	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	PROCESSOR SIGNAL	7/1/1985	\$3,500.00	\$0.00
0018113	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	SWITCH	7/1/1984	\$1,200.00	\$0.00
0018116	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	TRINITY DVE	7/1/1998	\$8,000.00	\$0.00
0018118	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1990	\$1,200.00	\$0.00
0018274	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	MODULATOR	7/1/1988	\$4,500.00	\$0.00
0018279	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR DIGITAL TV	7/1/1985	\$8,000.00	\$0.00
0018645	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1999	\$1,500.00	\$0.00
0018650	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	VCR 3/4	7/1/1996	\$5,800.00	\$0.00
0018660	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR DISPLAY	7/1/1992	\$5,300.00	\$0.00
0018661	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	VECTORSCOPE	7/1/1998	\$5,000.00	\$0.00
0018662	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	MONITOR WAVEFORM	7/1/1996	\$6,000.00	\$0.00
0018663	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	PENNACLE DVE	7/1/1990	\$32,000.00	\$0.00
0018670	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	TAPE DECK REEL TO REEL	7/1/1994	\$3,500.00	\$0.00
0018722	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	KEYBOARD ELECTRONIC	7/1/1996	\$1,300.00	\$0.00
0018759	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	SERVER VITS	7/1/1995	\$4,500.00	\$0.00
0018761	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1995	\$2,100.00	\$0.00
0018762	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	AMPLIFIER AUDIO DISTRIBUTION	7/1/1995	\$2,100.00	\$0.00
0018764	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	SWITCH	7/1/1988	\$2,300.00	\$0.00
0018765	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	SWITCHER VIDEO	7/1/1986	\$45,000.00	\$0.00
0018771	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	SYSTER ROUTING	7/1/1986	\$23,500.00	\$0.00
0018775	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	RMC	7/1/1990	\$11,000.00	\$0.00
0018776	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	INSERTER GRAPHIX	7/1/1998	\$1,800.00	\$0.00
0023544	6/28/2011	SAN BERNARDINO VALLEY COLLEGE	LCD Panel 4 Rack.	2/18/2003	\$1,444.00	\$0.00
0026364	6/29/2011	SAN BERNARDINO VALLEY COLLEGE	Switch	4/1/2006	\$16,751.00	\$0.00
0016687	6/27/2011	CRAFTON HILLS COLLEGE	CPU	7/1/2010	\$1.00	\$0.00
0030466	6/30/2011	CRAFTON HILLS COLLEGE	SCISSORLIFT	7/1/2010	\$1.00	\$0.00
Total:						\$351,051.00

NON-FIXED ASSET SURPLUS LIST

July 21, 2011

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Blower motor NVL 4498	N/A
JVC monitor TV-A9U	SBCCD#0009813/Serial#10132198
Sony Trinitron color video monitor	SBCCD#0006499/Serial#2001894
(1) Creative speaker Cambridge Soundworks Inc.	N/A
(2) 12' long wire sewing receptacles B3-75	N/A
(2) Apple keyboard adjustable	Serial#AP3184FN%M1242/Serial#AP3184EW%M242
(2) Harris 20/20 phones	Serial#250045BA20M780, 250045BA20M1278
(2) Ikegami video monitor panels	SBCCD#0006350/Serial#43471, 435032
(2) keyboards Compacq RT101, Tandy 25-4032	Serial#C2345014/Serial#408304
(2) mice of computer Microsoft 2.1A	Serial#02838482/Model#OK-520
(2) Panasonic TV monitor panels	SBCCD#11833-0006395, 11832-0006394
(2) Panasonic WV-5380 TV monitors mounted together	SBVC#0006386, 0006387
(4) keyboards	GE Model, Gateway Model, HP Model KB-0316, Turbomedia Model KB-9801RT
(4) Panasonic rechargeable batteries UP-RW1245P1	N/A
(AEC-box to Sony VTR) Adrienne electronics corp.	SBCCD#0009891
1 bx & 1 tub of adjustable light fixtures	N/A
1 bx Xmas lights and telephone parts	N/A
1 lamp Waverly home classics	Model#RTL15020RB-HV
1 studio lamp Regent lighting corp.	Model#PQ33
16 button panel (14ft. Long) part C11	N/A
1pr speakers	SBCCD#0010597
2 keyboards, 5 mice, misc. labtec keyboard	N/A
2 panels w/power switches and attached cords	N/A
3 Archer ear pieces 43-229	N/A
3 door cabinet 6ft x 2ftx5ft (blk)	SBCCD# 00418053
3M bridging switcher	SBCCD#7029, 0006253
3M Circuit Brd.	N/A
3M D5000 display controller	SBCCD#0006456
3M disc memory	SBCCD#0006455/Serial#2572/Model#D-5000
3M keyboard	SBVC#12262/Serial#372/Model#D-5000
3M video products video modulator	N/A
3M video products video modulator	Serial#5802039/Model#400216
3M video products video modulator 400216	Serial#05802040
3M video products video monitor 400849-7	Serial#11803141
3M video products video monitor 400849-7	Serial#11803140
47 pks of 25 red terminal clips	ID#11798
58 packages of 25 blk terminal clips	Serial#P11804

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
6" desk fan	Serial#70202378/Model#42543
64-port connector panel plate Port#257-288	N/A
9 receivers	N/A
AC adapter, K1205	N/A
AC power adapter	Serial# B9G08B
ACDC adaptor UL-35-030300D (small)	N/A
Acer computer monitor	Serial#ES501020022120027EED00
Acer pro track mouse	Serial#HCA14104980
Acer USB scanner 6688-03A	Serial#9167732403A84200606SS8000
Acopian regulated power supply RB24GT210	N/A
Acopian unregulated power supply U184100	Serial#589
ADC 48 port	Model#-PP-2224RS-NBK
ADC 48 port slim black	Serial#1440
ADC Audio Patch Panel	ID# 2224RSMBK
ADC electronics 20 Port video panel	N/A
ADC Telecommunications black 48-port panel	SBCCD#0006273/SBCCD#16079
ADC telecommunications Inc. 24 port video panel Part#4-26/91-0020	N/A
ADC telecommunications Inc. 48 port connector panel	SBCCD#16080, 0006274
ADC telecommunications Inc. 48-port connector panel	Serial#470
Advance ballast R-2E75-S-3-TP	N/A
Advent TV	Serial#40300K203504958/Model#Q2035A
Alpha wire 7228 #20 20/24/PE	N/A
Altec lansing speakers five (set of 2)	N/A
Ambient recording device Black 8"long	N/A
American power conversion surge protector	Serial#1Z0008R04579/Model#P7
Amp PA-1	N/A
Ampex speaker in wall Cat#51397-01	Serial#3085
Amphenol 31-321-1000	N/A
AMPHENOLBCO	Serial#10-825939008
Andrew pressurizing system	Serial#0402MT30685/Model#MT300-81015
Antenna (Disney)	N/A
APC backup Pro 1000	SBCCD#0015745
APC Backup surge protector BK650MC	N/A
APC backup xs 1000	Serial#JB0302021782
APC backups	SBCCD#0018575
APC backups CS500	Serial#AB0214126498
APC backups 500	Serial#PB0044213841
APC smartups 700XL	SBCCD#0018746
APC surge protector (UPS)	SBCCD#0018570/Serial#PB0039323780
APC surge protector BK650MC	SBCCD#0018569/Serial#PB0039323370
APC surge protector KB650MC	SBCCD#0018567/Serial#PB0039323167
APC surge protector SW620Net	SBCCD#0013214/Serial#NS9836008176
APC surge protector UPS	SBCCD#0012116/Serial#PB9804157427

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
APC surgeprotector	SBCCD#0018565/Serial#PB0039323472/Model#BK65 OMC
APC surgeprotector	SBCCD#0018574/Serial#PB0044213813/Model#BK50 OMC
APC surgeprotector	SBCCD#0018566/Serial#PB0039323513/Model#BK65 OMC
APC surgeprotector	SBCCD#0018568/Serial#PB003923223/Model#BK650 MC
APC surgeprotector	SBCCD#00818576/Serial#PB0044243865/Model#BK5 00MC
APC uninterruptible power supply UPS	Serial#SU1400RMXL-3U/Model#1400VA
APC uninterruptible power supply UPS	SBCCD#0015750/Serial#QB0101220152
APC UPS	Serial# PB0205121906/Model#BK650MC
APC UPS	Serial#B95066605713/Model#Back UPS 600
APC UPS	Serial#PB003932359/Model#Back UPS 650MC
APC UPS	Serial#PB0039323525/Model BK650MC
APC UPS	Serial#3B0953X18076
APC UPS	Serial#3B0953X18076
Apple computer	Model#M7613
Apple computer	SBCCD#01559/Serial#Cy01716962C
Apple CPU	Serial#XB0211R8J2S
Apple keyboard	Serial#PK632HXA33G/Model#M2980
Apple keyboard and mouse	Keyboard Serial#AP40951U%M0312/Mouse Serial#LC7123M2T18
Apple keyboard II	Serial#M1112BUX03N
Apple multiple scan 15A display	SBCCD#001040B/Serial#CY6381UP6UC
Apple PC 5.25 drive	Serial#H825154/Model#A9N0110
APS UPS	Serial#NS9837009203/Model#SU420NET
APT Instrument DC meter	Serial# 429387782
Assort blk/white plug parts	N/A
Assort. Screws (bx)	N/A
Asst. batteries Perrot Qty.1,Pro Battery Qty.2,Energy Systems Qty5,NP25-Qty3 Nickel Metal Qty4	N/A
ATI audio equipment	SBCCD#0014703
ATI DA 208 Dual Distribution Amp.	Serial# 68174/Model#DA208
ATI dual distribution amp	SBCCD#0012097
ATI dual distribution amp	Serial#63105
ATI Enclore Series DA 208 Dual Amp.	Serial#8582/Model#DA-208
ATI sound distribution amp	Serial#32247
Audio ZS4S Z-88 digital detangler	SBCCD#0023548/Serial#08013
Audio distribution amp	SBCCD#0006810 & 13799
Audiotronic 110A Grandson Audio Board	SBCCD#10452/Serial#119
Audiotronics (3) TV monitor racks	SBCCD#006402, 0006403/Serial#655002,655094,655095
Audiotronics power supply PS30	Serial#262
BE Model 3200	SBVC#11210, 0006482/Serial#9063200, 18864

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Belar TV digital stereo monitor	SBCCD#0013591/Serial#630135
Belar TV RF amp	SBCCD#0015700/Serial#111302
Belden audio wire 22AWG	N/A
Belden audio wire 22AWG 8458500FR-1	N/A
Belden audio wire 8445	N/A
Belden audio wire 8744-500	N/A
Belden communications wire	N/A
Belden communications wire	Serial#8917-500
Belden communications wire	N/A
Belden communications wire	N/A
Belden communications wire 8529-100	N/A
Belden wire (brown) 8529-100	N/A
Belden wire (gray) 8529-100	N/A
Belden wire (green) 8529-100	N/A
Belden wire (pink) 8529-100	N/A
Belden wire (red) 8529-100	N/A
Belden wire (red) 8529-100	N/A
Belden wire (white) 8529-100	N/A
Belden wire (yellow) 8529-100	N/A
Belden wire 12 Aug 8011-100	N/A
Belden wire 8216-100	N/A
Bensher M40189 light	N/A
Beta Sony case Beta Movie	Serial#214441
Black alarm bell and plate	N/A
Blower unit Stantron	ID#DB375-A
Bolden audio wire 9423 22AWG	N/A
Bolts and hardware	N/A
box containing 3 T.A resist & cart shells 35-420	N/A
Box of powersonic batteries (2) 12volt, 12amp, (6) 12volt, 7amp	N/A
Box of video connectors comprehensive	N/A
Broadcast TV systems (3)	Serial#001302,001309,001356
Bronco wire 200ft	N/A
Brown 92 port control panel	N/A
BTS TV monitor LDK4309/10	Serial#1726
BTX edit code reader 4300	SBCCD#0006506/Serial# 18C-0147
Bucket of wires and cords	N/A
Cali amp sea band	SBCCD#T01339/Serial#3490045286
Canon laser multifunction system CFX-L4500IF	Serial#URL35238
Carol cable wire	N/A
Carol Communication wire	Serial#02301
Carol Communications cable 18g Shield	Serial#C253
Carol Communications wire	Serial#C0765
Carol wire 20AWG	N/A
Cat 5E alpha qwik reel boxed wire	Serial#9504FEBL021
CD wall mount	N/A
Central panel Utah Scientific SCP-30/4	Serial# SN01200186

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Channel master satellite system receiver	SBCCD#0006371/Serial#634480056/Model#6121
Chapparral/Luxor low noise amp/black converter	Serial#6086723HT17363/ModelCS42155B
Chicony computer keyboard	Serial#8J06200714/Model#KB-2961
Chicony keyboard KB-2961	Serial#8J061-101842
Circuit brd. Misc. 5 pcs.	N/A
Circuit brd. w/2line amp LA-2	N/A
CJ3 Battery GP12170	N/A
Classic 24 MPR 96-D-184	N/A
Clip on lamps	N/A
Colortron CP12-30B	SBCCD#5328/Serial#6611-012
Colortron CP12-30B	SBCCD#5327/Serial#6611-014
Colortron CP12-30B	Serial#682046
Colortron RCMD1-12L	SBCCD#0006492/Serial#6911004
Communication wire	Serial#1746 AFP
Communication wire	Serial#501972
Communication wire Belden	Serial#U-973198
Communication wire-Essex superior	N/A
Communications wire (blk) on cardboard	N/A
Communications wire 22 Aug	Serial#SFAG22GS
Communications wire Belden	Serial#MW-C-20 (T) U blk
Communications wire mic cable	N/A
Companion Cybex	ID# Sender Rev C
Compaq batteries connected T1500 (2)	N/A
Compaq keyboard	Model#RT101
Compaq keyboard KV-9965 w/mouse	N/A
Compaq UPS	SBCCD#0015730/Serial#TS215A0686
Comprehensive Model DS-3	N/A
Comprehensive video supply corp PS3 controller	N/A
Computer keyboard	Serial#013837 XT-AT
Computer mice (2) Logitech, Mitsumi	Serial#HCA45218019/Model#M-SBJ96/Serial#047552/Model ECM-56702
Comstream audio broadcast receiver, ABR700	SBCCD#0023133/ID#0080005249
Comstream audio broadcast receiver, ABR700	ID# 00800000400
Comstream audio broadcast receiver, ABR700	ID# 008000002952
Comstream audio broadcast receiver, ABR700	ID 0080001156
Comstream audio broadcast receiver, ABR700	Serial# 0080000570
Comstream audio broadcast receiver, ABR700	Serial#0080001243
Comtec panel	SBCCD#0006467
Comtec video distributor	SBCCD#0006259/Serial#05760129/Model#20x 20x3
Connecting black reliable	Model/Serial#R-66A4-25
Connectors and labels Comtech 20ct.	N/A
Control switch (green) 5055C24	N/A
CPS-4 power supply McCurdy CB1	N/A

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Cresend LPA 900-10-1ROR power supply	Serial#100643174
CSP-30/4 Control panel Utah Scientific	Serial#SN01200185
Cyber Research Inc. Display Monitor 15ft 45w	Serial#F0112040 AIC04
D sub connector DS 15PP	Serial#725310147299
D sub connector DS9PP	Serial#725310147299
DACS advisory 100-00-9601 micro vision	SBCCD#0018048 & 009617/Serial# A1104
Daytek Electronics Corp. Computer Monitor	Model#DT-1536DM
Dell Power Edge 1800 CPU	ID# GY6XMB1
Delta Beta player	SBCCD#0004287/Serial# 58914DKDEL
Delta Beta player	Serial#58913DKDEL
Delta Beta player	Serial#58912DKDEL
Digi portserver TS16	Serial#V14359400
Digital processing system, Inc.	Serial#5H290013/Model#DPS-290
Directional cupler 219002 set of 3	N/A
Dish Network main brd. Satellite box	Serial#RAEDAM95630B/Model#DP301
Donhie anchor kit 100 plus count	N/A
Dual life 12-561 battery	N/A
Duracraft fan table style	N/A
Dyanco stereo 120	SBCCD#9104/Serial#17038016
Dynair	Serial# 05135/Model#BU-229A
Dynair maintenance switcher	Serial#193/Model#V8-6A
E series 3 pressure regulators	Serial#13979FL
Eaton power supply	Serial#JY293A4069
Eaton power supply 3105	Serial#Jy293A5837
Eaton powerware Qty. 2	Serial#103004248-5501/Model PW3105700
Eaton powerware surge protector (UPS)	SBCCD#0026963/ModelPW3105700
Eaton powerware surge protector (UPS)	N/A
Eaton powerware surge protector (UPS) part#103004248	Model#PW3105700
Eaton powerware surge protector UPS	Model#PW3105700
Eaton powerware UPS	Serial#JY293A4102/Model#PW3105700
Eaton powerware UPS surge protector	Serial#JX253A2132/Model#PW3105700
Eaton powerware UPS surge protector	Serial#JX293A5855/Model#PW3115700
Eaton powerware UPS surge protector	Serial#JX293A5637/Model#PW3105700
Eaton powerware UPS surge protector	Serial#JX293A5005/Model#PW3105700
Eaton powerware UPS surge protector	#JX253A2168/Model#PW3105700
Echo mouse BX0003-2103N	Serial#716165201621
EG&G rotron 477712 3ct.	N/A
Elco speaker 80	N/A
Elco speaker 9A3	N/A
Electronic hardware assort.	N/A
Electronmagnetic Sciences 245A-5 5-570 isolator	N/A
Elpac power supply for computer Class 2	Model#WM063
Enberg broadcast alert monitor BA-6	N/A
Enjoy movie media speaker system	Model#EP-691
Epson LX-30T P170A	Serial#CDSY0003088

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
ESE audio level interface ES-244 (single unit)	Serial#9539
ESE audio level interface ES-244 (single unit)	Serial#19539
ESE timer	Serial#305/Model 510L
Eton powerware 3105 surge protector	Model#PW3105700
Evantide amnipressor	SBCCD# 0006774/Serial# 760089
Fax modem	Serial #F0082H098747L1H
Fidelipac magnetic tape eraser	Serial#400-5262
Fitek closed caption decoder FA-200	Serial#940065
Ford stereo cassette player	Serial#FSSF-198132-AA
Four (4) boxes of wire markers alpha	N/A
Four (4) metal doors	N/A
Freshelite strand lighting Cat. No. 3380	N/A
Fresnelite stage light	N/A
Fresnelite stand lighting	N/A
Fresnellite strand lighting	N/A
Fresnellite strand lighting	N/A
Fuller MFG. circuit board	Serial#J98011
Fuller MFG. circuit board	SBCCD#0009610/Serial#K950014
Fuller MFG. circuit board	SBCCD#0009611/Serial#K950013
Fuller MFG. circuit board	Serial#J98008
Fuller MFG. video modulator	SBCCD#0009604
Gatewau CPU	SBCCD#0023141/Serial#0026979902/Model#MFATXS TLEL2500L
Gateway 2000 keyboard	Serial#55280118/Model#2196003
Gateway class B digital apperatus MD-3	Serial#HD600391418
Gateway computer	Serial#M017108D0005276/Model#EV730
Gateway computer	Serial#MGM7270P13617
Gateway computer	Serial#MIA8J8437829/Model#E7006
Gateway computer	SBCCD#0023140/Serial#7003662/Model#EV500
Gateway computer keyboard	Serial#061304304938D/Model#KB-0401
Gateway computer monitor	SBCCD#0027394 Serial#MW671BON03309
Gateway keyboard	Serial#06B043038430/Model#KB-0401
Gateway keyboard	Serial#A106945/Model#SK-9921
Gateway keyboard KB-00401	Serial#06B04301967D
Gateway keyboard KB-0401	Serial#06G07000656D
Gateway keyboard KB-0817	Serial#KBPS203333942072530E00
Gateway monitor UX920	N/A
Gateway mouse	Serial#HCA45218078
Gateway VX900T monitor	Serial#8050486
GE clock/radio model 7-4619A	Serial#PJ015969
General Cable Communications wire 22 Aug	N/A
Globe fan blower motor 19A1960	N/A
Grass Valley 1600 Aux panel plus extra panel	Serial#120-122
Grass Valley Group (video delay amplifier) dual power supply	SBCCD#0006464 & SBCCD#0018114
Grass Valley Group remote AFV C/P	SBCCD#0006416/Serial#165
Grass Valley Group sound output brd.	Serial#002730-00/Model#10X

EQUIPMENT**EQUIPMENT ID/SERIAL/MODEL NUMBER(S)**

Grass Valley Group Soundboard 1600 3D control panel	Serial#1188-021
Grass Valley grp. 092889-03	SBCCD#0006255/Serial#156
Grass Valley grp. 3240 processing amp control	Serial#093695-01
Grass Valley Grp. AFV c/p	SBCCD#0006461/Serial#167
Grass Valley Grp. Aux. panel	Serial#262
Grass Valley Grp. Monitor switch	SBCCD#0006418/Serial#0265
Grass Valley Grp. TenX-remote	N/A
Grass Valley Grp. Video procession amplifier Assy#3240	Serial#073636-41
Grass Vallley group 1600-3D matrix	SBCCD#0006458, 0018113/Serial#1188-025
GVG 3.58 amp 907	Serial#9071908-1
Hamtronics Receiver	SBCCD#13844 &00007085
Harmony multi media mouse MG19-M05033	Serial#064090514552
Harris compressor positioner	Model#630
Heaco audio distribution amp	SBCCD#000608/SBVC#13797/Model#5004A
Headstream 1000	N/A
Holmes heater/fan	Model#HFH-501
HP color laserjet printer	Serial#CNGFH01341/Product#Q3702A
HP deskjet 840C printer	Serial#CN13E1POBT/Model#C6414A
HP printer 612C	Serial#TH99U131W5
HP printer deskjet 5620	Serial#MY4471POB2
HP printer deskjet 6122	Serial#MY4CK3B0F1
HP printer deskjet 6540	Serial#MY46L2R19J
HP printer deskjet 812C	Serial#MY99U120ZW
Huges network systems personal earth station	Serial#01752914
IBM typewriter Selectric II	SBCCD#0006839
IC computer chips 6 set	N/A
ID quick charger 400	Serial#J1-00478
Ikegami 79A video camera	SBCCD#0006636, SBCCD#16406
Ikegami color monitor	SBCCD#0006517/Serial#7957232
Ikegami color monitor	SBCCD#0011086/Serial#BB4433
Ikegami monitor	Serial#43514
Ikegami picture monitor	SBCCD#0006362/Ser#43516/Model PM-930
Ikegami picture monitor	Serial#051019/Model#PM-930A
Ikegami picture monitor	Serial#051009/Model#PM-930A
Ikegami picture monitor	Serial#050573/Model#PM-930A
Ikegami picture monitor	Serial#050450/Model#PM-930A
Ikegami picture monitor	Serial#050631/Model#PM-930A
Ikegami TV monitor	SBCCD#0006359/Serial#43482/Model#PM930
Ikegami TV monitor	Serial#051002/Model#PM930A
Ikegami TV monitor	Serial#050656/Model#PM930A
Ikegami TV monitor	Serial#051008/Model#PM930A
Inland computer keyboard	Serial#11326602117/Model#KB-9900
Inland keyboard	Serial#4023402
Intergrated amplifer speaker system (set of 3)	SBCCD#0010709/0010708/0010601
Interior ceiling light 48' long	N/A

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
ITT one telephone	Serial#183499-107
JSC wire & cable conaxol 5052-1000GR4	N/A
JVC AC power adaptor	Serial#16624347/Model#AA-C20U
JVC Color Video Camera	SBCCD#U782/Serial#14652175/Model#KY-2700CH
JVC DVD recorder	SBCCD#0011714/Serial#17150936/Model#TM-A9U
JVC DVD recorder	SBCCD#0011713/Serial#17150825/Model#TM-A9U
JVC monitor TV-A9U	SBCCD#0009814
Keio mouse P816	Serial#CC3201306518
Kensington microwrite LTD.	Model#415-0003
Keytronic computer keyboard	Serial#Q982803123/Model#E03601QUS201-C
Kings electronics	N/A
Kodak slideprojector	SBCCD#7835 & 0006645
Leader electronics inc. stereo audio monitor	Serial#2157426/Model#585
Leader electronics vectroscope (dual unit)	SBCV#10472/SBCCD#0006206, 0004497/Serial#1050131
Level matching interface HH2X2B	SBCCD#1635
Levitch telecom panel (24 port)	N/A
Light ballast	Serial#WL348-LZR102
LMB Units	N/A
Loftech goldline audio test set	Serial#913141
Logitech keyboard 4-SA2	Serial#SCC83619960
Logitech keyboard Part#867581-0403	N/A
Logitech keyboard Part#867773-0403	N/A
Logitech mouse T-CH11	Serial#TS65002589
Long electric wire	N/A
Lonson Smith Corona Set of 3	Serial#N249558,N249561,N249557
Loose transformer	Serial#198065
Lynx M9 mouse	Serial#M9P041106109
Mac keyboard	Serial#LKY32602B9PA3C
Magnavox TV/VHS	SBCCD#0009545/Serial 48507806
Marant CD player PMD321	SBCCD#0015749/Serial#Mz020143660043
Marantz CD player PMD325/UIB	Serial#A1030611001323
Marantz CD player PMD325/UIB	Serial#A1030611001184
Marantz double cassette deck PMD510	SBCCD#0010175/Serial#MZ039630370198
Marantz rack mount kit set of 3	Model#RM325
Marelco jack panel Type 963-B	N/A
Mark products Co. 13033	SBCCD#8907/Serial#714
Marshall Electronics Inc. VR44P	SBCCD# 0023544/ID 1443
McCurdy 80A700 stereo amp	SBCCD# 006789
McCurdy CP3 audio power supply CB-1	Serial#D8100103
McCurdy CPS1 circuit/power	Serial#D801006
McCurdy CPS3 power supply	Serial#D8100113
Mems Clark video electronics video modulator Type-353-B	N/A

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Mems Clark video electronics video monitor Type-353-B	N/A
Mems Clark video monitor Type 963-B	N/A
Mems Clark video monitor Type 963-B	N/A
Metal cabinet locked	SBCCD#11231
Micor vision GPI 100-000-9602	SBCCD#0009618/SerialG2261
Micosoft mouse Part#XB02382-003	N/A
Micro vision GPI 100-000--9602	Serial#G1307
Micro vision GPI 100-000-9602	SBCCD#0009618 & 0009621/Serial G1399
Micro vision GPI 100-000-9602	Serial# G3496
Micro vision GPI 100-00-9602	SBCCD#0009618 & 0009614/Serial#G1408
Microsoft 2000 Pro embedded OEM Software (1) bx	Serial#00019-137-377-569
Microsoft keyboard 1031	Serial#7619802540439
Microwave assoc. receiver remote MA89R0025	SBCCD#8899
Microwave Assoc. transmitter remote MA89T0025	SBCCD#8898
Microwave transmitter	SBCCD#8901
Microwave tv equipment	SBCCD#8900
Minute man power supply E75	Serial#EC59031000875
Mis. Button panels (4)	N/A
Misc mic parts	
Mitsami keyboard EW4K8Q2479	N/A
Mitsami keyboard KPQEA4ZA	N/A
Mitsubishi TV	SBCCD#0011181/Serial#568147/Model#CS-27305
MMB keyboard	Serial#123860-001/Model#RT2358TW
Modulation Sciences Inc. M81-320	SBCCD#0012789
Montronics Inc. video modulator	SBCCD#0007465/Serial#14042
Moseley Assoc Inc. Microprocessor remote control	SBCCD#000737/Model#MRC-1
Mosely assoc. control interface panel C1P-1	SBCCD#13753
Mosely data brown 48-port panel	N/A
Mosley Assoc. Inc. temperture sensor Prt#21B2641	Serial#950131
Mouse (2) 632360, 64322	N/A
NMB technologies keyboard RT2358TW	Serial#40690498
North supply co. telephone	Serial#02B003156
Old CPU Tower	N/A
On air studio signs/metal and glass (2 backs) 5 fronts	N/A
Optimus video cassette recorder	Serial#D8SA43103/Model#64
Optimus video cassette recorder	Serial#D8SA4229/Model 64
Optimus video cassette recorder	Serial#G8SA41302/Model#64
Optimus video cassette recorder	Serial#D8SA43423/Model#64
Optimus video cassette recorder	Serial#D8SA43178/Model#64
Optimus video cassette recorder	Serial#D8SA42996/Model#64

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Optimus video cassette recorder w/remote	Serial#D6SA22993/Model#110
Optiquet computer (L700)	Serial#ZE92700225/Model#VLCDS21458-1
Orban audio processor	SBCCD#0026967
Otronics keyboard QX-901	Serial#K70B000979
Outlet box receptable 767	N/A
P.C. turrets 1000 ct.	SBCCD#27210333
Pacific recorders and engineering grp. Multi-limiter	SBVC#10259/SBCCD#6279
Pair of hood for connectors DP25C/SP	Serial#725310112761
Pair of mouse adaptors ADD9M/MD6FP	Serial#725310139720
Pair of RCA 26 port component 3462541 1-1 9ft long	Serial# 16ZZA
Panasonic color video monitor CT-2U84VY	SBCCD#0009222/Serial#77C41090113
Panasonic color video monitor TV-S701N	SBCCD#0006494
Panasonic DVD Pro 50 AJ-D940	Serial#GITRB0003
Panasonic eyepiece (attachment)	Serial#JOB0012MY/Model#AJ-VF15P
Panasonic harddrive	Serial#059848/Model#059848
Panasonic inc. pro cassette player	Serial#D1TRB0004/Model#AJ-0940P
Panasonic pair of color video monitors (in one case)	SBCCD#0001276/Serial#KA240275, KA7240291
Panasonic protable VCR AU-410	SBCCD#0009392/Serial#L4TNA0569
Panasonic protable VCR AU-410	SBCCD#0009393-00018092
Panasonic rechargeable lead-acid battery	Model LC-RD121TP
Panasonic remote control SSE44	N/A
Panasonic remote controller NV-A150	N/A
Panasonic TV monitor	Serial#KAS5461138/Model#BT-S70IN
Panasonic TV monitor	Serial#KA3250082/Model#ST-9004
Panasonic TV monitor	Serial#KA3250072/Model#ST-9004
Panasonic VCR AU-1664	Serial#B6TMA0358
Panasonic video camera	Serial#I1THC0031/Model AJ-D910WAP
Panasonic video cassette player	SBCCD#0023109/Serial#L1TRB0010/Model#AJ-0940P
Panasonic video cassette recorder	SBCCD#0015779, 0018738,0006496,0018657
Panasonic video cassette recorder	SBCCD#0004168/Serial#JOTC00120/Model#A6-7500A
Panasonic video cassette recorder	Serial#HITRCO0016/Model#AJ-D950AP
Panasonic video cassette recorder	Serial#61TRB0008/Model#AJ-D940P
Panasonic video cassette recorder	Serial#HITRC0037/Model#AJ-D950AP
Panasonic video cassette recorder	SBCCD#0023108/Serial#J1TRC0032
Panasonic video monitor	Serial#32102411/Model#WV5470
Panasonic video monitor	Serial#32102422/Model#WV5470
Panasonic video monitor	Serial#32102374/Model#WV-5470
Panasonic video monitor	Serial#32102403/Model#WV-5470
Panasonic video monitor	Serial#32102368/Model WV-5470
Panasonic video monitor	Serial#32102378/Model#WV-5470
Panasonic video monitor	Serial#32102419/WV-5470
Panasonic video monitor	Serial#32102400/Model#WV-5470

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Panasonic VSR AG7350-P	N/A
Payoheim Corp. communications wire	N/A
PC1 adapter asound	Serial#PG220800604
PC1 adapter asound	Serial#PG220817243
Philmore stereo headphones	Model#SP90L
Pinnacel mirco stereo hard drive	Serial#110204647
Pinnacle systems	Serial#2229
Pinnacle systems SC21	Serial#2809
Pioneer DVD player	Serial#GCMP00136OUC/Model#DVD-U8000
Pioneer DVD player	Serial#GCMP001348OUC/Model#DVD-U8000
Pioneer DVD recorder PRV LX1DW	ID# GBNN101294CC
Planar PQ1710M computer monitor	Serial#GTP176 LS02105
Planar PQ1710M computer monitor	Serial#GTP176 LS02090
Power 1 DC power supply CP206	N/A
Power sonic CS3 box of batteries (sealed rechargeable)	N/A
Power sonic PS1270F2 Battery	N/A
Power sonic rechargeable battery 12V	Model#PS 1270
Power strip Brooks MFG	Serial#2064BL
Power suppy SU1400RM2U	Serial#AS0243111184
Powersonic batteries (10) - in trash cans	N/A
Pressure type wire connector 50ct. 40499	Serial#30786776080811
Pro XIM Disney 611670.49-04-RMF1 Disney ID#BVDC4948	N/A
Push button phone (brown)	Serial#02B003153/Model#Premiere 2500
PVC control/audio wire 9430 Bx.	N/A
QS Systems Inc. Image inserted	SBCCD#0014579/Serial#29024
Quasar TV	Serial#C9AA12902/Model#VV-2009
Raco nail-up straps 2254	Serial#20781169022549
Radio Shack AMP MPA200	Serial#702060
Radio Shack intercom panel	Serial#177022
Raychem Communications wire Cat. %	N/A
RCA mounting shelf	N/A
RCA DirectTV plus satellite receiver DRD420RB	Serial#042437247
RCA parts box	N/A
RCA speaker SE88	N/A
RCA TV VCR combo	Serial#826515365
Realistic Nova 27 headphones	N/A
Realistic SA 102 Integrated stereo amp	Serial#001903
Red, blue, gray wide panel (24 attachments)	N/A
Remote temp. controller Treadeline Honeywell T991A1343	N/A
Ribbon wire 50ft set of 2	N/A
Rockwell Collins MVR65 power supply	SBCCD#007107
Rockwell Collins MVR65 power supply	SBCCD#0007108
Rockwell International power supply	SBCCD#0007110/Serial#245

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Rockwell International/microwave power supply	Serial#R49888
Roh Inc.	SBCCD#13802
ROH inc. circuit brd. 200PS	N/A
Rohnic 208 power supply	Serial#75072
Rohnic power supply	SBCCD#00060788
Rotron computer fan	N/A
RTS Systems TW intercom system	SBCC#11265/Model#SPK-20RM-L
RTS systems twin intercom	Model#SPK-20RM
RTS systems twin intercom system power supply	SBCCD#0006433
RTS systems twin intercom user station	SBVC#11268/Model#BP-102
Russco turntable bits & pieces	SBVC#0006480
S11G Serial port 101810	Serial#6277401810
Samsung sync. Master monitor	Serial#AV17M9KX321876E/Model#AV17KSBLD
Samtron computer	Serial#8912081117/Model#SM-200
Sanyo video cassette recorder (BETA)	Serial#43170522/Model#VCR7150
SAS mode CDD8	SBCCD#0006816
SAS switcher controller	SBCCD#001846/Serial#9602007907
Satellite systems corp. 4421 down converter	SBCCD#0023127/Serial#15011
SC (3) Monitor Panel	SBCCD#0006407, 006406,0006224
SC (3) Monitor Panel	SBCCD#0006401, 0006400, 0006398
SC Electronics 6M917	SBCCD#0006486/Serial#654812
SC Electronics, Inc.	SBCCD#006493/Serial#652313/Model#6M917
Scotch black tape roll	ID 243-9-27T33-01-0
Scrap metal	N/A
Scrap metal	N/A
Scrap metal shelf	N/A
Security spotlights Surelights w/parts	N/A
Set of (2) 4" FM couplings zinc plated	N/A
Set of 2 Condor power supply HCBB7W-A+	Serial#4D1693P1R0
Set of 2 Excaieur HS 1 handi coupler #HC1/3634 & HC1/3639	N/A
Set of 2 Radon solenoids	Serial#4588, 5345
Set of 2 speakers SLNCP55 multi media speaker systems	N/A
Set of 2 SWEFF double connection extension cord.	Serial#7000030200
Set of 2 USB ports cables 99-42 020043	Serial#1394
Set of 3 Harris telephones touchtone premium 2500 series	Serial#16B000554,250045BA20M780,250045BA20M1
Set of 4 connectors Westek FA101	2
Set of 4 connectors Westek FA101	N/A
Set of 4 suttle light indicator SE-15D603 white/clear	N/A
Set of 6 mountaing brackets APC OM-756F Rev11	N/A
Set of 8 Secom LA 2 line amps.	N/A

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Set of speakers Cuber acoustics 138-12-1000D	N/A
Set of speakers integrated amp & speaker 69014	SBCCD#0010639
Set of speakers sound blaster SBS32	N/A
Set of speakers SS-X6A Sony	Serial#127689
Seven (7) century clamps	N/A
Sharp TV	Serial#649840/Model#13K-M100
Sharp video cassette recorder VC-7864U	Serial#327306
Signal appliance relay Ben/electric MFG 2966	Serial#8316P
Sinetica Corp modular environment administrator	Serial#000814742
Sino-American adaptor (plug-in)	Model#RAW212-301
Small box of capri trac lites (attachments)	SBVC#086606
Smith Corona tele-line headset & sound jack	Serial#N249566
Smith Inc, varius electrical components	N/A
Smoldering kit including torch	N/A
Solid state public address amp PA108	N/A
Sony auto search control	Model#23175,24442,23300,20316,24435,24436
Sony auto search control	Serial#10802
Sony auto search control	Serial#11277
Sony electric condenser microphone EMC-50PS	SBCCD#006658
Sony MB 502B Mount bracket	Serial#MB502B
Sony pair of speakers	Serial#032119
Sony RCC-5F	Serial#3-701-216-02
Sony remote control RM-690	Serial#12167/Model#Rm-690
Sony transformer flyback 0990	Serial#143921200
Sony Trinitron color video monitor PVM-1340	Serial#2012558
Sony TV	SBCCD#0006501, 16167A/Serial#2009997
Sony video monitor	SBCCD#0007438, 0018639
Sony video monitor Blk/Wh	Serial#35892
Sony video monitor panel 4 screen unit	Serial#030121,030113,030120,030119
Sony video monitor PVM-411	Serial#007264, 0018637
Sony video monitor SVM-411	SBCCD#0007265
Sony videocassette recorder	Serial#14878/Model#SVD-5800
Spare curtain rollers and chains	N/A
Speaker AHEC	Serial#02436/Model#1
Speaker air suspension	Serial#18-1100B
Speaker mount middle Atlantic Products Fostex 6301B	N/A
Speaker UBL (2) set	SBCCD# 006820 & 006821
Speedaire compressor	Model#32319A
Squak network control box	N/A
Square com. Lighting contractor 8903-M02	N/A
Stanton 310 Pre amp	SBCCD# 0006771
Stanton CD player S250	Serial#G4FSH5308
Station 310 Pre amp	Serial#6034

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Staton Pre amp	SBCCD#0006819 & 11567/Model 310
Staton Pre amp	SBCCD#0012096/Model 310B
Strand light 1KW spotlight G9464456	N/A
Strand light 1KW spotlight M0031978719	N/A
Strand light 1KW spotlight N00623502	N/A
Summagraphic MM1201 video workstation	Serial#010170009 C82 039 1903
Super spec. eagle plug (female/male) Assort L520C Bx.F connectors 12ct.L520P lock plug 18ct	N/A
Switchcraft 32 port	N/A
Switchcraft Brown 48 port panel	N/A
Switchcraft processing w/64 ports	SBCCD#0028126/Serial#06C39154548
Switchcraft processing w/64 ports	SBCCD#0028127/Serial#06C3915457
Switchcraft processing w/64 ports	SBCCD#0028129/Serial#06C39154549
Switchcraft processing w/64 ports Signasys	SBCCD#0028116
Switchcraft processing w/64 ports Signasys	SBCCD#0028117
Switchcraft processing w/64 ports Signasys	SBCCD#0028118
Switchcraft processing w/64 ports Signasys	SBCCD#0028123
Switchcraft processing w/64 ports Signasys	SBCCD#0028125
Switchcraft processing w/64 ports Signasys	SBCCD#0028115
Switchcraft processing w/64 ports Signasys	SBCCD#0028122
Switchcraft processing w/64 ports Signasys US Pat#6817876/6932634	N/A
Switchcraft processor w/64 ports Signasys	SBCCD#002811
Switchcraft processor w/64 ports Signasys	SBCCD#0028121
Switchcraft processor w/64 ports Signasys US Pat#6817876/6932634	N/A
Swithcraft processing w/64 ports	SBCCD#0028128/Serial#06C39154550
Swithcraft processing w/64 ports Signasys	SBCCD#0028124
Syquest Syjet 1.5 SYjetSE	Serial#002200075434
Sysco systems audio equipment	Serial#FAA0548Y08Z
Sysco systems audio monitor	SBCCD#0026953
Talk-a-phone	SBVC#3410/Model#T-LC2 Master
Tandy power switching system	Serial#880801715/Model#26-203A
Tandy stereo amp speaker for computer	Model#MMS-10
Tapehead demagnetizer 231X realistic brand	Serial#E68230
Tasxsm DA40 DVD Player	SBCCD#0015748/Serial#370014
TEAC hard drive	Serial#A688495
Technics CD player SLPG350	Serial#DM4LA05487
Technics Quartz direct driver turntable SL1200MK2	N/A
Technics turntable base SH-15B3	SBCCD#11564
Technics turntable SH 1583	Serial#SBCD11565
Technics turntable SL1200MK2	Serial#NHOAF17917
Tektronix port	SBCCD#0006464/Serial#1441-B040249
Telex amplifer	Serial#25/Model#RP85
Telex headset CS75	Serial#6132009

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
Telex headset/microphone #700358	N/A
Termlline bird coaxial resister 5720	Serial#0350
Texas Instruments 71-5100	Serial#226427/Model#5100
Texas Instruments low profil keyboard	Serial#3200070011
Textronix TV generator	SBCCD#0018664/Serial#B04787/Model#TSG170A
TFL STL transmitter	SBVC#13859,006738/Serial#1200613/Model 8300
TFL transmitter auto changeover	SBCCD#13861, 006739/Serial#1180427/Model#7770
TFT	Model 727A/Serial#265
TFT	SBCCD#10073/Serial#268-08/Model#727A
TFT	Model727A/Serial#267-08
TFT	Serial#266-08
TFT Autochangerover	SBCCD#13804/Serial#1120358 & 007071/Model 7773
TFT digital base band encoder	SBCCD#0010207/Serial#1080421
TFT Digital Baseband decoder	N/A
TFT Digital Baseband decoder	SBCCD# 0010208
TFT EBS system	SBCCD#006736/Serial#1040258/Model#886
TFT Inc. STL Receiver	SBCCD#0007070 &13167/Model#8301
TFT STL Receiver	SBCCD#13860&007072/Serial#1070344/Model8031B
The Daven Co. program audio monitor w/dial	Serial#77364
Thermo fit heat shrink tube	N/A
TM-4 callibrator Sonmag Corp.	N/A
TM-4 callibrator Sonmag Corp.	SBCCD#11029/Serial#244
Tosca 102MKII	Serial#0520062
Toshima speaker	Serial#703470
Toyota cassette player	Serial#15740/Model#86120-17061
Transformer CP2012B-60	N/A
Transister loose T-224 B36685	N/A
Triplet a.c. volt meter	Serial#1398/Model#672
Trompter electronics Inc.	SBCCD#0006328
Tube tuner	N/A
Turntable preamp	Model#6401
TV antenna	N/A
TV Monitor Ikegami	Serial#050464/Model#PM930A
Two (2) Andrew complete RF Path-Male	Serial#L4NM 7570
Two (2) Audiotronics video display	SBCCD# 0006435, SBCCD 11005
Two (2) loose battery clamps 50 amp Mueller clip	N/A
Two (2) sets AK6vienna H68 mic parts	N/A
UBL control monitor	Model#4301B
Underwriters lab. Processed wire audio cable	Serial#920206M1R001-S0375
Unmarked wire assort. Four (4) rlls.	N/A
Uninterruptible power supply	Serial#WS0132003035/Model#1400VA:1050W

EQUIPMENT	EQUIPMENT ID/SERIAL/MODEL NUMBER(S)
UPS 1PC Video Aids of Colorado	Serial#010457
US electronics piston	Serial#L1D84100005217
USB (2) smart UPS 420 back-up 400	SBCCD#002117,0013480
Utah Scientific CP502B	SBCCD#0012189/Serial#98020108
Utah Scientific audio/video switching system	SBCCD#0012192/Model#AVS-1
Utah Scientific master control switching system	SBCCD#0012191/Model#MC-5003
Utah Scientific tempeature regulator	SBCCD#0012190/Serial#98030536
Utah Scientific video control panel CSP-3014	SBCCD#0023011/Serial#1200179
Utah Scientific video control panel CSP-3014	SBCCD#0023009/Serial#SN101200183
Utah Scientific video control panel CSP-3014	SBCCD#0023010/Serial#SN01200184
Utah Scientific video control panel CSP-3014	SBCCD#0023008/Serial#SN1200181
Utah Scientific video control panel CSP-3014	SBCCD#0023005/Serial#SN01200180
VCR 2000 parts	N/A
VCR interface panel	N/A
Video cassette recorder Panasonic	N/A
Video Tex Inc. TV monitor	SBCCD#0006534, 011439/Serial#0880051-P/Model#VM-8
Videoteck-Leitch-VDP 8410	ID#100501096
Viewsonic computer	Serial#Ay02001005/Model#VCDTS21532-4M
Viewsonic computer monitor	Serial#JB64901270/Model#GT770
Viewsonic Ultimate desktop	Serial #900014431042/Model # VLCDS21457-3
Virto electronics video modulator Type 924B	N/A
Vitro electronics Type963-B	N/A
Vitro electronics Type963-B	N/A
Vitro electronics Type963-B	N/A
Vitro electronics video modulator Type 924-B	N/A
Vitro electronics video modulator Type 963-B	N/A
Vitro electronics video modulator Type 963-B	N/A
Vitro electronics video monitor Type 924B	N/A
Vitro electronics video monitor Type 963-B	N/A
Vtech phone cordless	Serial#4190399023651011
Vtech plug in adapter	Serial#9852/Model#280902003C0
Vtech VT9111 (phone)	Serial#5570199030463001
Wall mount of XLR female switchcraft	N/A
Windgard satellite systems cover	Serial#42030
Wire cable/phone	N/A
Wire lead for electrical (green)	N/A
Wire nut wire connector	Model 76B Cat. No. 30-076
Wire shrink tube	N/A
Wood/metal shelving unit	N/A
Wooden filing cabinet	N/A
World video inc. video monitor	SBVC#10405/SBCCD#0006252
Yahama sound control brd	SBCCD#13846/Serial#2698/Model#PM-400
Z Audio distribution amps (orange)	N/A

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Surplus Property and Authorize Donation to Bear Valley Unified School District

RECOMMENDATION

It is recommended that the Board of Trustees approve the surplus and donation of thirty-five computer monitors to Bear Valley Unified School District (BVUSD).

OVERVIEW

Education Code 81452 provides that the governing board may, by unanimous vote, declare items of insignificant value as surplus and for the items to be removed from the District inventory without advertising for sale. BVUSD will utilize the monitors to augment their aging fleet of computer monitors in the Big Bear High School media center.

ANALYSIS

The monitors are obsolete for the new SBVC Chemistry building and are being replaced by monitors purchased through the bond program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

BVUSD is covering all costs to transfer the items.

Computer Monitors for Surplus and Donation to BVUSD

Description	Model Number	Serial Number
Gateway	FPD 1765	MW664BOC11000
Gateway	FPD 1765	MW664BOC10988
Gateway	FPD 1765	MW663BOC08577
Gateway	FPD 1765	MW663BOC07971
Gateway	FPD 1765	MW663BOC07976
Gateway	FPD 1765	MW663BOC08301
Gateway	FPD 1765	MW663BOC08588
Gateway	FPD 1765	MW664BOC10502
Gateway	FPD 1765	MW663BOC08308
Gateway	FPD 1765	MW663BOC08318
Gateway	FPD 1765	MW663BOC08575
Gateway	FPD 1765	MW663BOC08304
Gateway	FPD 1765	MW663BOC07986
Gateway	FPD 1765	MW663BOC07988
Gateway	FPD 1765	MW663BOC07977
Gateway	FPD 1765	MW663BOC08320
Gateway	FPD 1765	MW663BOC08583
Gateway	FPD 1765	MW664BOC10992
Gateway	FPD 1765	MRB5650N14261
Gateway	FPD 1765	MW664BOC10977
Gateway	FPD 1765	MW664BOC10998
Gateway	FPD 1765	MW663BOC08323
Gateway	FPD 1765	MW663BOC08578
Gateway	FPD 1765	MW663BOC08585
Gateway	FPD 1765	MW664BOC11008
Gateway	FPD 1765	MW663BOC08305
Gateway	FPD 1765	MW663BOC08299
Gateway	FPD 1765	MW663BOC08579
Gateway	FPD 1765	MW663BOC08300
Gateway	FPD 1765	MW664BOC10978
Gateway	FPD 1765	MW664BOC11004
Gateway	FPD 1765	MW664BOC11011
Gateway	FPD 1765	MW663BOC08303
Gateway	FPD 1765	MW663BOC07981
Gateway	FPD 1766	MW663BOC08302

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Consideration of Approval to Donate to Colton-Redlands-Yucaipa Regional Occupational Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the donation of a Stratasys Dimension BST printer to Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP).

OVERVIEW

CRY-ROP will utilize the Dimension BST printer for educating students in rapid prototyping, a process used by engineers, architects, and product designers in creating workable models. The Board approved the surplus of the printer at the May Board meeting.

ANALYSIS

The Dimension BST printer is no longer in use in the SBVC Applied Technology, Transportation, & Culinary Arts programs.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

CRY-ROP is covering all costs to transfer the items.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: July 21, 2011
SUBJECT: Consideration of Approval of the District Strategic Plan for 2011-14

RECOMMENDATION

It is recommended that the Board of Trustees approve the District Strategic Plan for 2011-14.

OVERVIEW

In twice-monthly meetings since August 2010, the 21 members of the District Strategic Planning Committee (DSPC) have been reviewing and evaluating the District Strategic Plan, as required by the Accrediting Commission for Community and Junior Colleges. The revised plan being submitted for approval continues to be a “formal and regularly evaluated district strategic plan that both acknowledges input [from] and aligns with the colleges['] educational plan[s] and serves as a guide for planning at the college level.”

The plan revision has been developed with significant opportunity provided at all levels of the district to provide feedback and input. The DSPC has incorporated the feedback, as appropriate, and the revised final plan has been published to all District faculty and staff and is posted to our website.

ANALYSIS

The district's strategic plan meets accreditation requirements, and provides the following benefits.

- It provides an integrated framework within which the Board, the district, and the colleges can work toward coordinated goals over the long term.
- It facilitates effective pursuit of the mission of the district.
- It promotes efficient use of district and college resources in the long term.
- It helps the district and colleges anticipate challenges and take advantage of opportunities.
- It guides further planning and decision-making at all levels.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this board item.



Strategic Plan 2011- 14

District Strategic Planning Committee

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Preamble

Main Purposes of the District Strategic Plan

The main purposes of the District Strategic Plan (DSP) are as follows:

- It provides an integrated framework within which the Board, the district, and the colleges can work toward coordinated goals over the long term.
- It facilitates effective pursuit of the mission of the district.
- It promotes efficient use of district and college resources in the long term.
- It helps the district and colleges anticipate challenges and take advantage of opportunities.
- It guides further planning and decision-making at all levels.

The DSP is thus a crucial contributor to the ongoing improvement and continuing success of the district and its colleges.

Background and Process

In twice-monthly meetings since October 2009, the members of the collegial-consultation District Strategic Planning Committee (DSPC) have developed, as required by the Accrediting Commission for Community and Junior Colleges, a “formal and regularly evaluated district strategic plan that both acknowledges input [from] and aligns with the colleges['] educational plan[s] and serves as a guide for planning at the college level.” In part because of the commission’s emphasis on input from and alignment with the colleges’ strategic and educational master plans, and on guidance of further college planning, the DSPC has drawn heavily on the content of existing college plans in this initial edition of the DSP. After evaluation of the 2010-14 DSP, the committee refined the DSP further to include integration of KVCR and EDCT, more research, and other features; see *Evaluation and Revision of the Plan* below. However, members have also reviewed and discussed numerous other sources of information, including the following:

- Board Imperatives and Institutional Goals, 2009-10
- California Community Colleges Strategic Plan
- Statistics on enrollment patterns and on students and their performance
- Subcommittee reports on important strategic issues related to higher education
- The colleges’ missions and other foundational statements
- The Accrediting Commission’s rubric for evaluating planning
- Information about our service areas from an updated environmental scan

Based on thoughtful consideration and spirited discussion of all the information provided, the DSPC developed and refined a draft set of Strategic Directions and Goals. On March 1, 2010, the chancellor sent the committee’s recommended Strategic Directions and Goals to all employees, with a structured request for feedback and for specific ideas on concrete steps the district should take. Respondents had the option of emailing their comments or giving them to their representative on the committee. The DSPC also hosted three open forums—one at

each college and one at the district offices—in March to answer questions and receive feedback. Finally, a request was sent to the presidents of the Academic, Classified, and Student Senates of both colleges to gather additional feedback at their next scheduled meetings.

After serious consideration of all feedback received, and much more discussion, the DSPC drafted Objectives for each Goal to fulfill one or more of five main purposes:

- Provide needed district support to both colleges in pursuing and achieving their own goals.
- Coordinate, or place a district umbrella over, analogous sets of goals and objectives that already exist at both colleges.
- Guide further planning at both colleges.
- Establish or enhance a district-level operation to advance a district Goal.
- Fill a gap in the colleges' planning.

To each Objective, the DSPC added a tentative timeline, a responsible point person or group, a set of measures of progress, and a set of suggested actions.

In late April 2010, the chancellor distributed to all employees the full draft of the DSP, with a request once again for feedback in one of four ways: by email, in one of two open forums (one at each college), through members of the committee, and (for employees at the district offices, KVCR, and EDCT) through an open staff meeting. The committee considered all feedback received by the May 5, 2010 deadline at its meeting of May 7, and incorporated changes as appropriate to strengthen the DSP.

The DSPC submitted the final version of the DSP to the chancellor on May 14, 2010.

Evaluation and Revision of the Plan

Schedule

The full evaluation of the 2010-14 District Strategic Plan (DSP) took place in 2010-11, with implementations of any necessary revisions to follow in Fall 2011. In the Fall of 2010, a sub-committee was established to incorporate KVCR and EDCT into the DSP. Subsequent full evaluations of the DSP, followed by implementation of any necessary revisions, will occur triennially beginning in Fall 2014.

Quarterly Monitoring

The DSPC will monitor progress on the DSP on a quarterly basis in consultation with the point persons and groups, and facilitate corrective actions as needed.

Annual Progress Reports

In the spring semester of each year beginning in 2012, each vice chancellor, college president, and executive director will prepare and disseminate a progress report on those district Goals and Objectives applicable to the organization that he or she supervises. College presidents will prepare their progress reports in appropriate consultation with the constituency groups on their respective campuses; vice chancellors and executive directors will prepare their progress reports

in appropriate consultation with staff in their respective operations. In each year other than a full-evaluation year, Collegiate Cabinet will review these progress reports, and may recommend that a full evaluation take place earlier than originally scheduled.

Evaluation Responsibility

The original District Strategic Planning Committee (DSPC), members of which were appointed for a two-year term, will conduct the full evaluation of the 2010-14 DSP. For each subsequent triennial cycle, the chancellor will identify and convene a broadly representative body that will function as a successor DSPC, chaired by the chancellor or designee, to conduct the evaluation.

Triennial Evaluation of the DSP

At a minimum, each subsequent triennial full evaluation cycle will consist of the following steps:

1. The successor DSPC will review the most recent set of Annual Progress Reports.
2. Each person or group responsible for completion of an Objective will submit a status report on that Objective to the successor DSPC.
3. The SBVC College Council and the CHC Educational Master Planning Committee will submit to the successor DSPC progress reports on the colleges' respective strategic and educational master plans.
4. District and college technology planning groups and facilities planning groups will submit to the successor DSPC progress reports on their respective plans.
5. A Research Subcommittee or other group with appropriate expertise will provide updated information on environmental scan results, effectiveness and impact indicators, and other research as needed.
6. The successor DSPC will compile and disseminate a Three-Year Status Report on the DSP as a whole, which will include its conclusions on which Objectives and/or Goals of the DSP have been achieved and should therefore be retired, and which should remain in the DSP for further work.
7. The successor DSPC will review any changes in the ACCJC Accreditation Standards since the last triennial evaluation, and the resolution status of any outstanding ACCJC recommendations to either college.
8. Based on the information available, the successor DSPC will update the district planning assumptions.
9. The successor DSPC will determine what additions or modifications to the Strategic Directions, Goals, Objectives, and/or other elements of the DSP are required, and draft a revised DSP accordingly.
10. The successor DSPC will solicit feedback on the draft widely, and incorporate that feedback as appropriate.
11. The successor DSPC will submit the final revised DSP to the chancellor, who will submit it to the Board for approval.
12. Improvements reflected in the revised DSP will be implemented and documented beginning in the following fall semester.
13. The Chancellor's Office will ensure that the revised DSP is posted on the district website and otherwise widely disseminated.

Participants

Members of the 2010-11 District Strategic Planning Committee:

Scott Rippy	<i>CHC Faculty</i>
Dr. John Stankas	<i>SBVC Faculty</i>
Jackie Wingler	<i>CHC Classified Staff</i>
Laura Gowen	<i>SBVC Classified Staff</i>
Barbara Nichols	<i>District Classified Staff</i>
Kaylee Hrisoulas	<i>CHC Student</i>
Damaris Castillo-Torres	<i>SBVC Student</i>
Dr. Cheryl Marshall	<i>CHC EMPC Chair</i>
Keith Wurtz	<i>CHC Researcher</i>
Dr. James Smith	<i>SBVC Researcher</i>
Dr. Glen Kuck	<i>DETS Executive Director</i>
Bruce Baron	<i>Interim Chancellor</i>
Charlie Ng	<i>Interim Vice Chancellor, Fiscal Services</i>
Jack Miyamoto	<i>Human Resources</i>
Gloria Harrison	<i>CHC President</i>
Dr. Deb Daniels	<i>SBVC President</i>
Larry Cicalone	<i>KVCR President</i>
Dr. Matthew Isaac	<i>EDCT Executive Director</i>
Daniel Bahner	<i>CHC Professional Development Point Person</i>
Courtney Hunter	<i>SBVC Professional Development Point Person</i>
Alisa Moore, J.D.	<i>District Public Information Officer</i>

Charlie Ng served as facilitator.

District and College Foundational Statements

San Bernardino Community College District

Mission

The mission of the San Bernardino Community College District (SBCCD) is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world.

This mission is achieved through the District's two colleges (San Bernardino Valley College (SBVC) and Crafton Hills College (CHC)), the Professional Development Center (PDC) and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services.

San Bernardino Valley College

Mission

San Bernardino Valley College provides quality education and services that support a diverse community of learners.

Vision

San Bernardino Valley College will become the college of choice for students in the Inland Empire and will be regarded as the "alma mater" of successful, lifelong learners. We will build our reputation on the quality of our programs and services and on the safety, comfort, and beauty of our campus. We will hold both our students and ourselves to high standards of achievement and will expect all members of the college community to function as informed, responsible, and active members of society.

Values (Tenets)

The college tenets describe the philosophy and values of San Bernardino Valley College's faculty, staff, and administration. We believe that:

- A well-educated populace is essential to the general welfare of the community.
- A quality education empowers the student to think critically, to communicate clearly, and to grow personally and professionally.
- An enriched learning environment promotes creativity, self-expression, and the development of critical thinking skills.
- Our strength as an institution is enhanced by the cultural diversity of our student population and staff.
- We must provide students with access to the resources, services, and technological tools that will enable them to achieve their educational goals.

- We can measure our success by the degree to which our students become self-sufficient learners and contributing members of society.
- Plans and decisions must be data driven, and based on an informed consideration of what will best serve students and the community.
- We must model our commitment to lifelong learning by maintaining currency in our professions and subject disciplines.
- As part of the collegial consultation process, all levels of the college organization must openly engage in sharing ideas and suggestions to develop innovative ways to improve our programs and services.
- Interactions between all members of the college community must be marked by professionalism, intellectual openness, and mutual respect.
- We must hold ourselves and our students to the highest ethical and intellectual standards.
- We must maintain a current, meaningful and challenging curriculum.
- Students succeed best when following an educational plan and when enrolled in classes that meet their interests and goals, and match their level of academic preparedness.
- All members of our campus community are entitled to learn and work in an environment that is free from physical, verbal, sexual, and/or emotional threat or harassment.
- Students learn best on a campus that is student-centered and aesthetically pleasing.
- We must be responsible stewards of campus resources.

Crafton Hills College

Mission

The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

Vision

The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.

Institutional Values

Our institutional values are creativity, inclusiveness, excellence, and learning centeredness.

Economic Development & Corporate Training

Mission

The mission of the Economic Development and Corporate Training (EDCT) is to stimulate the economic prosperity of the Inland Empire through workforce development. This mission will be achieved by:

- a. offering customized training solutions that meets the human capital development needs of regional employers;
- b. providing innovative job training to the workforce in emerging technologies and high growth areas to foster economic prosperity in the region;
- c. providing labor market intelligence for California community colleges to respond to workforce training needs; and,
- d. building partnerships to obtain local/state/federal funds necessary for preparing a highly skilled workforce through short-term training.

Vision

To be the leading regional provider of innovative and responsive training solutions that meet the economic and workforce development needs of the Inland Empire.

Value Statement

The EDCT is committed to being an integral and responsive contributor to the economic vitality and workforce development needs of the Inland Empire. We value being proactive in addressing the workforce training needs of businesses by delivering innovative training solutions delivered by qualified, experienced and competent trainers. We believe that our business practices should be based on ethical behavior, serving our customers as they want to be served and respecting diversity in our customers and co-workers.

KVCR

Mission

KVCR's mission is to be the cultural, educational, informational and communication center of the Inland Empire.

Vision

Bringing communities together.

- To be a trusted partner with the public.
- To provide leadership in the dissemination of information.
- To encourage dialogue to create an informed citizenry by aggregating resources to further the goals of the community at large.
- To be the "go to" media resource center for the Inland Empire.

Effectiveness and Impact Indicators

ARCC College-Level Indicators

District Strategic Planning Implications Identified by the Committee

The Accountability Reporting for Community Colleges (ARCC) system assigns a peer group to each college using a set of mathematical tools. Each college has a different peer group for each measure, based on factors that affect that measure according to statistical analysis. Thus for each measure, each college can judge its performance relative to that of empirically similar California community colleges. The implications of the ARCC 2010 report for district strategic planning include the following:

1. The colleges need to improve student success, progress, and achievement, particularly in basic skills courses and for at-risk students.
2. San Bernardino Valley College faces particular challenges in that high school students in the surrounding communities have a high dropout rate, a low California High School Exit Examination (CAHSEE) pass rate, and a low college-going rate.
3. The district should consider the following strategies:
 - a. Promote awareness in the community of college as an option.
 - b. Work with K-12 to prepare students better for college-level work.
 - c. Promote partnerships between the colleges and businesses.
 - d. Promote efficient and effective systems and communication district-wide.
 - e. Promote opportunities for resource development.
 - f. Increase articulation agreements between CSU, UC, private colleges, and high schools.

3.1: Accountability Reporting for Community Colleges College-Level Indicators, 2010

Indicator	SBVC	Peer Mean	Difference	CHC	Peer Mean	Difference
A. Student Progress and Achievement Rate, 2003-04 to 2008-09	38.5%	47.9%	-9.4%	53.5%	59.7%	-6.2%
B. Percent of Students Who Earned at Least 30 Units, 2003-04 to 2008-09	63.0%	72.1%	-9.1%	71.1%	69.6%	1.5%
C. Persistence Rate, Fall 2007-Fall 2008	61.0%	59.9%	1.1%	65.7%	66.5%	-0.8%
D. Successful Course Completion Rate, Credit Vocational, 2008-09	74.6%	75.8%	-1.2%	78.9%	74.7%	4.2%
E. Successful Course Completion Rate, Credit Basic Skills, 2008-09	53.5%	56.3%	-2.8%	59.4%	56.3%	3.1%
F. Improvement Rate for Credit Basic Skills, 2006-07 to 2008-09	53.3%	54.2%	-0.9%	64.9%	54.2%	10.7%
G. Improvement Rate for ESL, 2006-07 to 2008-09	41.9%	41.5%	0.4%	NA	NA	NA

Source: CA Community College Chancellor's Office

Student Performance, WSCH per Faculty Load, and FTES

District Strategic Planning Implications Identified by the Committee

The DSPC discussed the graphs below in light of additional economic and enrollment management information, and identified the following main implications for district strategic planning:

1. Increases in FTES should be monitored to ensure that they have no detrimental effect on the quality of instruction.
2. The colleges should continue to share best practices that lead to good retention and success rates.
3. San Bernardino Valley College might require additional funding for student support to help move its retention and success rates toward those of Crafton Hills College.
4. The colleges will be faced with greater demand for fewer available sections in the next few years.
5. The district should balance costs with growth, and make a strong investment in the future.
6. The economic downturn, the return of adults to school, and the substantial number of underemployed workers indicate the need for increased emphasis on foundational skills: Critical thinking, writing, and computational.
7. The colleges should consider more alternative delivery modes and schedules for programs and services (e.g., a balance of online and face-to-face instruction and services; weekend programs and services).
8. The fact that programs with enrollment restrictions (e.g., many tech programs, basic skills) have lower WSCH per Faculty Load should be considered.

Definitions

Figures 3.1-3.2

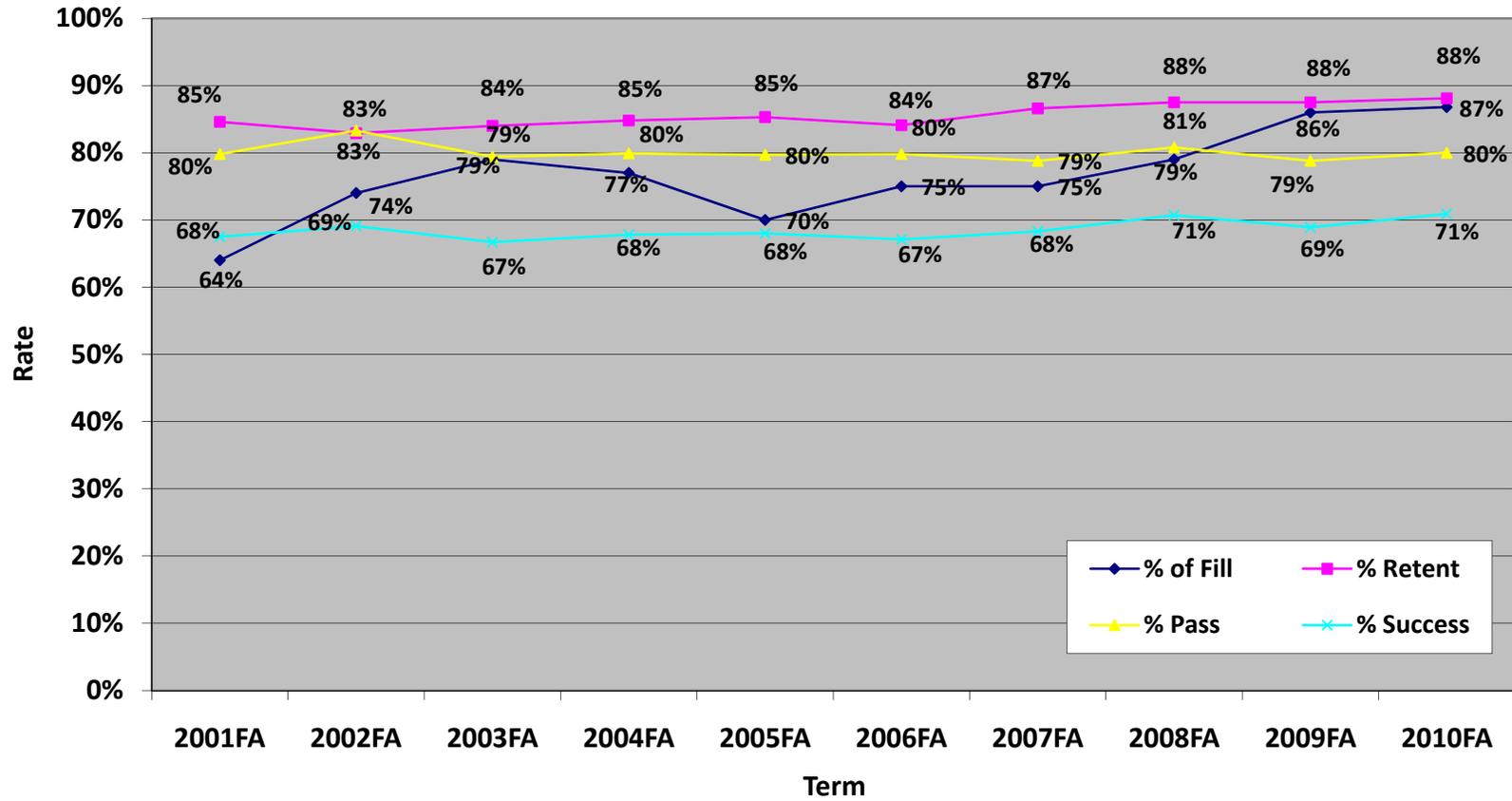
- Fill Rate: Census enrollment divided by capacity.
- Retention Rate: Number of A, B, C, D, F, P, NP, or I grades divided by the number of A, B, C, D, F, P, NP, I, or W grades.
- Pass Rate: Number of A, B, C, or P grades divided by the number of A, B, C, D, F, P, NP, or I grades.
- Success Rate: Number of A, B, C, or P grades divided by the number of A, B, C, D, F, P, NP, I, or W grades.

Figure 3.4

- FTES: Annual Full-Time Equivalent Students, including summer, fall, and spring for each year. It includes both resident and nonresident students, so it exceeds the FTES figure on which state funding is based.

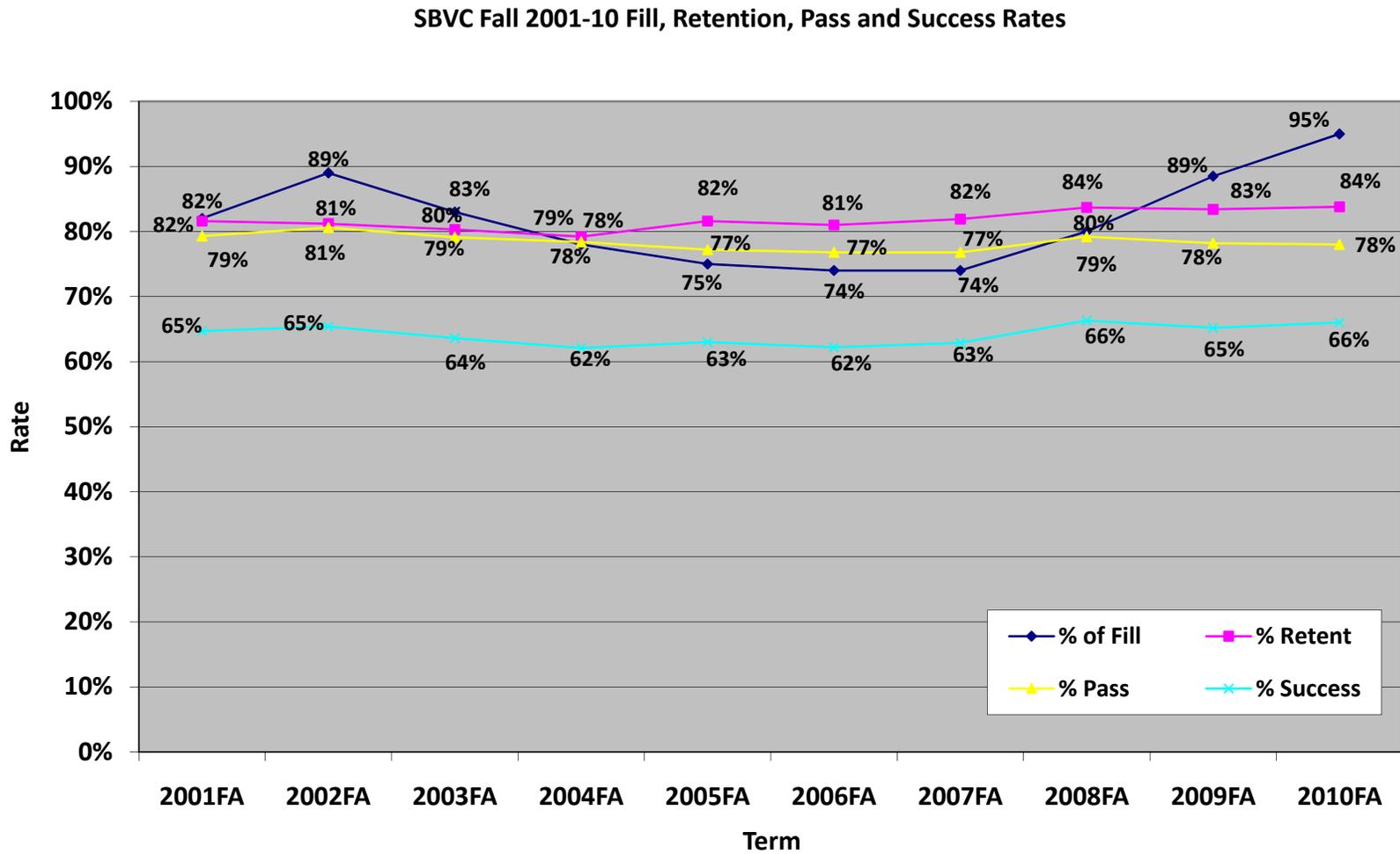
Figure 3.1

CHC Fall 2001-10 Fill, Retention, Pass and Success Rates



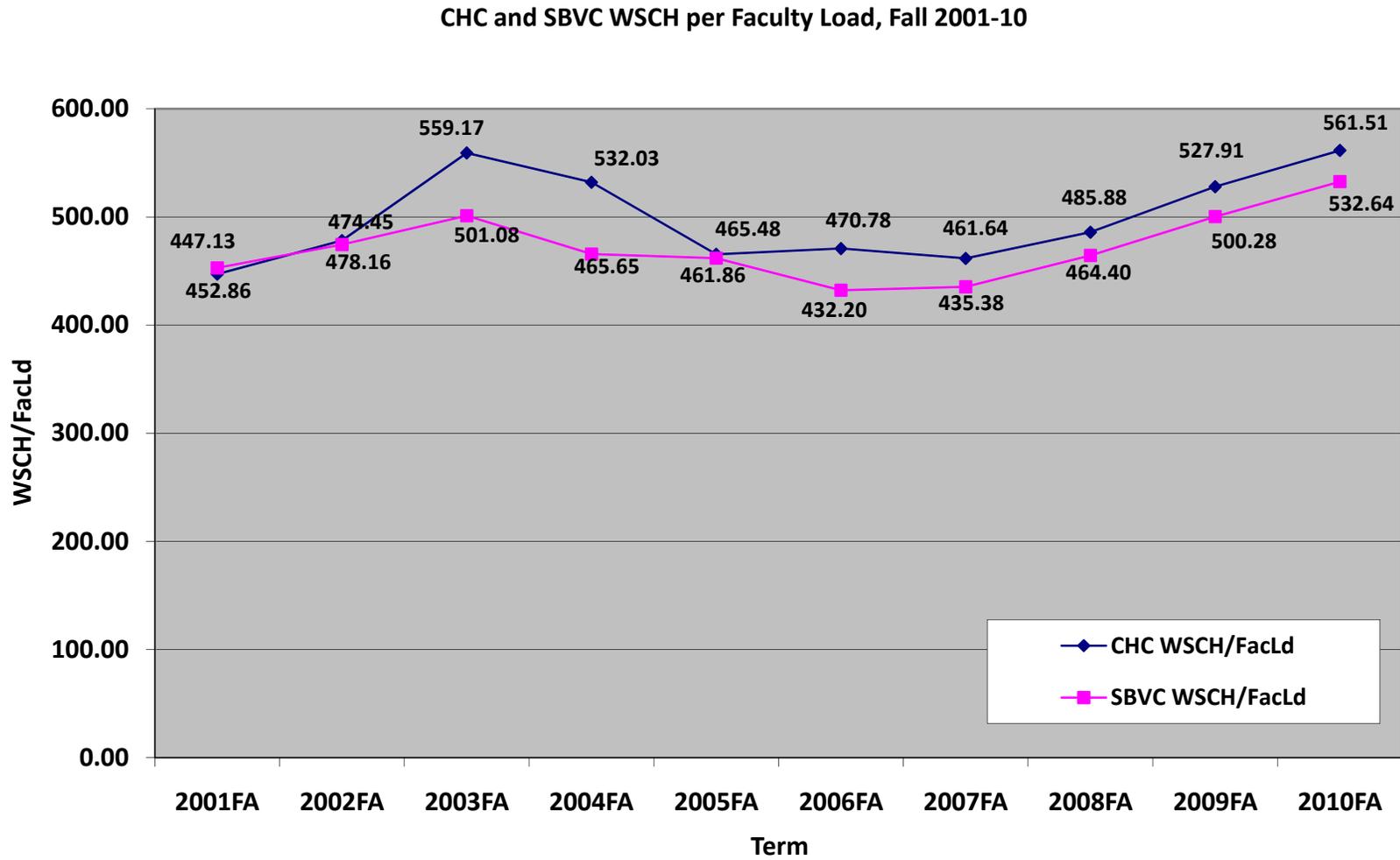
Source: SBVC/CHC Offices of Research & Planning

Figure 3.2



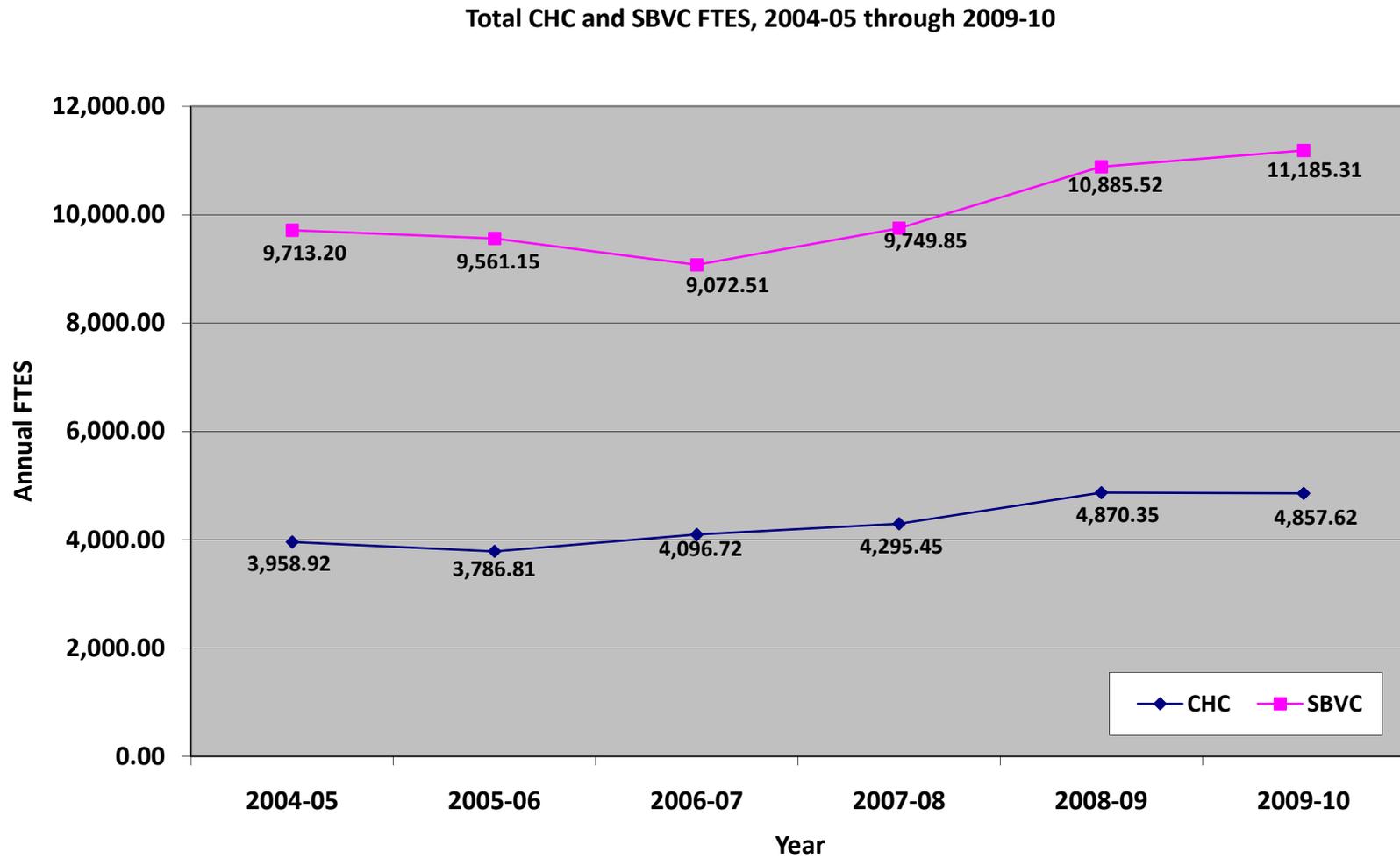
Source: SBVC/CHC Offices of Research & Planning

Figure 3.3



Source: SBVC/CHC Offices of Research & Planning

Figure 3.4



Source: SBVC/CHC Offices of Research & Planning

Consolidated Report of Strategic Issues: Highlights and Implications Identified by the Committee

Budget, Law & Regulation, Capital Funding

Highlights

1. There continues to be an economic slump and large budget shortfalls at the state level.
2. Declining property values continue to erode the tax base.
3. Health care costs continue to rise by double digits.
4. The state budget has resulted in limited state revenue bond resources to match local bond dollars for construction projects.

Implications

1. Uncertain fiscal environment and continued inability to serve all who want to take classes under current model.
2. Possible state funding shortfall due to inability to backfill property taxes.
3. Possibility that district will not be able to implement facilities master plan over ten years, due to inability to sell full value of Measure M bonds, due to declining property values.
4. Out-of-pocket health care costs for employees increased and cost-containment is difficult with rising health care premiums, which erode salary dollars.
5. We may not receive the leverage of matching state funds for capital projects, requiring faster spending of General Bond, Measure M dollars, with fewer projects completing.

Pedagogical Innovations, Accountability, and Learning Outcomes

Highlights

1. Accountability and Assessment
 - a. Continued pressure from WASC, the DOE, and the public for community colleges to demonstrate student learning through assessment and documentation.
 - b. Challenges related to assessment include philosophical differences among practitioners and assuring validity.
2. Alternative Modes of Instruction
 - a. Strong student demand for online instruction and short-term classes and programs.
 - b. Availability of technology for instruction (online tools, clickers, smart classrooms, etc.).
3. Focus on Clear Pathways
 - a. Public expectation and need for clear pathways from K-12 to ultimate career goal.
4. Active, Student-Centered Teaching and Learning
 - a. Continued trend towards, and evidence of the effectiveness of, active learning with student involvement.
5. Student Success
 - a. Continued need to help underprepared students succeed in college and gain foundational skills (foundational skills, etc.) for success in further education and employment.

Implications

1. Assessment of Student Learning Outcomes will continue to be a “hot topic” in regards to accountability measures. Workloads increase while campuses learn the process and incorporate measurement and continuous improvement as part of their cultures.
2. Effective use of technology in the classroom demands frequent upgrades and continuous training for both students and faculty.
3. Methods and processes for assuring the quality of online instruction need to be in place.
4. Community colleges must partner with K-12, four-year institutions, and employers to develop and maintain clear pathways from education to successful employment. Curriculum needs to be aligned and meaningfully designed to help students succeed in achieving their goals.
5. Professional development and support for innovation are both needed for faculty to learn and implement active learning techniques in the classroom. The principles and practices for brain-based learning, learning communities, student engagement, and other best practices need to be shared and implemented.
6. Most students enter the colleges underprepared and lack some of the crucial skills for success. Colleges must have accurate placement methods, must integrate foundational skills throughout the curriculum, and continue to align classroom instruction, learning resource centers, and student services.

Educational Attainment in Relation to Economic Opportunity

Highlights

1. Statewide, the income of three cohorts of wage-earning community college recipients of a degree or certificate (in 2000-01, 2001-02, and 2002-03) were tracked for four years after their awards; none of these students had transferred to a four-year institution. Their median annual income in the first year after the award jumped 39% in 2001, 52% in 2002, and 44% in 2003. By comparison, the California median household income rose 0.6%, 0.7%, and 3.8% in the corresponding years.
2. By the fourth year after the award, their median income had risen cumulatively 24%, 29%, and 26% over the first year after the award, respectively. By comparison, the California median household income rose 4%, 1%, and 1% in the corresponding years.
3. The year before their award, the median income of these students was 63%, 58%, and 65% of the corresponding California median household income, respectively. By the fourth year, the median income of all three cohorts exceeded the corresponding California median household income.
4. Nationally, the unemployment rate in 2007 for people 25 years old and over who had completed only high school was 47% higher than for people who had received only an associate’s degree, and 120% higher than for people who had received a bachelor’s or higher degree.
5. Nationally, in 2007, the median annual incomes of full-time workers 25 years old and over by highest level of educational attainment were as follows:

	High School	Some College	Difference from HS	Associate's	Difference from HS	Bachelor's	Difference from HS
Males	\$37,860	\$44,900	19%	\$49,040	30%	\$62,090	64%
Females	\$27,240	\$32,840	21%	\$36,330	33%	\$45,770	68%

Implications

1. The economic advantages of obtaining a certificate or degree from a California community college are immediate and long-lasting, even for students who do not go on to a four-year institution. These advantages comprise a major selling point for the district in times when it can accommodate growth.
2. Obtaining an AA or AS is insurance against unemployment, another major selling point.
3. Full-time workers with some college, but less than a degree (which included certificates), make one-fifth better money than competitors with only a high school diploma. Full-time workers with an AA or AS make one-third better money than competitors with only a high school diploma. Moving on to a BA or BS only improves income prospects, and the effects of educational attainment are greater for females than for males. These statistics comprise yet another major selling point when the district is seeking growth.

Competition for Students

Highlights

1. Real competition for students comes not just from other community colleges, but also from “private educational and training providers capitalizing upon a student’s willingness to commute”—including four-year universities, vocational schools and colleges, liberal arts colleges, institutes of technology, trade schools, and career colleges, all of which may offer degrees or certificates “indistinguishable to the average consumer of higher education” from those offered by SBCCD.
2. The following table shows the numbers of various types of private educational institutions within San Bernardino and Riverside Counties that represent potential competition for SBCCD students for at least some courses and/or programs:

Type of Institution	San Bernardino County	Riverside County
Sports and Recreation Instruction	130	178
Fine Art Schools	98	112
Cosmetology and Barber Schools	44	51
Business and Secretarial Schools	24	24
Computer Training	15	11
Flight Training	14	11
Professional and Management Development Training	13	13
Other Technical and Trade Schools	10	12
Language Schools	3	1
TOTALS	351	413

Source: Info USA, 2010

3. Including Los Angeles and Orange County institutions in the mix in these categories adds 4,131 competitors, many of which are well within a 60-minute driving radius.
4. In addition to the above mentioned institutions, there are 95 private educational institutions that are categorized as Colleges, University, and Professional Schools (NAICS code 610310).

Type of Institution	San Bernardino County	Riverside County
Colleges, Universities, and Professional Schools (excluding public colleges and universities)	56	39

Source: Info USA, 2010

Implications

In positioning the colleges and EDCT with respect to market competitors, in planning for new programs and courses (which of course are intended to attract students), and in considering alternative configurations of existing programs and courses, the district must consider not just neighboring community colleges, but also proprietary institutions within a reasonable commuting distance.

Private Support for Education, Including Grant Opportunities

Highlights

1. Increase opportunities to generate revenue for the colleges and the district.
 - a. Increase number of grants for SBCCD.
 - b. Increase additional external and internal funding opportunities.
 - 1) Private and public support for SBVC and CHC Foundations.
 - 2) Grow partnerships through coordination of employee efforts and the foundation with the community.
 - 3) Create continuing education programs.
 - 4) Consider other income generation activities and nurture existing partnerships.

Implications

1. External funding—Grants
 - a. Need for grant coordination under district-wide strategy.
 - b. Centralize management and grant efforts to avoid competition among colleges and district for grants and to inform all units better regarding searches and grant opportunities for the benefit of colleges and the district.
 - c. Explore hiring grant writers on a contingency basis with expertise in different areas (e.g., capital improvement grants, California Community Colleges Chancellor’s Office) and federal departments (e.g., DOE, NSF).
 - d. Develop coordination with K-12 and four-year schools for coordinated grant applications.
 - e. Provide incentives for faculty and others to apply for grants (e.g., writing a winning grant with incentives above base salary).
 - f. Increase grant writing training and related professional development.

- g. Develop projects with internal goals and store until grant opportunities are found that match (use program review lists at district and both colleges to inform needs for grant opportunities).
 - h. Create a map/template of data accessible for grant applications.
 - i. Work with staff to look for and apply for infrastructure grants and coordinate across the district.
 - j. Need rapid response methods for curricula related to emerging grant solutions.
2. Internal and External Funding Opportunities
- a. Outreach to community
 - 1) Increase emphasis on alumni.
 - 2) Continual updating of alumni database.
 - 3) Involve KVCR and community development through integrated marketing.
 - b. Outreach to employees
 - 1) Contributions for short- and long-range estate planning for college benefit.
 - 2) Encourage faculty and staff to participate in community and service organizations representing themselves as well as the district (develop employee guidelines and targeted outreach).
 - 3) Maintain database of employee community and service associations.
 - 4) Offer employee memberships for organizations, which will benefit community development and provide for feedback to colleges.
 - c. Create Continuing Education opportunities
 - 1) Conduct fee-based classes at night on campus.
 - 2) Develop programs for tuition students to earn certificates.
 - 3) Business/finance/entrepreneurship, grant writing training, “green,” etc.
 - d. Other income generation ideas
 - 1) Renting facilities.
 - 2) Increase use of Sunroom by inviting community to restaurant-test project.
 - 3) Develop plan for foundation to become self-supporting.

Technology Issues and Trends Related to Education

Highlights

1. Funding of IT will be a major challenge over the next several years. Institutions will be exploring ways to reduce costs via streamlining operations and technologies, exploring lower cost and/or free technologies (e.g., using free mail services such as g-mail or live.edu for email rather than paying for Outlook).
2. Institutions will work to consolidate and streamline institutional data through Administrative/Enterprise Resource Planning (ERP) Systems. Such data will include student information, financial services, facilities, human resources, etc.
3. Institutions will need to evaluate and decide upon infrastructure technologies (i.e., traditional servers, virtual servers, cloud-based computing, or a combination thereof). Each set of technologies will present its own opportunities and challenges for data security, cost effectiveness, and disaster recovery/continuity of operations.

4. Institutions will continue to explore ways to minimize their technology carbon footprint and find ways to conserve energy.
5. Social networking will continue to grow as a major means of communication and interaction in learning environments.
6. Security of data is in the top 10 list of every major source reviewed. This is attributed to continual movement towards digital recordkeeping; the emerging body of rules, regulations, and laws, etc.; and the liability that inadequate security presents to an institution.
7. Identity and access management will be an increasing challenge to ensure privacy and yet ease of access to multiple systems. “Issues surrounding identity/access management include developing strong vetting, credentialing, and provisioning processes for all constituents (including guests), inventorying and integrating decentralized systems into a centralized strategy, and ensuring federation of identity.” (*EduCause Review 2009*)
8. As technology plays an increasingly larger role in teaching and learning, the challenge is to make technology fluid and responsive to faculty instructional needs without impeding the learning process.
9. Online learning is projected to continue to grow and learning management systems will be increasingly seen as mission-critical enterprise systems.
10. Studies show that online or online-enhanced instruction shows better overall student performance, but studies’ results also indicated that there were too many variables to state so conclusively. Much was dependent on instructional strategies, environment, etc.
11. The shift from PCs to mobile devices will continue to be a major trend.

Implications

1. Money will drive what technology looks like over the next several years.
2. If ERPs are pursued, our district will be positioned well to have relatively fast and easy access to data that can improve our decision-making.
3. Faculty/students/departments/clubs/etc. will be interacting more and more via social networking and other free-source methods. Our district will need to anticipate and accommodate such changes in our planning, procedures, policies, training, etc.
4. Data integrity and security need to stay at the forefront of concerns for our district and should be considered with every technology procurement, and every modification or development of policy, procedure, or plan.
5. Communication and collegial consultation are key to navigating the challenges of fiscal cuts yet providing meaningful technology services and access to faculty.
6. As new technologies are explored, compatibility with multiple user devices, rather than just traditional computers, needs to be considered.

Financial Aid

Highlights

1. The maximum Federal Pell Grant award for the 2011-2012 Award Year is \$5,550, the same as the 2010-2011 Award Year. The maximum Pell eligible EFC is 5273 with a minimum award for a full-time student of \$555. These above figures were published by Department of

Education on February 1st, 2011. However, as Congress continues to debate budget issues, the District is not certain at this time what the Pell Grant availability will be for summer 2011 and the upcoming 2011-2012 academic year.

2. The President's FY 2012 Budget Proposal to save money and to maintain Federal Pell Grant Program includes the following key items:
 - a. Eliminate Two-Pells in an Award Year
 - b. Restructures Perkins Loan Program
 - c. No Subsidized Loans for Graduate Students
 - d. Replace TEACH Grant Program
 - e. Debt Conversion Program-moving all current student loans to one ED recognized servicer.
 - f. Income Verification of Pell Grant Applicant will be improved through greater use of information received from the IRS.
3. Academic Competitiveness Grant (ACG) and National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) Program have been eliminated effectively with the 2011-2012 academic year. (These two programs do not have authorized funding beyond the current 2010-2011 academic year.)
4. California State Budget Reductions Result in Changes to Cal Grant Program Eligibility and Cuts to Cal Grant Awards - On March 24, 2011, Governor Jerry Brown signed Senate Bill 70 (the education trailer bill) into law. Senate Bill 70 achieves reductions in state spending by changing Cal Grant eligibility requirements for both students and institutions. These changes will affect new and renewal Cal Grant recipients beginning with the 2011-12 academic year.

Implications

1. It is estimated that the elimination of the Two-Pells in an Award Year will affect approximately 23,000 California Community College students who receive a grant, most often for summer school. However, as many colleges are cutting back summer school due to budget, the elimination of the Two-Pells in an Award Year is a better alternative to reducing the Pell Grant amount.
2. It is still going to be a major victory for students if the maximum \$5,550 Pell grant for the 2011-2012 academic year is maintained. The original long-term spending bill (H.R. 1) which was passed by the House in February called for an \$845 cut to the maximum Pell grant, reducing it to \$4,705.
3. Given the current economic situation and the expected increase in enrollment at most community colleges, it's very important that the Pell Grant program be funded at the maximum \$5,550 when most of the nation's young people need financial assistance to attend college.
4. With the passing of California Senate Bill 70, The California Student Aid Commission (CSAC) estimates that 12,920 students statewide will be deemed ineligible to renew their Cal Grant awards as a result of these changes. SBCCD Cal Grant recipients will most likely not be impacted greatly by the passing of SB 70 due to the average low Expected Family Contribution (EFC).

Major Planning Assumptions

The following major planning assumptions are based upon an analysis of the Strategic Issues Subcommittee Reports, the performance and impact indicators, the Center of Excellence Environmental Scan reports, and the committee's discussions of all these items (and more) as set forth in the *Edited Transcripts of Posted Comments* and the *Minutes*.

1. Everything the district does should contribute directly or indirectly to the facilitation of student learning.
2. Accrediting agencies, governmental agencies, and the public will continue to exert pressure on community colleges to demonstrate successful student learning through assessment and documentation.
3. Student demand for alternative modes and schedules of instruction and services, especially those mediated by technology, will continue to rise.
4. Coordination among the segments of education aimed at clearing student pathways through the system will be increasingly necessary.
5. Curricular, pedagogical, and service innovations will be necessary to keep up with the increasingly complex needs of students, to attract them to district institutions, and to respond to the changing communities that the district serves.
6. Professional development in numerous subjects for all employees will be increasingly crucial to success in serving students.
7. The district's budget will continue to be under pressure for at least the next few years, because of uncertainty in California's fiscal environment, rising healthcare and other costs, limitations on state revenue bond resources, the loss of federal stimulus funds, the loss of categorical funds, and other factors.
8. Systematic development of alternative sources of revenue will be necessary to provide greater stability in funding district programs and services.
9. Demand for community college classes will remain high, and we will not be able to serve all the students who wish to take them.
10. Competition for these students will rise, and the district will have to market the low costs and substantial benefits of attending its colleges actively, to avoid ceding the field to competitors.
11. Funding for capital projects will remain uncertain, so that some planned projects might not be completed.
12. Integrity and security of data will continue to rise in importance.
13. Integrating institutional data systems, maintaining and improving technological infrastructure, keeping up with shifts in computing and communication modes, and funding technology will remain challenging for the foreseeable future.

A Brief Introduction to Planning Terminology

The conceptual boundaries among strategic directions, goals, objectives, and actions are often vague: An objective under one initiative might be a goal under another, for example. The following is intended as a rough guide to understanding these terms as used in this District Strategic Plan, not a set of hard-and-fast rules.

Strategic Direction

Definition: An essential line of forward progress along which the institution seeks to move in the long run, and with which it seeks to align its resources and actions, to realize more fully its mission.

Characteristics of a Sound Strategic Direction:

- Establishes the Big Picture, in concert with other strategic directions
- Serves to guide the planning and decision-making of the institution as a whole
- Well-defined subsidiary goals and objectives are required for effective pursuit of each strategic direction.
- Very long-range and stable over time (typically more than five years)

Example: Learning-Centered Institution for Student Access, Retention, and Success

Goal

Definition: A major aspiration that the institution intends to realize under a given strategic direction.

Characteristics of a Sound Goal:

- Reflects the Big Picture
- Clearly serves the interests of the institution as a whole
- Ambitious—even audacious!—yet attainable in principle
- Achievement of the goal represents significant progress in the applicable strategic direction.
- Relatively long-range and stable over time (typically three to five years), until it is achieved
- Shows applicable linkages to other planning structures or documents

Example: Improve student retention, success, and persistence across the district.

Objective

Definition: A concrete, measurable milestone on the way to achieving a goal.

Characteristics of a Sound Objective:

- Relevant and significant with respect to the applicable goal
- Brings the goal down to earth in clear language

- Achievement of the objective represents significant progress toward achievement of that goal.
- Achievement of all the objectives related to a goal does not necessarily mean achievement of that goal; it often represents completion of one phase of work that will continue with the formulation of additional objectives and action plans.
- Achievable in typically one to two years
- Shows the tentative timeline or deadline for completion of the objective
- Shows the specific point person or group with overall responsibility for ensuring that progress on the objective occurs as planned
- May show estimated resources required for achievement
- Specific
- Measurable: Shows measures or sources of data for progress measurements, whether quantitative, qualitative, or both
- Reasonable
 - Scope
 - Timeline or Deadline
- Lends itself to formulation of a coherent set of actions

Example: Provide financial and technological support for the improvement of classroom instruction and student support services.

Action

Definition: One of a coherent set of specific steps that must be taken to reach the objective.

Characteristics of a Sound Action:

- Specific
- Reasonable
 - Scope
 - Timeline (typically one year or less)
 - Workloads
- Completion of all the actions under an objective typically means achievement of that objective.

Example: Offer teaching and learning symposiums for interested faculty, students, and others.

Overview of Strategic Directions, Goals, and Alignment with College Plans

District Strategic Directions	District Strategic Goals	Aligned College Goals
<p>1. Institutional Effectiveness (Board Imperative I)</p>	<p>1.1 Implement and integrate decision-making, planning, and resource allocation structures and processes that are collaborative, transparent, evidence-based, effective, and efficient.</p>	<p>Crafton Hills College 6.1 Implement and integrate planning processes and decision-making that are: Collaborative, Transparent, Evidence-based, Effective, and Efficient. 6.2 Establish and document effective, efficient, and consistent organizational structures and processes.</p> <p>San Bernardino Valley College 3.1 Integrate budget, planning, and decision-making: Budget and Planning processes are integrated, relating to the College’s Mission and Strategic Goals.</p>
<p>2. Learning Centered Institution for Student Access, Retention and Success (Board Imperative II)</p>	<p>2.1 Ensure access to and delivery of programs, services, and support that meet the diverse needs of students, prospective students, and the community. 2.2 Improve student retention, success, and persistence across the district. 2.3 Achieve excellence in teaching and learning at all district sites through professional development and a continuous improvement process.</p>	<p>Crafton Hills College 1.1 Support, guide, and empower every student to achieve his or her goals. 1.2 Deliver and ensure access to programs, services, and support that meet students’ needs. 3.1 Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement.</p> <p>San Bernardino Valley College 1.1 Coordinate access efforts for potential students: A systematic, integrated program will be developed to assist student access to SBVC resources and services. 1.2 Increase the percentage of HS graduating seniors who apply and enroll at SBVC: SBVC will serve greater numbers of graduating high school seniors. 1.3 Ensure that prospective and enrolled students have access to support services: SBVC will provide integrated resources and services to students. 5.1 Foster a learning college: Student learning outcomes and assessments for all courses and programs are complete and operational. Core competencies are completed college wide. 5.2 Increase student persistence and retention (ARCC): There will be an increase in the number of students who complete Certificate and Degree programs.</p>
<p>3. Resource Management for Efficiency, Effectiveness and Excellence (Board Imperative III)</p>	<p>3.1 Optimize the development, maintenance, and use of resources in accord with applicable plans. 3.2 Provide technology that supports excellence in teaching, learning, and support. 3.3 Effectively manage enrollment across the district through a dynamic balance of identified needs and available resources.</p>	<p>Crafton Hills College 4.1 Effectively manage enrollment through a dynamic balance of identified needs and available resources. 4.2 Identify and initiate the development of new courses and programs that align strategically with the needs of the College and its students. 7.1 Optimize the organization’s human resource capacity. 8.1 Maintain and use resources effectively. 8.2 Seek, advocate for, and acquire additional resources. 8.3 Maximize resource capacity related to facilities, technology, and other infrastructure.</p> <p>San Bernardino Valley College 6.1 Provide state-of-the-art technology in its teaching and learning environment and service areas: Students will be provided appropriate opportunities to learn utilizing current and available technologies. 6.2 Provide a method for leadership and support of campus technology: A centralized structure for providing campus technology and support will be in place.</p>

District Strategic Directions	District Strategic Goals	Aligned College Goals
<p>4. Enhanced and Informed Governance and Leadership (Board Imperative IV)</p>	<p>4.1 Optimize governance structures and processes throughout the district. 4.2 Continuously develop leaders among all groups.</p>	<p>Crafton Hills College 7.2 Manage change proactively.</p>
<p>5. Inclusive Climate</p>	<p>5.1 Value diversity and promote inclusiveness among employees, students, and the community.</p>	<p>Crafton Hills College 2.1 Seek, welcome, and respect diversity, and promote inclusiveness.</p> <p>San Bernardino Valley College 2.2 SBVC is an institution that is respectful and accepting of staff and student differences: SBVC will have developed and implemented ongoing programs to maintain a high level of interaction with, and appreciation of SBVC's diverse populations.</p>
<p>6. Community Collaboration and Value</p>	<p>6.1 Enhance the district's value and image in the communities. 6.2 Forge partnerships with other academic institutions, governmental agencies, and private industry to support the district's and colleges' missions.</p>	<p>Crafton Hills College 5.1 Enhance the College's value to the community.</p> <p>San Bernardino Valley College 2.1 Enhance the image of the college: SBVC will be recognized for its excellent reputation and as an inviting place to work and study. 4.1 Forge and support dynamic partnerships with other academic institutions, governmental agencies and private industry: SBVC has external partners and integrates these relationships into planning and program development.</p>

District Strategic Directions, Goals, and Objectives

<p>Strategic Direction 1 Institutional Effectiveness (Board Imperative I)</p>
<p>Goal 1.1: Implement and integrate decision-making, planning, and resource allocation structures and processes that are collaborative, transparent, evidence-based, effective, and efficient.</p>

Objective	<p>1.1.1: Create structures and processes to ensure effective communication about decision-making and collegial consultation among all district entities (namely, CHC, SBVC, DETS, EDCT, KVCR, and district office).</p>
Suggested Actions	<p>Publish a periodic <i>Chancellor’s Chat</i>, summarizing significant developments and decisions during each month and including other useful information as needed.</p> <p>At the end of each annual budget cycle, make readily available to all employees the final decisions and rationales on all resource requests.</p> <p>Train all collegial-consultation committee members in their responsibilities (e.g., participating actively, informing and soliciting feedback from constituents), and in how the committees function.</p> <p>Build into the agendas of regular meetings and events (e.g., In-service Day, President’s Cabinet, Crafton Council, SBVC College Council, Senates, and meetings of other representative bodies) communication about progress on the DSP.</p> <p>Develop a template or other tool to facilitate regular communication with and feedback from all district personnel about DSP progress.</p>
Tentative Timeline/Deadline	2011-12
Point Person or Group	Chancellor’s Cabinet
Measurements of Progress	<p>Survey of constituency groups and individuals</p> <p>Outcome: Percent satisfaction with effectiveness of communication</p> <p><i>Chancellor’s Chat</i> contents</p> <p>Resource request list decisions and rationales</p> <p>Number of training sessions and participants</p> <p>Training session evaluations</p>

<p>Strategic Direction 2 Learning Centered Institution for Student Access, Retention and Success (Board Imperative II)</p>
<p>Goal 2.1: Ensure access to and delivery of programs, services, and support that meet the diverse needs of students, prospective students, and the community.</p>

Objective	2.1.1: Provide financial and technological support for the facilitation of student access to programs and services.
Suggested Actions	<p>Audit existing practices related to student access to programs and services.</p> <p>Evaluate student and staff satisfaction regarding access to programs and services, and implement improvements based on results.</p> <p>Facilitate collaboration and problem-solving between colleges regarding methods for student access.</p> <p>Explore innovative and effective practices and technologies related to student access.</p> <p>Pilot programs based on the results of the exploration.</p> <p>Evaluate the pilot programs.</p> <p>Implement effective practices based on the evaluation.</p> <p>Identify and evaluate potential external sources of funding for these activities.</p> <p>Resources: Provide adequate funding and other support for these activities.</p>
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	Vice Chancellor, Fiscal Services Executive Director, DETS
Measurements of Progress	<p>Audit results</p> <p>Assess survey results</p> <p>Documentation of collaboration on methods</p> <p>Report on results of exploration</p> <p>Pilot program descriptions</p> <p>Pilot program evaluation results</p> <p>Documentation of resources provided</p>

Goal 2.2: Improve student retention, success, and persistence across the district.

Objective	2.2.1: Provide financial and technological support for the improvement of classroom instruction and student support services.
Suggested Actions	<p>Allow time for discipline-specific professional collaboration during in-service days (e.g., technology in the classroom, teaching methods).</p> <p>Offer teaching and learning symposiums for interested faculty, students, and others.</p> <p>Explore the effective use of technology related to instruction and classroom management.</p> <p>Identify pressing college needs for technology in the classroom, and facilitate implementation of technology that meets them.</p> <p>Provide effective training in these technologies.</p> <p>Identify and evaluate potential external sources of funding for these activities.</p> <p>Resources: Provide adequate funding and other support for these activities.</p>
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	VPIs VPSSs Executive Director, DETS
Measurements of Progress	<p>In-service day schedules</p> <p>Symposia outlines, attendance figures, and evaluation results</p> <p>Number of grants sought and received, with dollar amounts</p> <p>Documentation of needs</p> <p>Documentation of implementation and match with needs</p> <p>Number of training sessions and participants</p> <p>Training session evaluations</p> <p>Documentation of resources provided</p>

Objective	2.2.2: Develop and implement a District Staffing Plan that includes targets for improvement of full-time/part-time faculty ratios.
Suggested Actions	<p>Conduct research to determine appropriate targets that will promote steady improvement and timelines that are flexible enough to accommodate a range of budgetary constraints.</p> <p>Adopt appropriate targets.</p> <p>Finalize the District Staffing Plan.</p>
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	Vice Chancellor, Human Resources
Measurements of Progress	<p>Approved Staffing Plan with applicable targets</p> <p>Annual report of FT/PT faculty ratio</p>

<p>Goal 2.3: Achieve excellence in teaching and learning at all district sites through professional development and a continuous improvement process.</p>
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Objective	2.3.1: Maintain district commitment to professional development at the colleges. [See also 3.1.1 and 4.2.1.]
Suggested Actions	Establish a coordinating body to ensure an efficient, equitable, robust professional development program. Reinstitute the sabbatical. Establish a central repository for best practices in education. Conduct an annual survey of employees on professional development opportunities and effectiveness. Resources: Provide adequate funding and other support for these activities.
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	Professional Development Committee chairs
Measurements of Progress	Documentation of attendance of staff and faculty at professional development activities, including those held at district sites other than their own Survey results

Objective	2.3.2: Maintain the district commitment to continuous improvement processes.
Suggested Actions	Provide adequate training of faculty and staff in appropriate and pertinent accreditation standards and processes. Provide adequate training of faculty and staff in the continuous cycle of evaluation and improvement of programs, Student Learning Outcomes, and Service Area Outcomes Resources: Provide adequate funding, facilities, technology, staffing, and other support for these activities.
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	Chancellor's Cabinet
Measurements of Progress	Number of training sessions and participants Training session evaluations Documentation of resources provided

Strategic Direction 3 Resource Management for Efficiency, Effectiveness and Excellence (Board Imperative III)
Goal 3.1: Optimize the development, maintenance, and use of resources in accord with applicable plans.

Objective	3.1.1: Evaluate and enhance the system for training employees in accordance with district plans. [See also 2.3.1 and 4.2.1.]
Suggested Actions	Identify training needs. Develop appropriate training programs to meet the needs. Deliver training to employees. Evaluate the program annually and revise it as needed.
Tentative Timeline/Deadline	2011-12 and ongoing
Point Person or Group	Vice Chancellor, Human Resources Executive Director, DETS Professional Development Committee chairs
Measurements of Progress	Number of training sessions and participants Training session evaluations Documentation of training contents and modes

Objective	3.1.2: Review and refine established processes that support the transparent allocation of resources district-wide.
Suggested Actions	District Budget Committee evaluates the process annually and recommends improvements as needed. Establish coordination of and communication about grant activity district-wide.
Tentative Timeline/Deadline	Ongoing
Point Person or Group	Vice Chancellor, Fiscal Services
Measurements of Progress	Adopted district-wide resource allocation process.

<p>Strategic Direction 4 Enhanced and Informed Governance and Leadership (Board Imperative IV)</p>
<p>Goal 4.1: Optimize governance structures and processes throughout the district.</p>

Objective	4.1.1: Periodically evaluate, enhance, and document district collegial-consultation structures and processes.
Suggested Actions	Evaluate the charges of all district collegial-consultation bodies annually, and revise them as needed. Evaluate the effectiveness of district collegial-consultation bodies, and implement improvements based on results. Develop and disseminate a template for committees to use in reporting back to constituency groups.
Tentative Timeline/Deadline	2011-12
Point Person or Group	Chancellor
Measurements of Progress	Documentation of the charges of the governance bodies Satisfaction with effectiveness of district governance bodies

Objective	4.1.2: Periodically evaluate, enhance, and document the functional relationships among district entities.
Suggested Actions	Create a map of the functional relationships among district entities. Evaluate the effectiveness of the functional relationships, and implement improvements based on results.
Tentative Timeline/Deadline	2011-12
Point Person or Group	Chancellor’s Cabinet
Measurements of Progress	Approved map of functional relationships Satisfaction with effectiveness of functional relationships

<p>Goal 4.2: Continuously develop leaders among all groups.</p>
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Objective	4.2.1: Facilitate the development of leaders through professional development. [See also 2.3.1 and 3.1.1.]
Suggested Actions	Establish a regular cycle of comprehensive leadership training experiences. Evaluate each experience and modify the offerings as needed.
Tentative Timeline/Deadline	Fall 2011
Point Person or Group	Professional Development Committee chairs
Measurements of Progress	Comprehensive schedule of events Number of training sessions and participants Training session evaluations

<h2 style="margin: 0;">Strategic Direction 5</h2> <h3 style="margin: 0;">Inclusive Climate</h3>
Goal 5.1: Value diversity and promote inclusiveness among employees, students, and the community.

Objective	5.1.1: Establish a district mentoring program for all new employees.
Suggested Actions	Develop mentoring program. Designate a person at each site to connect mentors with mentees. Evaluate program, and implement changes based on results of evaluation.
Tentative Timeline/Deadline	Fall 2011
Point Person or Group	Vice Chancellor, Human Resources
Measurements of Progress	Documentation of program Surveys of mentors, mentees, and others on program effectiveness

Objective	5.1.2: Coordinate district-wide events celebrating diversity for students, employees, and the community.
Suggested Actions	Work collaboratively with representative groups from CHC, SBVC, and district offices to develop events. Create and disseminate effectively a district-wide calendar of events celebrating diversity.
Tentative Timeline/Deadline	2011-12
Point Person or Group	College presidents
Measurements of Progress	Schedule of events Evaluation of events' effectiveness

<h2 style="margin: 0;">Strategic Direction 6</h2> <h3 style="margin: 0;">Community Collaboration and Value</h3>
Goal 6.1: Enhance the district's value and image in the communities.

Objective	6.1.1: Develop a comprehensive communications plan, incorporating all sites, to raise the communities' awareness of education and training services.
Suggested Actions	Establish the committee. Conduct a community audit or survey. Develop the plan. Implement the plan. Evaluate the effectiveness of the plan, and revise it as needed. Develop a Message Deck to ensure consistency in district communications to the public.
Tentative Timeline/Deadline	Fall 2011
Point Person or Group	Marketing Committee composed of representatives from each entity, including KVCR and EDCT
Measurements of Progress	Documentation of committee establishment and meetings Documentation of the plan Media standards Pattern of expenditures for outreach, advertising, etc.

<p>Goal 6.2: Support and expand partnerships with other academic institutions, governmental agencies, and private industry to support the district's and colleges' missions.</p>

Objective	6.2.1: Support and expand community partnerships.
Suggested Actions	Audit current partnerships. Develop a strategy to support and enhance partnerships.
Tentative Timeline/Deadline	Fall 2011
Point Person or Group	Chancellor's Cabinet
Measurements of Progress	Documentation of group establishment and meetings Documentation of Community Leaders Roundtable recommendations and other actions

Objective	6.2.2: Establish a Community Affinity Network to promote and document productive relationships between district employees and organizations in the surrounding communities.
Suggested Actions	Create an online social media discussion area to help maximize use of and access to community resources. Create and disseminate annually a list of program sponsors, including Advisory Committee members. Create and maintain a district-wide calendar of the use of facilities for activities.
Tentative Timeline/Deadline	Fall 2011-Spring 2013
Point Person or Group	Chancellor's Cabinet
Measurements of Progress	Documentation of discussion area content and usage Published list of program sponsors Published calendar of facilities use

Objective	6.2.3: Support and strengthen Career Pathways.
Suggested Actions	Promote collaboration among the district entities and with K-12, four-year institutions, and the business community regarding Career Pathways.
Tentative Timeline/Deadline	2011-12
Point Person or Group	VPIs
Measurements of Progress	Documentation of the outcomes of collaboration

Long-Range Financial Plan and Forecast

To assist the colleges in planning for long-term resource allocations, Fiscal Services updates the following *Long-Range Financial Plan and Forecast* annually. It is based in part on the District Resource Allocation Model approved in Spring 2010, and applies only to the General Fund, the primary operating fund of the district and colleges.

Scenarios A and B represent a range of assumptions from conservative to optimistic. The forecast does not account for yearly budget interventions, significant changes in college services, or other District/College changes.

Scenario A illustrates a "conservative" projection of revenues, assessments, and expenditures. Line items resulting from State allocations such as FTES Credit and Noncredit Funding rates, Growth allocations, COLA, PT Faculty, and Lottery Funds are assumed with 0% increases. Other line items such as Interest Income, and Other Campus Revenues are also assumed with 0% increases. This scenario assumes marginal increases in District assessments and college expenditures.

Scenario B illustrates an "optimistic" projection of revenues, assessments, and expenditures. Line items resulting from all allocations including FTES Credit and Noncredit Funding rates, Growth allocations, COLA, PT Faculty, Lottery Funds, Interest Income, and Other Campus Revenues are assumed with varying percent increases based on historical trends. This scenario assumes moderate increases in District assessments and college expenditures.

The figures in both scenarios are *for illustrative purposes only*.

Forecast, 2012-2014

	2011-12		2012-13		2013-14	
	Scenario A	Scenario B	Scenario A	Scenario B	Scenario A	Scenario B
Beginning Fund Balance	\$18,705,000	\$18,705,000	\$14,401,000	\$16,797,000	\$9,105,000	\$15,903,000
Revenues						
Base Funding Rate: Total FTES <=10,000 for Multi-College District	\$3,322,000	\$3,322,000	\$3,322,000	\$3,388,000	\$3,322,000	\$3,456,000
Base Funding Rate: Total FTES >=10,000 for Multi-College District	\$3,875,000	\$3,875,000	\$3,875,000	\$3,953,000	\$3,875,000	\$4,032,000
Total Credit FTES Funding	\$57,634,000	\$58,786,000	\$57,634,000	\$61,161,000	\$57,634,000	\$63,632,000
Total Noncredit FTES Funding	\$30,000	\$30,000	\$30,000	\$32,000	\$30,000	\$33,000
Growth	\$0	\$1,243,000	\$0	\$1,292,000	\$0	\$1,342,000
Cost of Living Adjustment (COLA)	\$0	\$0	\$0	\$1,371,000	\$0	\$1,423,000
Part-time Faculty	\$309,000	\$309,000	\$309,000	\$309,000	\$309,000	\$309,000
Lottery Funds	\$1,772,000	\$1,772,000	\$1,772,000	\$1,772,000	\$1,772,000	\$1,772,000
Interest Income	\$200,000	\$200,000	\$200,000	\$204,000	\$200,000	\$208,000
Other Campus Revenue	\$711,000	\$711,000	\$711,000	\$725,000	\$711,000	\$740,000
Total Revenues	\$67,853,000	\$70,248,000	\$67,853,000	\$74,207,000	\$67,853,000	\$76,947,000
Expenditures						
Academic Salaries	\$28,570,000	\$28,570,000	\$28,999,000	\$29,570,000	\$29,434,000	\$30,605,000
Classified Salaries	\$15,692,000	\$15,692,000	\$15,927,000	\$16,241,000	\$16,166,000	\$16,810,000
Benefits	\$13,117,000	\$13,117,000	\$13,444,000	\$13,772,000	\$13,781,000	\$14,461,000
Supplies	\$1,229,000	\$1,229,000	\$1,229,000	\$1,290,000	\$1,229,000	\$1,355,000
Contracts and Services	\$9,745,000	\$9,745,000	\$9,745,000	\$10,232,000	\$9,745,000	\$10,744,000
Capital Outlay	\$480,000	\$480,000	\$480,000	\$504,000	\$480,000	\$530,000
Other Outgoing	\$3,323,000	\$3,323,000	\$3,323,000	\$3,489,000	\$3,323,000	\$3,664,000
Total Expenditures	\$72,156,000	\$72,156,000	\$73,147,000	\$75,098,000	\$74,158,000	\$78,169,000
Operating Surplus/(Deficit)	(\$4,304,000)	(\$1,908,000)	(\$5,296,000)	(\$894,000)	(\$6,306,000)	(\$1,221,000)
Ending Fund Balance	\$14,401,000	\$16,797,000	\$9,105,000	\$15,903,000	\$2,799,000	\$14,682,000

Revenue, Expenditure, and Other Forecast Assumptions

Revenue, Expenditure, and Other Assumptions	2011-12		2012-13		2013-14	
	Scenario A	Scenario B	Scenario A	Scenario B	Scenario A	Scenario B
Revenue Assumptions						
Base Funding Rate Increase	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
Base Funding Increase (Per Credit FTES)	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
Base Funding Increase (Per Noncredit FTES)	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
Constrained Growth (%)	0.0%	2.0%	0.0%	2.0%	0.0%	2.0%
Cost of Living Adjustment (COLA %)	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
Part-time Faculty Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Lottery Funds Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Interest Income Increase	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
SBVC Other Campus Revenue Increase	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
CHC Other Campus Revenue Increase	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
District Office Services Assessment Increase	0.0%	0.0%	1.5%	4.0%	1.5%	4.0%
District-wide Costs Assessment Increase	0.0%	0.0%	1.5%	4.0%	1.5%	4.0%
Auxiliary Operations Assessment Increase	0.0%	0.0%	1.5%	4.0%	1.5%	4.0%
SERP Costs Assessment Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
District Reserves Assessment Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Expenditure Assumptions						
Academic and Classified Step and Column Increases	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
Academic and Classified Salaries COLA Increases	0.0%	0.0%	0.0%	2.0%	0.0%	2.0%
Benefits Increases	2.5%	2.5%	2.5%	5.0%	2.5%	5.0%
Supplies Increases	-5.0%	-5.0%	0.0%	5.0%	0.0%	5.0%
Contracts and Services Increases	-5.0%	-5.0%	0.0%	5.0%	0.0%	5.0%
Capital Outlay Increases	-5.0%	-5.0%	0.0%	5.0%	0.0%	5.0%
Other Outgo Increases	-5.0%	-5.0%	0.0%	5.0%	0.0%	5.0%
Other Assumptions						
SBVC Total Funded FTES (% of Total)	70.0%	70.0%	70.0%	70.0%	70.0%	70.0%
CHC Total Funded FTES (% of Total)	30.0%	30.0%	30.0%	30.0%	30.0%	30.0%
Academic and Classified Salaries COLA may differ from State COLA						

San Bernardino Community College District Resource Allocation Model 2011-12

Line	Category (5% Reduction Scenario)	2010-11			2011-12 All Cuts Budget (-\$6.519M)		
		SBVC	CHC	District Total	SBVC	CHC	District Total
State Base Revenue							
1	Base Allocation Revenue Per SB361 for Medium & Small Colleges	\$3,875,136	\$3,321,545	\$7,196,681	\$3,875,136	\$3,321,545	\$7,196,681
2	Total District Credit FTES per State Allocation	N/A	N/A	14,182.06	N/A	N/A	12,625.61
3	Credit and Noncredit FTES Split (Determined by Chancellor's Cabinet)	70.000%	30.000%	100.000%	70.000%	30.000%	100.000%
4	Total College Credit FTES (multiply line 2 x 3)	9,927.44	4,254.62	14,182.06	8,837.92	3,787.68	12,625.61
5	District Funded Rate Credit FTES per State Allocation	N/A	N/A	\$4,564.83	N/A	N/A	\$4,564.83
6	Credit Funding (multiply line 4 x 5)	\$45,317,027	\$19,421,583	\$64,738,610	\$40,343,580	\$17,290,106	\$57,633,686
7	Total District Noncredit FTES			12.15			10.82
8	Total College Noncredit FTES (multiply line 3 x 7)	8.51	3.65	N/A	7.57	3.24	N/A
9	State Funded Rate Noncredit FTES	N/A	N/A	\$2,744.96	N/A	N/A	\$2,744.96
10	Noncredit Funding (multiply line 8 x 9)	\$23,346	\$10,005	N/A	\$20,784	\$8,907	N/A
11	Total State Base Revenue (add lines 1, 6, & 10)	\$49,215,509	\$22,753,133	\$71,968,642	\$44,239,500	\$20,620,558	\$64,860,058
State Revenue With Growth and COLA Adjustments							
12	District Growth Funding per State Allocation	N/A	N/A	\$0	N/A	N/A	\$0
13	College Growth Funding (multiply line 3 x 12)	\$0	\$0	N/A	\$0	\$0	N/A
14	District Cost of Living Adjustment (COLA) per State Allocation	N/A	N/A	\$0	N/A	N/A	\$0
15	College COLA (multiply line 3 x 14)	\$0	\$0	N/A	\$0	\$0	N/A
16	Other Revenue Adjustment	N/A	N/A	\$0			\$0
17	College Adjustment	\$0	\$0		\$0	\$0	
18	Deficit Coefficient	N/A	N/A	-\$589,584			\$0
19	College Coefficient	-\$412,709	-\$176,875		\$0	\$0	
20	Total State Revenue (add lines 11, 13, 15, 16, & 17)	\$48,802,800	\$22,576,258	\$71,379,058	\$44,239,500	\$20,620,558	\$64,860,058
	Budget Cut per CCLC 3/15/11						\$6,519,000
Other Revenue							
21	District Part-time Faculty per State Allocation	N/A	N/A	\$309,438	N/A	N/A	\$309,438
22	College Part-time Faculty (multiply line 3 x 21)	\$216,607	\$92,831	N/A	\$216,607	\$92,831	N/A
23	District Lottery Funds per Fiscal Services Projection	N/A	N/A	\$1,772,380	N/A	N/A	\$1,772,380
24	College Lottery Funds (multiply line 3 x 23)	\$1,240,666	\$531,714	N/A	\$1,240,666	\$531,714	N/A
25	District Interest Income per Fiscal Services Projection	N/A	N/A	\$300,000	N/A	N/A	\$200,000
26	College Interest Income (multiply line 3 x 25)	\$210,000	\$90,000	N/A	\$140,000	\$60,000	N/A
27	Other Campus Revenue per Fiscal Services Projection	\$465,814	\$327,052	N/A	\$417,668	\$293,248	N/A
28	Total College Revenue (add lines 20, 22, 24, 26, & 27)	\$50,935,886	\$23,617,855	\$74,553,742	\$46,254,440	\$21,598,352	\$67,852,792
Assessments							
29	District Office Operations Cost per Current Year Budget	N/A	N/A	\$12,547,981	N/A	N/A	\$11,751,728
30	Assessment for District Office Operations Cost (multiply line 3 x 29)	\$8,783,587	\$3,764,394	N/A	\$8,226,210	\$3,525,518	N/A
31	District-wide Cost per Fiscal Services Projection	N/A	N/A	\$892,000	N/A	N/A	\$1,042,000
32	Assessment for District-wide Cost (multiply line 3 x 31)	\$624,400	\$267,600	N/A	\$729,400	\$312,600	N/A
33	KVCR Operations Cost per Current Year Budget	N/A	N/A	\$1,460,152	N/A	N/A	\$1,320,535
34	Assessment for KVCR Operations Cost (multiply line 3 x 33)	\$1,022,106	\$438,046	N/A	\$924,375	\$396,161	N/A
35	Supplemental Employee Retirement Plan (SERP) per Fiscal Svc Projection	N/A	N/A	\$1,145,948	N/A	N/A	\$1,100,468
36	Assessment for SERP (multiply line 3 x 35)	\$802,164	\$343,784	N/A	\$770,328	\$330,140	N/A
37	Professional Development Center (PDC) Cost per Current Year Budget	N/A	N/A	\$224,434	N/A	N/A	\$223,634
38	Assessment for PDC Cost (multiply line 3 x 37)	\$157,104	\$67,330	N/A	\$156,544	\$67,090	N/A
39	District Reserve per Current Year Budget	N/A	N/A	\$0	N/A	N/A	\$0
40	Assessment for District Reserve (multiply line 3 x 39)	\$0	\$0	N/A	\$0	\$0	N/A
41	Adjustments based on other						
42	Total College Budget Allocation	\$39,546,526	\$18,736,701	N/A	\$35,447,585	\$16,966,842	N/A

Notes and Assumptions

Line 2. Assumes workload/budget reduction of \$6,519,000

Line 5. Assumes the same FTES rate as 2010-11

Line 7. Assumes workload/budget reduction of \$6,519,000

Line 9. Assumes the same FTES rate as 2010-11

Line 11. FTE Based computational revenue includes state apportionment, student fees (98%), and property taxes

Line 29. Includes HR, Fiscal Services, Police, and Distributed Education & Technology Services (DETS)

Line 31. Includes Property/Liability Insurance (\$550,000) and Retiree funds for GASB 45 compliance (\$342,000)

Line 35. 20% of total cost of retiree salary plus benefits (year 1 of 5) for 2009-10 SERP

Site budgets with life spans other than 00 and subprograms must maintain a balanced budget

District Assessment Assumptions

Line 29. Assumes -6.3% (\$796,253) budget reduction for District Office Operations from previous year

Line 31. Assumes -16.8% (\$150,000) budget increase from previous year due to increased GASB 45 liability

Line 33. Assumes -9.6% (\$139,617) budget reduction in KVCR Operations from previous year

Line 35. Assumes -4.0% (\$45,480) budget reduction in SERP cost from previous year

Line 37. Assumes -0.4% (\$800) budget reduction in PDC Operations from previous year

Characteristics of the District

District Strategic Planning Implications Identified by the Committee

The DSPC discussed student demographics of both colleges in light of the environmental scan information (see page 55), and identified the following main implications for district strategic planning:

1. All district planning and resource allocation should be aware of the differences between the colleges in ethnicity, age, socioeconomic status, urban environment, and other factors.
2. The colleges should consider the following coordinated efforts:
 - a. Partnering and integration on workforce development issues/programs.
 - b. Integration and coordination of early college awareness.
 - c. Integration of professional development activities.
 - d. Integration and coordination of outreach to growing/diverse populations.
 - e. Resource sharing.
3. The colleges should continue to employ multiple delivery methods for programs and services.

Student Demographics: Crafton Hills College

Table 10.1: Number and Percent of CHC Students by Gender and Academic Year from 2007-08 to 2009-10

Gender	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Female	4,528	48.8	4,825	50.7	4458	51.2
Male	4,615	49.7	4,600	48.3	4211	48.3
Unknown	142	1.5	92	1.0	42	0.5
Total	9,285	100.0	9,517	100.0	8711	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.2: Number and Percent of CHC Students by Ethnicity and Academic Year from 2007-08 to 2009-10

Ethnicity	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Asian	498	5.4	554	5.8	476	5.5
African American	373	4.0	442	4.6	485	5.6
Hispanic	2,337	25.2	2,455	25.8	2,490	28.6
Native American	133	1.4	104	1.1	116	1.3
Other	56	0.6	53	0.6	58	0.7
White	5,217	56.2	5,113	53.7	4,633	53.2
Unknown	671	7.2	796	8.4	453	5.2
Total	9,285	100.0	9,517	100.0	8,711	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.3: Number and Percent of CHC Students by Age and Academic Year from 2007-08 to 2009-10

Age	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
19 or younger	3,073	33.1	3,153	33.1	2,917	33.5
20-24	2,575	27.7	2,876	30.2	2,863	32.9
25-29	1,157	12.5	1,222	12.8	1,094	12.6
30-34	681	7.3	643	6.8	541	6.2
35-39	530	5.7	499	5.2	379	4.4
40-49	818	8.8	709	7.4	513	5.9
50 and above	433	4.7	411	4.3	299	3.4
Unknown	18	0.2	4	0.0	105	1.2
Total	9,285	100	9,517	100.0	8,711	100.0
Average Age	26.3		25.7		24.9	

Source: SBVC & CHC Offices of Research & Planning

Table 10.4: Number and Percent of CHC Students by Disability Status and Academic Year from 2007-08 to 2009-10

Disability Status	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Not a Disability	8,929	96.2	9,146	96.1	8,403	96.5
Disability	356	3.8	371	3.9	308	3.5
Total	9,285	100.0	9,517	100.0	8,711	100.0

Note: Students identified as having a disability received services from the Disabled Students Programs and Services (DSP&S) in the respective academic year. Students not identified as receiving services from DSP&S might have had a disability that was not identified by the college.

Source: SBVC & CHC Offices of Research & Planning

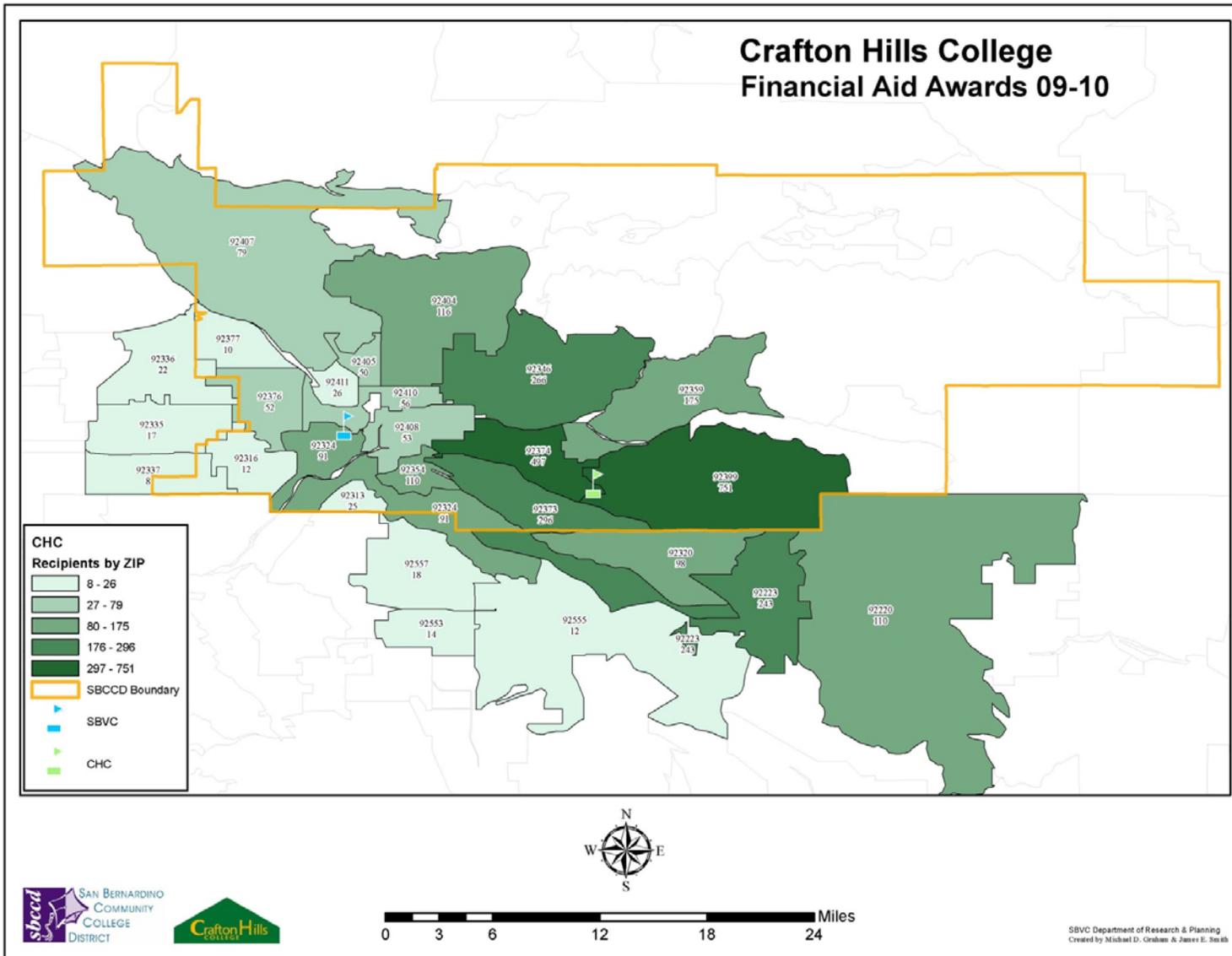
Table 10.5: Number and Amount of CHC Students by Financial Aid Award and Academic Year from 2007 – 2008 to 2009 – 2010.

Award Description	2007 – 2008		2008 – 2009		2009 – 2010	
	Headcount	Amount	Headcount	Amount	Headcount	Amount
BOGW - Part A-1 based on TANF recipient status	33	\$3,600	22	\$6,670	21	\$8,450
BOGW - Part A-2 based on SSI recipient status	44	\$5,525	56	\$13,260	34	\$11,590
BOGW - Part A-3 based on general assistance recipient status	42	\$6,890	33	\$14,295	37	\$17,148
BOGW - Part A basis unreported			656	\$56,005	714	\$55,148
BOGW - Part B based on income standards	1,424	\$212,820	1,181	\$395,760	1,693	\$706,634
BOGW - Part C based on financial need	1,032	\$158,360	1,064	\$352,700	1,139	\$471,296
Academic Competitiveness Grant	5	\$4,100	11	\$7,375	14	\$9,493
Cal Grant B	189	\$222,052	167	\$191,031	197	\$223,842
EOPS	251	\$77,311				
Cal Grant C			2	\$648	2	\$720
CARE Grant	412	\$176,888	20	\$3,525	23	\$5,470
Chafee Grant	5	\$25,000	13	\$61,461	9	\$37,500
Pell Grant	858	\$1,828,286	978	\$2,413,696	1,303	\$3,763,806
SEOG (Supplemental Educational Opportunity Grant)	152	\$97,400	139	\$118,349	178	\$127,186
Other grant: institutional source	28	\$5,853			1	\$1,201
Federal Direct Student Loan - subsidized	12	\$35,098	15	\$43,704	19	\$43,836
Scholarship: institutional source	28	\$27,182	35	\$20,680	48	\$39,667
Federal Work Study (FWS) (Federal share)	235	\$464,864	40	\$77,673	33	\$58,048
Total Amount		\$3,351,229		3,776,832		\$5,581,035

Note: Students may receive financial aid support from multiple sources. Accordingly, adding the headcount across awards would lead to counting some students twice.

Source: SBVC & CHC Offices of Research & Planning

Figure 10.1



Student Demographics: San Bernardino Valley College

Table 10.6: Number and Percent of SBVC Students by Gender and Academic Year from 2007-08 to 2009-10

Gender	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Female	11,539	55.5	12,321	55.6	12,027	55.4
Male	9,142	44.0	9,719	43.9	9,579	44.1
Unknown	107	0.5	123	0.6	99	0.5
Total	20,788	100.0	22,163	100.0	21,705	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.7: Number and Percent of SBVC Students by Ethnicity and Academic Year from 2007-08 to 2009-10

Ethnicity	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Asian	1,344	6.5	1,427	6.4	1,459	6.7
African American	4,127	19.9	4,291	19.4	4,319	19.9
Hispanic	8,784	42.3	9,741	44.0	9,878	45.5
Native American	179	0.9	203	0.9	231	1.1
Other	147	0.7	149	0.7	161	0.7
White	5,104	24.6	5,080	22.9	4,706	21.7
Unknown/Other	1,103	5.3	1,272	5.7	951	4.4
Total	20,788	100.0	22,163	100.0	21,705	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.8: Number and Percent of SBVC Students by Age and Academic Year from 2007-08 to 2009-10

Age	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
19 or younger	4,777	23.0	5,122	23.1	5,084	23.4
20-24	5,411	26.0	5,933	26.8	6,318	29.1
25-29	3,097	14.9	3,460	15.6	3,310	15.2
30-34	2,076	10.0	2,180	9.8	2,094	9.6
35-39	1,688	8.1	1,720	7.8	1,521	7.0
40-49	2,485	12.0	2,426	10.9	2,224	10.2
50 and above	1,247	6.0	1,320	6.0	1,147	5.3
Unknown	7	0.0	2	0.0	7	0.0
Total	20,788	100.0	22,163	100.0	21,705	100.0
Average Age	28.6		28.3		27.7	

Source: SBVC & CHC Offices of Research & Planning

Table 10.9: Number and Percent of SBVC Students by Disability Status and Academic Year from 2007-08 to 2009-10

Disability Status	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Not a Disability	19,961	96.0	21,056	95.0	20,749	95.6
Disability	827	4.0	1,107	5.0	956	4.4
Total	20,788	100.0	22,163	100.0	21,705	100.0

Source: SBVC & CHC Offices of Research & Planning

Note: Students identified as having a disability received services from the Disabled Students Programs and Services (DSP&S) in the respective academic year. Students not identified as receiving services from DSP&S might have had a disability that was not identified by the college.

Table 10.10: Number and Amount of SBVC Students by Financial Aid Award and Academic Year from 2007 – 2008 to 2009 – 2010.

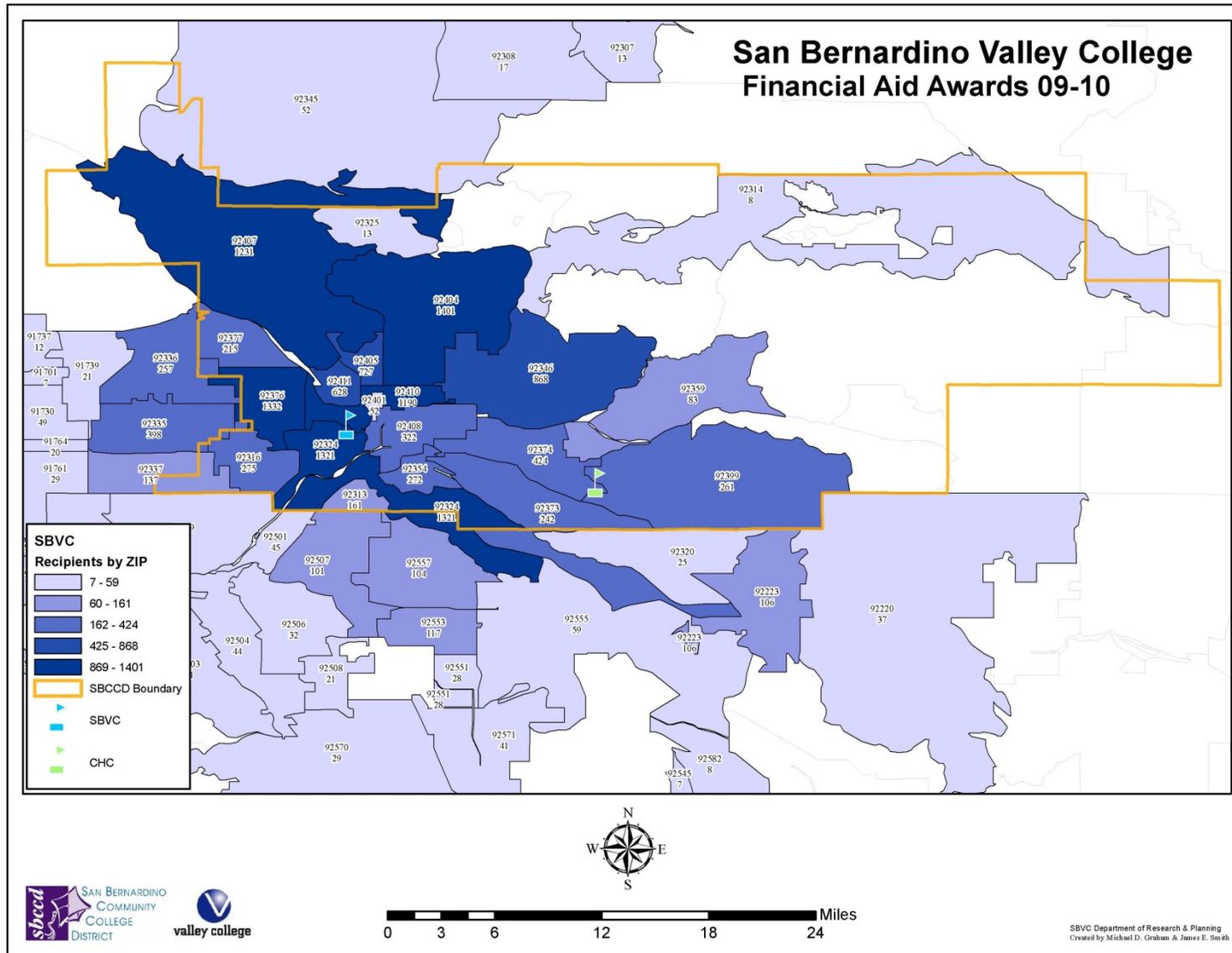
Award Description	2007 – 2008		2008 – 2009		2009 – 2010	
	Headcount	Amount	Headcount	Amount	Headcount	Amount
BOGW - Part A-1 based on TANF recipient status	489	61,505	442	113,355	365	126,023
BOGW - Part A-2 based on SSI recipient status	367	40,600	241	55,870	225	66,560
BOGW - Part A-3 based on general assistance recipient status	76	9,450	121	30,790	80	35,035
BOGW - Part A basis unreported			3,571	335,750	4400	352,803
BOGW - Part B based on income standards	7,748	1,172,385	7,102	1,919,425	8644	3,102,610
BOGW - Part C based on financial need	2,473	340,425	2,792	824,550	3214	1,233,437
Academic Competitiveness Grant	3	2,050	41	29,025	28	22,407
Cal Grant B	626	713,667	573	675,287	680	815,701
Cal Grant C	98	39,168	75	30,192	75	30,914
EOPS	951	403,071	2	50		
CARE Grant	34	18,800	59	21,725	40	16,290
Chafee Grant	18	68,746	6	23,553	12	54,864
Pell Grant	3,005	6,648,747	3,495	8,723,504	4557	13,335,449
SEOG (Supplemental Educational Opportunity Grant)	524	258,371	480	222,014	433	207,108
Other grant: institutional source	31	13,245	12	13,536	38	39,563
Perkins Loan			3	5,750	6	14,500
Other loan: non-institutional source					1	3,000
Bureau of Indian Affairs (BIA) Grant	1	5,198				
Federal Direct Student Loan - subsidized	222	741,110	288	964,608	279	950,650
Scholarship: institutional source	198	95,903	165	100,535	335	280,693*
Scholarship: non-institutional source	1	500				
Federal Work Study (FWS) (Federal share)	287	665,643	136	227,908	128	256,922
Total Amount		\$11,298,584		\$14,317,427		\$20,944,529

Note: Students may receive financial aid support from multiple sources. Accordingly, adding the headcount across awards would lead to counting some students twice.

*Includes Valley Bound students.

Source: SBVC & CHC Offices of Research & Planning

Figure 10-2



Student Demographics: San Bernardino Community College District (CHC and Valley)

Table 10.11: Number and Percent of SBCCD Students by Gender and Academic Year from 2007-08 to 2009-10

Gender	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Female	15,537	53.4	16,441	53.9	15,854	54.0
Male	13,351	45.9	13,874	45.5	13,357	45.5
Unknown	227	0.8	187	0.6	140	0.5
Total	29,115	100.0	30,502	100.0	29,351	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.12: Number and Percent of SBCCD Students by Ethnicity and Academic Year from 2007-08 to 2009-10

Ethnicity	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Asian	1,956	6.7	2,078	6.8	1,883	6.4
African American	4,440	15.2	4,657	15.3	4,718	16.1
Hispanic	10,901	37.4	12,007	39.4	12,012	40.9
Native American	294	1.0	295	1.0	335	1.1
Other	314	1.1	288	0.9	205	0.7
White	9,932	34.1	9,785	32.1	8,890	30.3
Unknown/Other	1,278	4.4	1,392	4.6	1,308	4.5
Total	29,115	100.0	30,502	100.0	29,351	100.0

Source: SBVC & CHC Offices of Research & Planning

Table 10.13: Number and Percent of SBCCD Students by Age and Academic Year from 2007-08 to 2009-10

Age	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
19 or younger	7,560	26.0	7,985	26.2	7,794	26.6
20-24	7,660	26.3	8,377	27.5	8,783	29.9
25-29	4,121	14.2	4,484	14.7	4,264	14.5
30-34	2,699	9.3	2,726	8.9	2,553	8.7
35-39	2,160	7.4	2,154	7.1	1,854	6.3
40-49	3,233	11.1	3,055	10.0	2,667	9.1
50 and above	1,658	5.7	1,710	5.6	1,426	4.9
Unknown	24	0.1	11	0.0	10	0.0
Total	29,115	100.0	30,502	100.0	29,351	100.0
Average Age	27.9		27.6		27.0	

Source: SBVC & CHC Offices of Research & Planning

Table 10.14: Number and Percent of SBCCD Students by Disability Status and Academic Year from 2007-08 to 2009-10

Disability Status	Academic Year					
	2007-08		2008-09		2009-10	
	#	%	#	%	#	%
Not a Disability	28,021	96.2	29,845	97.8	28,106	95.8
Disability	1,094	3.8	657	2.2	1,245	4.2
Total	29,115	100.0	30,502	100.0	29,351	100.0

Source: SBVC & CHC Offices of Research & Planning

Note: Students identified as having a disability received services from the Disabled Students Programs and Services (DSP&S) in the respective academic year. Students not identified as receiving services from DSP&S might have had a disability that was not identified by the college.

Employee Demographics: Crafton Hills College

Table 10.15: Number and Percent of CHC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Gender

Term and Employee Type	Gender					
	Female		Male		Total	
	#	Row %	#	Row %	#	Column %
Fall 2006						
Educational Administrator	8	50.0	8	50.0	16	5.3
Classified Administrator	0	0.0	0	0.0	0	0.0
Tenured / Tenure Track	40	49.4	41	50.6	81	26.6
Classified	73	65.8	38	34.2	111	36.5
Academic Temporary	42	43.8	54	56.3	96	31.6
Total	163	53.6	141	46.4	304	100.0
Fall 2007						
Educational Administrator	9	52.9	8	47.1	17	5.0
Classified Administrator	1	50.0	1	50.0	2	0.6
Tenured / Tenure Track	39	49.4	40	50.6	79	23.3
Classified	72	64.9	39	35.1	111	32.7
Academic Temporary	67	51.5	63	48.5	130	38.3
Total	188	55.5	151	44.5	339	100.0
Fall 2008						
Educational Administrator	9	52.9	8	47.1	17	4.8
Classified Administrator	1	50.0	1	50.0	2	0.6
Tenured / Tenure Track	38	50.0	38	50.0	76	21.3
Classified	71	65.7	37	34.3	108	30.3
Academic Temporary	82	53.6	71	46.4	153	43.0
Total	201	56.5	155	43.5	356	100.0
Fall 2009						
Educational Administrator	7	53.8	6	46.2	13	3.8
Classified Administrator	0	0.0	0	0.0	0	0.0
Tenured / Tenure Track	37	52.1	34	47.9	71	21.0
Classified	67	65.0	36	35.0	103	30.5
Academic Temporary	81	53.6	70	46.4	151	44.7
Total	192	56.8	146	43.2	338	100.0

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.16: Number and Percent of CHC Employees by Employee Type, Disability Status, and Term from Fall 2006 to Fall 2009

Term and Employee Type	Disability Status				Total
	Disability		Not a Disability		
	#	%	#	%	
Fall 2006					
Educational Administrator	3	18.8	13	81.3	16
Classified Administrator	0	.0	0	.0	0
Tenured / Tenure Track	0	.0	81	100.0	81
Classified	1	.9	110	99.1	111
Academic Temporary	0	.0	96	100.0	96
Total	4	1.3	300	98.7	304
Fall 2007					
Educational Administrator	3	17.6	14	82.4	17
Classified Administrator	0	.0	2	100.0	2
Tenured / Tenure Track	1	1.3	78	98.7	79
Classified	1	.9	110	99.1	111
Academic Temporary	1	.8	129	99.2	130
Total	6	1.8	333	98.2	339
Fall 2008					
Educational Administrator	3	17.6	14	82.4	17
Classified Administrator	0	.0	2	100.0	2
Tenured / Tenure Track	0	.0	76	100.0	76
Classified	1	.9	107	99.1	108
Academic Temporary	1	.7	152	99.3	153
Total	5	1.4	351	98.6	356
Fall 2009					
Educational Administrator	3	23.1	10	76.9	13
Classified Administrator	0	0.0	0	0.0	0
Tenured / Tenure Track	0	0.0	71	100.0	71
Classified	1	1.0	102	99.0	103
Academic Temporary	1	0.7	150	99.3	151
Total	5	1.5	333	98.5	338

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.17: Number and Percent of CHC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Ethnicity

Term and Employee Type	Ethnicity														Total
	Asian		African American		Hispanic		Native American		Pacific Islander		White		Unknown		
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Fall 2006															
Educational Administrator	5	31.3	1	6.3	3	18.8	0	0.0	0	0.0	7	43.8	0	0.0	16
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Tenured / Tenure Track	2	2.5	9	11.1	3	3.7	1	1.2	0	0.0	66	81.5	0	0.0	81
Classified	4	3.6	4	3.6	32	28.8	4	3.6	0	0.0	66	59.5	1	0.9	111
Academic Temporary	3	3.1	3	3.1	12	12.5	0	0.0	1	1.0	77	80.2	0	0.0	96
Total	14	4.6	17	5.6	50	16.4	5	1.6	1	0.3	216	71.1	1	0.3	304
Fall 2007															
Educational Administrator	3	17.6	1	5.9	4	23.5	0	0.0	0	0.0	9	52.9	0	0.0	17
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	2
Tenured / Tenure Track	2	2.5	10	12.7	4	5.1	1	1.3	0	0.0	62	78.5	0	0.0	79
Classified	4	3.6	5	4.5	32	28.8	4	3.6	0	0.0	66	59.5	0	0.0	111
Academic Temporary	6	4.6	7	5.4	16	12.3	0	0.0	2	1.5	98	75.4	1	0.8	130
Total	15	4.4	23	6.8	56	16.5	5	1.5	2	0.6	237	69.9	1	0.3	339
Fall 2008															
Educational Administrator	3	17.6	1	5.9	4	23.5	0	0.0	0	0.0	9	52.9	0	0.0	17
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	2
Tenured / Tenure Track	2	2.6	10	13.2	3	3.9	1	1.3	0	0.0	60	78.9	0	0.0	76
Classified	4	3.7	4	3.7	29	26.9	4	3.7	0	0.0	64	59.3	3	2.8	108
Academic Temporary	13	8.5	8	5.2	20	13.1	0	0.0	2	1.3	108	70.6	2	1.3	153
Total	22	6.2	23	6.5	56	15.7	5	1.4	2	0.6	243	68.3	5	1.4	356
Fall 2009															
Educational Administrator	3	23.1	1	7.7	2	15.4	0	0.0	0	0.0	7	53.8	0	0.0	13
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Tenured / Tenure Track	2	2.8	7	9.9	4	5.6	1	1.4	0	0.0	57	80.3	0	0.0	71
Classified	4	3.9	4	3.9	29	28.2	4	3.9	0	0.0	62	60.2	0	0.0	103
Academic Temporary	11	7.3	9	6.0	23	15.2	0	0.0	2	1.3	104	68.9	2	1.3	151
Total	20	5.9	21	6.2	58	17.2	5	1.5	2	0.6	230	68.0	2	0.6	338

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.18: Number and Percent of CHC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Age

Term and Employee Type	Age																Total	
	34 or younger		35-39		40-44		45-49		50-54		55-59		60-64		65 or older			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Fall 2006																		
Educational Administrator	1	6.3	2	12.5	3	18.8	3	18.8	2	12.5	3	18.8	1	6.3	1	6.3		16
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		0
Tenured / Tenure Track	6	7.4	7	8.6	7	8.6	10	12.3	23	28.4	15	18.5	8	9.9	5	6.2		81
Classified	28	25.2	7	6.3	13	11.7	18	16.2	17	15.3	15	13.5	9	8.1	4	3.6		111
Academic Temporary	19	19.8	6	6.3	16	16.7	11	11.5	13	13.5	12	12.5	5	5.2	14	14.6		96
Total	54	17.8	22	7.2	39	12.8	42	13.8	55	18.1	45	14.8	23	7.6	24	7.9		304
Fall 2007																		
Educational Administrator	2	11.8	1	5.9	2	11.8	3	17.6	4	23.5	2	11.8	2	11.8	1	5.9		17
Classified Administrator	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0		2
Tenured / Tenure Track	4	5.1	8	10.1	7	8.9	10	12.7	19	24.1	17	21.5	10	12.7	4	5.1		79
Classified	30	27.0	7	6.3	12	10.8	18	16.2	13	11.7	18	16.2	9	8.1	4	3.6		111
Academic Temporary	33	25.4	13	10.0	15	11.5	17	13.1	18	13.8	13	10.0	10	7.7	11	8.5		130
Total	69	20.4	30	8.8	36	10.6	48	14.2	54	15.9	50	14.7	32	9.4	20	5.9		339
Fall 2008																		
Educational Administrator	2	11.8	0	0.0	2	11.8	4	23.5	3	17.6	1	5.9	4	23.5	1	5.9		17
Classified Administrator	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		2
Tenured / Tenure Track	1	1.3	8	10.5	5	6.6	12	15.8	17	22.4	18	23.7	9	11.8	6	7.9		76
Classified	30	27.8	10	9.3	12	11.1	13	12.0	16	14.8	13	12.0	10	9.3	4	3.7		108
Academic Temporary	40	26.1	17	11.1	26	17.0	17	11.1	18	11.8	12	7.8	10	6.5	13	8.5		153
Total	74	20.8	36	10.1	45	12.6	46	12.9	54	15.2	44	12.4	33	9.3	24	6.7		356
Fall 2009																		
Educational Administrator	1	7.7	1	7.7	2	15.4	3	23.1	4	30.8	1	7.7	0	0.0	1	7.7		13
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		0
Tenured / Tenure Track	2	2.8	7	9.9	4	5.6	10	14.1	19	26.8	16	22.5	7	9.9	6	8.5		71
Classified	28	27.2	11	10.7	12	11.7	11	10.7	17	16.5	13	12.6	5	4.9	6	5.8		103
Academic Temporary	37	24.5	20	13.2	21	13.9	20	13.2	15	9.9	15	9.9	10	6.6	13	8.6		151
Total	68	20.1	39	11.5	39	11.5	44	13.0	55	16.3	45	13.3	22	6.5	26	7.7		338

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Employee Demographics: San Bernardino Valley College

Table 10.19: Number and Percent of SBVC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Gender

Term and Employee Type	Gender					
	Female		Male		Total	
	#	Row %	#	Row %	#	Column %
Fall 2006						
Educational Administrator	18	62.1	11	37.9	29	3.9
Classified Administrator	0	0.0	0	0.0	0	0.0
Tenured / Tenure Track	88	52.7	79	47.3	167	22.6
Classified	148	65.5	78	34.5	226	30.5
Academic Temporary	127	39.9	191	60.1	318	43.0
Total	381	51.5	359	48.5	740	100.0
Fall 2007						
Educational Administrator	20	66.7	10	33.3	30	3.9
Classified Administrator	2	50.0	2	50.0	4	0.5
Tenured / Tenure Track	91	53.8	78	46.2	169	21.8
Classified	142	64.3	79	35.7	221	28.5
Academic Temporary	144	40.9	208	59.1	352	45.4
Total	399	51.4	377	48.6	776	100.0
Fall 2008						
Educational Administrator	19	67.9	9	32.1	28	3.5
Classified Administrator	3	50.0	3	50.0	6	0.8
Tenured / Tenure Track	95	55.9	75	44.1	170	21.3
Classified	149	67.1	73	32.9	222	27.8
Academic Temporary	147	39.5	225	60.5	372	46.6
Total	413	51.8	385	48.2	798	100.0
Fall 2009						
Educational Administrator	12	63.2	7	36.8	19	2.5
Classified Administrator	2	50.0	2	50.0	4	0.5
Tenured / Tenure Track	98	57.6	72	42.4	170	22.1
Classified	152	67.0	75	33.0	227	29.5
Academic Temporary	138	39.4	212	60.6	350	45.5
Total	402	52.2	368	47.8	770	100.0

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.20: Number and Percent of SBVC Employees by Employee Type, Disability Status, and Term from Fall 2006 to Fall 2009

Term and Employee Type	Disability Status				Total
	Disability		Not a Disability		
	#	%	#	%	
Fall 2006					
Educational Administrator	0	0.0	29	100.0	29
Classified Administrator	0	0.0	0	0.0	0
Tenured / Tenure Track	2	1.2	165	98.8	167
Classified	4	1.8	222	98.2	226
Academic Temporary	6	1.9	312	98.1	318
Total	12	1.6	728	98.4	740
Fall 2007					
Educational Administrator	0	0.0	30	100.0	30
Classified Administrator	0	0.0	4	100.0	4
Tenured / Tenure Track	2	1.2	167	98.8	169
Classified	4	1.8	217	98.2	221
Academic Temporary	5	1.4	347	98.6	352
Total	11	1.4	765	98.6	776
Fall 2008					
Educational Administrator	0	0.0	28	100.0	28
Classified Administrator	0	0.0	6	100.0	6
Tenured / Tenure Track	2	1.2	168	98.8	170
Classified	3	1.4	219	98.6	222
Academic Temporary	7	1.9	365	98.1	372
Total	12	1.5	786	98.5	798
Fall 2009					
Educational Administrator	0	0.0	19	100.0	19
Classified Administrator	0	0.0	4	100.0	4
Tenured / Tenure Track	2	1.2	168	98.8	170
Classified	3	1.3	224	98.7	227
Academic Temporary	9	2.6	341	97.4	350
Total	14	1.8	756	98.2	770

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.21: Number and Percent of SBVC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Ethnicity

Term and Employee Type	Ethnicity														Total	
	Asian		African American		Hispanic		Native American		Pacific Islander		White		Unknown			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Fall 2006																
Educational Administrator	1	3.4	9	31.0	6	20.7	0	0.0	0	0.0	13	44.8	0	0.0	29	
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	
Tenured / Tenure Track	14	8.4	22	13.2	27	16.2	3	1.8	0	0.0	101	60.5	0	0.0	167	
Classified	14	6.2	43	19.0	80	35.4	2	0.9	2	0.9	85	37.6	0	0.0	226	
Academic Temporary	20	6.3	31	9.7	47	14.8	3	0.9	3	0.9	212	66.7	2	0.6	318	
Total	49	6.6	105	14.2	160	21.6	8	1.1	5	0.7	411	55.5	2	0.3	740	
Fall 2007																
Educational Administrator	2	6.7	8	26.7	7	23.3	0	0.0	0	0.0	13	43.3	0	0.0	30	
Classified Administrator	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	4	
Tenured / Tenure Track	15	8.9	24	14.2	27	16.0	3	1.8	0	0.0	99	58.6	1	0.6	169	
Classified	15	6.8	40	18.1	88	39.8	2	0.9	0	0.0	75	33.9	1	0.5	221	
Academic Temporary	29	8.2	34	9.7	67	19.0	3	0.9	3	0.9	214	60.8	2	0.6	352	
Total	61	7.9	108	13.9	189	24.4	8	1.0	3	0.4	403	51.9	4	0.5	776	
Fall 2008																
Educational Administrator	2	7.1	8	28.6	7	25.0	0	0.0	0	0.0	11	39.3	0	0.0	28	
Classified Administrator	0	0.0	3	50.0	0	0.0	0	0.0	0	0.0	3	50.0	0	0.0	6	
Tenured / Tenure Track	16	9.4	27	15.9	27	15.9	3	1.8	0	0.0	96	56.5	1	0.6	170	
Classified	13	5.9	39	17.6	87	39.2	3	1.4	1	0.5	77	34.7	2	0.9	222	
Academic Temporary	28	7.5	39	10.5	60	16.1	2	0.5	2	0.5	235	63.2	6	1.6	372	
Total	59	7.4	116	14.5	181	22.7	8	1.0	3	0.4	422	52.9	9	1.1	798	
Fall 2009																
Educational Administrator	1	5.3	6	31.6	4	21.1	0	0.0	0	0.0	8	42.1	0	0.0	19	
Classified Administrator	0	0.0	1	0.0	0	0.0	0	0.0	0	0.0	3	75.0	0	0.0	4	
Tenured / Tenure Track	17	10.0	28	16.5	31	18.2	3	1.8	0	0.0	91	53.5	0	0.0	170	
Classified	13	5.7	44	19.4	86	37.9	3	1.3	1	0.4	80	35.2	0	0.0	227	
Academic Temporary	27	7.7	34	9.7	57	16.3	2	0.6	2	0.6	221	63.1	7	2.0	350	
Total	58	7.5	113	14.7	178	23.1	8	1.0	3	0.4	403	52.3	7	0.9	770	

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.22: Number and Percent of SBVC Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Age

Term and Employee Type	Age																Total
	34 or younger		35-39		40-44		45-49		50-54		55-59		60-64		65 or older		
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Fall 2006																	
Educational Administrator	0	0.0	2	6.9	1	3.4	2	6.9	6	20.7	11	37.9	6	20.7	1	3.4	29
Classified Administrator	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Tenured / Tenure Track	13	7.8	11	6.6	18	10.8	21	12.6	33	19.8	38	22.8	23	13.8	10	6.0	167
Classified	38	16.8	27	11.9	32	14.2	37	16.4	33	14.6	33	14.6	18	8.0	8	3.5	226
Academic Temporary	43	13.5	27	8.5	31	9.7	45	14.2	67	21.1	47	14.8	29	9.1	29	9.1	318
Total	94	12.7	67	9.1	82	11.1	105	14.2	139	18.8	129	17.4	76	10.3	48	6.5	740
Fall 2007																	
Educational Administrator	0	0.0	1	3.3	2	6.7	3	10.0	7	23.3	11	36.7	6	20.0	0	0.0	30
Classified Administrator	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	1	25.0	1	25.0	0	0.0	4
Tenured / Tenure Track	12	7.1	14	8.3	22	13.0	21	12.4	32	18.9	32	18.9	28	16.6	8	4.7	169
Classified	41	18.6	27	12.2	26	11.8	30	13.6	38	17.2	32	14.5	17	7.7	10	4.5	221
Academic Temporary	53	15.1	24	6.8	36	10.2	47	13.4	66	18.8	50	14.2	42	11.9	34	9.7	352
Total	106	13.7	66	8.5	87	11.2	101	13.0	144	18.6	126	16.2	94	12.1	52	6.7	776
Fall 2008																	
Educational Administrator	0	0.0	2	7.1	1	3.6	2	7.1	7	25.0	7	25.0	7	25.0	2	7.1	28
Classified Administrator	1	16.7	1	16.7	1	16.7	0	0.0	0	0.0	2	33.3	1	16.7	0	0.0	6
Tenured / Tenure Track	10	5.9	12	7.1	24	14.1	23	13.5	29	17.1	31	18.2	31	18.2	10	5.9	170
Classified	48	21.6	22	9.9	26	11.7	31	14.0	42	18.9	26	11.7	18	8.1	9	4.1	222
Academic Temporary	48	12.9	41	11.0	40	10.8	46	12.4	71	19.1	46	12.4	37	9.9	43	11.6	372
Total	107	13.4	78	9.8	92	11.5	102	12.8	149	18.7	112	14.0	94	11.8	64	8.0	798
Fall 2009																	
Educational Administrator	0	0.0	1	5.3	1	5.3	2	10.5	3	15.8	5	26.3	4	21.1	3	15.8	19
Classified Administrator	0	0.0	0	0.0	0	0.0	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	4
Tenured / Tenure Track	10	5.9	18	10.6	20	11.8	24	14.1	25	14.7	35	20.6	25	14.7	13	7.6	170
Classified	46	20.3	24	10.6	27	11.9	25	11.0	42	18.5	31	13.7	21	9.3	11	4.8	227
Academic Temporary	44	12.6	41	11.7	35	10.0	42	12.0	56	16.0	43	12.3	44	12.6	45	12.9	350
Total	100	13.0	84	10.9	83	10.8	94	12.2	127	16.5	116	15.1	94	12.2	72	9.4	770

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Employee Demographics: San Bernardino Community College District (SBCCD)

Table 10.23: Number and Percent of SBCCD Employees by Term from Fall 2007 to Fall 2009, Employee Type, and Gender

Term and Employee Type	Gender					
	Female		Male		Total	
	#	Row %	#	Row %	#	Column %
Fall 2007						
Educational Administrator	33	54.1	28	45.9	61	5.1
Classified Administrator	5	26.3	14	73.7	19	1.6
Tenured / Tenure Track	129	52.7	116	47.3	245	20.6
Classified Professional	11	68.8	5	31.3	16	1.3
Classified Support	235	63.7	134	36.3	369	31.0
Academic Temporary	211	43.9	270	56.1	481	40.4
Total	624	52.4	567	47.6	1,191	100.0
Fall 2008						
Educational Administrator	32	55.2	26	44.8	58	4.6
Classified Administrator	6	27.3	16	72.7	22	1.8
Tenured / Tenure Track	132	53.9	113	46.1	245	19.5
Classified Professional	12	70.6	5	29.4	17	1.4
Classified Support	252	64.5	139	35.5	391	31.1
Academic Temporary	228	43.5	296	56.5	524	41.7
Total	662	52.7	595	47.3	1,257	100.0
Fall 2009						
Educational Administrator	23	54.8	19	45.2	42	3.4
Classified Administrator	7	26.9	19	73.1	26	2.1
Tenured / Tenure Track	135	56.0	106	44.0	241	19.5
Classified Professional	39	79.6	10	20.4	49	4.0
Classified Support	228	61.5	143	38.5	371	30.0
Academic Temporary	222	43.9	284	56.1	506	41.0
Total	654	53.0	581	47.0	1,235	100.0

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.24: Percent of SBCCD Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Ethnicity

Term and Employee Type	Ethnicity							Total
	Asian	African American	Hispanic	Native American	Pacific Islander	White	Unknown	
	%	%	%	%	%	%	%	
Fall 2007								
Educational Administrator	12.49	18.03	21.31	0.00	0.00	47.54	0.00	61
Classified Administrator	0.00	15.79	5.26	0.00	0.00	73.68	0.00	19
Tenured / Tenure Track	6.94	13.88	12.65	1.63	0.00	64.49	0.41	245
Classified Professional	18.75	12.50	25.00	0.00	6.25	37.50	0.00	16
Classified Support	6.51	14.09	35.23	1.63	0.00	42.28	0.27	369
Academic Temporary	7.28	8.52	17.05	0.62	1.04	64.86	0.62	481
Fall 2008								
Educational Administrator	13.79	17.24	24.14	0.00	0.00	44.83	0.00	58
Classified Administrator	0.00	18.18	9.09	4.55	0.00	68.18	0.00	22
Tenured / Tenure Track	7.35	15.10	12.24	1.63	0.00	63.27	0.41	245
Classified Professional	23.53	11.76	17.65	0.00	5.88	41.18	0.00	17
Classified Support	5.63	14.32	32.99	1.79	0.26	43.48	0.00	391
Academic Temporary	7.83	8.97	15.27	0.38	0.76	65.27	1.53	524
Fall 2009								
Educational Administrator	16.66	19.05	16.67	0.00	0.00	47.62	0.00	42
Classified Administrator	0.00	15.38	7.69	3.85	0.00	73.08	0.00	26
Tenured / Tenure Track	7.88	14.52	14.52	1.66	0.00	61.41	0.00	241
Classified Professional	10.2	14.29	26.53	2.04	4.08	42.86	0.00	49
Classified Support	5.39	15.36	33.69	1.62	0.27	43.67	0.00	371
Academic Temporary	7.31	8.50	16.21	0.40	0.79	65.02	1.78	506

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Table 10.25: Percent of SBCCD Employees by Term from Fall 2006 to Fall 2009, Employee Type, and Age

Term and Employee Type	Age								Total
	34 or younger	35-39	40-44	45-49	50-54	55-59	60-64	65 or older	
	%	%	%	%	%	%	%	%	
Fall 2007									
Educational Administrator	6.6	6.6	6.6	13.1	21.3	26.2	16.4	3.3	61
Classified Administrator	5.3	10.5	21.1	0.00	10.5	5.3	15.8	31.6	19
Tenured / Tenure Track	6.5	9.0	11.8	12.7	20.0	20.0	15.1	4.9	245
Classified Professional	37.5	12.5	12.5	12.5	6.3	12.5	0.0	6.3	16
Classified Support	20.9	10.0	11.1	14.4	16.5	15.7	7.9	3.5	369
Academic Temporary	17.7	7.7	10.6	13.3	17.5	13.1	10.8	9.4	481
Fall 2008									
Educational Administrator	6.9	5.2	6.9	13.8	20.7	20.7	19.0	6.9	58
Classified Administrator	13.6	13.6	13.6	4.5	13.6	9.1	9.1	22.7	22
Tenured / Tenure Track	4.5	8.2	11.8	14.3	18.8	19.6	16.3	6.5	245
Classified Professional	35.3	11.8	17.6	11.8	5.9	5.9	5.9	5.9	17
Classified Support	22.0	9.0	12.3	13.8	18.4	12.5	8.7	3.3	391
Academic Temporary	16.8	11.1	12.4	12.0	17.0	11.1	9.0	10.7	524
Fall 2009									
Educational Administrator	4.8	7.1	9.5	14.3	21.4	16.7	14.3	11.9	42
Classified Administrator	11.5	7.7	15.4	11.5	19.2	15.4	7.7	11.5	26
Tenured / Tenure Track	5.0	10.4	10.0	14.1	18.3	21.2	13.3	7.9	241
Classified Professional	26.5	10.2	14.3	14.3	14.3	14.3	4.1	2.0	49
Classified Support	22.9	9.7	11.3	11.3	18.6	12.9	8.6	4.6	371
Academic Temporary	16.4	12.1	11.3	12.3	14.0	11.9	10.7	11.5	506

Source: CA Community Colleges Chancellor's Office MIS Referential Files EB & EJ

Economic Development and Corporate Training (EDCT) Division

Figure 10-3:

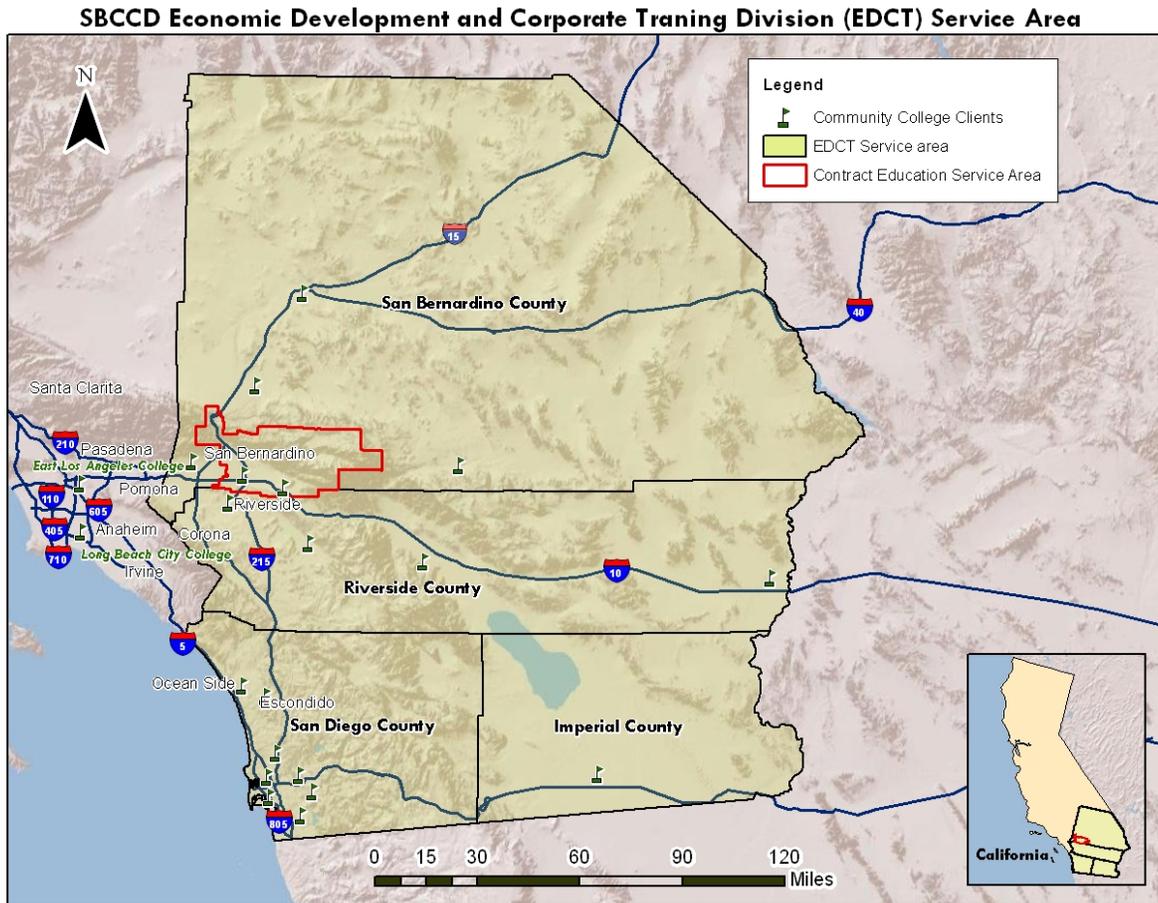


Figure 10-4: EDCT Enrollment Chart

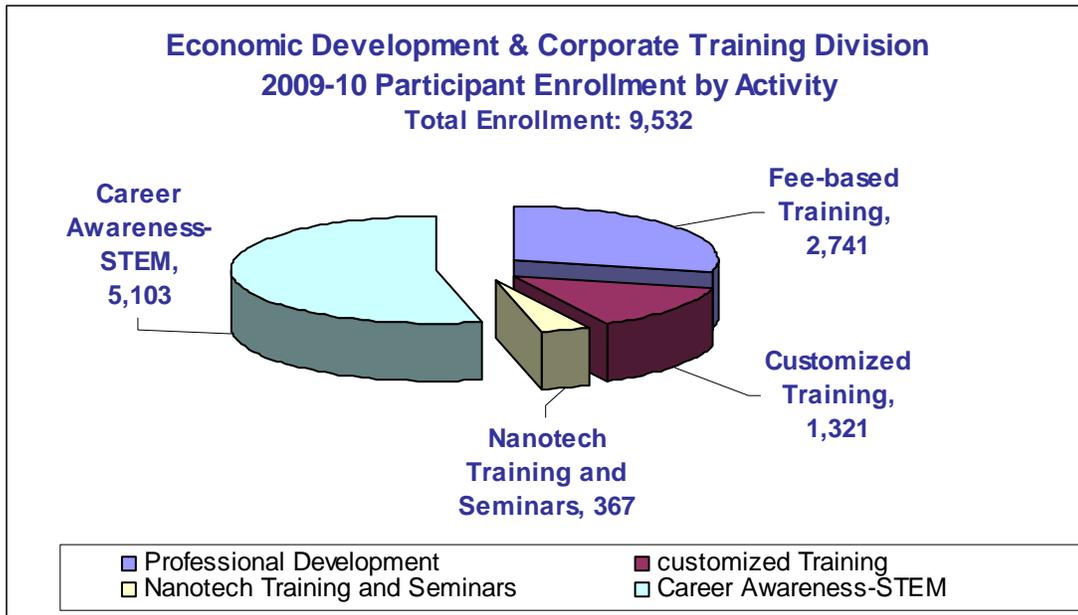


Figure 10-5: EDCT Revenue Sources: Categorical vs. General

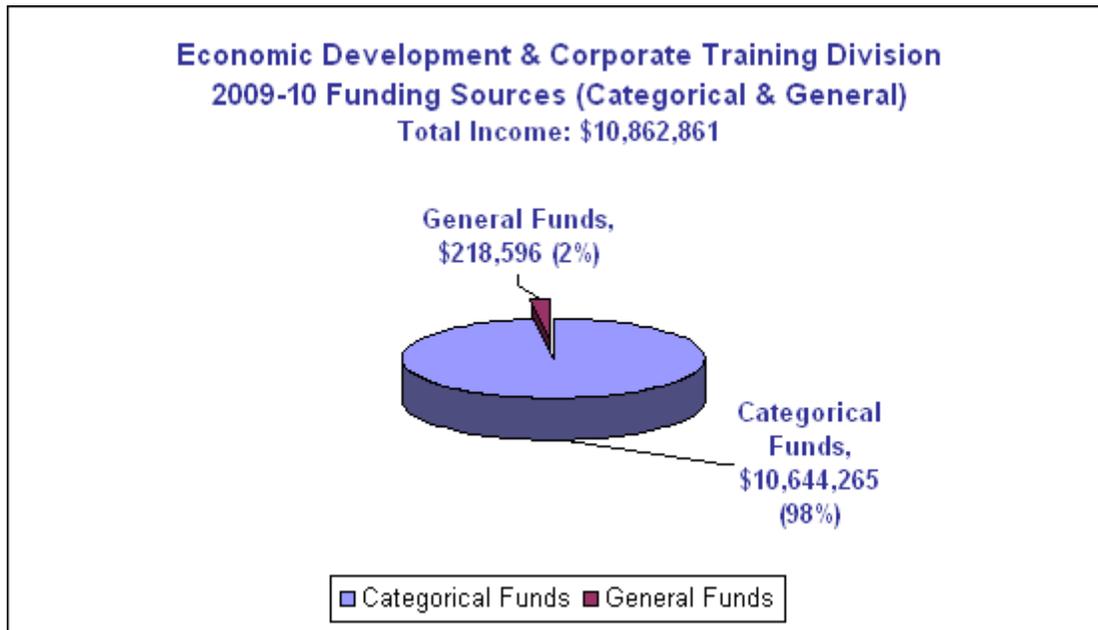
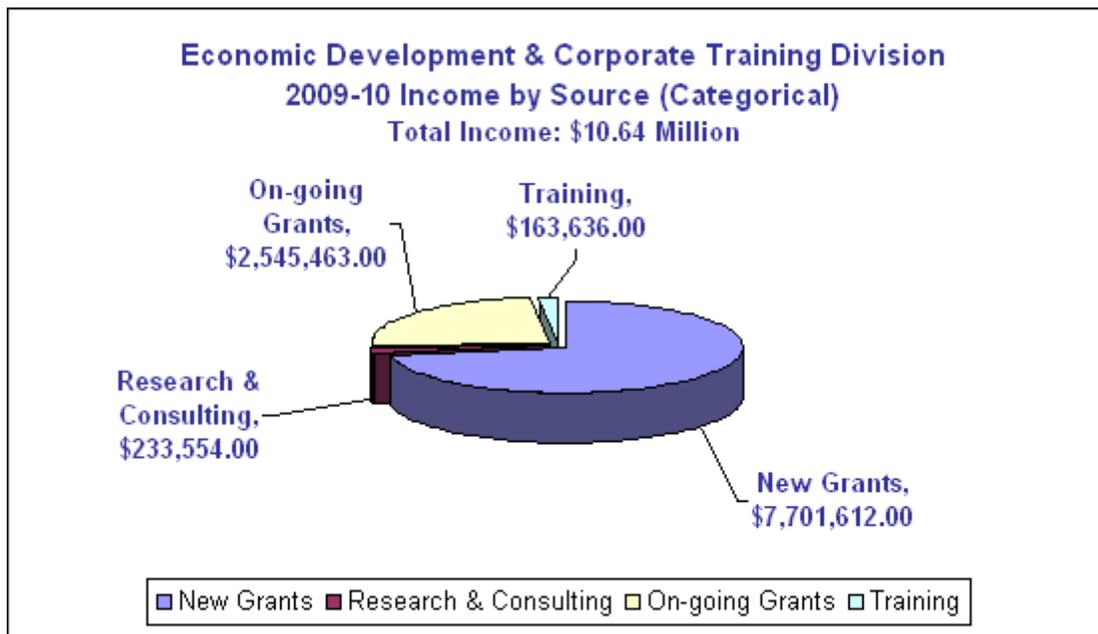


Figure 10-6: EDCT Categorical Income Sources



EDCT Income and Expenditure

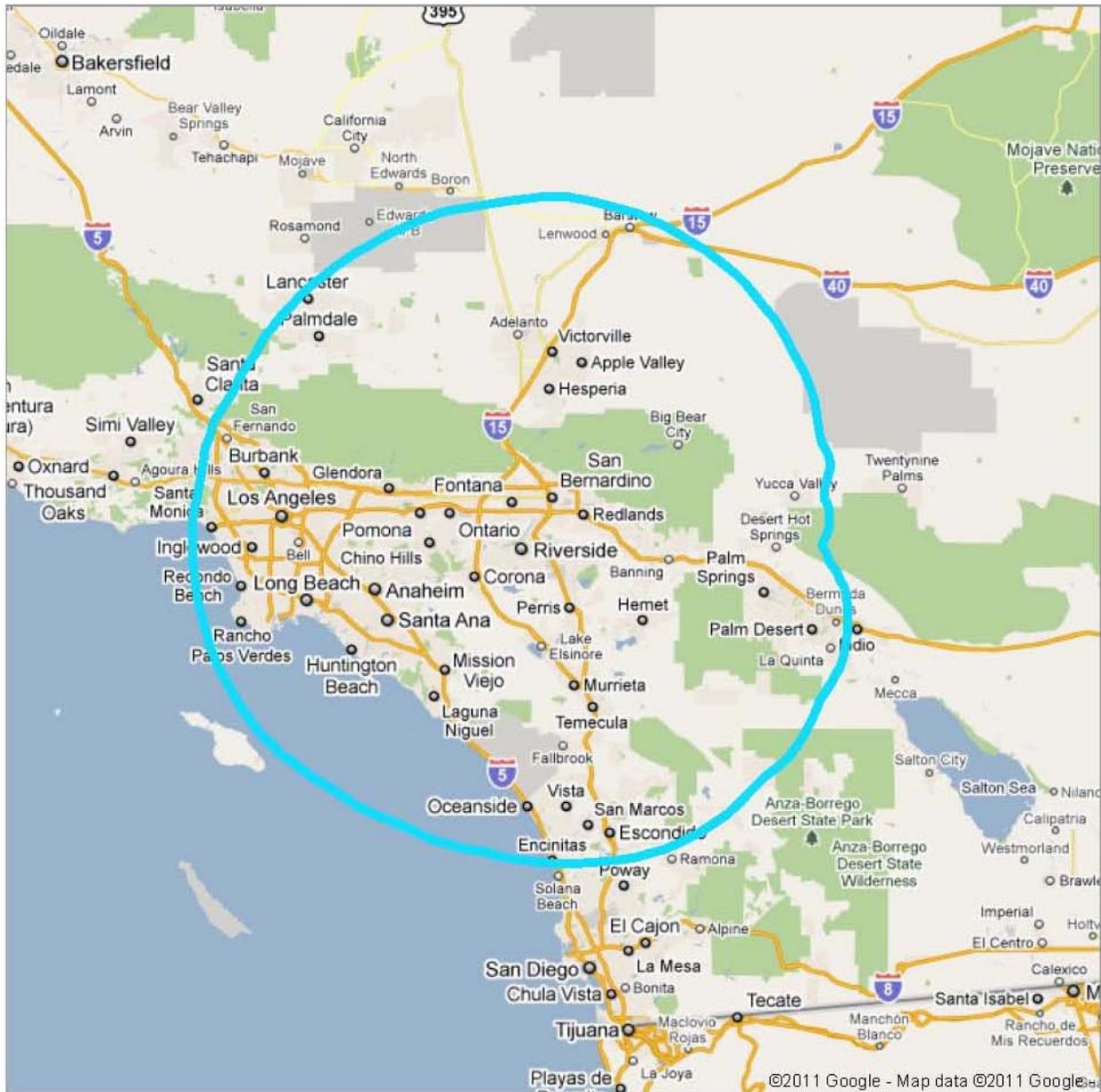
The Economic Development and Corporate Training (EDCT) division generated \$11 million in revenues from competitive grants, training (fee-based and customized), and labor market research services during fiscal year 2009-10. The competitive grants awarded to EDCT included one year or multi-year funding. EDCT expended nearly \$3.5 million during the fiscal year 2009-10 for providing training and retraining services for displaced, unemployed, and incumbent workers. Since some of the grants were awarded to provide training services for up to three years, over \$7 million of the remaining funds from 2009-10 were carried over to 2010-11.

Of the \$3.5 million expended during 2009-10, \$1.6 million (46%) were spent on salaries and benefits of the staff and the professional experts of the EDCT division. EDCT paid \$895,946 (26%) in subcontracts to partnering community colleges and other vendors to either deliver training services on our behalf or for providing supportive services for our operations. EDCT acquired \$553,999 (16%) in high technology equipment for offering state-of-the-art hands-on training and another \$63,450 (1.8%) was spent to obtain software. EDCT spent \$119,793 (3.4%) in instructional and non-instructional supplies and paid \$16,799 (0.5%) for maintenance and repairs of equipment and for rentals. Further, EDCT spent \$39,896 (\$1.1%) for conference travel and personal mileage. A total of only \$5,409 (0.15%) was spent for advertisements as the majority of the grants limit paying for marketing and advertisement.

EDCT contributed \$145,427 to the general funds of the District as indirect costs from the expended portion of the \$3.5 million revenue. Since what EDCT contributes to the general funds is a factor of the expended revenues, it is expected that EDCT will contribute a relatively larger amount to the general funds during the fiscal year 2010 – 11 compared to 2009-10.

Figure 10.7

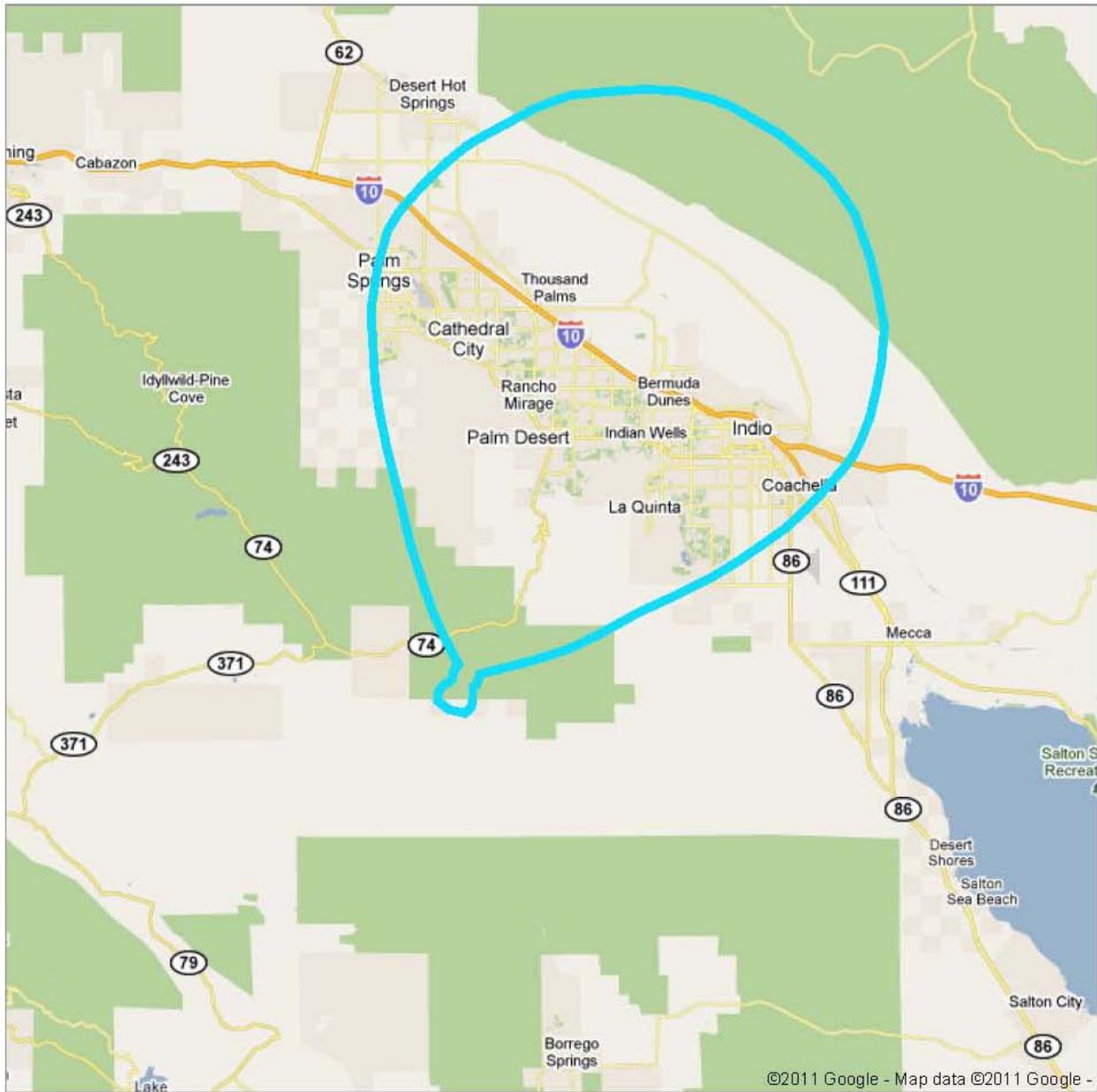
KVCR Signal Area



Source: Kessler & Gehman Associates Inc.

Figure 10.8

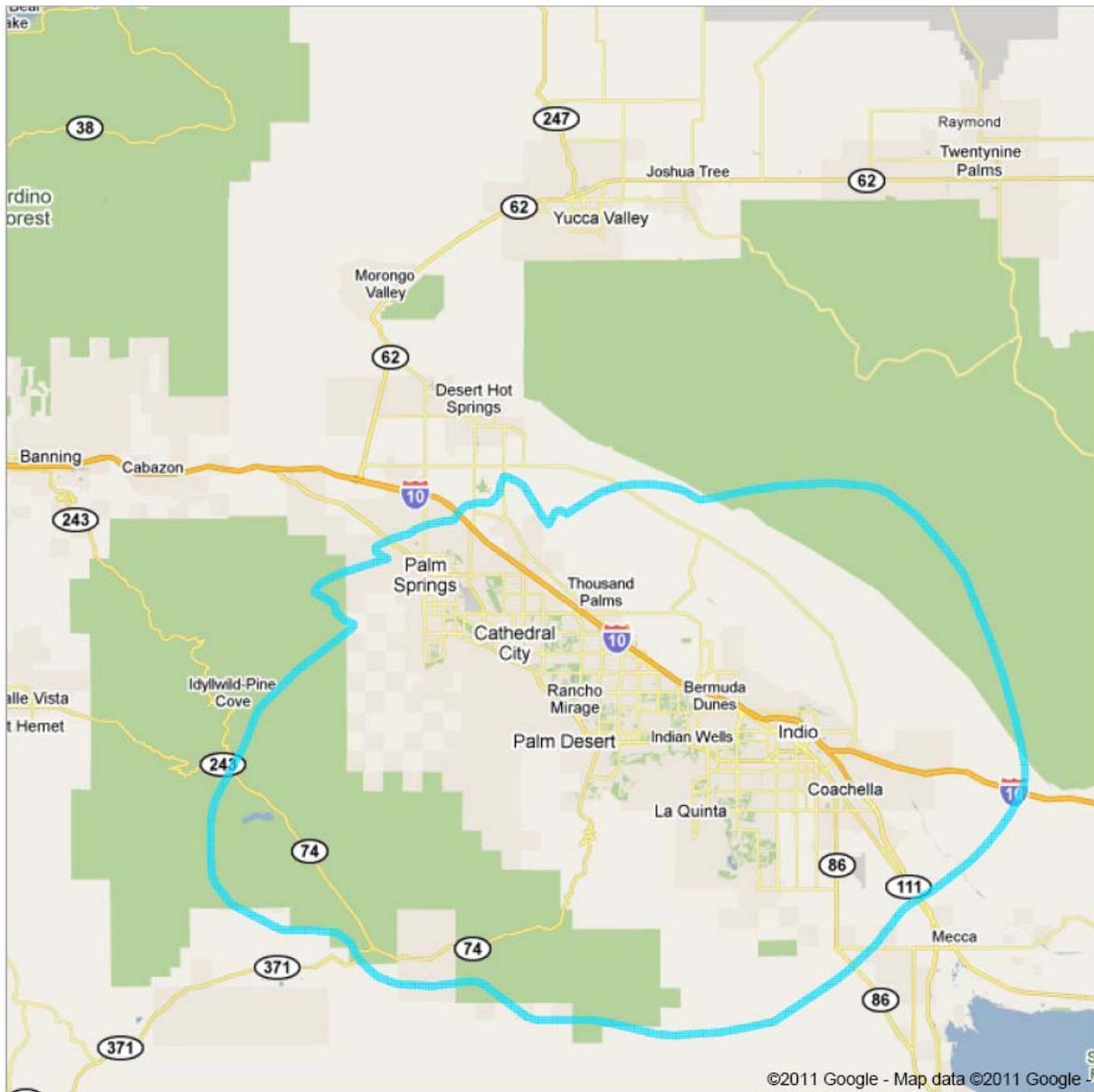
KVCR Palm Springs Signal Area – Channel 9



Source: Kessler & Gehman Associates Inc.

Figure 10.9

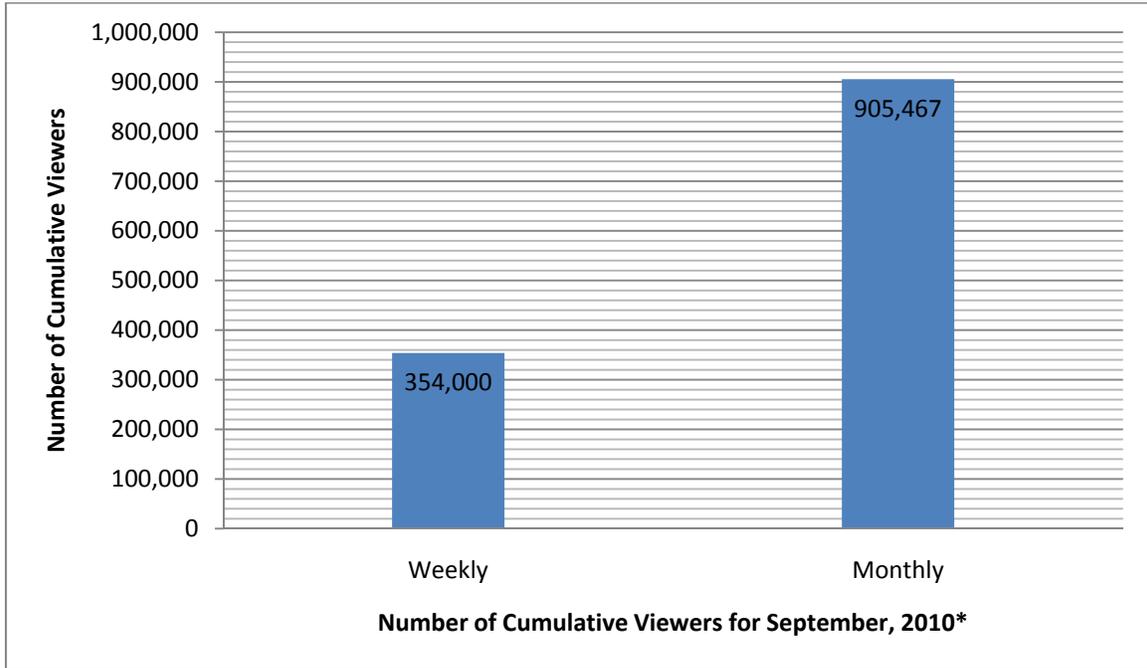
KVCR Palm Springs Signal Area – Channel 18



Source: Kessler & Gehman Associates Inc.

Total Cumulative KVCR Viewers in September, 2010*

Figure 10.10

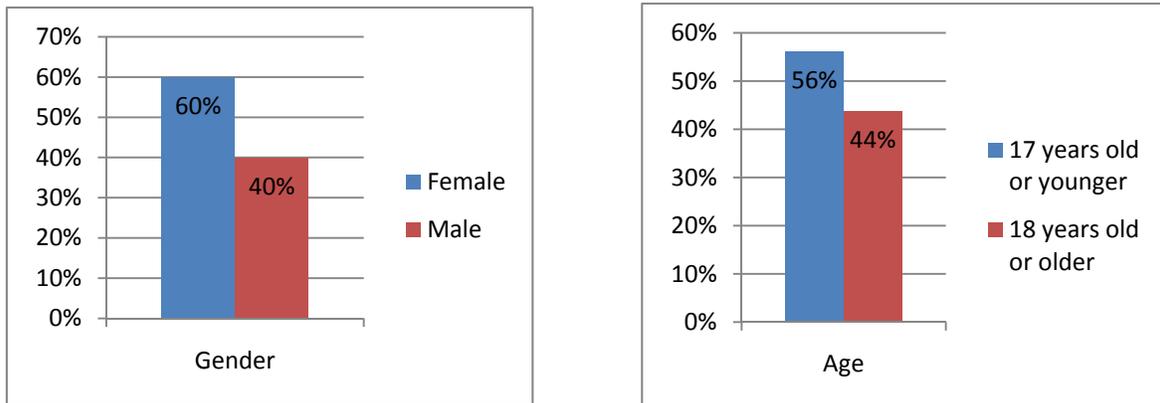


Source: Kessler & Gehman Associates Inc.

*Refers to the number of people in the Los Angeles Demographic who watched KVCR for at least five minutes at one time or another during September, 2010. Accordingly, a viewer may be counted more than once if they watched KVCR for more than five minutes two or more times during the month of September.

Percent of Cumulative KVCR Viewers by Gender and Age*

Figure 10.11



Source: Kessler & Gehman Associates Inc.

*Refers to the number of people in the Los Angeles Demographic who watched KVCR for at least five minutes at one time or another during September, 2010. Accordingly, a viewer may be counted more than once if they watched KVCR for more than five minutes two or more times during the month of September.

Planning Context: Information from the Environmental Scan

(Information in this section was provided by Dr. Matthew Isaac and Evgeniya Lindstrom of the EDCT Center of Excellence.)

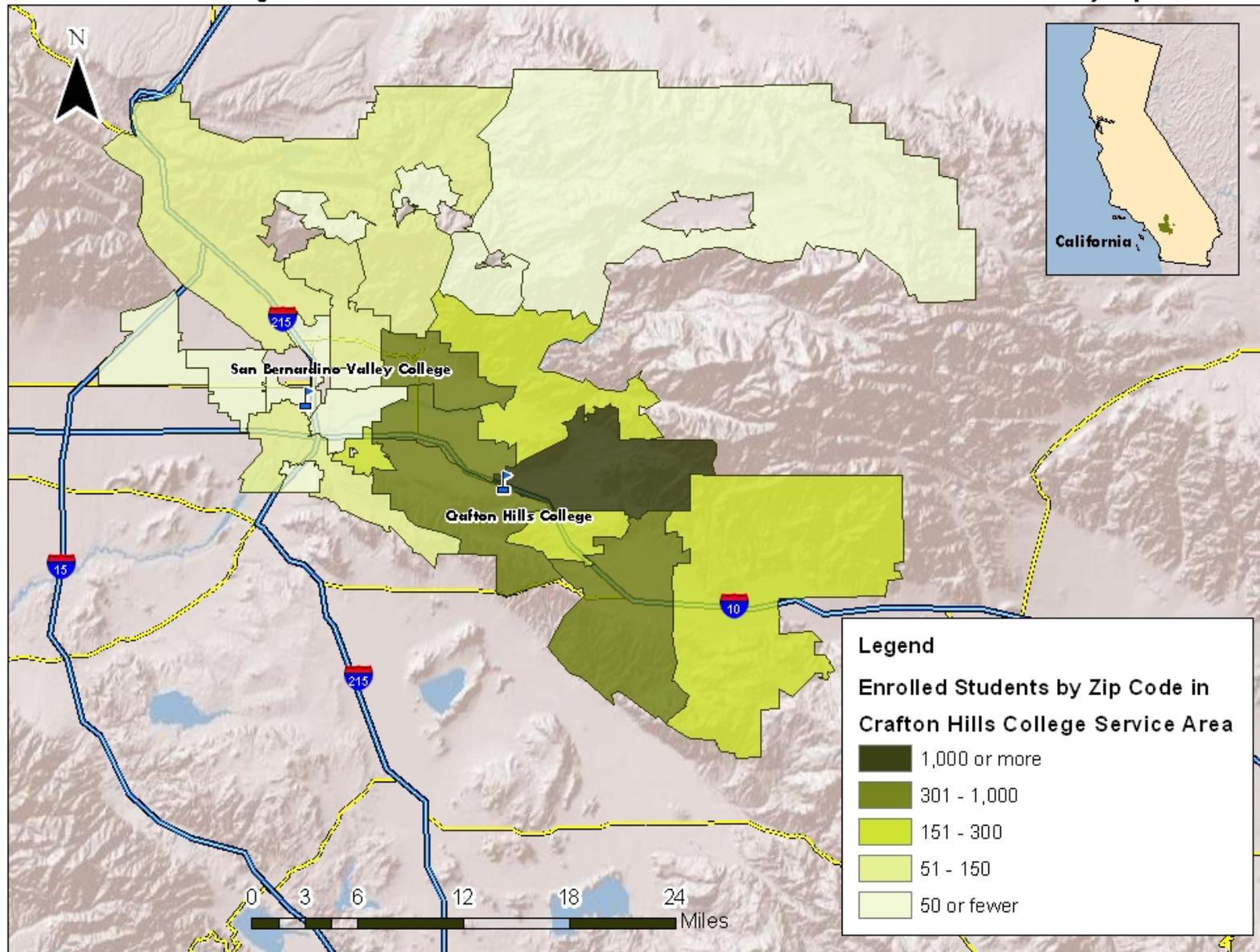
District Strategic Planning Implications Identified by the Committee

The DSPC discussed the environmental scan information below at length, and identified the following main implications for district strategic planning:

1. The colleges should develop/enhance programs and services for each age demographic (e.g., 50 and older in the CHC service area, 19 and younger in the SBVC service area).
2. Larger household size appears to correspond to lower median age in the service areas, with possible implications for financial aid needs.
3. Students disperse all over California from both colleges.
4. The colleges should reach out to alumni with degrees, both in the service area and beyond.
5. The colleges should consider reaching out to students who have had some college, to help them complete a degree.
6. The colleges should support and make more visible the path for vocational students to take general education courses leading to a degree.
7. The district needs to investigate and understand why so many students from other districts attend the SBCCD colleges.
8. The colleges should match their instructional programs to future job growth projections as well as current demand.
 - a. Focus on occupations that pay sustainable wages—especially those that are in high demand and require less than a bachelor’s degree—to “future-proof” the colleges (e.g., construction, professional services, medical records, “green” jobs, utilities).
 - b. Increase resources for high-demand jobs through industry support, alternative scheduling and facilities usage, and other nontraditional means.
 - c. Consider more short-term training, whether for certificates or not for credit, possibly using EDCT to pilot promising programs.
 - d. Align resources with these initiatives.
9. To increase student and community awareness of its programs and services, the district needs to build community partnerships (e.g., with GIS firms) and market and advertise.
10. The district and both colleges should collaborate in identifying new and emerging areas for curriculum development.
11. Support services at the two colleges will continue to be somewhat different due to demographic differences.
12. Specific program implications include the following:
 - a. Support Teacher Education/Prep at both colleges.
 - b. Support Health programs at both colleges. Signature programs will draw from across the region, and focus on jobs that pay living wages and offer bridges from entry-level to more advanced occupations.
 - c. Continue Culinary Arts.
 - d. Focus on transfer in business programs.
 - e. Focus on both associate degrees and transfer in technical areas. Consider partnering with EDCT/ATTC in these areas.
 - f. The logistics program at Riverside Community College District is very strong; there is no need for the district to try to duplicate it.
 - g. For administrative assistants, on-the-job training is predominant, so there is little need for a program.

Figure 11.1

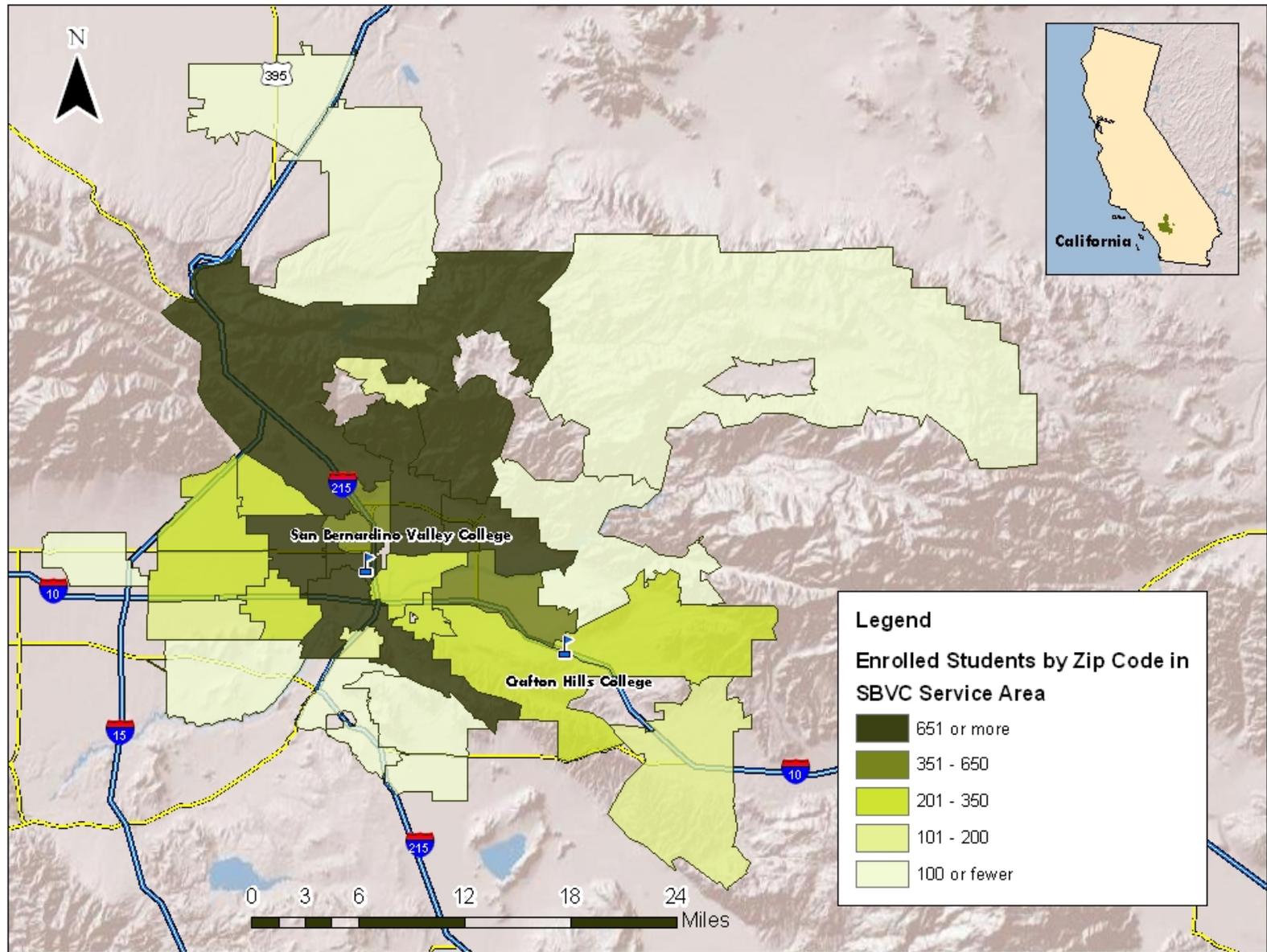
Crafton Hills College Service Area: Number of Enrolled Students with a Grade on Record by Zip Code



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. Zip Codes listed represent those with the largest number of enrolled students in CHC, Fall 2010.

Figure 11.2

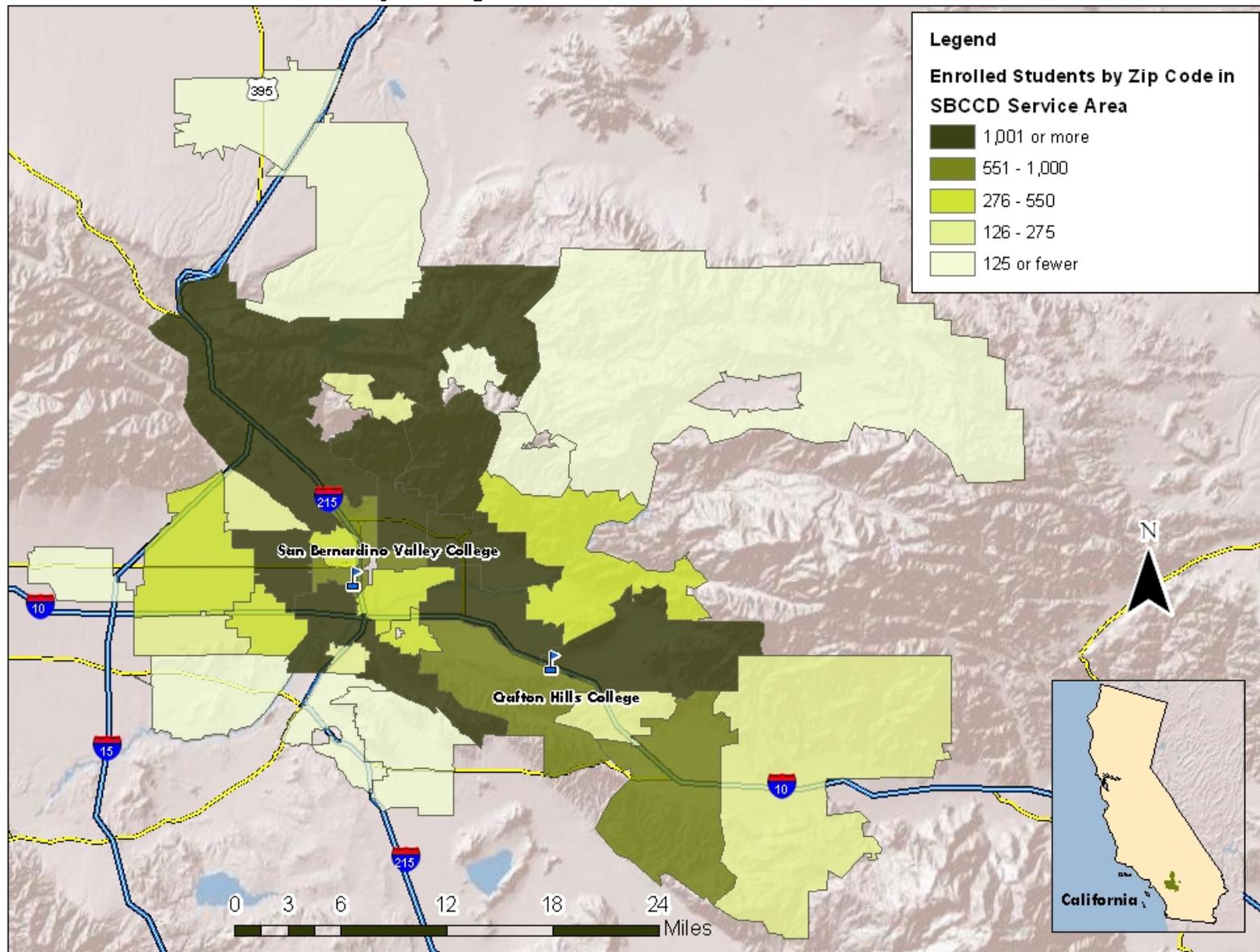
San Bernardino Valley College Service Area: Number of Enrolled Students with a Grade on Record by Zip Code



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. Zip Codes listed represent those with the largest number of enrolled students in SBVC, Fall 2010.

Figure 11.3

San Bernardino Community College District Service Area: Distribution of Student Enrollment



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. Zip Codes listed represent those with the largest number of enrolled students in SBCCD, Fall 2010.

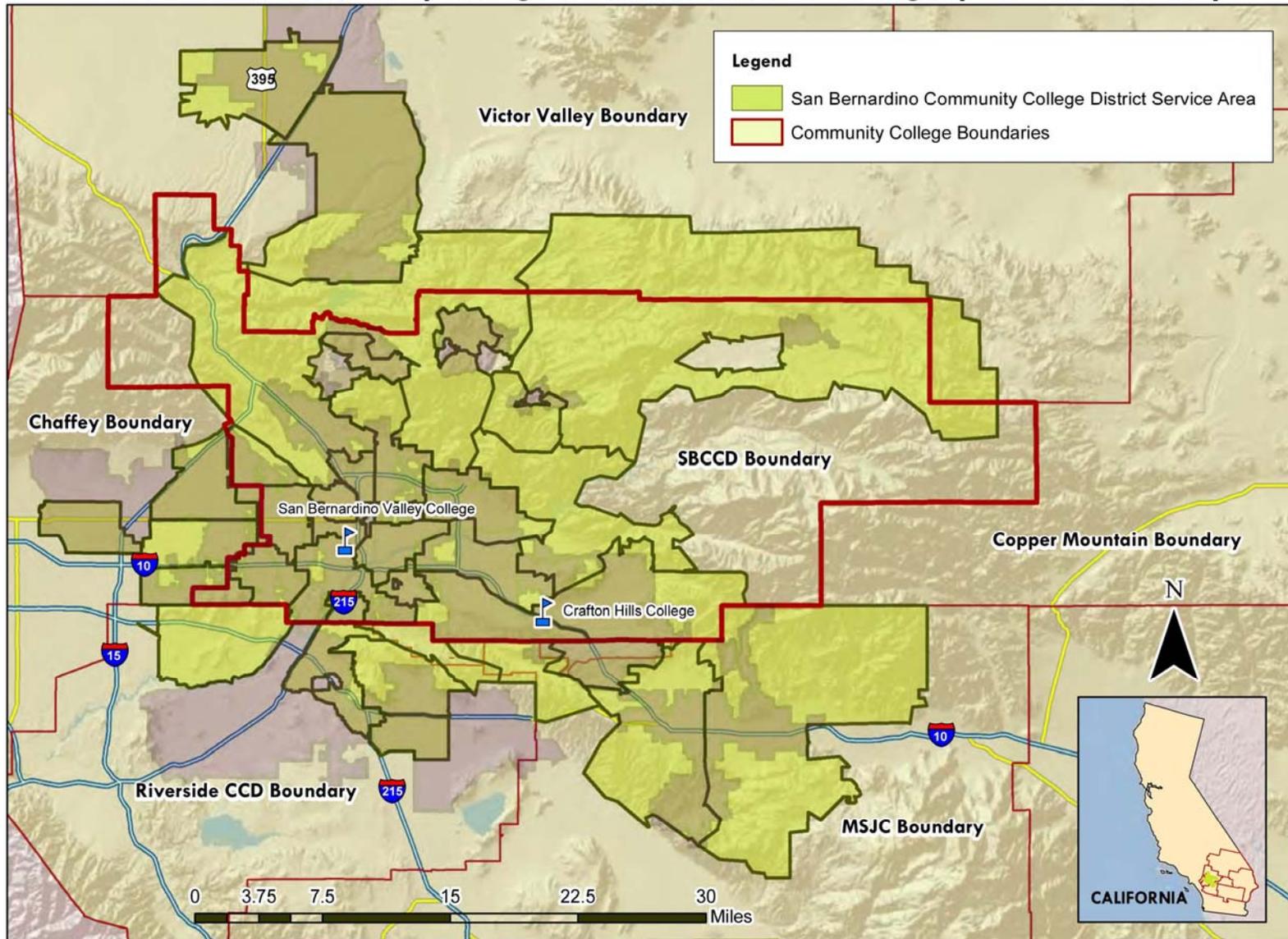
Table 11.1

Data for Figures 11.1 - 11.3 Number of Enrolled Students with a Grade on Record in Fall 2010 by Zip Code (CHC, SBVC, and combined).

ZIP Code	Number of Students at SBVC	Number of Students at CHC	Number of Students at SBCCD (combined total for CHC and SBVC)
92324	1327	97	1424
92407	1301	113	1414
92376	1297	59	1356
92404	1261	140	1401
92410	1030	39	1069
92346	946	620	1566
92405	641	57	698
92411	505	20	525
92374	450	818	1268
92335	351	22	373
92354	330	201	531
92373	297	638	935
92316	294	20	314
92408	289	51	340
92336	281	35	316
92399	278	1502	1780
92377	255	19	274
92313	192	52	244
92325	156	45	201
92337	147	9	156
92223	130	522	652
92507	99	10	109
92557	94	30	124
92553	92	20	112
92509	69	14	83
92359	67	271	338
92220	57	167	224
92345	55	4	59
91730	53	9	62
92352	41	32	73
92382	38	57	95
92392	33	3	36
92314	32	18	50
92320	28	164	192

Figure 11.4

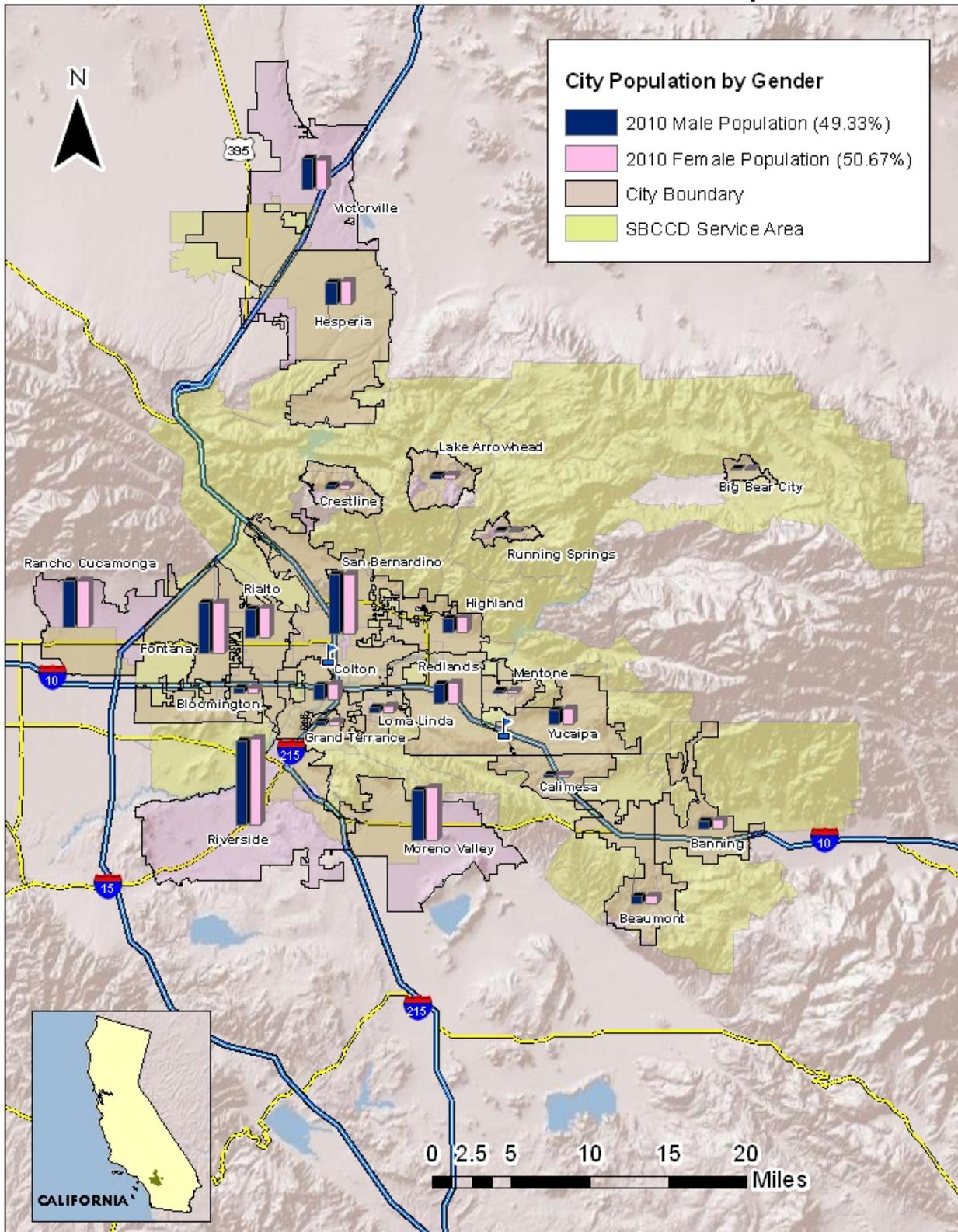
San Bernardino Community College District Service Area vs Legally Defined Boundary



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. Zip codes listed represent those with at least 0.5% of all enrolled students, Fall 2006 through Summer 2009.

Figure 11.5

SBCCD Service Area: 2010 Male and Female Population



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. The data calculation was from 2010 US Census Bureau Male and Female Population for each city.

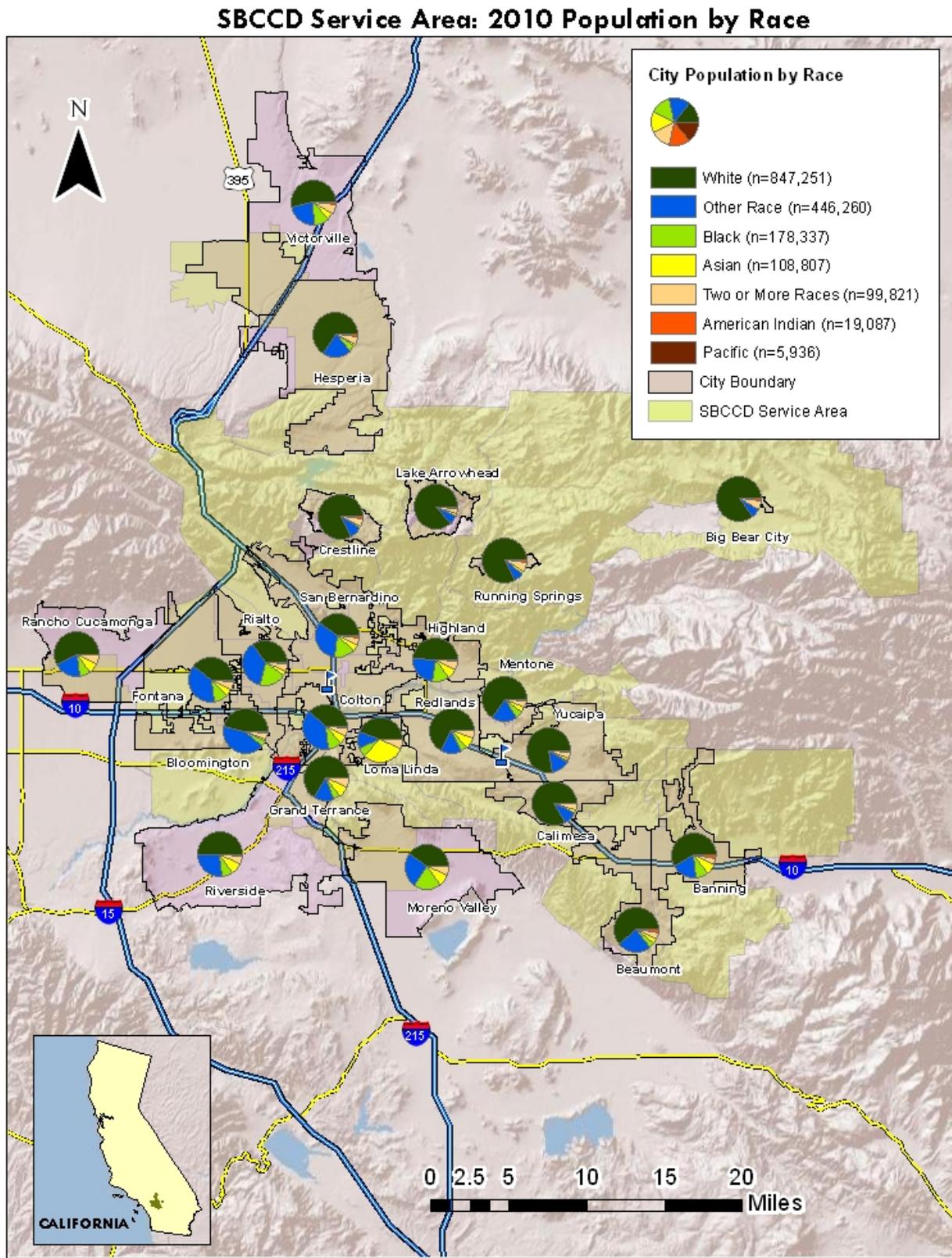
Table 11.2

Data for Figure 11.5: 2010 Male and Female Population

City	2010 Male Population	2010 Female Population
Banning	14,073	15,379
Beaumont	13,461	14,053
Big Bear City	3,592	3,716
Bloomington	10,839	10,486
Calimesa	3,969	4,292
Colton	26,211	26,623
Crestline	6,347	6,379
Fontana	86,391	87,048
Grand Terrace	6,097	6,817
Hesperia	40,358	41,643
Highland	25,253	26,180
Lake Arrowhead	5,632	5,726
Loma Linda	10,721	11,864
Mentone	4,310	4,522
Moreno Valley	89,174	92,364
Rancho Cucamonga	80,666	81,168
Redlands	33,543	36,944
Rialto	50,377	52,247
Riverside	146,413	150,271
Running Springs	3,184	3,125
San Bernardino	102,884	104,709
Victorville	53,300	52,820
Yucaipa	24,485	25,844
Total	841,280	864,220
Total Percentage	49.33%	50.67%

Source: U.S. Census and American Survey data through ESRI, 2010.

Figure 11.6



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. The data calculation was from 2010 US Census Bureau Total Population by Race in each city.

Table 11.3

Data for Figure 11.6: 2010 Population by Race

City	White	Black	American Indian	Asian	Pacific	Other Race	2 or More Races
Banning	17,036	2,507	660	2,243	53	5,528	1,425
Beaumont	16,919	1,050	588	849	11	6,646	1,449
Big Bear City	6,131	64	101	52	6	489	464
Bloomington	9,949	859	349	339	47	8,782	1,000
Calimesa	6,759	60	74	180	13	818	358
Colton	20,077	5,084	598	3,393	123	20,791	2,769
Crestline	10,421	132	173	123	33	1,087	757
Fontana	68,714	18,974	1,823	9,430	457	64,144	9,898
Grand Terrace	8,374	617	96	1,052	48	1,901	827
Hesperia	53,831	3,533	1,146	1,217	192	17,310	4,771
Highland	25,062	6,131	651	4,077	171	12,313	3,027
Lake Arrowhead	9,744	85	123	185	17	732	472
Loma Linda	9,840	1,523	167	6,862	51	2,651	1,491
Mentone	5,790	455	104	386	22	1,609	465
Moreno Valley	71,741	35,417	1,602	15,470	1,042	44,941	11,325
Rancho Cucamonga	92,900	12,834	1,172	12,927	517	30,726	10,758
Redlands	46,366	3,149	696	5,346	181	10,897	3,852
Rialto	35,454	19,936	1,063	2,748	417	37,404	5,603
Riverside	149,019	22,937	3,105	25,732	1,383	77,234	17,274
Running Springs	5,176	42	121	100	8	428	433
San Bernardino	82,778	29,649	2,782	10,149	751	69,639	11,845
Victorville	56,308	12,656	1,258	4,892	303	23,446	7,258
Yucaipa	38,862	643	635	1,055	90	6,744	2,300
Total	847,251	178,337	19,087	108,807	5,936	446,260	99,821

Source: U.S. Census and American Survey data through ESRI, 2010.

Figure 11.7

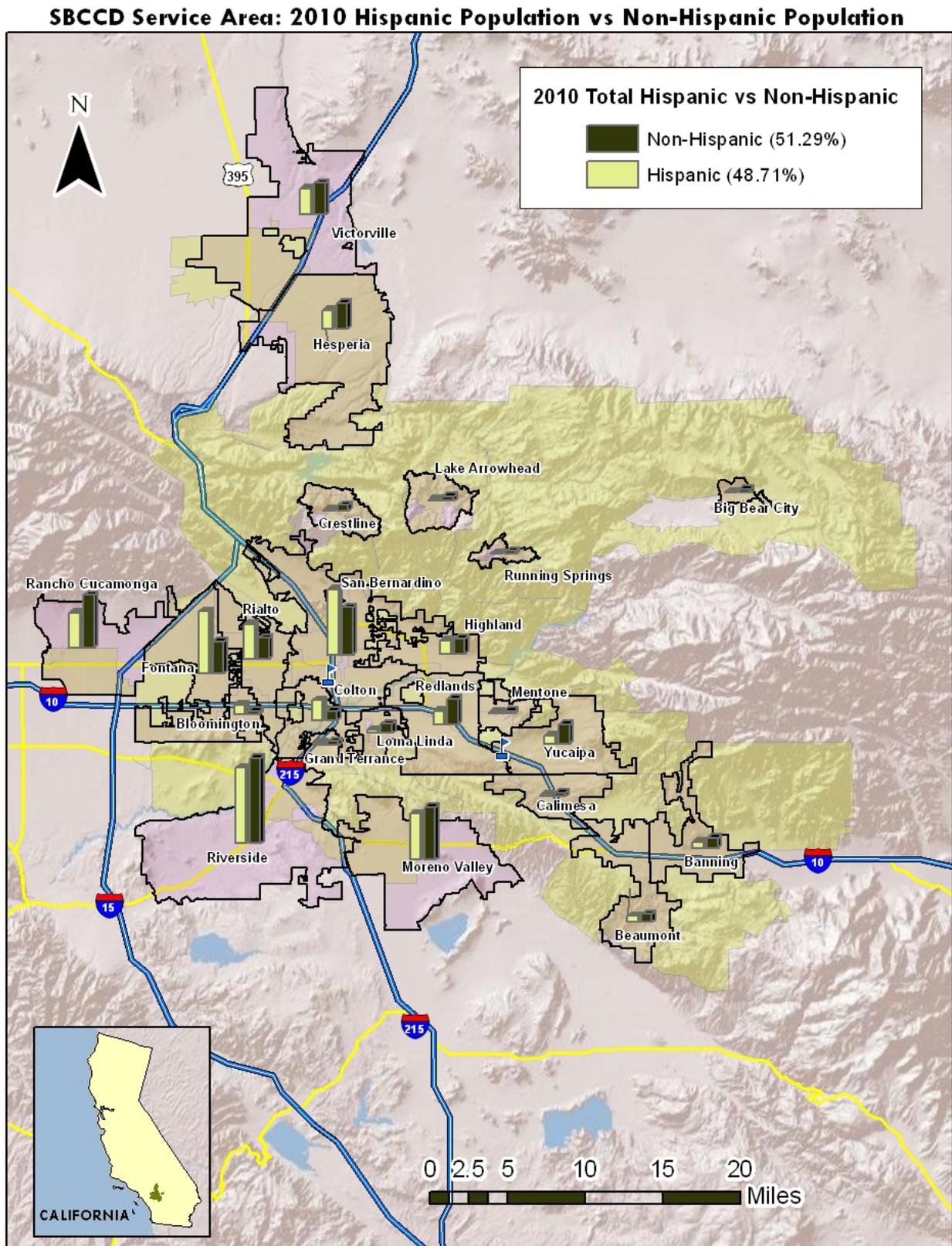


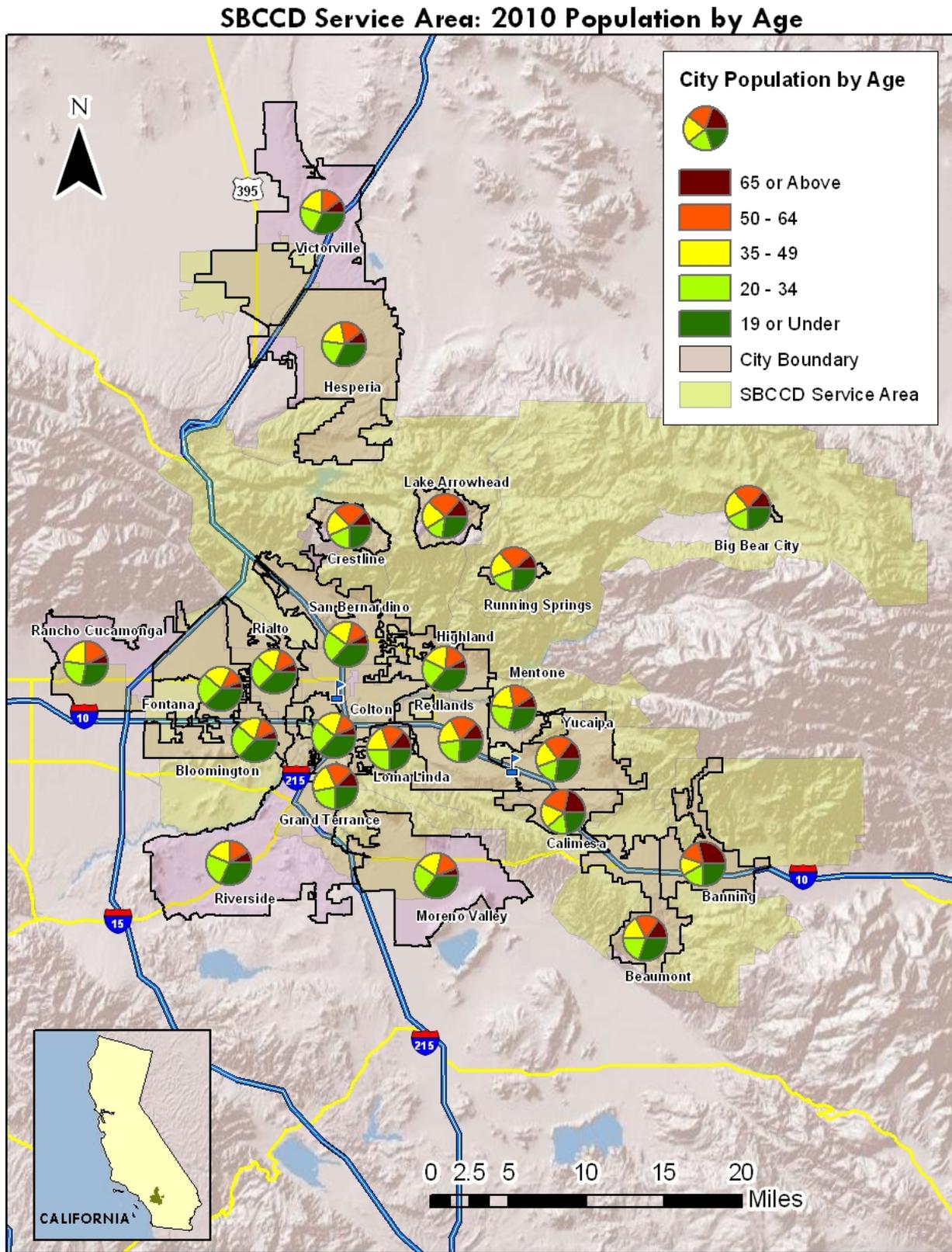
Table 11.4

Data for Figure 11.7: 2010 Hispanic and Non-Hispanic Population

City	2010 Total Population	Hispanic Population	Not Hispanic Population
Banning	29,452	11,026	18,426
Beaumont	27,513	11,834	15,679
Big Bear City	7,308	1,564	5,744
Bloomington	21,325	16,247	5,078
Calimesa	8,261	2,129	6,132
Colton	52,834	36,114	16,720
Crestline	12,726	2,296	10,430
Fontana	173,440	114,262	59,178
Grand Terrace	12,914	4,826	8,088
Hesperia	82,000	34,823	47,177
Highland	51,432	23,797	27,635
Lake Arrowhead	11,357	2,532	8,825
Loma Linda	22,585	5,550	17,035
Mentone	8,832	3,216	5,616
Moreno Valley	181,538	84,708	96,830
Rancho Cucamonga	161,834	64,257	97,577
Redlands	70,487	23,547	46,940
Rialto	102,625	64,187	38,438
Riverside	296,684	139,531	157,153
Running Springs	6,309	1,167	5,142
San Bernardino	207,593	120,477	87,116
Victorville	106,120	47,848	58,272
Yucaipa	50,329	14,840	35,489
Total	1,705,498	830,778	874,720
Total Percentage		48.7%	51.3%

Source: U.S. Census and American Survey data through ESRI, 2010.

Figure 11.8



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. The data calculation was from 2010 US Census Bureau Total Population by Age for each City.

Table 11.5

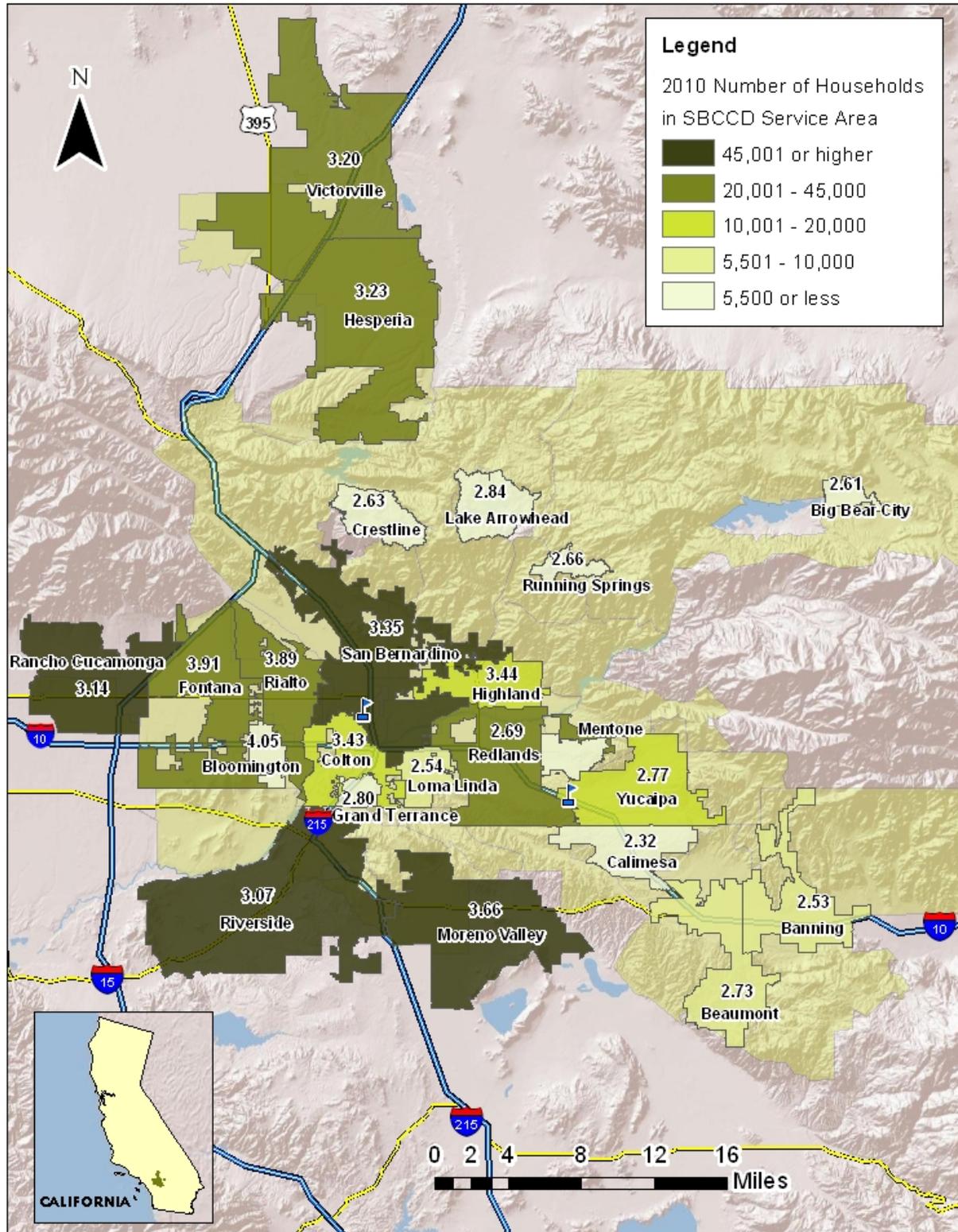
Data for Figure 11.8: 2010 Population by Age

City	19 or under	20 - 34	35 - 49	50 - 64	65 or older	2010 Median Age
Banning	7,468	4,715	4,067	4,792	8,412	44.6
Beaumont	8,211	5,604	4,810	4,703	4,186	34.8
Big Bear City	1,842	1,295	1,516	1,643	1,009	41.1
Bloomington	7,875	5,184	3,836	2,895	1,535	27.6
Calimesa	1,842	1,323	1,487	1,840	1,769	45.7
Colton	19,269	13,125	9,918	6,913	3,611	27.7
Crestline	3,245	2,232	2,507	3,111	1,632	41.2
Fontana	65,175	41,784	35,537	21,921	9,024	27.6
Grand Terrace	3,359	2,727	2,711	2,507	1,610	37.1
Hesperia	26,493	16,741	15,961	13,949	8,859	32.9
Highland	18,296	11,116	10,195	8,074	3,753	29.6
Lake Arrowhead	3,076	1,599	2,369	2,715	1,599	42.5
Loma Linda	5,511	5,564	4,674	3,623	3,213	35.6
Mentone	2,533	2,076	1,784	1,596	843	33.5
Moreno Valley	64,284	42,874	34,931	28,056	11,393	28.9
Rancho Cucamonga	46,129	38,192	36,391	29,341	11,781	33.7
Redlands	18,632	15,137	13,783	13,525	9,408	36.7
Rialto	38,287	25,303	18,000	14,368	6,668	27.1
Riverside	93,995	73,790	57,158	45,288	26,453	30.6
Running Springs	1,675	1,143	1,236	1,520	734	39.9
San Bernardino	75,926	49,683	37,754	27,453	16,778	27.9
Victorville	33,937	23,995	21,253	16,261	10,674	31.7
Yucaipa	13,692	8,948	9,897	10,305	7,488	39.4
Total	560,752	394,150	331,775	266,399	152,432	

Source: U.S. Census and American Survey data through ESRI, 2010.

Figure 11.10

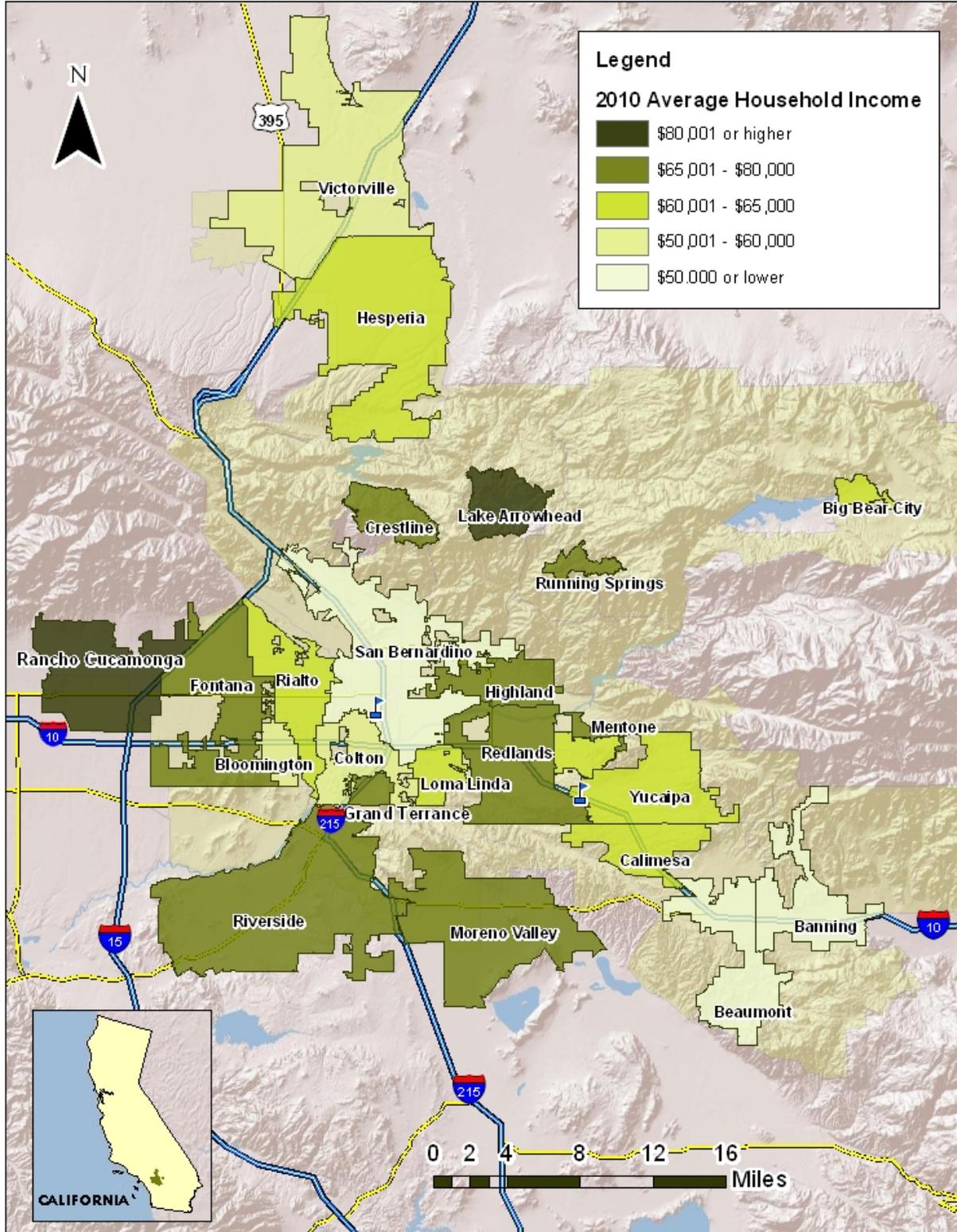
SBCCD Service Area: Number of Households by City Labeled with 2010 Average Household Size



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. The number labeled in each city is the average household size.

Figure 11.11

SBCCCD Service Area: 2010 Average Household Income



Source: Center of Excellence, California Community Colleges. Software and data provided by ESRI. The data calculation was from 2010 US Census Bureau Household Income for each city.

Table 11.6

Data for Figures 11.10 – 11.11: Number of Households by City; 2010 Average Household Size; 2010 Average Household Income

City	2010 Total Households	Average Household Size	Average HH Income
Banning	11,301	2.53	\$ 48,610
Beaumont	10,038	2.73	\$ 47,599
Big Bear City	2,804	2.61	\$ 62,306
Bloomington	5,204	4.05	\$ 53,924
Calimesa	3,523	2.32	\$ 60,631
Colton	15,251	3.43	\$ 54,709
Crestline	4,829	2.63	\$ 66,915
Fontana	44,165	3.91	\$ 66,581
Grand Terrace	4,535	2.80	\$ 75,634
Hesperia	25,316	3.23	\$ 60,428
Highland	14,886	3.44	\$ 68,433
Lake Arrowhead	3,993	2.84	\$ 95,411
Loma Linda	8,683	2.54	\$ 63,317
Mentone	3,024	2.87	\$ 61,333
Moreno Valley	49,478	3.66	\$ 66,681
Rancho Cucamonga	50,269	3.14	\$ 86,465
Redlands	25,444	2.69	\$ 76,486
Rialto	26,213	3.89	\$ 58,572
Riverside	94,015	3.07	\$ 66,923
Running Springs	2,285	2.66	\$ 73,594
San Bernardino	60,048	3.35	\$ 49,200
Victorville	31,907	3.20	\$ 56,260
Yucaipa	17,937	2.77	\$ 62,435
Total Households:	515,148		

Source: U.S. Census and American Survey data through ESRI, 2010.

Average Household Income for the SBCCD Service Area (a ZIP code area): \$52,035

Figure 11.12

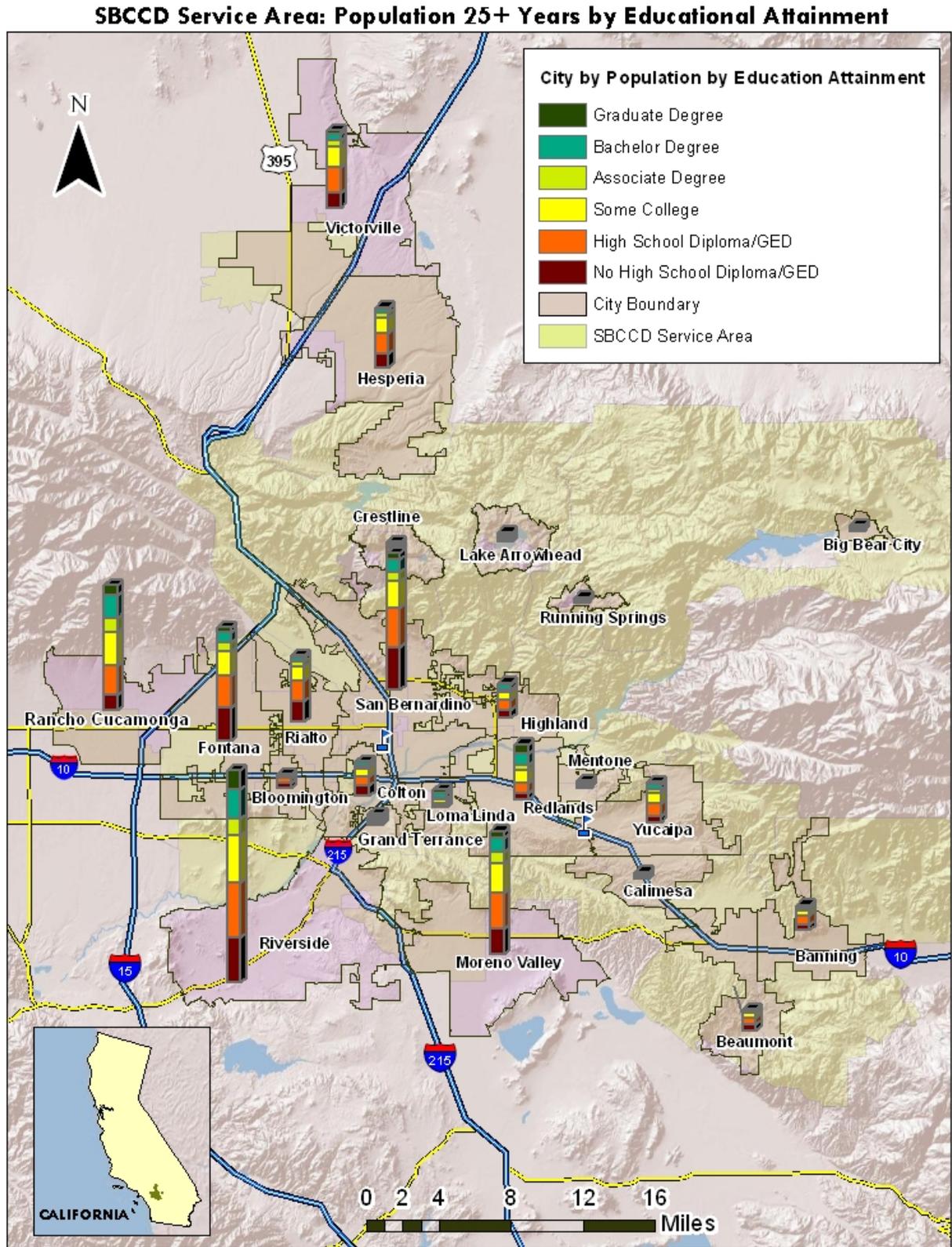


Table 11.7

Data for Figure 11.12: Educational Attainment of Population 25 Years Old and Older.

City	Less than 9th Grade	Some High School	Not High School Grads	High School Grads	Some College	Associate Degree	BA/BS Degree	Graduate Degree
Banning	1,647	2,391	4,038	7,250	4,632	1,232	1,775	1,373
Beaumont	1,970	2,584	4,554	5,945	3,997	1,026	1,030	730
Big Bear City	182	470	652	1,581	1,504	517	503	287
Bloomington	2,716	2,189	4,905	3,466	1,934	601	443	235
Calimesa	233	618	851	1,997	1,624	493	562	447
Colton	4,392	3,685	8,077	8,175	6,062	2,377	2,838	1,240
Crestline	188	838	1,026	2,457	2,190	1,137	1,180	726
Fontana	14,486	13,023	27,509	26,628	20,299	7,183	8,928	3,667
Grand Terrace	281	591	872	2,112	2,253	1,067	1,242	1,142
Hesperia	4,251	7,180	11,431	17,201	12,394	3,933	3,574	1,529
Highland	3,155	3,663	6,818	7,648	6,516	2,523	3,629	2,049
Lake Arrowhead	139	314	453	1,505	2,023	810	1,762	1,228
Loma Linda	878	791	1,669	1,999	2,795	1,651	3,696	3,377
Mentone	367	398	765	1,709	1,311	524	1,034	296
Moreno Valley	10,382	11,315	21,697	29,475	24,559	9,086	12,134	5,716
Rancho Cucamonga	4,886	7,704	12,590	24,803	27,794	11,783	18,571	8,659
Redlands	2,305	2,981	5,286	9,229	10,254	3,791	9,561	8,217
Rialto	8,396	8,352	16,748	17,286	11,631	3,945	3,934	1,494
Riverside	17,991	18,752	36,743	45,969	38,907	14,182	24,032	16,054
Running Springs	74	259	333	1,153	1,064	458	735	480
San Bernardino	17,281	18,433	35,714	32,742	22,298	7,378	10,067	5,321
Victorville	4,478	7,816	12,294	21,340	16,516	5,977	5,240	2,958
Yucaipa	1,731	3,697	5,428	10,026	8,948	3,452	3,494	2,245
Total	102,409	118,044	220,453	281,696	231,505	85,126	119,964	69,470
Total Percentage	8.3%	9.6%	17.9%	22.9%	18.8%	6.9%	9.8%	5.7%

Source: U.S. Census and American Survey data through ESRI, 2010

Figure 11.13

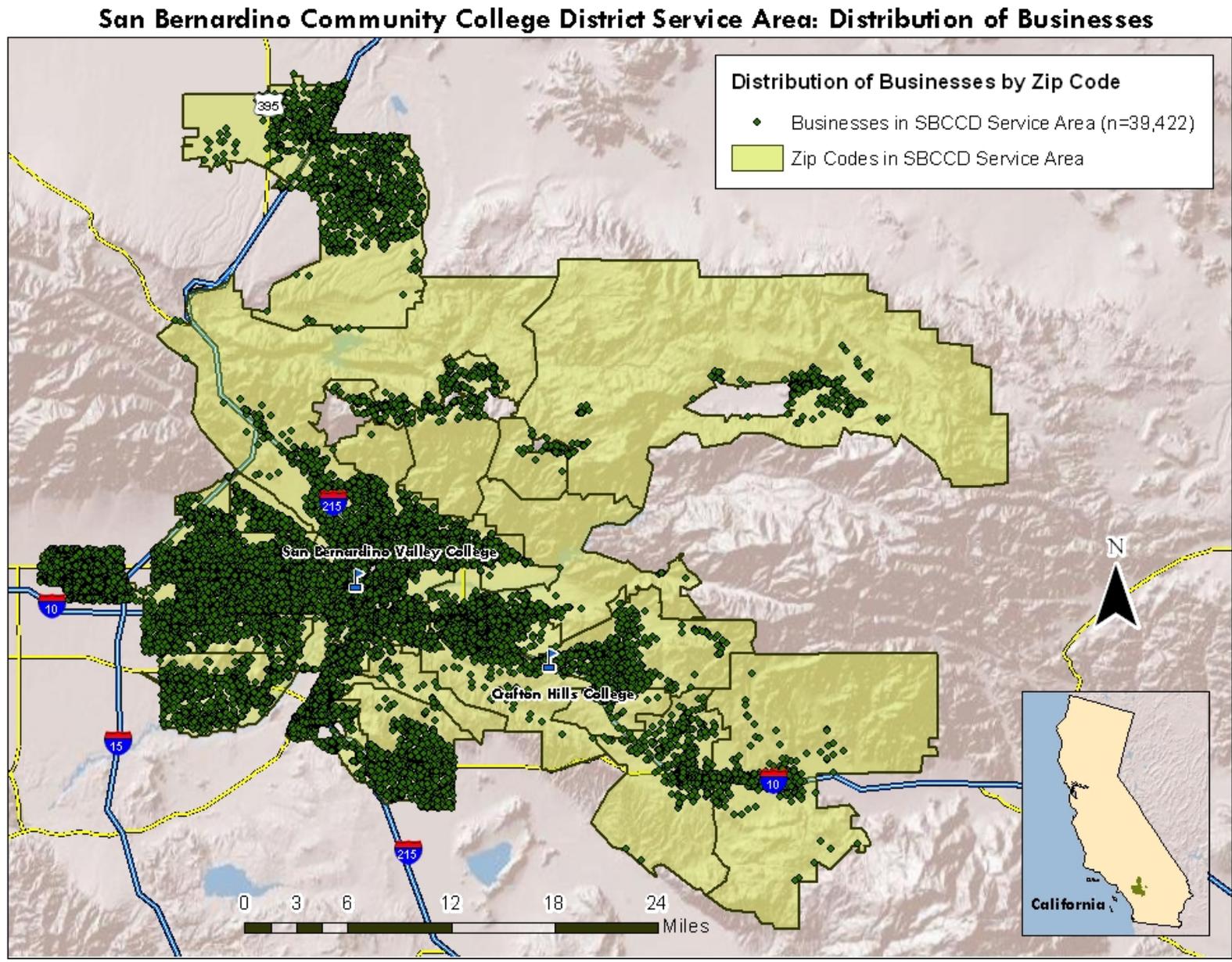


Figure 11.14

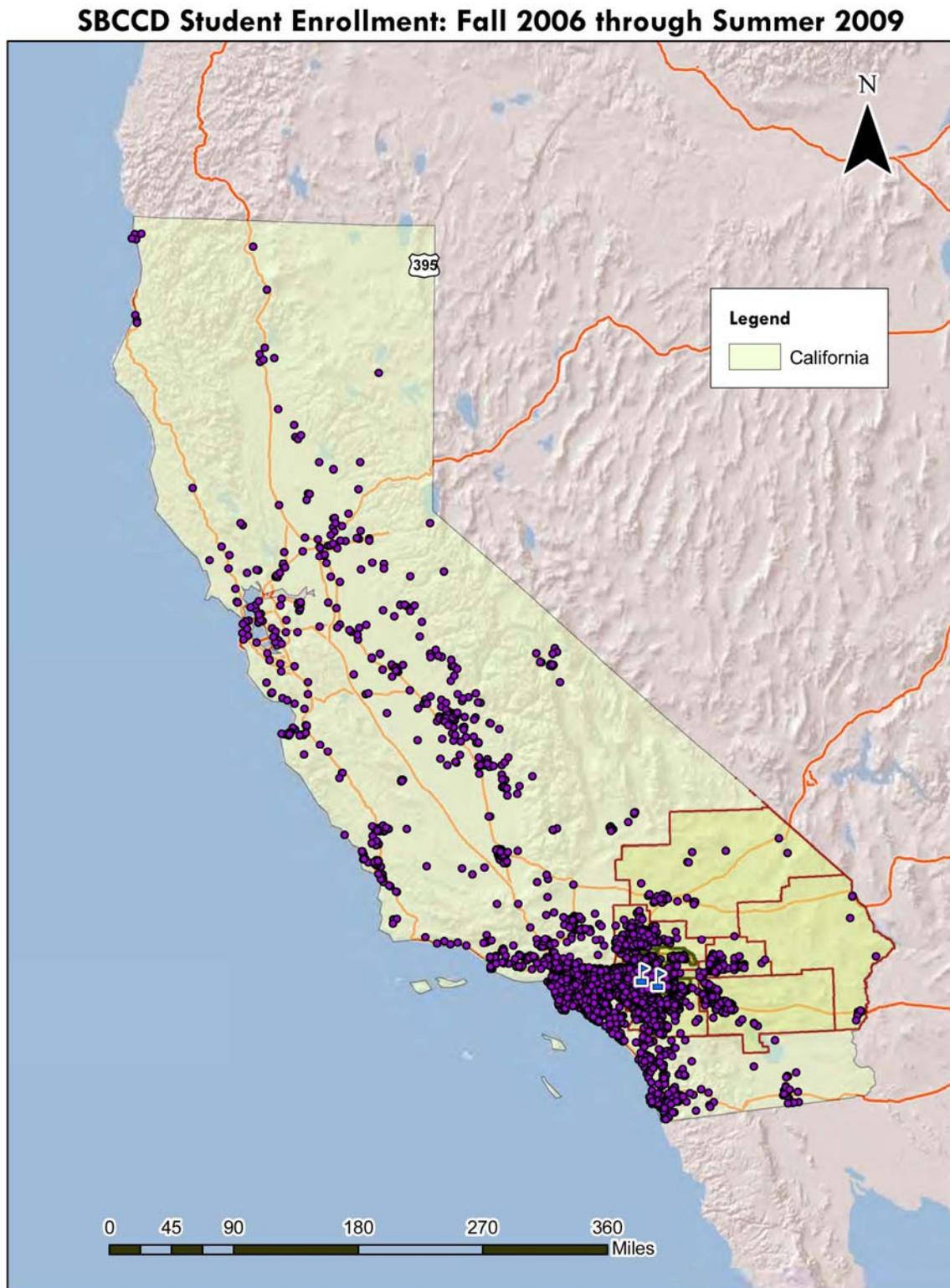


Table 11.8: Job Projections by Industry, 2010-15
San Bernardino and Riverside Counties

Source: EMSI Complete Employment – 4th Quarter 2010

(Highlighted are the 10 fastest growing industries, by absolute number of new jobs in the Change column)

NAICS Code	NAICS Description/Industry	2010 Jobs	2015 Jobs	Change (new jobs)	% Change
11	Agriculture, Forestry, Fishing and Hunting	18,627	17,115	(1,512)	(8%)
11A	Crop and animal production	10,540	8,758	(1,782)	(17%)
113	Forestry and Logging	337	449	112	33%
114	Fishing, Hunting and Trapping	131	114	(17)	(13%)
115	Support Activities for Agriculture and Forestry	7,619	7,795	176	2%
21	Mining, Quarrying, and Oil and Gas Extraction	2,310	2,592	282	12%
211	Oil and Gas Extraction	860	1,131	271	32%
212	Mining (except Oil and Gas)	1,258	1,198	(60)	(5%)
213	Support Activities for Mining	193	263	70	36%
22	Utilities	6,289	6,994	705	11%
221111	Hydroelectric Power Generation	18	<10	--	--
221112	Fossil Fuel Electric Power Generation	2,464	2,747	283	11%
221113	Nuclear Electric Power Generation	0	0	0	0%
221119	Other Electric Power Generation	536	543	7	1%
221121	Electric Bulk Power Transmission and Control	79	60	(19)	(24%)
221122	Electric Power Distribution	192	133	(59)	(31%)
221210	Natural Gas Distribution	1,753	1,951	198	11%
221310	Water Supply and Irrigation Systems	941	1,177	236	25%
221320	Sewage Treatment Facilities	18	25	7	39%
221330	Steam and Air-Conditioning Supply	287	348	61	21%
23	Construction	93,396	106,113	12,717	14%
236	Construction of Buildings	17,018	19,141	2,123	12%
237	Heavy and Civil Engineering Construction	10,159	11,653	1,494	15%
238	Specialty Trade Contractors	66,219	75,319	9,100	14%
31-33	Manufacturing	92,561	90,272	(2,289)	(2%)
311	Food Manufacturing	7,765	7,988	223	3%
312	Beverage and Tobacco Product Manufacturing	2,203	2,643	440	20%
313	Textile Mills	426	473	47	11%
314	Textile Product Mills	982	839	(143)	(15%)
315	Apparel Manufacturing	905	633	(272)	(30%)
316	Leather and Allied Product Manufacturing	269	224	(45)	(17%)
321	Wood Product Manufacturing	4,148	3,407	(741)	(18%)
322	Paper Manufacturing	1,791	1,686	(105)	(6%)
323	Printing and Related Support Activities	3,354	3,013	(341)	(10%)
324	Petroleum and Coal Products Manufacturing	244	231	(13)	(5%)
325	Chemical Manufacturing	5,232	5,649	417	8%
326	Plastics and Rubber Products Manufacturing	8,863	7,870	(993)	(11%)
327	Nonmetallic Mineral Product Manufacturing	5,311	4,947	(364)	(7%)
331	Primary Metal Manufacturing	4,028	4,107	79	2%
332	Fabricated Metal Product Manufacturing	12,047	11,714	(333)	(3%)
333	Machinery Manufacturing	6,023	6,079	56	1%
334	Computer and Electronic Product Manufacturing	4,963	5,017	54	1%
335	Electrical Equipment, Appliance, and Component Manufacturing	2,970	2,360	(610)	(21%)
336	Transportation Equipment Manufacturing	6,102	5,579	(523)	(9%)
337	Furniture and Related Product Manufacturing	5,547	5,437	(110)	(2%)
339	Miscellaneous Manufacturing	9,391	10,374	983	10%

NAICS Code	NAICS Description/Industry	2010 Jobs	2015 Jobs	Change (new jobs)	% Change
42	Wholesale Trade	57,103	64,860	7,757	14%
423	Merchant Wholesalers, Durable Goods	32,218	35,788	3,570	11%
424	Merchant Wholesalers, Nondurable Goods	18,252	20,770	2,518	14%
425	Wholesale Electronic Markets and Agents and Brokers	6,633	8,302	1,669	25%
44-45	Retail Trade	188,610	200,437	11,827	6%
441	Motor Vehicle and Parts Dealers	20,839	22,446	1,607	8%
442	Furniture and Home Furnishings Stores	6,267	7,510	1,243	20%
443	Electronics and Appliance Stores	5,110	5,695	585	11%
444	Building Material and Garden Equipment and Supplies Dealers	12,957	13,754	797	6%
445	Food and Beverage Stores	34,181	36,155	1,974	6%
446	Health and Personal Care Stores	10,914	11,825	911	8%
447	Gasoline Stations	6,575	5,937	(638)	(10%)
448	Clothing and Clothing Accessories Stores	18,474	20,242	1,768	10%
451	Sporting Goods, Hobby, Book, and Music Stores	7,163	7,152	(11)	0%
452	General Merchandise Stores	36,133	40,228	4,095	11%
453	Miscellaneous Store Retailers	13,264	12,747	(517)	(4%)
454	Nonstore Retailers	16,733	16,746	13	0%
48-49	Transportation and Warehousing	84,123	93,359	9,236	11%
481	Air Transportation	1,868	2,415	547	29%
482	Rail Transportation	4,815	4,916	101	2%
483	Water Transportation	127	134	7	6%
484	Truck Transportation	33,059	36,536	3,477	11%
485	Transit and Ground Passenger Transportation	4,634	4,894	260	6%
486	Pipeline Transportation	173	186	13	8%
487	Scenic and Sightseeing Transportation	206	272	66	32%
488	Support Activities for Transportation	6,114	6,824	710	12%
491	Postal Service	5,443	6,047	604	11%
493	Warehousing and Storage	18,613	21,713	3,100	17%
51	Information	19,377	20,768	1,391	7%
511	Publishing Industries (except Internet)	3,083	3,007	(76)	(2%)
512	Motion Picture and Sound Recording Industries	2,372	2,312	(60)	(3%)
515	Broadcasting (except Internet)	2,155	2,323	168	8%
517	Telecommunications	10,086	11,437	1,351	13%
518	Data Processing, Hosting and Related Services	1,033	989	(44)	(4%)
519	Other Information Services	649	700	51	8%
52	Finance and Insurance	65,812	76,911	11,099	17%
521	Monetary Authorities-Central Bank	0	0	0	0%
522	Credit Intermediation and Related Activities	22,431	26,200	3,769	17%
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	24,882	30,528	5,646	23%
524	Insurance Carriers and Related Activities	17,902	19,507	1,605	9%
525	Funds, Trusts, and Other Financial Vehicles	598	676	78	13%
53	Real Estate and Rental and Leasing	76,608	89,643	13,035	17%
531	Real Estate	68,348	81,047	12,699	19%
532	Rental and Leasing Services	8,189	8,513	324	4%
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	71	83	12	17%
54	Professional, Scientific, and Technical Services	76,469	87,803	11,334	15%
541	Professional, Scientific, and Technical Services	76,469	87,803	11,334	15%
541110	Offices of Lawyers	6,645	6,959	314	5%
541191	Title Abstract and Settlement Offices	155	163	8	5%

NAICS Code	NAICS Description/Industry	2010 Jobs	2015 Jobs	Change (new jobs)	% Change
541199	All Other Legal Services	255	292	37	15%
541211	Offices of Certified Public Accountants	1,543	1,413	(130)	(8%)
541213	Tax Preparation Services	2,964	3,393	429	14%
541214	Payroll Services	1,673	2,185	512	31%
541219	Other Accounting Services	4,904	5,273	369	8%
541310	Architectural Services	1,219	1,350	131	11%
541320	Landscape Architectural Services	877	948	71	8%
541330	Engineering Services	5,166	5,195	29	1%
541340	Drafting Services	575	602	27	5%
541350	Building Inspection Services	656	753	97	15%
541360	Geophysical Surveying and Mapping Services	123	105	(18)	(15%)
541370	Surveying and Mapping (except Geophysical) Services	303	257	(46)	(15%)
541380	Testing Laboratories	1,088	1,106	18	2%
541410	Interior Design Services	1,162	1,365	203	17%
541420	Industrial Design Services	156	143	(13)	(8%)
541430	Graphic Design Services	1,539	1,826	287	19%
541490	Other Specialized Design Services	2,585	4,270	1,685	65%
541511	Custom Computer Programming Services	3,380	3,919	539	16%
541512	Computer Systems Design Services	2,459	2,558	99	4%
541513	Computer Facilities Management Services	238	180	(58)	(24%)
541519	Other Computer Related Services	2,644	3,111	467	18%
541611	Administrative Management and General Management Consulting Services	3,604	4,808	1,204	33%
541612	Human Resources Consulting Services	294	224	(70)	(24%)
541613	Marketing Consulting Services	1,733	2,104	371	21%
541614	Process, Physical Distribution, and Logistics Consulting Services	1,589	2,258	669	42%
541618	Other Management Consulting Services	567	373	(194)	(34%)
541620	Environmental Consulting Services	774	991	217	28%
541690	Other Scientific and Technical Consulting Services	6,750	9,527	2,777	41%
541711	Research and Development in Biotechnology	114	107	(7)	(6%)
541712	Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)	456	378	(78)	(17%)
541720	Research and Development in the Social Sciences and Humanities	163	190	27	17%
541810	Advertising Agencies	968	1,049	81	8%
541820	Public Relations Agencies	443	526	83	19%
541830	Media Buying Agencies	44	45	1	2%
541840	Media Representatives	390	468	78	20%
541850	Display Advertising	252	265	13	5%
541860	Direct Mail Advertising	255	238	(17)	(7%)
541870	Advertising Material Distribution Services	117	84	(33)	(28%)
541890	Other Services Related to Advertising	978	1,063	85	9%
541910	Marketing Research and Public Opinion Polling	488	571	83	17%
541921	Photography Studios, Portrait	1,723	2,090	367	21%
541922	Commercial Photography	290	356	66	23%
541930	Translation and Interpretation Services	662	764	102	15%
541940	Veterinary Services	2,372	2,642	270	11%
541990	All Other Professional, Scientific, and Technical Services	9,136	9,313	177	2%
55	Management of Companies and Enterprises	9,042	8,695	(347)	(4%)
551	Management of Companies and Enterprises	9,042	8,695	(347)	(4%)

NAICS Code	NAICS Description/Industry	2010 Jobs	2015 Jobs	Change (new jobs)	% Change
551111	Offices of Bank Holding Companies	49	45	(4)	(8%)
551112	Offices of Other Holding Companies	133	74	(59)	(44%)
551114	Corporate, Subsidiary, and Regional Managing Offices	8,860	8,576	(284)	(3%)
56	Administrative and Support and Waste Management and Remediation Services	123,871	138,902	15,031	12%
561	Administrative and Support Services	120,870	135,568	14,698	12%
562	Waste Management and Remediation Services	3,001	3,334	333	11%
61	Educational Services	23,910	26,639	2,729	11%
611110	Elementary and Secondary Schools	5,746	5,704	(42)	(1%)
611210	Junior Colleges	608	599	(9)	(1%)
611310	Colleges, Universities, and Professional Schools	7,660	8,478	818	11%
611410	Business and Secretarial Schools	78	40	(38)	(49%)
611420	Computer Training	214	178	(36)	(17%)
611430	Professional and Management Development Training	597	645	48	8%
611511	Cosmetology and Barber Schools	235	261	26	11%
611512	Flight Training	183	227	44	24%
611513	Apprenticeship Training	223	275	52	23%
611519	Other Technical and Trade Schools	1,621	1,923	302	19%
611610	Fine Arts Schools	959	1,065	106	11%
611620	Sports and Recreation Instruction	1,710	2,095	385	23%
611630	Language Schools	91	96	5	5%
611691	Exam Preparation and Tutoring	1,987	2,606	619	31%
611692	Automobile Driving Schools	433	509	76	18%
611699	All Other Miscellaneous Schools and Instruction	665	917	252	38%
611710	Educational Support Services	901	1,022	121	13%
62	Health Care and Social Assistance	154,092	177,810	23,718	15%
621	Ambulatory Health Care Services	63,567	74,433	10,866	17%
622	Hospitals	32,914	37,539	4,625	14%
623	Nursing and Residential Care Facilities	22,301	25,743	3,442	15%
624	Social Assistance	35,310	40,096	4,786	14%
71	Arts, Entertainment, and Recreation	28,739	32,811	4,072	14%
711	Performing Arts, Spectator Sports, and Related Industries	12,026	13,258	1,232	10%
712	Museums, Historical Sites, and Similar Institutions	496	654	158	32%
713	Amusement, Gambling, and Recreation Industries	16,218	18,899	2,681	17%
72	Accommodation and Food Services	116,877	133,052	16,175	14%
721	Accommodation	17,131	18,612	1,481	9%
722	Food Services and Drinking Places	99,746	114,440	14,694	15%
81	Other Services (except Public Administration)	98,635	112,860	14,225	14%
811	Repair and Maintenance	26,249	28,159	1,910	7%
812	Personal and Laundry Services	20,306	23,976	3,670	18%
813	Religious, Grantmaking, Civic, Professional, and Similar Organizations	22,495	24,189	1,694	8%
814	Private Households	29,584	36,537	6,953	24%
90	Government	257,143	279,951	22,808	9%
911	Federal government, civilian, except postal service	15,387	16,092	705	5%
912	Federal government, military	24,178	23,919	(259)	(1%)
920	State government	25,387	27,764	2,377	9%
930	Local government	192,191	212,177	19,986	10%
	All Industries Total	1,593,596	1,767,587	173,991	11%

Table 11.9: Occupational Projections, 2010-15
San Bernardino and Riverside Counties

Source: EMSI Complete Employment – 4th Quarter 2010

(Sorted by 2013 jobs; only the top 50 occupations are included. Highlighted are 10 fastest growing occupations by % change.)

SOC Code	Description	2010 Jobs	2015 Jobs	Change (new jobs)	% Change	Openings (new & rep. jobs)	% Openings	Annual Openings	Avg Hourly Wage	Education Level
41-2031	Retail salespersons	48,108	52,725	4,617	10%	11,326	24%	2,265	\$12.25	Short-term on-the-job training
39-9011	Child care workers	34,092	39,280	5,188	15%	10,176	30%	2,035	\$9.54	Short-term on-the-job training
41-2011	Cashiers, except gaming	34,577	36,543	1,966	6%	9,730	28%	1,946	\$10.84	Short-term on-the-job training
53-7062	Laborers and freight, stock, and material movers, hand	31,347	33,317	1,970	6%	7,014	22%	1,403	\$12.68	Short-term on-the-job training
41-9022	Real estate sales agents	27,077	32,764	5,687	21%	7,904	29%	1,581	\$9.85	Postsecondary vocational award
43-9061	Office clerks, general	29,576	32,681	3,105	10%	5,120	17%	1,024	\$13.70	Short-term on-the-job training
35-3021	Combined food preparation and serving workers, including fast food	27,394	32,041	4,647	17%	7,552	28%	1,510	\$9.31	Short-term on-the-job training
53-3032	Truck drivers, heavy and tractor-trailer	28,064	31,448	3,384	12%	5,894	21%	1,179	\$21.30	Moderate-term on-the-job training
37-2012	Maids and housekeeping cleaners	24,800	29,682	4,882	20%	7,107	29%	1,421	\$9.56	Short-term on-the-job training
25-2021	Elementary school teachers, except special education	24,917	28,018	3,101	12%	5,934	24%	1,187	\$39.27	Bachelor's degree
41-1011	First-line supervisors/managers of retail sales workers	26,277	27,015	738	3%	3,567	14%	713	\$18.49	Work experience in a related field
43-5081	Stock clerks and order fillers	23,893	26,604	2,711	11%	5,462	23%	1,092	\$11.74	Short-term on-the-job training
29-1111	Registered nurses	21,246	24,692	3,446	16%	5,302	25%	1,060	\$36.20	Associate's degree
55-9999	Military Occupations	24,178	23,919	(259)	(1%)	2,746	11%	549	\$22.40	N/A
35-3031	Waiters and waitresses	18,829	21,455	2,626	14%	7,823	42%	1,565	\$9.84	Short-term on-the-job training
11-9199	Managers, all other	18,867	21,079	2,212	12%	4,645	25%	929	\$18.46	Work experience in a related field
11-9141	Property, real estate, and community association managers	16,976	20,410	3,434	20%	4,896	29%	979	\$10.47	Bachelor's degree
43-3031	Bookkeeping, accounting, and auditing clerks	17,996	19,845	1,849	10%	2,930	16%	586	\$17.02	Moderate-term on-the-job training
37-2011	Janitors and cleaners, except maids and housekeeping cleaners	18,514	19,639	1,125	6%	2,874	16%	575	\$12.48	Short-term on-the-job training
37-3011	Landscaping and groundskeeping workers	17,080	19,624	2,544	15%	3,572	21%	714	\$11.52	Short-term on-the-job training
43-4051	Customer service representatives	15,709	18,078	2,369	15%	4,841	31%	968	\$16.93	Moderate-term on-the-job training
47-2061	Construction laborers	15,367	17,605	2,238	15%	2,752	18%	550	\$20.65	Moderate-term on-the-job training
47-2031	Carpenters	15,373	17,118	1,745	11%	2,703	18%	541	\$25.07	Long-term on-the-job training
11-1021	General and operations managers	16,089	16,981	892	6%	3,223	20%	645	\$49.66	Degree plus work experience
25-9041	Teacher assistants	14,966	16,342	1,376	9%	2,960	20%	592	\$16.95	Short-term on-the-job training

SOC Code	Description	2010 Jobs	2015 Jobs	Change (new jobs)	% Change	Openings (new & rep. jobs)	% Openings	Annual Openings	Avg Hourly Wage	Education Level
43-1011	First-line supervisors/managers of office and administrative support workers	14,338	15,883	1,545	11%	3,162	22%	632	\$23.71	Work experience in a related field
35-2011	Cooks, fast food	13,172	14,984	1,812	14%	3,497	27%	699	\$9.26	Short-term on-the-job training
39-9021	Personal and home care aides	11,128	13,847	2,719	24%	3,414	31%	683	\$9.77	Short-term on-the-job training
43-6011	Executive secretaries and administrative assistants	12,131	13,468	1,337	11%	2,154	18%	431	\$20.55	Moderate-term on-the-job training
13-2052	Personal financial advisors	10,881	13,384	2,503	23%	3,091	28%	618	\$19.61	Bachelor's degree
53-3033	Truck drivers, light or delivery services	12,116	13,240	1,124	9%	2,207	18%	441	\$17.30	Short-term on-the-job training
49-9042	Maintenance and repair workers, general	11,514	12,721	1,207	10%	2,093	18%	419	\$17.97	Moderate-term on-the-job training
33-9032	Security guards	11,450	12,613	1,163	10%	2,341	20%	468	\$11.37	Short-term on-the-job training
25-2031	Secondary school teachers, except special and vocational education	11,570	12,608	1,038	9%	2,719	24%	544	\$38.76	Bachelor's degree
41-1012	First-line supervisors/managers of non-retail sales workers	11,125	12,449	1,324	12%	2,477	22%	495	\$23.73	Work experience in a related field
53-7064	Packers and packagers, hand	11,523	12,039	516	4%	1,473	13%	295	\$11.20	Short-term on-the-job training
31-1012	Nursing aides, orderlies, and attendants	10,397	11,955	1,558	15%	2,076	20%	415	\$12.47	Postsecondary vocational award
25-1099	Postsecondary teachers	10,554	11,798	1,244	12%	2,164	21%	433	\$51.64	Doctoral degree
41-4012	Sales representatives, wholesale and manufacturing, except technical and scientific products	10,259	11,546	1,287	13%	2,476	24%	495	\$29.68	Moderate-term on-the-job training
13-2011	Accountants and auditors	9,871	11,241	1,370	14%	2,204	22%	441	\$23.09	Bachelor's degree
41-3031	Securities, commodities, and financial services sales agents	8,904	11,158	2,254	25%	3,618	41%	724	\$20.37	Bachelor's degree
43-6014	Secretaries, except legal, medical, and executive	10,230	10,884	654	6%	1,343	13%	269	\$15.44	Moderate-term on-the-job training
53-7051	Industrial truck and tractor operators	9,552	10,441	889	9%	2,313	24%	463	\$15.63	Short-term on-the-job training
41-9021	Real estate brokers	8,639	10,420	1,781	21%	2,488	29%	498	\$9.99	Work experience in a related field
35-1012	First-line supervisors/managers of food preparation and serving workers	9,146	10,287	1,141	12%	1,576	17%	315	\$14.12	Work experience in a related field
41-9091	Door-to-door sales workers, news and street vendors, and related workers	10,604	10,267	(337)	(3%)	1,090	10%	218	\$8.15	Short-term on-the-job training
35-2014	Cooks, restaurant	8,645	9,930	1,285	15%	2,391	28%	478	\$11.53	Long-term on-the-job training
37-1011	First-line supervisors/managers of housekeeping and janitorial workers	8,171	9,688	1,517	19%	1,942	24%	388	\$10.83	Work experience in a related field
43-5071	Shipping, receiving, and traffic clerks	9,101	9,530	429	5%	1,558	17%	312	\$14.61	Short-term on-the-job training
13-1111	Management analysts	7,695	9,319	1,624	21%	2,285	30%	457	\$24.82	Degree plus work experience

Glossary

A&R	Admissions and Records
ACCJC	Accrediting Commission for Community and Junior Colleges
Accreditation	The process by which a college is reviewed by a group of peers on behalf of an official accreditation agency, to determine the extent to which the college meets specific accepted standards of excellence. Each college seeks, as a result of this process, to obtain formal acknowledgement as accredited.
ARCC	Accountability Reporting for Community Colleges, a program administered by the CCCCCO to gather and publish system wide and college-specific performance data
ARRA	American Recovery and Reinvestment Act, the legal name of the federal economic stimulus program
Assessment	The systematic collection of information about student learning, and about activities and functions that support such learning, both directly and indirectly, and the use of that information to create a continuing cycle of improved teaching and learning at the Institutional, Program and Course levels.
Career Awareness - STEM	Training and/or activities offered through the EDCT Career Technical Education (CTE) Community Collaborative program to build a system of STEM pathways and career awareness in new fields of technology across of the Eastern portion of San Bernardino to increase academic development combined with added relevance for students to close the achievement gap. This program is offered by EDCT through a competitive grant awarded by the California Community Colleges Chancellor's Office.
Career Pathways	An approach to K-12 and higher education that systematically creates links between academic and career fields, often with the help of business and governmental partners. In the California Community Colleges System Strategic Plan, this approach is one of the strategies for achieving Goal C, <i>Partnerships for Economic and Workforce Development</i> .
CCCCO	California Community Colleges Chancellor's Office
CHC	Crafton Hills College
Cohort	A group of people sharing certain characteristics, often tracked through time for research purposes. ARCC and many other studies of community college students use a cohort design.
Collegial Consultation	The process by which the district provides faculty, students, staff, and management the opportunity to participate effectively in district and college governance in accord with Title 5, California Code of Regulations, sections 51023.5, 51023.7, 53200, and 53203. Collegial consultation often involves committees on which the constituency groups are represented.
Constituency Group	One of the groups that participate in collegial consultation. In SBCCD, that includes the Academic Senates, Student Senates, Classified Senates, CSEA, and the management teams.
CSEA	California State Employees Association, the classified union in SBCCD

CTA	California Teachers Association, the faculty union in SBCCD
Customized Training	A need-based training program specially designed for an employer or a collaborative/consortium to improve the job performance of workers. A variable fee is charged by EDCT for designing and administering the training.
DETS	Distributed Education and Technology Services
District	Generally refers to the district as a whole and all the entities that comprise it: SBVC, CHC, the district office, KVCR, and EDCT/PDC.
District Assembly	The district's shared decision-making council comprised of members selected by each constituency group.
District Office(s)	Also called the central office, the centralized functions of the district: the Chancellor's Office, Fiscal Services, Human Resources, and Distributed Education and Technology Services (DETS). Also refers to the south wing of the administration building, where all these functions are housed, except for DETS, which is housed at the District Annex.
District Resource Allocation Model	The overall process by which funds are allocated to the campuses and district office operations.
DOE	US Department of Education
DSP	District Strategic Plan
DSP&S	Disabled Students Programs and Services
DSPC	District Strategic Planning Committee
EDCT	The Economic Development and Corporate Training (EDCT) division comprises the following centers and programs: Professional Development Center (PDC), Donald F. Averill Applied Technology Training Center (ATTC), Center for the Advancement of Nanotechnology (NanoCenter), Regional Center of Excellence (COE), Environmental Scanning Services Hub (ESS Hub), On-line Education Center (Ed2Go), Logistics Technology Program, and the Career Technical Education (CTE) Community Collaborative.
Educational Master Plan	A long-term outline (usually three to five years) of the programs and services that a college will undertake to facilitate student learning directly or indirectly; typically includes how the college will prioritize the instructional and service offerings based on an assessment of data related to enrollment, job markets, and other information. May function as the college's strategic plan, or integrate with the strategic plan.
EMP	Educational Master Plan
EOP&S	Extended Opportunity Programs and Services
Fee-based Training	An open enrollment professional development activity or short-term training offered for a fixed fee.

Foundational Skills	Developmental and basic skills that are required for students to succeed at the college level. They include skills in reading, writing, mathematics, English as a Second Language, learning, and study skills. Foundation skills also include skills required to be successful in the workplace: critical thinking, interpersonal and group skills, information literacy, ethics, etc.
FTEF	Full-time Equivalent Faculty, also known as Faculty Load
FTES	Full-time Equivalent Students, the primary measure used by the state in funding community colleges. One FTES is the equivalent of one student taking courses totaling 15 hours per week each semester for two semesters.
Institutional Effectiveness	The measure of our overall success as an educational operation. It is based on a systematic, continuous and documented evaluation of institutional <i>performance</i> in relation to institutional <i>purpose</i> .
KVCR	District-owned public radio and television stations
Message Deck	A document that outlines key messages on key organizational issues and delineates which will be communicated to each target audience. The suggested Message Deck document would provide approved language to ensure message consistency, and would serve as the primary reference for all the organization's communications, from press releases and brochures to publications and community event talking points.
New Grants	Grants newly received during the referenced year
On-going Grants	Multi-year grants that continues for a period of time determined by the grantor
Participant	Any person who attended a short-term training or retraining, a professional development activity, a Boot Camp, or a career exploration event or activity.
PDC	Professional Development Center, a division of EDCT.
Program	Generic term for a specific set of institutional activities or functions considered as a unit for the purposes of assessment.
Program Review	A process by which a program or service regularly evaluates its efficacy. Its purpose is continuous improvement of the program or service. It is evidence-based, involves input from constituency groups and advisory committees, and results in a report that includes planned improvements.
Research and Consulting	Labor market research and consultative services offered by EDCT to its clients
SAO	Service Area Outcome
SBCCD	San Bernardino Community College District
SBVC	San Bernardino Valley College
SLO	Student Learning Outcome
WASC	Western Association of Schools and Colleges, the regional accrediting body of which the ACCJC is a part.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 21, 2011
SUBJECT: Consideration of Approval to Provide Compensation to Board Members for Absence from a Board Meeting

RECOMMENDATION

It is recommended that the Board of Trustees approve the absence and compensation for Trustee Lockwood at the regular meeting on June 16, 2011.

OVERVIEW

Trustees may be compensated for absences from scheduled Board meetings if the reason for absence is jury duty, school business, hardship acceptable to the Board and illness.

ANALYSIS

Trustee Lockwood missed the June 16, 2011 meeting.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Revised Measure M Project List for SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the revisions to the Measure M Priority List for SBVC.

OVERVIEW

On July 8, 2010, the Board approved a Measure M Program Implementation Plan which contained project lists for both SBVC and CHC. However, due to the inability to sell additional bonds in the current financial climate, it has become necessary to reprioritize the project list.

Facing a reduction from \$211,800,000 to \$110,136,000, SBVC is proposing to revise the Measure M project list per the attached. In an effort to confer collegially on the issue, SBVC held three campus meetings which included students. The first two were designed to discuss the current priority list and to listen to feedback. The predominant message from the campus was that teaching space was a higher priority than parking space. At the third meeting, a proposed priority list was presented that removed the parking structure from the proposed priority list. Subsequent feedback was supportive, however, parking was still a priority. In order to recognize this concern, a parking plan has been developed that includes free parking in the Swap Meet parking lot.

ANALYSIS

The revised Measure M priority list reflects the reduction of the program budget from \$211,800,000 to \$110,136,000.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Approval of this item will accommodate the reduction in bond measure proceeds due to the poor financial climate.



**Bond Project List (Revised)
July 2011**

	<u>Budget</u>
<u>Measure M Bond Funded Projects</u>	
1. HVAC for Cafeteria/Ventilation HLS	\$ 800,000
2. Sitework/Signage/ADA Phase 1	4,500,000
3. Central Plant/Infrastructure/Energy	17,200,000
4. New Athletic/PE Facility	59,700,000
5. Stadium/Field Improvements Phase 1	4,400,000
6. Business Building Renovation	12,600,000
7. Auditorium Renovation	3,200,000
	<hr/>
Subtotal	\$102,400,000
 <u>Additional Projects (As Additional Funds Become Available)</u>	
8. New Parking Structure	\$ 43,100,000
9. Technical Building	49,900,000
10. Stadium/Field Improvements Phase 2	6,200,000
11. Athletic Fields Improvements (3)	8,400,000
12. New Liberal Arts Building (2)(3)	33,700,000
13. Sitework/Signage/ADA Phase 2 (3)	10,100,000
14. New Parking Structure 2 (3)(4)	48,100,000
15. New Classroom Buildings 1 (2)(3)(4)	61,800,000
16. New Classroom Buildings 2 (2)(3)(4)	61,800,000
	<hr/>
Subtotal	\$323,100,000
	<hr/>
Campus Total	<u>\$425,500,000</u>

Notes:

1. State Funding to be requested, but is not required for project.
2. Contingent upon provision of State funding.
3. Contingent upon bond program savings.
4. Contingent upon growth in enrollment.
5. Project budgets have been escalated to mid-point of construction.
6. Project list to be updated annually based upon most current information.

San Bernardino Valley College
Draft Board Item-Bond Project List
June 2010

<u>Project Number</u>	<u>Description</u>	<u>Budget</u>
<u>Measure M Bond Funded Projects</u>		
1.	HVAC for Cafeteria/Ventilation HLS	\$1,400,000
2.	Sitework/Signage/ADA Phase 1	\$8,000,000
3.	Central Plant/Infrastructure/Energy	\$21,200,000
4.	New Parking Structure 1	\$43,100,000
5.	Business Building Renovation	\$15,600,000
6.	New Gymnasiums & Pools	\$64,700,000
7.	Auditorium Renovation	\$3,200,000
8.	Stadium/Field Improvements Phase 1	\$4,700,000
9.	Technical Building	\$49,900,000
	Subtotal	\$211,800,000
<u>Additional Projects (As Additional Funds Become Available)</u>		
10.	Stadium/Field Improvements Phase 2	\$6,200,000
11.	Athletic Fields Improvements (3)	\$8,400,000
12.	New Liberal Arts Building (2) (3)	\$33,700,000
13.	Sitework/Signage/ADA Phase 2 (3)	\$10,100,000
14.	New Parking Structure #2 (3) (4)	\$48,100,000
15.	New Classroom Buildings 1 (2) (3) (4)	\$61,800,000
16.	New Classroom Building 2 (2) (3) (4)	\$61,800,000
	Subtotal	\$230,100,000
	COLLEGE TOTAL	<u>\$441,900,000</u>

Notes:

1. State funding to be requested, but is not required for project.
2. Contingent upon provision of State funding
3. Contingent upon bond program savings.
4. Contingent upon growth in enrollment.
5. Project budgets have been escalated to mid-point of construction..
6. Project list to be updated annually based upon most current information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Marina Landscape, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Marina Landscape, Inc. for the CRF LEED Landscaping, Irrigation & Site Work project at CHC in the amount of \$399,660.00.

OVERVIEW

Sealed bids for the LEED Landscaping, Irrigation & Site Work for the CRF Project at CHC were received by the District and opened on June 14, 2011 as prescribed by the Invitation to Bidders. The bids received were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received 3 responsive bids. The lowest, most responsive three were:

Vendor	Base Bid Cost
Marina Landscaping	\$399,660.00
ASR	\$417,000.00
Mariposa Landscapes	\$434,095.00

The lowest, most responsive bid was received from Marina Landscaping in the amount of \$399,660.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-12 budget for Measure P.



11711 Sand Canyon Road, Yucaipa, CA 92399

(909) 435-4154 - FAX (909) 794-8901

June 24, 2011

Charlie Ng
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

**RE: CRF LEED LANDSCAPING, IRRIGATION & SITE WORK PROJECT
BID ANALYSIS AND RECOMMENDATION**

Dear Mr. Ng:

Kitchell/BRJ is pleased to provide this analysis of the bid results for the Crafton Hills College CRF LEED Landscaping, Irrigation & Site Work project.

Bids were accepted until 1:00 PM on June 14, 2011. Upon closing of the bid period, the trade contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office, Board Room located at 114 S. Del Rosa Drive in San Bernardino, CA. Six (6) plan holders submitted bids for this project. The apparent low bidder was Marina Landscape, Inc. with a total bid amount of \$399,600.00.

Bid Analysis

The following items were considered in our bid analysis:

- I. Comparative Pricing
- II. Bond Review
- III. Company History
- IV. Bid Proposal/Form Review
- V. Client Reference Check
- VI. Contractor License Check

I. Comparative Pricing

A. Low bid	\$	399,600.00
B. Average bid	\$	472,994.57
C. High bid	\$	674,800.00
D. Number of Bidders		Six (6)

II. Bond Review

- A. Berkley Regional Insurance Company is the surety for Marina Landscape, Inc. and is a surety company authorized to transact the business of insurance in the State of California.
- B. Contractor's License Board: All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Cash Deposit Number is SU5020948 and has been verified to be effective since January 1, 2007, and is currently on file.

III. Company History

Marina Landscape, Inc. was founded in 1986, and serves in Southern California. Their specialties include General Building/Engineering Contracting, Landscaping, Plumbing, and Tree Service.

Similar sample projects include:

- Adelanto School District: New George Elementary School in the amount of \$641,380.00.
- Santa Ana Unified School District: Green Ville Elementary School in the amount of \$205,815.00.
- University of California Riverside: UCR Common Expansion in the amount of \$464,277.00.

IV. Bid Proposal/Form Review

Bid proposal/form reviewed and verified. See attached for detailed spreadsheet of review.

V. Client Reference Check

Client references reviewed and verified.

VI. Contractor License Check

A. License # and Status:	License # 492862 Current and Active
B. Type of company:	Corporation
C. Expiration date:	June 30, 2012.
D. State of Incorporation:	California
E. Type of license:	A – General Engineering Contractor B – General Building Contractor C27 – Landscaping C36 – Plumbing D49 – Tree Service

Based on our bid review and analysis Kitchell/BRJ confirms that Marina Landscape, Inc. is the lowest responsible bidder. We recommend that the SBCCD board accept and award the contract to Marina Landscape, Inc. for the Crafton Hills College CRF LEED Landscaping, Irrigation & Site Work project.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Kitchell/BRJ



Geoff Bachanas
Project Manager

BCM
6/23/11

cc: Diana Johnson; Bruce McDonald – Kitchell/BRJ
Job File

Bid Proposal Evaluation Form

Bid Date: June 14, 2011

Contract Bid Form / Document Description	Trade Contractor Bid Package No. 01 (General Site Work)	Trade Contractor Bid Package No. 01 (General Site Work)	Trade Contractor Bid Package No. 01 (General Site Work)
	MARINA	ASR	MARIPOSA LANDSCAPES
All Bid Forms must be printed in blue ink or typewritten (ITB-1)	Yes	Black, Blue & Handwritten	Yes
Bid Envelopes - Categories submitted separately with Name, Tel. #, Address, CA Lic #, Bid Package # (ITB)	Yes	Yes	Yes
Trade Contractor Proposal Form	Yes	Yes	Yes
Addenda: 1, 2, 3 (Acknowledged & Dated)	Yes	Yes	Yes
Bid Category: Trade Contractor Number Identified	Yes	Yes	Yes
Bid Amounts: Number & Written Matches (ITB-8)	Yes	Yes	Yes
Alternate Amounts: If Applicable, Number & Written Matches (ITB-4)	N/A	N/A	N/A
Names of Principals, Partners, Owners: However applies (CPF)	Yes	Yes	Yes
California Lic.#, Expirations, Name on Lic., Type of Lic. (CPF)	Lic #: 492862 / Exp.6/30/12 / Lic: A, B, C-27, C-36, C-61/D49	Lic #: 615395 / Exp. 8/31/11 / Lic: B, A, C-27, C-8, C-29, C-51, C-54	Lic#: 592268 / Exp: 4/30/12 / Lic: C27, A, C61,D49
Signature Lines Complete & Signed by Authorized Co., Officer, incl. Corporate Seal (CPF)	Yes	Yes	Yes
Bid Guarantee Form (CPF)	Yes	Yes	Yes
Bid Bond: Attached, 10% Bid Amount, Notarized (CPF)	Yes	Yes	Yes
Verify CA Admitted Surety on Bid Bond	Yes	Yes	Yes
Designation of Subcontractors: Must incl. Name, City, State, Type of Work: in excess of one-half of one percent of Trade Contractor's total bid (CPF)	Yes	Yes	Yes
Non-Collusion Affidavit: Signed and Notarized by Prime Trade Contractor Bidders (CPF)	Yes	Yes	Yes
References (CPF)	Yes	Yes	Yes
Contractor's Cert. Regarding Worker's Comp (CPF)	Yes	Yes	Yes
Acknowledgement of Bidding Practices Regarding Indemnity (CPF)	Yes	Yes	Yes
Bidders Acknowledgement of Project Milestone Schedule (CPF)	Yes	Yes	Yes
List of Current Projects: Backlog (CPF)	Yes	Yes	Yes
List of Completed Projects: Last three years (CPF)	Yes	Yes	Yes
Experience and Technical Questionnaire (CPF)	Yes	Yes	Yes
Site Visit Certification (CPF)	Yes	Yes	Yes
Trade Contractor Injury and Illness Prevention Plan (OCIP)	Provided at the post Bid interview	Yes	Yes
Total Bid Amount (Alternates Included)	\$399,660	\$417,000	\$434,095

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval to Award RFP and Approve Contract for
ARS Enterprises

RECOMMENDATION

It is recommended that the Board of Trustees award the RFP and approve a contract for ARS Enterprises for Autoclave procurement for the Science Modular Classrooms/New Science Building at CHC in the amount of \$91,854.

OVERVIEW

RFP #2011-01 was legally advertised on May 24, 2011 and May 31, 2011. The response was received and reviewed by Kitchell/BRj/Seville on June 7, 2011.

ANALYSIS

The District received only one proposal for Autoclave procurement. The proposal was found to be responsive from ARS in the amount of \$91,854.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-12 budget for Measure M.

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: May 5, 2011

No - CHC SCIENCE MODULARS 014

TO: Steve Sutorus
Business Manager
San Bernardino Community College District (SBCCD)

FROM: Bruce C. McDonald *Ben*
Senior Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Science Modular Classrooms/New Science Building
RFP #2011-01 for Autoclave procurement
Approval to issue PO to "ARS Enterprises".

SCOPE:

Procurement of the Autoclave for a portion of FF&E for the new Science Buildings to be used in the Science Modulares at Crafton Hills College by.

NARRATIVE:

The RFP #2011-01 was legally advertised 1st on May 24 and 7 days later the 2nd advertisement with RFP response received on June 7, 2011. Receiving one responsive proposal from ARS Enterprises for the procurement of the Autoclave.

The funds for this portion of FF&E for the Science Modulares, comes out of the "new science building" budget.

This is FOB Crafton Hills College.

The proposal does include sales taxes, onsite installation warranties and 2 year preventative maintenance agreement.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve and issue a PO for the procurement of the Autoclave from "ARS Enterprises" for the total amount of \$91,854.00.

- I concur with this recommendation
 I do not concur with this recommendation

Diana Johnson 6/7/11
Diana Johnson, Acting Program Manager,
Kitchell/BRj/Seville

- I concur with this recommendation
 I do not concur with this recommendation

Steve Sutorus 6/8/11
Steve Sutorus, Business Manager, SBCCD

Attachments: ARS Enterprises Bid Form Proposal

Cc: Felisa Whitfield- Kitchell/BRj/Seville
File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Campus Infrastructure						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Kirtley Construction dba TK Construction	CO-01	348,300	0	14,753	363,053	4.24
				Total Proposed Changes	14,753	

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted for approval this month total

\$14,753. The percentage for this month's change orders is 0.153% of the total Measure M construction contracts of \$9,617,950.

The overall impact of amendments and change orders increases the Bond Measure M CIP construction contracts by \$417,554. The new overall Measure M change order percentage is 4.34%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 Budget for Measure M.



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Kirtley Construction dBA TK Constructor Amount \$ 14,753

Campus: San Bernardino Valley College Project: Campus Infrastructure - Sewer Projects

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Original schedule completion date for the Sewer Improvement project was 6/30/11. On 5/24/11 SBVC requested by Construction Change Request to accelerate that portion of work and have the soccer field complete by 6/13/2011. Accelerated schedule required working out of sequence, increasing labor, equipment, and overtime work on weekends.

Accountability

This Change was not part of the original design scope because: SBVC needed that completion date to allow their M & O department sufficient time to prepare the field for the Women's soccer team's use mid-August.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>05/11/08</u> in the amount of	<u>\$ 348,300</u>
Total Board approved amendments to date	-
Requested amendment amount	-

This request is an amendment and results in a revised contract amount of \$ 348,300
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ -</u>
Requested Change Order amount	<u>14,753</u>

This request is a change order and results in a revised contract amount of \$ 363,053

This change order is subject to the 10% rule. It results in a 4.24% change to the contract
 The cumulative amount of change orders for this contract equals \$ 14,753
 Or 4.24% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>\$ 363,053</u>
--	--------------------------

Signatures

Bond Program Manager: Diana Johnson *Diana Johnson* 7/6/11
(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3867C2
Project Number

SI-BC1-CO1

CHANGE ORDER

Original Contract Amount: **\$348,300.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$0.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>June 24, 2011</u>
Project Description:	<u>Campus Infrastructure - Sewer Improvements</u>	Contract No.:	<u>Bid Category 1</u>
To (Contractor):	<u>Kirtley Construction dBA TK Construction</u>	Attn:	<u>David King</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **N/A**

Description of Work:

Original schedule completion date for the Sewer Improvement project was 6/30/2011. On 5/24/2011 SBVC requested by Construction Change Request to accelerate that portion of work and have the soccer field complete by 6/13/2011. SBVC needed that completion date to allow their M&O department sufficient time to prepare the field for the Women's soccer team's use mid-August. Accelerated schedule required working out of sequence, increasing labor, equipment, and overtime work on weekends. This work was performed on a time & materials basis and verified by submitted daily work tickets.

Refer to attached Project Memo No. VC 024
Contract Amendment No. SI-BC1-CO1: Item 1.1

TOTAL COST of CHANGE ORDER SI-BC1-CO1: \$14,753.00

Reason for Change:

- 1 **Campus Change Request dated 5/24/2011**
- 2 **Refer to attached Change Order SI-BC1-CO1 summary dated 6/24/2011**

Initiator of Change:

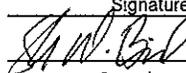
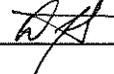
- 1 **Trade Contractor Request for Information**

The original Base Contract Sum was:	<u>\$348,300.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$348,300.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$348,300.00</u>
The contract amount due to C.O. No. SI-BC1-CO1 will be increased by:	<u>\$14,753.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$363,053.00</u>
The contract TIME due to C.O. No. SI-BC1-CO1 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Amendment is, therefore	<u>unchanged</u>
SBCCD Change Order No. <u>SI-BC1-CO1</u> includes Item Number(s):	<u>One (1) item</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>ON BEHALF OF IVAN THOMAS</u> Ivan Thomas	<u>SOLOMON W. BAIRD</u> 6/27/11
Constr. Mgr.:		David Schiermeyer, Construction Manager	6/28/11
District:		Mr. Charlie Ng, Interim Vice Chancellor Fiscal Service	
Contractor:		David King, Project Manager	6-28-11

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. SI-BC1-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
					\$348,300	
Item 1.1	Accelerate completion of soccer field portion of work	C4	100	\$0	\$14,753	\$14,753
	Subtotal					\$14,753
	TOTAL CHANGE ORDER # SI-BC1-CO1					\$14,753

Contract Amendment No. SI-BC1-CA1: Item 1.1

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Bruce Baron, Chancellor
 REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
 PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
 DATE: July 21, 2011
 SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure P construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
ACSS	CO-05	3,398,000	138,738	8,665	3,545,403	4.34
Advanced Lab Concepts	CO-02	1,130,171	3,206	8,111	1,141,488	1.00
Advanced Lab Concepts	CO-03	1,130,171	11,317	-2,626	1,138,862	0.77
Bon Air, Inc.	CA-01	296,000	0	10,802	306,802	N/A
Couts Heating & Cooling	CO-08	3,347,000	235,856	481	3,583,316	6.68
Inland Building Construction	CO-05	683,000	4,567	1,608	689,175	0.90
J. Kel Painting	CO-02	142,755	4,251	2,731	149,737	4.89
RC Construction	CO-05	2,409,000	163,436	-1,050	2,571,386	5.20
RDM Electric Company	CO-10	2,311,800	301,624	373	2,613,797	8.76
Marina Landscaping	CO-04	299,000	1,945	17,870	318,815	6.63
Southcoast Acoustical Interiors	CO-03	336,870	7,786	1,271	345,927	8.74
Total Proposed Changes				48,236		
Crafton Hill College – Community Recreation Facility						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Larry Jacinto Construction	CA-01	29,116	0	2,244	31,360	N/A
Total Proposed Changes				2,244		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$50,480, or 0.047% of the total Measure P construction contracts of \$106,550,029.

The overall impact of amendments and change orders increases the Bond Measure P CIP construction contracts by \$6,314,105. The new overall Measure P change order percentage is 5.93%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 Budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: ACSS Amount \$ 8,665

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Re-install shear studs that were broken by subcontractor; delete vertical metal paneling at stairs; change both elevators from holed-hydraulic to holeless hydraulic.

Accountability

This Change was not part of the original design scope because: Sub-contractor was backcharged for breakage & these had to be reinstalled; credit given for deletion of vertical metal paneling at stairs; for LEED certification, both elevators need to be holeless hydraulic.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$ 3,398,000</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$3,398,000
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 138,738</u>
Requested Change Order amount	<u>8,665</u>

This request is a change order and results in a revised contract amount of \$3,545,403

This change order is subject to the 10% rule. It results in a 0.26% change to the contract

The cumulative amount of change orders for this contract equals \$ 147,403
 Or 4.34% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$3,545,403

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Advanced Lab Concepts Amount \$8,111

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Revision of details at display cabinets for better finish at edges - adding finish trim.

Accountability

This Change was not part of the original design scope because: Building cost generated by district added scope.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$ 1,130,171</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$1,130,171
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 3,206</u>
Requested Change Order amount	<u>8,111</u>

This request is a change order and results in a revised contract amount of \$1,141,488

This change order is subject to the 10% rule. It results in a 0.72% change to the contract
 The cumulative amount of change orders for this contract equals \$ 11,317
 Or 1.00% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>\$1,141,488</u>
--	---------------------------

Signatures

Bond Program Manager: Diana Johnson Diana Johnson 6/28/11
 (Signature) (Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Advanced Lab Concepts Amount \$(2,626)

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Credit for not providing silk screened letter on flammable & corrosive storage cabinets.

Accountability

This Change was not part of the original design scope because: Building cost generated by district deleted scope.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$1,130,171</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$1,130,171
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 11,317</u>
Requested Change Order amount	<u>(2,626)</u>

This request is a change order and results in a revised contract amount of \$1,138,862

This change order is subject to the 10% rule. It results in a -0.23% change to the contract

The cumulative amount of change orders for this contract equals \$ 8,691

Or 0.77% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$1,138,862

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Bon Air, Inc. Amount \$ 10,802

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Bon Air is contracted to install a temp chiller for the Auditorium, including removal of existing underground chilled water piping & replacement with new piping. Bon-Air encountered asbestos and had to remove a concrete thrust block.

Accountability

This Change was not part of the original design scope because: Existing underground piping had asbestos coating & ran through a large concrete thrust block, thus causing removal of the asbestos piping, and also required removal of the concrete thrust, with an asbestos certified company. Hand digging of area of adjacent to the piping was also required to expose the extent of the asbestos for removal. The scope was unforeseen.

The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on 02/18/11 in the amount of \$ 296,000
Total Board approved amendments to date -
Requested amendment amount 10,802

This request is an amendment and results in a revised contract amount of \$ 306,802
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date \$ -
Requested Change Order amount -

This request is a change order and results in a revised contract amount of _____

This change order is subject to the 10% rule. It results in a 0.00% change to the contract
The cumulative amount of change orders for this contract equals \$ -
Or 0.00% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 306,802

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

7/12/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Couts Heating & Cooling Amount \$ 481

Campus: San Bernardino Valley College Project: New Cheimistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Repair condensate drain line; provide stainless steel plate to back of door louver to provide proper air balance; credit for return of extra air filters.

Accountability

This Change was not part of the original design scope because: Building cost due to error and omission; generated by construction manager due to error and omission; return of air filters that were not required for building flushout thus creating a credit.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$ 3,347,000</u>
Total Board approved amendments to date	<u>11,979</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 3,358,979
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 223,856</u>
Requested Change Order amount	<u>481</u>

This request is a change order and results in a revised contract amount of \$ 3,583,316

This change order is subject to the 10% rule. It results is a 0.01% change to the contract

The cumulative amount of change orders for this contract equ \$ 224,337

Or 6.68% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 3,583,316

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Construction Amount \$ 1,608

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Bldg.

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Building name change; additional fire extinguisher in elevator machine room.

Accountability

This Change was not part of the original design scope because: Campus requested building name signs changes and agreed to additional cost; additional fire extinguisher needed per code, omitted in design.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$683,000</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$683,000
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 4,567</u>
Requested Change Order amount	<u>1,608</u>

This request is a change order and results in a revised contract amount of \$689,175

This change order is subject to the 10% rule. It results is a 0.24% change to the contract
 The cumulative amount of change orders for this contract equals \$ 6,175
 Or 0.90% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$689,175

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J. Kel Painting Amount \$ 2,731

Campus: San Bernardino Valley College Project: New North Hall Replacement Bldg.

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Premium time to complete project; required fabrication & installation of new diffuser due to large diffuser being damaged by contractor; ceilings changes due to ductwork coordination issues; premium time to complete project; additional cost for exterior paint touch-up.

Accountability

This Change was not part of the original design scope because: MAC fell behind schedule; backcharge to painter for damages; coordination issues caused ceilings changes; additional cost for exterior paint touch-up to avoid claims.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>09/11/08</u> in the amount of	<u>\$ 142,755</u>
Total Board approved amendments to date	-
Requested amendment amount	-

This request is an amendment and results in a revised contract amount of \$ 142,755
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 4,251</u>
Requested Change Order amount	<u>2,731</u>

This request is a change order and results in a revised contract amount of \$ 149,737

This change order is subject to the 10% rule. It results is a 1.91% change to the contract
 The cumulative amount of change orders for this contract equals \$ 6,982
 Or 4.89% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>\$ 149,737</u>
--	--------------------------

Signatures

Bond Program Manager: Diana Johnson Diana Johnson 6/28/11
(Signature) (Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RC Construction Amount \$ (1,050)

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Reinstallation of shear studs.

Accountability

This Change was not part of the original design scope because: Studs were broken by contractor and had to be reinstalled, creating a back-charge to this contractor.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$2,409,000</u>
Total Board approved amendments to date	<u>35,244</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$2,444,244
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 128,192</u>
Requested Change Order amount	<u>(1,050)</u>

This request is a change order and results in a revised contract amount of \$2,571,386

This change order is subject to the 10% rule. It results is a -0.04% change to the contract
 The cumulative amount of change orders for this contract equals \$ 127,142
 Or 5.20% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>\$2,571,386</u>
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Signatures

Bond Program Manager: Diana Johnson Diana Johnson 6/28/11
 (Signature) (Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RDM Electric Company Amount \$ 373
Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Height change on pendant light fixtures for final coordination with AV projectors; Exit signs changed to type with battery back-up; deletion of parallel building feeders not required.

Accountability

This Change was not part of the original design scope because: Plans showed incorrect height for coordination with AV projectors; exit signs were purchased per specs and needed to be a different type; credit given for deletion of parallel building feeders which were not required.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on 12/11/08 in the amount of \$ 2,311,800
Total Board approved amendments to date 91,534
Requested amendment amount -

This request is an amendment and results in a revised contract amount of \$ 2,403,334
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date \$ 210,090
Requested Change Order amount 373

This request is a change order and results in a revised contract amount of \$ 2,613,797

This change order is subject to the 10% rule. It results in a 0.02% change to the contract

The cumulative amount of change orders for this contract equals \$ 210,463
Or 8.76% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 2,613,797

Signatures

Bond Program Manager: Diana Johnson Diana Johnson 7/12/11
(Signature) (Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Marina Landscape, Inc. Amount \$ 17,870

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Added two campus landscape irrigation controller to accommodate demolition phasing and sitework phasing; add additional irrigation valves to accommodate phasing; previously authorized credit for DG was incorrect.

Accountability

This Change was not part of the original design scope because: District request to add irrigation controller to accommodate demolition phasing and sitework phasing.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$ 299,000</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 299,000
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 1,945</u>
Requested Change Order amount	<u>17,870</u>

This request is a change order and results in a revised contract amount of \$ 318,815

This change order is subject to the 10% rule. It results in a 5.98% change to the contract

The cumulative amount of change orders for this contract equals \$ 19,815
 Or 6.63% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>\$ 318,815</u>
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Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Southcoast Acoustical Interiors Amount \$1,271

Campus: San Bernardino Valley College Project: New Chemistry & Physical Science Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Repairs to ceilings by other contractors; additional acoustic material at soffit.

Accountability

This Change was not part of the original design scope because: Damages by others caused repairs to ceilings; additional acoustic material needed that wasn't per plans & specs.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>12/11/08</u> in the amount of	<u>\$ 336,870</u>
Total Board approved amendments to date	<u>-</u>
Requested amendment amount	<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 336,870
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	<u>\$ 7,786</u>
Requested Change Order amount	<u>1,271</u>

This request is a change order and results in a revised contract amount of \$ 345,927

This change order is subject to the 10% rule. It results is a 0.38% change to the contract

The cumulative amount of change orders for this contract equals \$ 9,057

Or 2.69% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 345,927

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

6/28/11
(Date)



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Larry Jacinto Construction Amount \$ 2,244

Campus: Crafton Hills College Project: Community Recreation Facility

This Change is a(n):

Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Miscellaneous Weed Abatement

Accountability

This Change was not part of the original design scope because: Storm Water Pollution Prevention Plan (SWPP) continuing maintenance.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on 10/09/08 in the amount of \$ 29,116

Total Board approved amendments to date

Requested amendment amount 2,244

This request is an amendment and results in a revised contract amount of \$ 31,360

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date \$ -

Requested Change Order amount -

This request is a change order and results in a revised contract amount of \$ 31,360

This change order is subject to the 10% rule. It results in a 0.00% change to the contract

The cumulative amount of change orders for this contract equals \$ -

Or 0.00% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 31,360

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

7/6/11
(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC4-CO5

CHANGE ORDER

Original Contract Amount: \$3,398,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$138,738.00

DSA No.:
CS-BC4-CO5

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 4</u>
To (Contractor):	<u>ACSS</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 6/17/11 for
Change Order No. CS-BC4-CO5 Item(s): 5.1 to 5.3

TOTAL COST OF CHANGE ORDER CS-BC4-CO5 \$8,665.00

Reason for Change:

Refer to attached Change Order No. CS-BC4-CO5 summary dated 6/17/11

Initiator of Change:

Refer to attached Change Order No. CS-BC4-CO5 summary dated 6/17/11

The original Base Contract Sum was: \$3,398,000.00

Net change by previous authorized Contract Amendment (s): \$0.00

The revised BASE Contract Sum: \$3,398,000.00

Net change by previous authorized Change Order(s): \$138,738.00

The Contract Sum including previous authorized Change Orders: \$3,536,738.00

The contract AMOUNT due to C.O. No. CS-BC4-CO5 will be decreased by: \$8,665.00.

The revised Contract Amount, including this Change Order is, therefore: \$3,545,403.00

The contract TIME due to C.O. No. CS-BC4-CO5 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC4-CO5 includes Item Number(s): Three (3) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>6/17/2011</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>JIMMY HORDAN, PM</u>		<u>06/21/11</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>Kevin Charnesky, President</u>		

State of California - Division of the State Architect DSA Application No. 04-109148 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

CS-BC4-CO5

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 5.1	Reinstall shear studs that were broken by sub-contractor to BC3 (Backcharge) PC98	K1		\$1,050.00	\$1,050.00
Item 5.2	Delete vertical metal paneling at stairs. PD87, PC99	H3		(\$4,278.00)	(\$4,278.00)
Item 5.3	Change both elevators from holed-hydraulic to holeless hydraulic for two reasons: 1. One elevator jack hole conflicted with pile location; 2. For LEED certification, both elevators need to be holeless hydraulic. Elevator cost previously approved (BC15) - this is the cost to revise the steel framing for the revised elevator (different shaft dimensions) PD41, PC121, FCD	H4		\$11,893.00	\$11,893.00
Subtotal					\$8,665.00
TOTAL CHANGE ORDER #		CS-BC4-CO5			\$8,665.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

MAY 31 2011

3347A4
 Project Number

CS-BC5-CO2

CHANGE ORDER

Original Contract Amount: \$1,130,171.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$3,206.00

DSA No.:
 CS-BC5-CO2

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>18-May-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 7</u>
To (Contractor):	<u>Advanced Lab Concepts</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 5/18/11 for
Change Order No. CS-BC5-CO2 Item(s): 2.1

TOTAL COST OF CHANGE ORDER CS-BC5-CO2 \$8,111.00

Reason for Change:

Refer to attached Change Order No. CS-BC5-CO2 summary dated 5/18/11

Initiator of Change:

Refer to attached Change Order No. CS-BC5-CO2 summary dated 5/18/11

The original Base Contract Sum was:	<u>\$1,130,171.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,130,171.00</u>
Net change by previous authorized Change Order(s):	<u>\$3,206.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,133,377.00</u>
The contract AMOUNT due to C.O. No. CS-BC5-CO2 will be increased by:	<u>\$8,111.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,141,488.00</u>
The contract TIME due to C.O. No. CS-BC5-CO2 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

SBCCD Change Order # **CS-BC5-CO2** includes Item Number(s): **One (1) Item**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>(SEE WET SIGNED STAMP)</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>	Date:	<u>5/18/2011</u>
Constr. Mgr.:	<u>[Signature]</u>	Name (printed):	<u>JIMMY P. LOPDAN, PM</u>	Date:	<u>05/23/11</u>
District:		Name (printed):	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	Date:	
Contractor:	<u>[Signature]</u>	Name (printed):	<u>LEE J. MCINTURE</u>	Date:	<u>5/25/11</u>



CHANGE ORDER NO.

CS-BC5-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Revise details at display cabinets for better finish at edges - adding finish trim PD99, PC 100	H3			\$8,111.00	\$8,111.00
Subtotal						\$8,111.00
TOTAL CHANGE ORDER #		CS-BC5-CO1				\$8,111.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC5-CO3

CHANGE ORDER

Original Contract Amount: \$1,130,171.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$11,317.00

DSA No.:
CS-BC5-CO3

School Name:	San Bernardino Valley College	Date:	16-Jun-11
Project Description:	New Chemistry & Physical Science Building	Contract No.:	Bid Category 7
To (Contractor):	Advanced Lab Concepts	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 6/16/11 for
Change Order No. CS-BC5-CO3 Item(s): 3.1

TOTAL COST OF CHANGE ORDER CS-BC5-CO3 (\$2,626.00)

Reason for Change:

Refer to attached Change Order No. CS-BC5-CO3 summary dated 6/16/11

Initiator of Change:

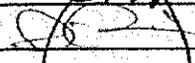
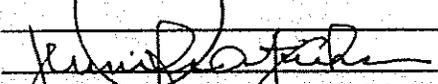
Refer to attached Change Order No. CS-BC5-CO3 summary dated 6/16/11

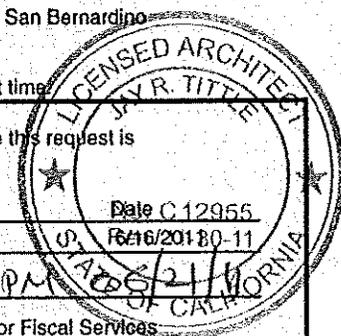
The original Base Contract Sum was:	\$1,130,171.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,130,171.00
Net change by previous authorized Change Order(s):	\$11,317.00
The Contract Sum including previous authorized Change Orders:	\$1,141,488.00
The contract AMOUNT due to C.O. No. CS-BC5-CO3 will be decreased by:	(\$2,626.00)
The revised Contract Amount, including this Change Order is, therefore:	\$1,138,862.00
The contract TIME due to C.O. No. CS-BC5-CO3 will be unchanged by:	0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCD Change Order # CS-BC5-CO3 includes Item Number(s):	One (1) Item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:		Name (printed)	Jay R. Tittle, C-12955
Constr. Mgr.:		Name (printed)	JIMMY RIORDAN, P.M.
District:		Name (printed)	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
Contractor:		Name (printed)	Jennifer Feehan, DROPS, 06-26-11



DSA No.:
CS-BC5-CO3

CHANGE ORDER NO.

CS-BC5-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Credit for not providing silk screened letter on flammable & corrosive storage cabinets PC120	H4			(\$2,626.00)	(\$2,626.00)
	Subtotal					(\$2,626.00)
	TOTAL CHANGE ORDER #	CS-BC5-CO1				(\$2,626.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

CS-BCTC-CA1

CONTRACT AMENDMENT

Original Contract Amount: **\$296,000.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$0.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>June 22, 2011</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category TC</u>
To (Contractor):	<u>Bon Air Inc.</u>	Attn:	<u>Bahman Hannani</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **N/A**

Description of Work:

Bon Air is contracted to install a temp chiller for the Auditorium, including removal of existing underground chilled water piping and replacement with new piping. The existing underground piping had asbestos coating and ran through a large concrete thrust block.. Removal of the asbestos piping also required removal of the concrete thrust block with asbestos piping by an asbestos certified company, and hand digging of area adjacent to the piping to expose the extent of the asbestos for removal. this scope of work was unforeseen and not called out in the contractors original scope of work.

Refer to attached Project Memo No. VC 183
Contract Amendment No. CS-BCTC-CA1: Item 1.1

TOTAL COST of CONTRACT AMENDMENT CS-BCTC-CA1: \$10,802.00

Reason for Change:

- 1 **Unforeseen Condition**
- 2 **Refer to attached Contract Amendment CS-BCTC-CA1 summary dated 6/22/2011**

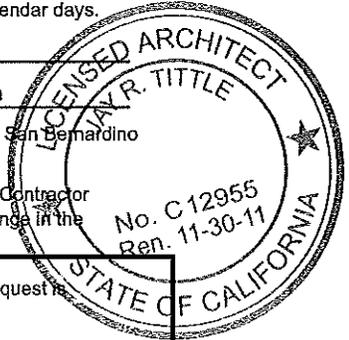
Initiator of Change:

- 1 **Trade Contractor Request for Information**

The original Base Contract Sum was:	<u>\$296,000.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.A. No. CS-BCTC-CA1 will be increased by:	<u>\$10,802.00</u>
The revised BASE Contract Sum:	<u>\$306,802.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$306,802.00</u>
The revised Contract Amount, including this Contract Amendment is, therefore:	<u>\$306,802.00</u>
The contract TIME due to C.A. No. CS-BCTC-CA1 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Amendment is, therefore	<u>unchanged</u>
SBCCD Contract Amendment No. <u>CS-BCTC-CA1</u> includes Item Number(s):	<u>One (1) item</u>

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Jay R. Tittle, C-12955	
Constr. Mgr.:		David Schiermeyer, Construction Manager	<u>6-24-2011</u>
District:		Mr. Charlie Ng, Interim Vice Chancellor Fiscal Service	
Contractor:		Bahman Hannani, Project Manager	<u>6-24-2011</u>

CONTRACT AMENDMENT NO. CS-BCTC-CA1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Remove asbestos piping and concrete thrust block	A1	100	\$0	\$10,802	\$10,802
Subtotal						\$10,802
TOTAL CONTRACT AMENDMENT # CS-BCTC-CA1						\$10,802

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC18-CO8

CHANGE ORDER

Original Contract Amount: \$3,347,000.00
Amount of Previous Contract Amendments: \$11,979.00
Amount of Previous Change Orders: \$223,856.00

DSA No.:
CS-BC18-CO8

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 18</u>
To (Contractor):	<u>Couts Heating & Cooling</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 6/17/11 for
Change Order No. CS-BC18-CO8 Item(s) 8.1 to 8.3

TOTAL COST OF CHANGE ORDER CS-BC18-CO8 \$481.00

Reason for Change:

Refer to attached Change Order No. CS-BC18-CO8 summary dated 6/17/11

Initiator of Change:

Refer to attached Change Order No. CS-BC18-CO8 summary dated 06/17/11

The original Base Contract Sum was: \$3,347,000.00

Net change by previous authorized Contract Amendment (s): \$11,979.00

The revised BASE Contract Sum: \$3,358,979.00

Net change by previous authorized Change Order(s): \$223,856.00

The Contract Sum including previous authorized Change Orders: \$3,582,835.00

The contract AMOUNT due to C.O. No. CS-BC18-CO8 will be increased by: \$481.00

The revised Contract Amount, including this change order is, therefore: \$3,583,316.00

The contract TIME due to C.O. No. CS-BC18-CO8 will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

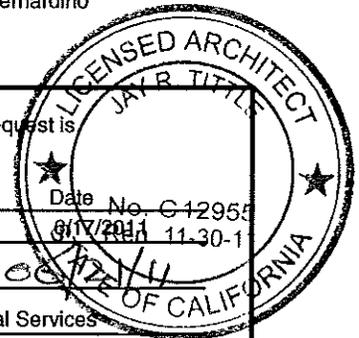
SBCCD Change Order # CS-BC18-CO8 includes Item Number(s): Thre (3) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>STANLEY RICHARDSON, PM 06/22/11</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>
Contractor:	<u>[Signature]</u>		<u>GARY MILLER, PM 6-22-11</u>



State of California - Division of the State Architect DSA Application No. 04-109148 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

CS-BC18-CO8

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 8.1	Repair condensate drain line PC113	G2			\$1,270.00	\$1,270.00
Item 8.2	Provide stainless steel plate to back of door louver to provide proper air balance. PD95, PC114	G3			\$254.00	\$254.00
Item 8.3	Credit for return of extra air filters not required for building flushout (LEED EQ) PC115	G3			(\$1,043.00)	(\$1,043.00)
Subtotal						\$481.00
TOTAL CHANGE ORDER #		CS-BC18-CO8				\$481.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

CS-BC14-CO5

CHANGE ORDER

Original Contract Amount: \$683,000.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$4,567.00

DSA No.:
CS-BC14-CO5

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>06/17/11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 14</u>
To (Contractor):	<u>Inland Building Construction Company</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 06/17/11 for:

Change Order No. CS-BC14-CO5 Item(s): 5.1 to 5.2

TOTAL COST OF CHANGE ORDER CS-BC14-CO5 \$1,608.00

Reason for Change:

Refer to attached Change Order No. CS-BC14-CO5 summary dated 6/17/11

Initiator of Change:

Refer to attached Change Order No. CS-BC14-CO5 summary dated 06/17/11

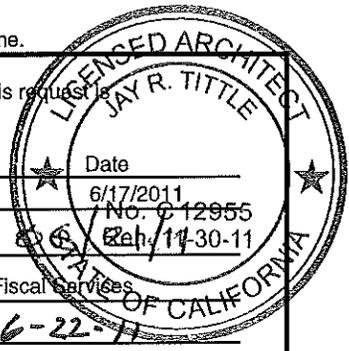
The original Base Contract Sum was:	<u>683,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>0.00</u>
The revised BASE Contract Sum:	<u>683,000.00</u>
Net change by previous authorized Change Order(s):	<u>4,567.00</u>
The Contract Sum including previous authorized Change Orders:	<u>687,567.00</u>
The contract AMOUNT due to C.O. No. CS-BC14-CO5 will be increased by:	<u>\$1,608.00</u>
The revised Contract Amount, including this change order is, therefore:	<u>\$689,175.00</u>
The contract TIME due to C.O. No. CS-BC14-CO5 will be unchanged by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # CS-BC14-CO5 includes Item Number(s):	<u>Two (2) items</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u> Signature	Name (printed)	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Jimmy Sheridan, PM</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>
Contractor:	<u>[Signature]</u>		<u>Donald Clements, PM 6-22-11</u> Printed Name/Title



CHANGE ORDER NO.

CS-BC14-CO5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	Additional agreed to cost for change to building name signs generated in CO3 PC118	H1			\$1,440.00	\$1,440.00
Item 5.2	Add one fire extinguisher in elevator machine room DP113, PC119	G3			\$168.00	\$168.00
Subtotal						\$1,608.00
TOTAL CHANGE ORDER #		CS-BC14-CO5				\$1,608.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC13-CO2

CHANGE ORDER

Original Contract Amount: \$142,755.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$4,251.00

DSA No.:
NH-BC13-CO1

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 13</u>
To (Contractor):	<u>J. Kel Painting</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 6/17/11 for:
Change Order No. NH-BC13-CO2 Item(s): 2.1 to 2.5

TOTAL COST OF CHANGE ORDER NH-BC13-CO2 \$2,731.00

Reason for Change:

Refer to attached Change Order No. NH-BC13-CO2 summary dated 6/17/11

Initiator of Change:

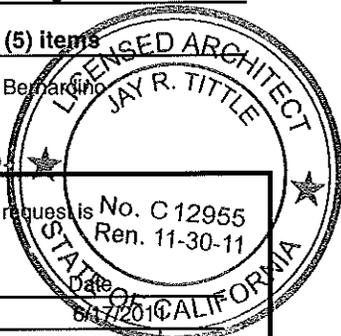
Refer to attached Change Order No. NH-BC13-CO2 summary dated 17-Jun-11

The original Base Contract Sum was:	<u>\$142,755.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$142,755.00</u>
Net change by previous authorized Change Order(s):	<u>\$4,251.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$147,006.00</u>
The contract AMOUNT due to C.O. No. NH-BC13-CO2 will be increased by:	<u>\$2,731.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$149,737.00</u>
The contract TIME due to C.O. No. NH-BC13-CO2 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

SBCCD Change Order # NH-BC13-CO2 includes Item Number(s): Five (5) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>JIMMY PIERDAN, PM 06/21/11</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>
Contractor:	<u>[Signature]</u>	Printed Name/Title	

CHANGE ORDER NO.

NH-BC13-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Premium time to complete project on time (MAC fell behind schedule)	K1			\$953.00	\$953.00
Item 2.2	During the painting, the painter hit one of the large diffusers in the MAC which required the fabrication and installation of a new diffuser. (Backcharge) PC73	K1			(\$973.00)	(\$973.00)
Item 2.3	Change some ceilings from gyp bd to ACT due to ductwork coordination issues. PC142	G3			(\$1,585.00)	(\$1,585.00)
Item 2.4	Premium time to complete project PC149	K2			\$2,558.00	\$2,558.00
Item 2.5	Additional cost for exterior paint touch-up and claims avoidance.	K1			\$1,778.00	\$1,778.00
	Subtotal					\$2,731.00
	TOTAL CHANGE ORDER #	NH-BC13-CO2				\$2,731.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

CS-BC3-CO5

CHANGE ORDER

Original Contract Amount: \$2,409,000.00
 Amount of Previous Contract Amendments: \$35,244.00
 Amount of Previous Change Orders: \$128,192.00

DSA No.:
CS-BC3-CO5

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>18-May-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 3</u>
To (Contractor):	<u>RC Construction</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 5/18/11 for
Change Order No. CS-BC3-CO5 Item(s): 5.1

TOTAL COST OF CHANGE ORDER CS-BC3-CO5 (\$1,050.00)

Reason for Change:

Refer to attached Change Order No. CS-BC3-CO5 summary dated 5/18/11

Initiator of Change:

Refer to attached Change Order No. CS-BC3-CO5 summary dated 5/18/11

The original Base Contract Sum was:	<u>\$2,409,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$35,244.00</u>
The revised BASE Contract Sum:	<u>\$2,444,244.00</u>
Net change by previous authorized Change Order(s):	<u>\$128,192.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,572,436.00</u>
The contract AMOUNT due to C.O. No. CS-BC3-CO5 will be decreased by:	<u>(\$1,050.00)</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,571,386.00</u>
The contract TIME due to C.O. No. CS-BC3-CO5 will be unchanged by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

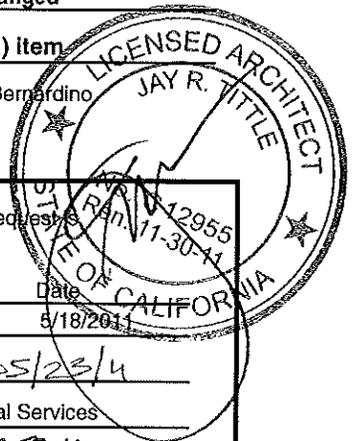
SBCCD Change Order # **CS-BC3-CO5** includes Item Number(s): **One (1) item**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>(SEE WET SIGNED STAMP)</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>	Date:	<u>5/18/2011</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>JIMMY P. JORDAN, PM</u>		<u>05/23/11</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>Todd Thomas VP</u>		<u>5-25-11</u>
	<u>Signature</u>		<u>Printed Name/Title</u>		<u>Pat</u>



State of California - Division of the State Architect

DSA Application No. 04-109148

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

DSA No.:
CS-BC3-CO5

CHANGE ORDER NO.

CS-BC3-CO5

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 5.1	Reinstall shear studs that were broken by sub-contractor to BC3 (Backcharge)				
	PC98	K1		(\$1,050.00)	(\$1,050.00)
	Subtotal				(\$1,050.00)
	TOTAL CHANGE ORDER #	CS-BC3-CO5			(\$1,050.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

CS-BC19-CO10

CHANGE ORDER

Original Contract Amount: **\$2,311,800.00**
 Amount of Previous Contract Amendments: **\$91,534.00**
 Amount of Previous Change Orders: **\$210,090.00**

DSA No.:
CS-BC19-CO10

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 19</u>
To (Contractor):	<u>RDM Electric Co.</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
Description of Work:	Refer to attached Change Order summary dated 6/17/11 for Change Order No. CS-BC19-CO10 Item(s): 10.1 to 10.3		
TOTAL COST OF CHANGE ORDER	CS-BC19-CO10		\$373.00
Reason for Change:	Refer to attached Change Order No. CS-BC19-CO10 summary dated 6/17/11		
Initiator of Change:	Refer to attached Change Order No. CS-BC19-CO10 summary dated 06/17/11		

The original Base Contract Sum was:	<u>\$2,311,800.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$91,534.00</u>
The revised BASE Contract Sum:	<u>\$2,403,334.00</u>
Net change by previous authorized Change Order(s):	<u>\$210,090.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,613,424.00</u>
The contract AMOUNT due to C.O. No. CS-BC19-CO10 will be increased by:	<u>\$373.00</u>
The revised Contract Amount, including this change order is, therefore:	<u>\$2,613,797.00</u>

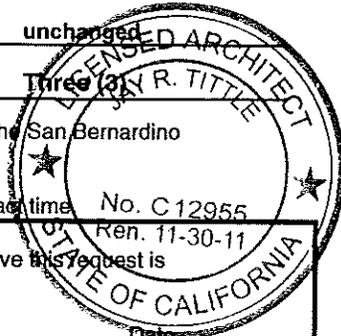
The contract TIME due to C.O. No. **CS-BC19-CO10** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **CS-BC19-CO10** includes Item Number(s): Three (3)

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>6/17/2011</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>JIMMY RICORDAN, PM 06/21/11</u>			
District:	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>				
Contractor:	<u>[Signature]</u>	Printed Name/Title	<u>SAMUEL JOANON</u>	Date	<u>6-23-11</u>

CHANGE ORDER NO.

CS-BC19-CO10

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 10.1	Change height of pendant light fixtures for final coordination with AV projectors PDAV119, PC108	G3			\$1,266.00	\$1,266.00
Item 10.2	Change Exit Signs to type with battery back-up PC109	G3			\$3,075.00	\$3,075.00
Item 10.3	Delete parallel building feeders not required PD89, PC110	G3			(\$3,968.00)	(\$3,968.00)
Subtotal						\$373.00
TOTAL CHANGE ORDER #		CS-BC19-CO10				\$373.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC20-CO4

CHANGE ORDER

Original Contract Amount: \$299,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$1,945.00

DSA No.:
CS-BC20-CO4

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 20</u>
To (Contractor):	<u>Marina Landscape, Inc.</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 6/17/11 for
Change Order No. CS-BC20-CO4 Item(s): 4.1 to 4.2
TOTAL COST OF CHANGE ORDER CS-BC20-CO4 \$17,870.00

Reason for Change:

Refer to attached Change Order No. CS-BC20-CO4 summary dated 6/17/11

Initiator of Change:

Refer to attached Change Order No. CS-BC20-CO4 summary dated 06/17/11

The original Base Contract Sum was:	<u>\$299,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$299,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$1,945.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$300,945.00</u>
The contract AMOUNT due to C.O. No. <u>CS-BC20-CO4</u> will be decreased by:	<u>\$17,870.00</u>
The revised Contract Amount, including this change order is, therefore:	<u>\$318,815.00</u>
The contract TIME due to C.O. No. <u>CS-BC20-CO4</u> will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # <u>CS-BC20-CO4</u> includes Item Number(s): <u>Two (2) items</u>	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>JIMMY RIGORDAN, PM</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>
Contractor:	<u>[Signature]</u>	Printed Name/Title	<u>ALI TAVALOZI, V.P.</u>



CHANGE ORDER NO.

CS-BC20-CO4

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 4.1	Add two campus landscape irrigation controller to model DX 36-SPED-DX-RADIO-KIT-EV-ANT-FD-KITto accommodate demolition phasing and sitework phasing. Add additional irrigation valves to accommodate phasing. PD86, PC111	C4			\$16,488.00	\$16,488.00
Item 4.2	Correction to previously executed credit for DG that was removed - credit was incorrect. (Item 3.1 on CO3) PC112	A3			\$1,382.00	\$1,382.00
Subtotal						\$17,870.00
TOTAL CHANGE ORDER #		CS-BC20-CO4				\$17,870.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC12-CO3

CHANGE ORDER

Original Contract Amount: \$336,870.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$7,786.00

DSA No.:
CS-BC12-CO3

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>17-Jun-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 11</u>
To (Contractor):	<u>Southcoast Acoustical Interiors</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 6/17/11 for
Change Order No. CS-BC12-CO3 Item(s): 3.1 to 3.2**

TOTAL COST OF CHANGE ORDER CS-BC12-CO3 \$1,271.00

Reason for Change:

Refer to attached Change Order No. CS-BC12-CO3 summary dated 6/17/11

Initiator of Change:

Refer to attached Change Order No. CS-BC12-CO3 summary dated 6/17/11

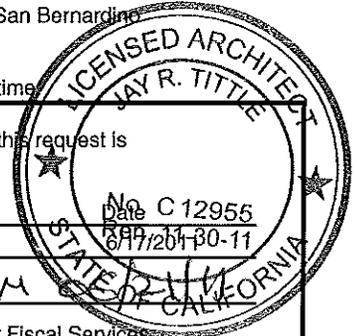
The original Base Contract Sum was:	<u>\$336,870.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$336,870.00</u>
Net change by previous authorized Change Order(s):	<u>\$7,786.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$344,656.00</u>
The contract AMOUNT due to C.O. No. CS-BC12-CO3 will be increased by:	<u>\$1,271.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$345,927.00</u>
The contract TIME due to C.O. No. CS-BC12-CO3 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # CS-BC12-CO3 includes Item Number(s):	<u>Two (2) items</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>JIMMY R. REDAN, PM</u>
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>
Contractor:	<u>Southcoast Acoustical Interiors</u>	Printed Name/Title:	<u>Maria VanDun</u>
	<u>[Signature]</u>		<u>Date 6/22/11</u>



DSA No.:
CS-BC12-CO2

CHANGE ORDER NO.

CS-BC12-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Repairs to ceilings by other contractors PC116	K1			\$679.00	\$679.00
Item 2.2	Aditonal acoustic material at soffit in CP228 PC117	G3			\$592.00	\$592.00
Subtotal						\$1,271.00
TOTAL CHANGE ORDER #						\$1,271.00
					CS-BC12-CO2	

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

N/A
Project Number

CRF SWPPP-01

CONTRACT AMENDMENT

Original Contract Amount: \$29,116.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

School Name:	<u>Crafton Hills College</u>	Date:	<u>20 Jun 2011</u>
Project Description:	<u>CRF SWPPP installation & miscellaneous erosion control</u>		
Contract No.:	<u>CRF SWPPP-01</u>		
To (Contractor):	<u>Larry Jacinto Construction Inc.</u>	Attn:	<u>Dennis Drexler</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: N/A Reference RFP No.: N/A

Description of Work:
Storm Water Pollution Prevention Plan (SWPPP) continuing maintenance.

TOTAL COST OF CONTRACT AMENDMENT CRF SWPPP-01: \$2,244

Reason for Change: Campus request

Initiator of Change: Crafton Hills College Campus

The original Base Contract Sum was:	<u>\$29,116.00</u>
Net Change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.A. No. CRF SWPPP-01 will be increased by:	<u>\$2,244.00</u>
The Revised Base Contract sum:	<u>\$31,360.00</u>
Net Change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous change orders:	<u>\$31,360.00</u>
The revised Contract Amount, including this Contract Amendment is, therefore:	<u>\$31,360.00</u>
The contract TIME due to C.A. No. CRF SWPPP-01 will be increased by:	<u>0</u> Calendar days.
The revised Contract Completion Date, including this Contract Amendment is, therefore:	<u>Increased</u>
SBCCD Change Order No. <u>01</u> includes Item Number(s):	<u>PC No. 1</u>

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any further adjustments of the Contract Sum and Contract Time related to the above described change in the work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Bern 6/23/11

	Signature	Name (printed)	Date
Architect:		<u>W. A. K.</u>	<u>6/17/11</u>
Constr. Mgr.:		<u>Geoff Buchanan, K/D/S</u>	<u>7/6/11</u>
District	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services		
Contractor:			

State of California - Division of the State Architect / DSA Application No. _____ File No. _____
Approved _____ per Principal Structural Engineer:

CONTRACT AMENDMENT NO. CRF SWPPP-01

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Previous Campus Change Request caused extension of schedule which made SWPPP maintenance necessary	A4	100	\$0	\$2,244	\$2,244
	Subtotal					\$2,244
	TOTAL CONTRACT AMENDMENT No. CRF SWPPP-01					\$2,244

- A SITE COST, UNFORESEEN FIELD CONDITION
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- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 001 to P2S Engineering, Inc. at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the P2S Engineering, Inc. Contract for the HVAC upgrade project at SBVC in the amount of \$9,100.

OVERVIEW

P2S Engineering, Inc. was tasked to provide revised design services for the HVAC upgrade project at SBVC's Campus Center. Part of the HVAC upgrade project is to provide a temporary cooling unit and temporary sidewalk for access around the cooling unit. The existing site condition isn't ADA compliant and P2S Engineering, Inc. submitted a proposal to provide a design to correct the non-compliance.

This amendment will provide the design correction for the ADA non-compliance issue at the HVAC upgrade project.

ANALYSIS

The effect of this amendment will be an addition of \$9,100 to the P2S contract, resulting in a revised contract amount of \$1,011,600. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

**AGREEMENT FOR ENGINEERING SERVICES
CONTRACT AMENDMENT: 001**

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

TO: P2S Engineering Inc.
5200 East Spring Street, 8th Floor
Long Beach, CA 90815

Brief Description:

P2S Engineering Inc. was tasked to provide revised design services for the HVAC upgrade project at SBVC's Campus Center. Part of the HVAC upgrade project is to provide a temporary cooling unit and temporary sidewalk for access around the cooling unit. Existing site conditions show ponding and grade issues that should be corrected to bring the area to ADA and building code compliance. P2S Engineering Inc. has submitted a proposal to provide a revised sidewalk design, a temporary side walk and connection, and storm line drainage to address the current ponding issue which occurs during storm events.

Attachments:

Kitchell/BRJ/Seville Project Memo No. VC-019, P2S Engineering Inc. proposal letter dated June 20, 2011

Costs:

\$9,100.00 = Grand Total of this requested Contract Amendment: 001

The original Contract Sum	\$1,002,500.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$1,002,500.00
The Contract Sum will be increased by this Amendment	\$9,100.00
The new Contract Sum including this Amendment	\$1,011,600.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes P2S Engineering Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to P2S Engineering Inc. contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
P2S Engineering Inc.

PROGRAM MANAGER
Kitchell/BRJ/Seville

OWNER
SBCCD

By: Thomas

By: Diana Johnson

By: _____

DATE: 06-24-11

DATE: 6/28/11

DATE: _____

Kitchell/BRj/Seville

701 South Mount Vernon, San Bernardino, CA 92410

Project Memo

(909) 593-3160 / FAX (909) 889-9952

DATE: 6/22/2011

No. VC 019

TO: Charlie Ng
Interim Vice Chancellor, SBCCD

FROM: David Schiermeyer
Senior Project Manager



RE: Amendment to P2S Contract for sidewalk redesign at the Campus Center

NARRATIVE:

The HVAC upgrade project at Campus Center will install a temporary cooling unit on the sidewalk adjacent to the west side of the building and install a new temporary sidewalk next to the existing sidewalk for pedestrian traffic.

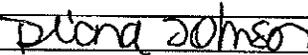
The existing sidewalk slopes away from the building and is lower than the grass area at its west edge. When the temporary sidewalk is installed at the grass area adjacent to the existing sidewalk, this condition will create a ponding and a slip hazard at every storm event. Further review has confirmed the existing sidewalk is not ADA compliant, and the cross slope extending from the building exceeds code.

To correct the existing non conforming ADA sidewalk, and allow installation of the new temporary sidewalk without creating a hazardous condition, P2S will provide revised sidewalk design, with a temp sidewalk connection, and adjacent storm line drainage in the landscape area which will make the area ADA compliant and properly drain in a storm event.

P2S has provided a proposal to perform surveying, and redesign of the area for \$9,100.

RECOMMENDATION:

Issue an amendment to P2S contract for \$9,100.00.

<input checked="" type="checkbox"/> I concur with this recommendation		6/22/11
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager, KBS	

<input checked="" type="checkbox"/> I concur with this recommendation	
<input type="checkbox"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, SBCCD

Attachments:

Cc: , Sheila Nelson, Felisa Whitfield, File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 001 to The Solis Group Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to The Solis Group Contract for outside labor compliance tracking/verification services at SBVC in the amount of \$10,556.15.

OVERVIEW

The Solis Group's original lump-sum fee for labor compliance, pursuant to Title 8, CCR 16425, 16426, and 16431, was based on the original estimated project cost and schedule through June 31, 2011. Due to inquiry concerning state funding in early 2008, the Chemistry/Science project was delayed for a period of a few months.

This amendment will continue to provide outside labor compliance tracking/verification services for the Chemistry/Science Building project, Phase 2 through October 31, 2011.

ANALYSIS

The effect of this amendment will be an addition of \$10,556.15 to the Solis Group contract, resulting in a revised contract amount of \$153,456.44. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure P budget.

Kitchell/BRj/Seville

701 S Mount Vernon, San Bernardino, CA 92410

Project Memo

Phone (909) 693-3160 - FAX (909) 889-9952

DATE: 6/9/11

No - VC 181

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services, SBCCD

FROM: Cade McMullin
Project Manager, Kitchell/BRj

RE: **SBVC Chem/Sci Building**
Recommendation to approve Amendment for Solis Group
Labor Compliance Consultant service as required by the State

Scope:

The Solis Group will continue to provide outside labor compliance tracking/verification services for the Chem/Sci Building project, Phase 2, through October 31, 2011.

Narrative:

Solis Group's original lump-sum fee for labor compliance services was based on the original estimated project cost and schedule through June 31, 2011. Due to inquiry concerning state funding in early 2008, the Chem/Sci project was stopped for a period of a few months. The proposal submitted by Solis Group accounts for the cessation of the project and required services necessary during construction. The fee also considers the reduction in prime contractors from 20 for the entire building to 5 for the remaining sitework, which will require less effort to track and verify.

Recommendation:

Kitchell/BRj recommends the Solis Group amendment for labor compliance consultant services at the Chem/Sci project be presented for board approval in the amount of \$10,556.15. The fee is budgeted within Measure P bond project dollars.

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u> 6/10/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	<u>Charlie Ng</u> 6/13/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services

Attachments: Solis Group proposal dated 5/19/11

Cc: Diana Johnson; Sheila Nelson (Kitchell/BRj)
File

CONSULTANT SERVICE CONTRACT AMENDMENT: 001

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District

TO: The Solis Group
145 Vista Avenue, Suite 104
Pasadena, CA 91107

Brief Description:

The Solis Group's original lump-sum fee for labor compliance was based on the original estimated project cost & schedule thru June 31, 2011. Due to inquiry concerning state funding in early 2008, the Chem/Science project was delayed for a period of a few months. This amendment will continue to provide outside labor compliance tracking/verification services for the Chem/Science Building project, Phase 2 through October 31, 2011.

Attachments:

1. Kitchell/BRj Project Memo
2. Consultant back up

Costs:

\$10,556.15 = Total amount of this Amendment

The original Contract Sum	\$ 142,900.29
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$ 142,900.29
The Contract Sum will be increased by this Amendment	\$ 10,556.15
The new Contract Sum including this Amendment	\$ 153,456.44

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Stichler Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Stichler Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT

The Solis Group
TERRY E SOLIS

By: _____

DATE: 6/24/2011

PROGRAM MANAGER

Kitchell CEM

By: _____

DATE: 6/28/11

OWNER

SBCCD

By: _____

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 002 to Leighton Consulting, Inc.
at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to the Leighton Consulting Contract for the Solar Farm project at CHC in the amount of \$10,900.

OVERVIEW

Leighton Consulting, Inc. will be conducting a geotechnical investigation for the proposed Solar Farm project. This project was not part of their original contract and is, therefore, considered additional scope of work.

This amendment will provide the needed geotechnical investigation for the Solar Farm project.

ANALYSIS

The effect of this amendment will be an addition of \$10,900 to the Leighton Consulting Inc. contract, resulting in a revised contract amount of \$350,000. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

DATE: July 21, 2011

No -005 M CHC Solar Project

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
Solar Farm Project Consultant Services, *Leighton Consulting, Inc.*

SCOPE:

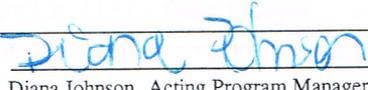
Leighton Consulting, Inc. (Geotechnical Investigations) have to have their existing contract amended for the Solar Farm at CHC.

NARRATIVE:

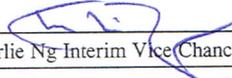
Leighton Consulting, Inc. scope of work (Geotechnical Investigation) is currently covered under a separate contract with the district related to measure M projects and only requires an amendment to include the Solar Farm at CHC.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends the execution of this amendment with Leighton Consulting, Inc. in the “not to exceed” amount of \$10,900.00

<input checked="" type="radio"/> I concur with this recommendation	 Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville
<input type="radio"/> I do not concur with this recommendation	

Bern 6/29/11
6/30/11

<input checked="" type="radio"/> I concur with this recommendation	 Charlie Ng Interim Vice Chancellor of Fiscal Services, SBCCD
<input type="radio"/> I do not concur with this recommendation	

Cc: Diana Johnson; Bruce McDonald; Geoff Bachanas – Kitchell/BRj/Seville
File

Attachments: Leighton Proposal (12 pages)

LEIGHTON CONSULTING, INC. CONTRACT AMENDMENT: 002

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Leighton Consulting, Inc.
10532 Acacia Street, Suite B-6
Rancho Cucamonga, CA 91730

Brief Description:

This amendment is for providing geotechnical investigation services for the upcoming Crafton Hills College Solar Farm project.

Attachments:

- Kitchell/BRj/Seville project memo (1 page)
- Leighton Consulting, Inc. Solar Farm proposal (12 pages)

Costs:

\$10,900.00 = Total amount of this Amendment

The original Contract Sum	\$107,000.00
Net change by previous Amendments	\$232,100.00
The Contract Sum prior to this Amendment	\$339,100.00
The Contract Sum will be increased by this Amendment	\$10,900.00
The new Contract Sum including this Amendment	\$350,000.00

The Contract Schedule as of this Amendment will be unchanged.

By signing this Amendment the SBCCD authorizes Leighton Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Leighton Consulting, Inc. contract with SBCCD.

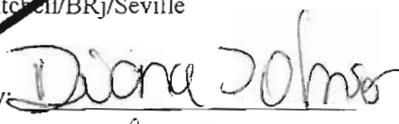
Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT
Leighton Consulting, Inc.

PROGRAM MANAGER
Kitchell/BRj/Seville

OWNER
SBCCD

By:  By:  By: _____

DATE: JUNE 30, 2011

DATE: 6/30/11

DATE:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 002 to P2S Engineering, Inc. at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to the P2S Engineering, Inc. Contract for the Central Plant project at SBVC in the amount of \$12,500.

OVERVIEW

Several civil, electrical and mechanical utilities originally included in the plans developed by P2S for the Parking Structure now need to be redesigned and incorporated into the Central Plan Project. This change is necessary, given the need to place construction of the parking structure on hold.

ANALYSIS

The effect of this amendment will be an addition of \$12,500 to the P2S contract, resulting in a revised contract amount of \$1,024,100. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

**AGREEMENT FOR ENGINEERING SERVICES
CONTRACT AMENDMENT: 002**

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

TO: P2S Engineering Inc.
5200 East Spring Street, 8th Floor
Long Beach, CA 90815

Brief Description:

P2S Engineering Inc is to incorporate and redesign civil, electrical and mechanical utilities that were shown on the Parking Structure project drawings and to be incorporated into the Central Plant project drawings. New priorities list from SBVC campus dated 6/21/11 removes the Parking Structure from the priority list.

Attachments:

Kitchell/BRJ/Seville Project Memo No. VC-021, P2S Engineering Inc. proposal letter dated June 15, 2011

Costs:

\$12,500.00 = Grand Total of this requested Contract Amendment: 002

The original Contract Sum	\$1,002,500.00
Net change by previous Amendments	\$9,100.00
The Contract Sum prior to this Amendment	\$1,011,600.00
The Contract Sum will be increased by this Amendment	\$12,500.00
The new Contract Sum including this Amendment	\$1,024,100.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes P2S Engineering Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to P2S Engineering Inc. contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
P2S Engineering Inc.

By: Thomas
DATE: 06-24-11

PROGRAM MANAGER
Kitchell/BRJ/Seville

By: Diana Johnson
DATE: 6/28/11

OWNER
SBCCD

By: _____
DATE: _____

Kitchell/BRj/Seville

701 South Mount Vernon, San Bernardino, CA 92410

Project Memo

(909) 593-3160 / FAX (909) 889-9952

DATE: June 21, 2011

No. VC 021 Central Plant

TO: Charlie Ng
Interim Vice Chancellor, SBCCD

FROM: Brooke Duncan  Project Manager, Kitchell/BRj/Seville

RE: San Bernardino Valley College (SBVC)
Amendment for add services

SCOPE:

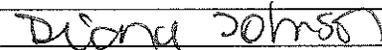
SBCCD approval for an an amendment to P2s for engineering consultant services to Central Plant

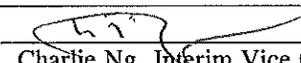
NARRATIVE:

For construction projects associated with Measure M, this add service amendment to the contract would entail scope of services for the redesign of civil, electrical and mechanical utilities incorporated into the Parking Structure Project and transferred to the Central Plant project.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD grant approval to execute an amendment to the contract for \$12,500.00.

<input checked="" type="checkbox"/> I concur with this recommendation	
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager, KBS

<input checked="" type="checkbox"/> I concur with this recommendation	
<input type="checkbox"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, SBCCD

Attachments: Proposal dated 6/15/2011,

Cc: Diana Johnson, Sheila Nelson, Felisa Whitfield, File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 002 to Vista Environmental Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to the Vista Environmental Consulting Contract at CHC in the amount of \$184,500.

OVERVIEW

Vista Environmental will be providing Hazardous Materials consulting, testing, monitoring, reporting services during procurement, design and construction for the proposed Solar Farm project. This project was not part of their original contract and is, therefore, considered additional scope of work.

This amendment will provide the needed Hazardous Material services for the Solar Farm project.

ANALYSIS

The effect of this amendment will be an addition of \$184,500 to the Vista Environmental contract, resulting in a revised contract amount of \$311,000. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

DATE: July 21, 2011

No -003 M CHC Solar Project

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
Solar Farm Project Consultant Services, Vista Environmental Consultant

SCOPE:

Vista Environmental serving as the primary consultant (Hazardous Materials) have to have their existing contracts amended for the Solar Farm at CHC.

NARRATIVE:

Vista Environmental Consultants scope of work (Hazardous Materials) is currently covered under a separate contract with the district related to measure M projects and only requires an amendment to include the Solar Farm at CHC.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends the execution of this amendment with Vista Environmental Consultants in the "not to exceed" amount of \$184,500.00

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Diana Johnson</u> Bcm 6/29/11
<input type="checkbox"/> I do not concur with this recommendation	6/30/11
Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville	

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Charlie Ng</u> 6/30/11
<input type="checkbox"/> I do not concur with this recommendation	
Charlie Ng Interim Vice Chancellor of Fiscal Services, SBCCD	

Cc: Diana Johnson; Bruce McDonald; Geoff Bachanas – Kitchell/BRj/Seville
File

Attachments: Vista Proposal (5 pages)
Vista Amendment #2 (1 page)

VISTA ENVIROMENTAL CONSULTANTS CONTRACT AMENDMENT: 002

PROJECT: Crafton Hills College (CHC) Solar Farm
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Vista Enviromental.
8348 Center Dr Suite G
La Mesa, CA 91942-2910

Brief Description:

This amendment is for providing Hazardous Materials consulting, testing, monitoring and reporting services during procurement, design and construction, which per the SBCCD standard general conditions is paid for by the owner. Vista Enviromental Consultants was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore Vista Enviromental Consultants will be providing the Hazardous Material services for the solar farm at CHC.

Attachments:

- Kitchell/BRj/Seville project memo's CHC Solar Farm (1 pages)
- Vista Enviromental Consultants CHC Solar Farm proposal (5 pages)

Costs:

\$184,500.00 = Total amount of this Amendment

The original Contract Sum	\$126,500.00
Net change by previous Amendments	\$0
The Contract Sum prior to this Amendment	\$126,500.00
The Contract Sum will be increased by this Amendment	\$184,500.00
The new Contract Sum including this Amendment	\$311,000.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Vista Enviromental Consultants to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Vista Enviromental Consultants contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT
Vista Enviromental Consultants

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By:  v.p.
DATE: 6.29.11

By: 
DATE: 7/6/11

By: _____
DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 003 to AEI CASC Consulting Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the AEI CASC Consulting Contract for CHC in the amount of \$35,252.

OVERVIEW

AEI CASC Consulting will be providing surveying services during procurement, design and construction for the proposed Solar Farm project. This project was not part of their original contract and is, therefore, considered additional scope of work.

This amendment will provide the needed surveying services for the Solar Farm project.

ANALYSIS

The effect of this amendment will be an addition of \$35,252 to AEI CASC Consulting Contract resulting in a revised contract amount of \$175,659. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

DATE: July 21, 2011

No -004 M CHC Solar Project

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
Solar Farm Project Consultant Services, AEI CASC

SCOPE:

AEI-CASC (Surveying) have to have their existing contracts amended for the Solar Farm at CHC.

NARRATIVE:

AEI CASC scope of work (Surveying) is currently covered under a separate contract with the district related to measure M projects and only requires an amendment to include the Solar Farm at CHC.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends the execution of this amendment with AEI CASC in the "not to exceed" amount of \$35,252.00

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u> <i>Bcm 6/29/11</i>
<input type="radio"/> I do not concur with this recommendation	<u>6/30/11</u>
Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville	

<input checked="" type="radio"/> I concur with this recommendation	<u>Charlie Ng</u> <i>6/30/11</i>
<input type="radio"/> I do not concur with this recommendation	
Charlie Ng Interim Vice Chancellor of Fiscal Services, SBCCD	

Cc: Diana Johnson; Bruce McDonald; Geoff Bachanas - Kitchell/BRj/Seville
File

Attachments: AEI CASC Proposal (5 pages)
AEI CASC Amendment #2 (1 page)

AEI CASC CONSULTANTING CONTRACT AMENDMENT: 003

PROJECT: Crafton Hills College (CHC) Solar Farm
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: AEI CASC Consulting,
937 S. Via Lata Suite 500
Colton, CA 92324

Brief Description:

This amendment is for providing surveying services during procurement, design and construction, which per the SBCCD standard general conditions is paid for by the owner. AEI CASC Consulting was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore AEI Consulting will be providing the Surveying services for the solar farm at CHC.

Attachments:

- Kitchell/BRj/Seville project memo's CHC Solar Farm (1 pages)
- AEI CASC Consulting CHC Solar Farm proposal (6 pages)

Costs:

\$35,252.00 = Total amount of this Amendment

The original Contract Sum	\$21,384.00
Net change by previous Amendments	\$119,023.00
The Contract Sum prior to this Amendment	\$140,407.00
The Contract Sum will be increased by this Amendment	\$35,252.00
The new Contract Sum including this Amendment	\$175,659.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes AEI CASC Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to AEI CASC Consulting contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

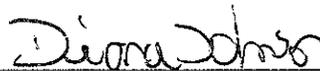
Authorized:

CONSULTANT
AEI-CASC

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By 

By 

By: _____

DATE: 6-30-11

DATE: 7/7/11

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Amendment 015 to NTD Architecture at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 015 to the NTD Architecture Contract for the NC15 rating at SBVC in the amount of \$5,775.

OVERVIEW

NTD Architecture was given an amendment to their existing Media Center contract to modify the ductwork in the FM broadcast rooms to create a quieter NC15 rating. The existing ductwork was above both an acoustical ceiling and an upper enclosed "hard lid" ceiling, thus preventing access to verify the existing duct installation. As a result, an additional site visit and report from the acoustical engineer, with numerous architectural responses requesting information and review of several ductwork design submittals, were required to provide an NC15 quieter rating.

ANALYSIS

The effect of this amendment will be an addition of \$5,775 to the NTD Architecture contract, resulting in a revised contract amount of \$7,445,944.80. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure P budget.

Kitchell/BRJ/Seville

Project Memo

701 South Mount Vernon, San Bernardino, Ca. 92410

Ph: 909.593.3160 - Fax: 909.889.9952

DATE: June 09, 2011

No - P Valley - 180

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services

FROM: David Schiermeyer
Senior Project Manager DRAFT
Kitchell/BRJ/Seville

RE: Valley College
Project: Modification of KVCR Media FM broadcasting rooms to an NC15 rating

NARRATIVE:

NTD was given an amendment to their existing Media Center A/E contract to modify the ductwork in the FM broadcast rooms to create a quieter NC15 rating. The existing ductwork to be modified was above both an acoustical ceiling and an upper enclosed "hard lid" ceiling which prevented access to verify the existing duct installation. NTD relied on the original drawings and the mechanical contractor / IOR / CM supplied as-builts to establish the existing ductwork installation as the baseline for the revised design. This proved to be inaccurate.

The existing ductwork was not installed per plans, and although the actual installation was inspected by the IOR, the changes were not documented, approved by NTD, or noted on the as-builts. Although NTD was the architect of record for the project, the primary responsibility to ensure the ductwork was installed per approved design was the responsibility of the IOR. As a result, the original design required extensive modifications, with numerous offsets and transitions to fit into the existing space and still provide the required NC 15 quieter rating.

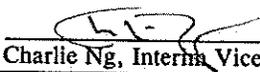
The revised design (and rework performed by the contractor) required an additional site visit and report from the acoustical engineer, and numerous architectural responses to RFIs (which noted the differing conditions from the original design) and review of several ductwork design submittals, which ultimately led to a substantially revised mechanical ductwork design required to provide the NC15 rating.

In an effort to minimize the A/E costs to the campus, NTD has agreed to reduce their actual expenses incurred from \$9,000.00 to \$5,775.00.

RECOMMENDATION:

Issue an amendment to NTD's contract in the amount of \$5,775.00

<input type="radio"/> I concur with this recommendation		6/10/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Interim Program Manager, Kitchell/BRJ/Seville	

<input checked="" type="radio"/> I concur with this recommendation		6/13/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services	

Attachments:

NTD Change Request

Cc: Sheila Nelson
Kitchell/BRJ/Seville File

ARCHITECT CONTRACT AMENDMENT: 015

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District

TO: NTD Architecture (NTD)
955 Overland Court Suite 100
San Dimas, CA 91773-1718

Brief Description:

NTD was given an amendment to their existing Media Center A/E contract to modify the ductwork in the FM broadcast rooms to create a quieter NC15 rating. The existing ductwork to be modified was above both an acoustical ceiling and an upper enclosed "hard lid" ceiling which prevented access to verify the existing duct installation. NTD relied on the original drawings and the mechanical contractor / IOR / CM supplied as-builts to establish the existing ductwork installation as the baseline for the revised design. This proved to be inaccurate.

The existing ductwork was not installed per plans, and although the actual installation was inspected by the IOR, the changes were not documented, approved by NTD, or noted on the as-builts. Although NTD was the architect of record for the project, the primary responsibility to ensure the ductwork was installed per approved design was the responsibility of the IOR. As a result, the original design required extensive modifications, with numerous offsets and transitions to fit into the existing space and still provide the required NC 15 quieter rating.

The revised design (and rework performed by the contractor) required an additional site visit and report from the acoustical engineer, and numerous architectural responses to RFIs (which noted the differing conditions from the original design) and review of several ductwork design submittals, which ultimately led to a substantially revised mechanical ductwork design required to provide the NC15 rating.

In an effort to minimize the A/E costs to the campus, NTD has agreed to reduce their actual expenses incurred from \$9,000.00 to \$5,775.00.

Attachments:

K/BRj/Seville Project Memo No. VC-180, NTD Architects proposal letter dated June 2, 2011 Revised

Costs:

\$5,775.00 = Grand Total of this requested Contract Amendment: 015

The original Contract Sum	\$5,304,419.00
Net change by previous Amendments	\$2,135,750.80
The Contract Sum prior to this Amendment	\$7,440,169.80
The Contract Sum will be increased by this Amendment	\$5,775.00
The new Contract Sum including this Amendment	\$7,445,944.80
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Architecture to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
NTD Architecture

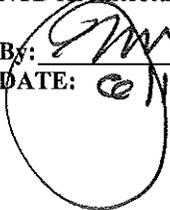
PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: [Signature] 6/29/11
DATE: 6/15/2011

By: Diana Johnson
DATE: 6/22/11

By: _____
DATE: _____



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2010
SUBJECT: Consideration of Approval to Reduce Retention to 5%

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 5% for the following 5 contracts:

- Inland Building Construction Companies Inc., Chemistry/Physical Building at SBVC
- Crew Inc., Chemistry/Physical Building at SBVC
- Fischer Inc. (Fire Sprinklers) Chemistry/Physical Building at SBVC
- Fischer Inc. (Plumbing) Chemistry/Physical Building at SBVC
- RDM Electrical Inc., Chemistry/Physical Building at SBVC

OVERVIEW

These companies are requesting a reduction of retention on their contracts from 10% to 5%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANALYSIS

The work for each of these contracts is in the 95% completion range and 5% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board action will not impact the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval for Andersen Charnesky Structural Steel Claim Settlement

RECOMMENDATION

It is recommended that the Board of Trustees approve a claim resolution from Andersen Charnesky Structural Steel in the amount of \$23,439 and authorize payment of the disputed claim for the Learning Resource Center project at Crafton Hills College.

OVERVIEW

Andersen Charnesky Structural Steel submitted a claim in the amount of \$23,439 indicating corrections to the structural steel for the Learning Resource Center were needed and performed, and it was identified that the claim should be back-charged to Precision Concrete for said amount, with no net change in the project cost.

If this settlement is not approved, it could result in a claim not being withdrawn and involve the District in litigation.

ANALYSIS

The effect of this claim resolution will be an addition of \$23,439 to the ACSS contract, resulting in a revised contract amount of \$3,578,095.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget for Measure P.

Kitchell/BRj

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Phone (909) 435-4155 - FAX (909) 389-7940

DATE: 06/23/11

No - CHC LRC-043

TO: Charlie Ng, SBCCD

FROM: Bruce McDonald, K/BRj *BUM*

RE: Crafton Hills College (CHC): LRC
CHC, Andersen Charnesky Structural Steel. unsettled claim negotiations

DISTRIBUTION: Diana Johnson - K/BRj
Sheila Nelson - K/BRj

BACKGROUND:

Anderson Charnesky is the bid package 04, Structural Steel, Misc. Metals, and Metal Deck Contractor for the Learning Resource Center project. Anderson Charnesky has submitted a claim to Tilden Coil that remains unsettled. This change is associated with the settlement agreement with Precision concrete. Precision made the corrective measures to the structural steel which was to be a back charge. However due to dual ownership in the corrective measures negotiations were taken to make the shared amounts fair and reasonable. This agreement comes after the notice of completion for Anderson Charnesky and as such has to be handled as a claim.

NARRATIVE:

Kitchell/BRj/Seville, have agreed to the changes associated with this claim and find the costs associated to be valid and reasonable.

The following item was negotiated and will be processed as additive amendment:

- | | |
|---|---------------------|
| 1. Column splices for misplaced anchor bolts. | \$ 23,439.00 |
| <u>Total Settlement agreement Value:</u> | <u>\$ 23,439.00</u> |

RECOMMENDATION:

K/BRj, recommends the District approve the settlement agreement associated with the claim

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 6/24/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	<i>Charlie Ng</i>
<input type="radio"/> I do not concur with this recommendation	Charlie Ng Interim Vice Chancellor of Fiscal Services

CC: Precision concrete letter dated 6-23-11
Tilden Coil PCO Log

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8104
Project Number

CA 01

Contract Amendment

Original Contract Amount: \$3,421,300.00
 Amount of Contract Amendments: \$0.00
 Amount Previous Change Orders: \$133,356.00
 * Note: This is Contract Amendment No. 01 for Contract CLRC01:04

JUN 28 2011

School Name:	Crafton Hills College	Date:	6/23/2011
Project Description:	Learning Resource Center	Contract No.:	CLRC01:04
To: (Contractor):	Anderson Charnesky Structural Steel	Kevin Charnesky	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.A. No.: 01 index. Reference RFP No.: Refer to attached.

Description of Work:
Refer to attached C. A. No. 01 index for descriptions of work.

COST OF CONTRACT AMENDMENT \$23,439.00

Reason for Change: Refer to attached Contract Amendment No. 01 index.
 Initiator of Change: Refer to attached Contract Amendment No. 01 index.

Drawings associated with C.A. No. 01 are as follows: Refer to attachments.
 The contract AMOUNT due to C.A. No. 01 will be: increased by \$23,439.00
 The contract TIME due to C.A. No. 01 will be: unchanged by 0 calendar days.
 The revised Contract Completion Date, including this C.A. is, therefore: unchanged.
 The revised Contract Amount, including this C.A. is, therefore: \$3,578,095.00
 SBCCD Contract Amendment No. 01 includes Item Number(s): CA Item 1

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:	<i>Kevin Charnesky</i>	Kevin Charnesky ^{President}	6/23/11
Architect:	<i>[Signature]</i>		6/27/11
Inspector:			
Constr. Mgr.:	<i>[Signature]</i>	VIOLA / PROJECT MANAGER	6/23/11
Prog. Mgr.:			
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer.

Contract CLRC01:04 Anderson Charnesky Structural Steel, Inc.

CONTRACT AMENDMENT BID CATEGORY 04 #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
Item 1	Shoring of building so that columns could be revised due to settlement of anchor bolts	K1		\$23,439	\$23,439
	Subtotal				\$23,439
	TOTAL CONTRACT AMENDMENT #01				\$23,439

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval for Precision Concrete Claim Settlement

RECOMMENDATION

It is recommended that the Board of Trustees approve a claim resolution from Precision Concrete in the amount of (\$23,439) and authorize payment of the disputed claim for the LRC project at Crafton Hills College.

OVERVIEW

Andersen Charnesky Structural Steel submitted a claim in the amount of \$23,439 indicating corrections to the structural steel for the Learning Resource Center were needed and performed. Upon further investigation, it was determined that the claim should be back-charged to Precision Concrete for said amount, with no net change in the project cost.

If this settlement is not approved, it could result in a claim not being withdrawn and involve the District in litigation.

ANALYSIS

The effect of this claim resolution will be a deduction of \$23,439 to the Precision Concrete contract, resulting in a revised contract amount of \$3,307,449.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget for Measure P.

Kitchell/BRj

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Phone (909) 435-4155 - FAX (909) 389-7940

DATE: 06/23/11

No - CHC LRC-042

TO: Charlie Ng, SBCCD

FROM: Bruce McDonald, K/BRj *Bum*

RE: Crafton Hills College (CHC): LRC
CHC, Precision Concrete Construction Inc. unsettled changes agreed via claim negotiations

DISTRIBUTION: Diana Johnson - K/BRj
Sheila Nelson - K/BRj

BACKGROUND:

Precision Concrete is the bid package 02, Concrete, Reinforcing, Finish grading, Paving, Piers/Anchors Contractor for the Learning Resource Center project. Precision Concrete has submitted change requests and claims to Tilden Coil that remains unsettled. There are back charges from other contractors against Precision Concrete that remains unsettled. However after negotiations changes and claims have been agreed upon with the settlement agreement.

NARRATIVE:

Kitchell/BRj/Seville, have agreed to the changes associated with this claim and find the costs associated to be valid and reasonable.

The following item was negotiated and will be processed as deductive amendment:

- | | |
|---|---------------|
| 1. Column splices for misplaced anchor bolts. | -\$ 23,439.00 |
| Total Settlement agreement Value: | -\$ 23,439.00 |

RECOMMENDATION:

K/BRj, recommends the District approve the settlement agreement associated with the claim

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 6/24/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	<i>Charlie Ng</i>
<input type="radio"/> I do not concur with this recommendation	Charlie Ng Interim Vice Chancellor of Fiscal Services

CC: Precision concrete letter dated 6-23-11
Tilden Coil PCO Log



Precision Concrete Construction, Inc.

June 23, 2011

KITCHELL/BRJ/SEVILLE

Bruce McDonald
Kitchell/BRJ
11711 Sand Canyon Road
Yucaipa, CA 92339

JUN 23 2011

Subject: Project Closeout/Settlement Acceptance Letter

Mr. McDonald

Precision Concrete Construction, Inc. (Precision) received your project closeout and settlement proposal dated 6/22/11. Precision accepts the retention reduction of \$23,439. Precision also stipulates that there are no other claims change orders or outstanding items with the release of the outstanding retention in the escrow account.

Please accept this letter to closeout the Crafton Hills College Learning Resource Center (CHC – LRC) project.

Submitted,

Dennis Ihle
CEO
Precision Concrete Construction, Inc.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8104
Project Number

CA 01

Contract Amendment

Original Contract Amount: \$3,274,700.00 TCHHELL/BRJ/SEVILLE
 Amount of Contract Amendments: \$0.00
 Amount Previous Change Orders: \$56,188.00 JUN 28 2011
 * Note: This is Contract Amendment No. 01 for Contract CLRC01:02

School Name:	<u>Crafton Hills College</u>	Date:	<u>6/23/2011</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:02</u>
To: (Contractor):	<u>Precision Concrete Construction, Inc.</u>	Dennis Ihle	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.A. No.: 01 Index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached C. A. No. 01 Index for descriptions of work.

COST OF CONTRACT AMENDMENT (\$23,439.00)

Reason for Change: Refer to attached Contract Amendment No. 01 Index.

Initiator of Change: Refer to attached Contract Amendment No. 01 Index.

Drawings associated with C.A. No.	01	are as follows:	<u>Refer to attachments.</u>
The contract AMOUNT due to C.A. No.	01	will be:	Increased by <u>(\$23,439.00)</u>
The contract TIME due to C.A. No.	01	will be:	unchanged by <u>0</u> calendar days.
The revised Contract Completion Date, including this C.A. Is, therefore:			<u>unchanged</u>
The revised Contract Amount, including this C.A. Is, therefore:			<u>\$3,307,449.00</u>
SBCGD Contract Amendment No. <u>01</u> Includes Item Number(s):			<u>CA Item 1</u>

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		DENNIS IHLE	6-23-11
Architect:			6-24-11
Inspector:			
Constr. Mgr.:		C. VIOLA	6-23-11
Prog. Mgr.:			
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CLRC01:02 Precision Concrete Construction, Inc.

CONTRACT AMENDMENT BID CATEGORY 02 #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
Item 1	Shoring of building so that columns could be revised due to settlement of anchor bolts	K1		(\$23,439)	(\$23,439)
	Subtotal				(\$23,439)
	TOTAL CONTRACT AMENDMENT #01				(\$23,439)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Consideration of Approval for ProTec Mechanical Claim Settlement

RECOMMENDATION

It is recommended that the Board of Trustees approve a claim resolution from ProTec Mechanical in the amount of \$14,432.48 and authorize payment of the disputed claim for the North Hall Replacement Building project at San Bernardino Valley College.

OVERVIEW

ProTec Mechanical submitted a claim for the disputed amount of \$16,443.55 for time and materials work associated with an unforeseen sewer pipe installation change at the SBVC North Hall Replacement building. The daily time and materials tickets were not signed by Tilden-Coil or the Inspector as required by contract documents, and the amendment was rejected. Recently, ProTec Mechanical was able to produce the time and materials tickets with signed approval. After analysis of the submittal and certified payroll, and after negotiation by the Program Manager, a fair and reasonable settlement was reached in the amount of a \$14,432.48.

If this settlement is not approved, it could result in a claim not being withdrawn and involve the District in litigation.

ANALYSIS

The effect of this claim resolution will be an additional \$14,432.48 to the ProTec Mechanical contract, resulting in a revised contract amount of \$916,369.48.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget for Measure P.

Kitchell/BRj

701 S Mount Vernon, San Bernardino, CA 92410

Project Memo

Phone (909) 693-3160 · FAX (909) 889-9952

DATE: 6/30/11

No – VC 188

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services, SBCCD

FROM: Cade McMullin
Project Manager, Kitchell/BRj

RE: **SBVC North Hall Replacement Building**
ProTec Mechanical Claim

Scope:

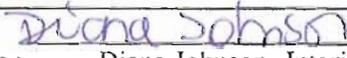
ProTec Mechanical submitted a claim for the disputed amount of \$16,443.55 for time and materials work associated with an unforeseen sewer pipe installation change at the SBVC North Hall Replacement building.

Narrative:

As the daily time and materials tickets were not signed by Tilden-Coil or the Inspector as required by contract documents, the amendment was rejected. Recently, ProTec Mechanical was able to produce the time and materials tickets with signed approval. After analysis of the submittal and certified payroll, a number of discrepancies were identified. ProTec revised the time and materials tickets to match the certified payroll reducing the claim amount to \$14,432.48. Payment of the revised amount will resolve and close the claim.

Recommendation:

Kitchell/BRj recommends SBCCD approve the claim amount of \$14,432.48 for ProTec Mechanical on the North Hall Replacement project at San Bernardino Valley College. The agenda item will be prepared by Kitchell/BRj and presented to the July 2011 board for approval.

<input checked="" type="radio"/> I concur with this recommendation		6/30/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Interim Program Manager	

<input checked="" type="radio"/> I concur with this recommendation		6/30/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services	

Attachments: T&M Tickets
Revised Invoice
ProTec Claim Letter

Cc: Sheila Nelson (Kitchell/BRj/Seville)
File

Jul. 7. 2011 8:56AM

No. 0079 P. 2



Pro Tec Mechanical, Inc. © 2002,

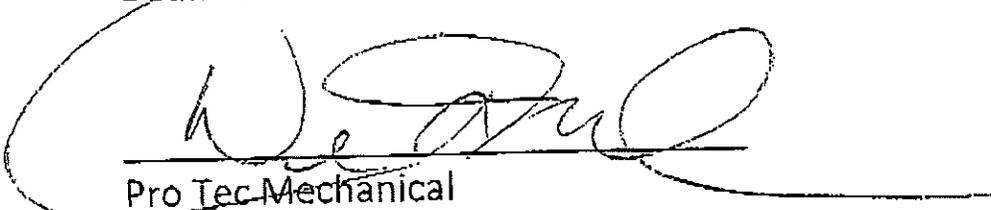
July 7, 2011

Tilden-Coil Constructors, Inc
3612 Mission Inn Ave
Riverside, Ca 92501

Re: North Hall Replacement Building, SBVC.
San Bernardino, Ca

This letter is in regards to the balance in the amount of \$ 14,432.48 payable to Pro Tec Mechanical. Upon receipt and bank clearing of payment, this will close the outstanding claim from Pro Tec Mechanical and any further fees related to the SBVC North Hall Bldg. project.

Dean A. Mack



Pro Tec Mechanical

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: July 21, 2011
SUBJECT: Consideration of Approval of Agreement for Document Control Services

RECOMMENDATION

It is recommended that the Board of Trustees approve an agreement with Kitchell CEM, Inc. in the amount of \$105,462.00 for Document Control Services for Measures P and M construction.

OVERVIEW

In January 2009 the District approved the purchase and installation of a document management system to properly track construction documents and preserve information associated with its capital improvement program.

This agreement with Kitchell CEM will provide for the management of that system, including purchase and renewal of all required software and licenses, training, reporting, management, and uploading of documentation through September 2012.

ANALYSIS

The negotiated fee for these services is \$105,462.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

Kitchell/BRj/Seville

701 South Mount Vernon, San Bernardino, CA 92410

Project Memo

(909) 593-3160 / FAX (909) 889-9952

DATE: June 13, 2011

No. VC 020 Document Control Services

TO: Charlie Ng
Interim Vice Chancellor, SBCCD

FROM: Cade McMullin, Project Manager, Kitchell/BRj/Seville

RE: San Bernardino Valley College (SBVC) and San Bernardino Crafton Hills College (CHC)
PROJECT: Construction Document Control Services
Proposal and Contract

SCOPE:

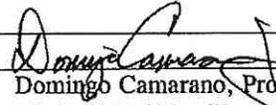
SBCCD approval to provide a contract to Kitchell/BRj/Seville for construction document control associated with Measure M and P Capital Improvement Bonds.

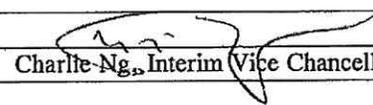
NARRATIVE:

For construction projects associated with Measure M and P, this contract would entail scope of services for the purchase and renewal of all required software and licenses, training, reporting, management and uploading of electronic documentation to the District's document control server through 9/30/2012. The attached proposal is an estimate only and does not include scanning of the documents, management or maintenance of necessary hardware or procurement.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD grant approval to execute a contract for Kitchell/BRJ/Seville on a time-and-expense basis for an estimated amount of \$105,462.00.

<input checked="" type="checkbox"/> I concur with this recommendation	 Domingo Camarano, Program Executive, Kitchell/ BRj/ Seville
<input type="checkbox"/> I do not concur with this recommendation	

<input checked="" type="checkbox"/> I concur with this recommendation	 Charlie Ng, Interim Vice Chancellor, SBCCD
<input type="checkbox"/> I do not concur with this recommendation	

Attachments: Proposal dated 6/2/2011,

Cc: Diana Johnson, Sheila Nelson, Felisa Whitfield, File

**AGREEMENT FOR
MEASURE P/M DOCUMENT CONTROL SERVICES
BY AND BETWEEN
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
KITCHELL CEM, INC**

This Agreement ("Agreement") is entered into this 16th day of June 2011, by and between the **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT** ("District"), **KITCHELL CEM, INC.** ("Consultant") for Measure P/M document control services.

THE DISTRICT AND CONSULTANT AGREE AS FOLLOWS:

1. CONSULTANT SERVICES

- 1.1 Term.** This Agreement shall be deemed effective on July 21, 2011, and shall continue in effect until the earlier of: (1) full performance by Consultant; (2) termination by District or Consultant in accordance with Section 15, below; or two (2) years from said effective date of this Agreement. Expiration of this Agreement pursuant to Clause (3), above, shall not be construed as relieving the Consultant from its liability or responsibility to District if any, for failing to complete or timely complete its performance under an in accordance with this Agreement.
- 1.2 Project Objective.** Consultant shall perform, in a manner that is consistent with the directives of the District and the San Bernardino Community College District's Bond Program Manager and Construction Manager, all professional services to accomplish the objectives of the District.
- 1.3 Scope of Services.** Consultant agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply document control services to fulfill the requirements in this Agreement and Exhibits attached hereto ("Services"). All Services shall be subject to, and performed in accordance with, this Agreement. Work assignments under this Agreement may also be incrementally authorized as needed by the District by way of written Purchase Orders. Any inconsistencies or discrepancies between the provisions of this Agreement and the Exhibits shall be construed in favor of and governed by the terms and conditions of this Agreement.
- 1.4 Meetings, Certifications.** Consultant shall, in connection with its performance of the Services, attend meetings with District and its consultants and execute any certifications or other documentation reasonably requested by the District within the scope of Services required by this Agreement.
- 1.5 Applicable Laws.** Services performed and work product produced by Consultant shall at all times comply with applicable federal, state and local laws, ordinances, regulations and codes ("Applicable Laws").
- 1.6 Corrections.** All corrections or clarifications to Services or work product provided by Consultant under this Agreement shall be at no additional cost to District.
- 1.7 Personnel.** Consultant has designated **Diana Johnson** to serve as its Project Manager for the performance of the Services. The designated Project Manager shall not be removed or re-assigned by the Consultant without the prior written consent of the District. Upon request by the District, exercised in its sole discretion, Consultant shall remove and replace any employee or Subconsultant with another individual or Subconsultant acceptable to District.
- 1.8 Licensing.** Consultant warrants and represents that it has, and will maintain throughout

performance of this Agreement, any and all professional and business licenses issued by the State of California or other appropriate federal, state or local governmental authority, required by applicable laws for the performance of the Services ("Applicable Laws").

1.9 Performance Standard. All services performed by Consultant and its Subconsultants under this Agreement shall be performed in a manner consistent with the standard of care under California law applicable to those who provide similar services for projects of the type, scope and complexity required under this Agreement. Consultant shall endeavor to perform its services in a manner consistent with the College's and the District's economic, educational, and governmental best interests.

1.10 Subconsultant. Consultant may, with prior approval by District not to be unreasonably withheld, enter into written contracts with subconsultants ("Subconsultants") to perform a portion of the Services; provided, however, that (1) Consultant shall remain fully responsible for the acts and omissions of its Subconsultant who accepts and agrees to be bound by all of the obligations of this Agreement including, without limitation, those obligations pertaining to licensing, indemnification, insurance, accounting records and ownership of designs and documents, and (b) provides for contingent assignment of the Subconsultant's contract to District or its designee effective upon written acceptance by District or its designee.

1.11 Calendar Days. All references in this Agreement to "days" shall, unless otherwise identified as working or business days, be deemed to mean calendar days.

2. DISTRICT'S RESPONSIBILITY

2.1 Reference Information. Upon request by Consultant, District shall endeavor to provide Consultant with plans, specifications and other information; however, District does not warrant, expressly or impliedly, the accuracy, suitability or completeness of such information or of any data, opinions or recommendations contained therein.

2.2 Access. District shall provide Consultant reasonable access to such properties owned by the District as needed to perform the Services.

2.3 Approvals. Approvals by or on behalf of the District of any documents prepared by Consultant, or of any Services performed under this Agreement, shall not, under any circumstances, be deemed as relieving Consultant from its sole responsibility to produce and prepare such documents and perform such Services in a manner consistent with Applicable Laws and standards of performance set forth this Agreement.

3. OWNERSHIP OF DESIGNS AND DOCUMENTS

All plans, drawings, designs, reports, data and other information prepared by Consultant or its Subconsultant ("Design and Documents") are instruments of professional services and shall be and remain the sole property of District with out limitation to the forgoing: District shall hold and Consultant shall be deemed to have been irrevocably assigned to District in perpetuity, with no reserved or retained rights in any other persons or entities, all copyrights to the Design and Documents. The District hereby grants to Consultant and its Subconsultants a license, revocable at will of District, to use and copy the Designs and Documents during the term of this Agreement for the sole purpose of performing the Services. Upon the earlier of termination of the Agreement or completion of performance of the Services, Consultant and its Subconsultants shall deliver all of the original plans, drawings, reports, data and other information prepared in the course of their performance of this Agreement to the District. Consultant shall not be responsible or liable to District or others for any damages, liabilities, or costs arising from the modification of Design and Documents by the District or any person or entity that acquires or obtains the Design and Documents from or through the District.

4. CONSULTANT’S FEE

District agrees to pay Consultant for the faithful performance of the Services under this Agreement an amount not to exceed **ONE HUNDRED AND FIVE THOUSAND FOUR HUNDRED AND SIXTY TWO DOLLARS (\$105,462.00)**. If the District issues any written Purchase Orders, the District agrees to pay Consultant for any work assigned by Purchase Orders consisting of a negotiated fixed fee for services set forth in the Purchase Orders(s), plus any authorized reasonable out-of-pocket expenses acceptable to the District as set forth in each Task Order.

5. PAYMENT

Consultant shall submit to District each month during performance of this Agreement an invoice, in such format as specified by District, for sums earned for Services performed, not to exceed a reasonable allocable portion of its Fee for Services properly performed, and Reimbursable Expenses incurred and paid, during the prior month. Each invoice shall contain such detailed information on Services performed and documentation verifying Reimbursable Expenses incurred and paid. Except as to sums disputed in good faith by District, District shall pay Consultant amounts due upon an invoice properly prepared and submitted.

6. CONSULTANT ACCOUNTING RECORDS

Consultant and its Subconsultants shall maintain books and records of accounts of all charges, costs, expenses and time expended in connection with this Agreement. Such books and records shall be available for inspection and copying by District or its authorized representative(s) during regular business hours within one (1) week following a request by District to examine same. Failure by Consultant to permit such examination within one (1) week of request, or such longer period as may be authorized by District in writing, shall permit District to withhold all further payments under this Agreement until such examination is completed.

7. ADDITIONAL SERVICES

The District shall have the right to order, in writing, performance of additional services (“Additional Services”) not within the scope of the Services described in Section 1 above. The District and Consultant shall, prior to performance by Consultant of Additional Services, negotiate a fixed fee or not-to-exceed compensation for such Additional Services. The District, in its sole discretion may request Consultant to perform Additional Services on an hourly basis to be compensated based on the rates set forth in Exhibit “C” attached hereto. No compensation will be paid to Consultant unless prior written authorization to provide and proceed with any Additional Services is given by the District.

8. TIME OF COMMENCEMENT AND PERFORMANCE

Time is the essence to all of Consultant’s obligations under this Agreement. Consultant shall commence its Services immediately effective upon the date of this Agreement, or upon such other date as may be directed in writing by District. All Services shall be completed with reasonable promptness so as to not delay the District in meeting any schedule deadlines.

9. INDEMNIFICATION

9.1 General Indemnity Obligations

To the fullest extent permitted by law, Consultant agrees to indemnify, defend and hold District harmless from all liability arising out of:

- a. Any and all claims under Workers’ Compensation acts and other employee benefit acts with respect to Consultant’s employees or Consultant’s Subconsultant’s employees arising out of Consultant’s work under this Agreement; and

b. If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant, the Consultant shall indemnify and hold the District harmless from any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the Consultant or the District, or any person, firm or corporation employed by the Consultant or the District upon or in connection with the Services under this Agreement, except for liability resulting from negligence, recklessness or willful misconduct of the District, its officers, employees, agents or independent Architects who are directly employed by the District. Consultant, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof; and

c. If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant, the Consultant shall indemnify and hold the District harmless from any loss, injury to, death or persons or damage to property caused by any act, neglect, default or omission of the Consultant, or any person, firm or corporation employed by the Consultant, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the District, arising out of, or in any way connected with the Services under this Agreement, including injury or damage either on or off District property; but not for any loss, injury, death or damages caused by negligence, recklessness or willful misconduct of the District.

9.2 Sub-Consultant Indemnity Agreements.

The Consultant agrees to obtain or cause to be obtained and executed, defense and indemnity agreements with provisions identical to those set forth in this Section 9 from each and every Subconsultant of every tier. In the event the Consultant fails to do so, Consultant agrees to be fully responsible to provide such defense and indemnification for its Subconsultants according to the terms of this Section 9.

10. INSURANCE

10.1 Consultant shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to District which will protect Consultant and District from claims which may arise out of or result from Consultant's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

b. Commercial General Liability insurance with limits of not less than \$1,000,000 for each claim with a \$2,000,000 General Aggregate limit and Automobile Liability Insurance with a combined single limit of \$1,000,000, bodily injury and property damage liability per occurrence including:

- i. Owned, non-owned and hired vehicles;
- ii. Blanket contractual;
- iii. Broad form property damage;
- iv. Products/completed operations; and
- v. Personal injury.

c. Professional liability insurance, including limited contractual liability, with limits of \$2,000,000 per claim. Such insurance shall be maintained during the term of this AGREEMENT

and renewed for a reasonable period of time. In the event that Consultant subcontracts any portion of Consultant's duties, Consultant shall require any such Subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Each policy of insurance required in 10.1(b) above shall name the District and its officers, agents and employees as additional insureds.

- 10.2** All insurance required by this Section shall state that, with respect to the operations of Consultant hereunder, such policy is primary and any insurance carried by District is excess and non-contributory with such primary insurance apply on a primary basis.
- 10.3** Auto liability insurance shall cover owned, non-owned and hired autos. If Consultant owns no vehicles, auto liability coverage may be provided by means of non-owned and hired auto endorsement to the general liability policy.
- 10.4** All insurance policies shall state that not less than thirty (30) days' written notice shall be given to District prior to cancellation; and, shall waive all rights of subrogation. Consultant shall notify District in the event of material change in, or failure to renew, each policy. Prior to commencing work, Consultant shall deliver to District certificates of insurance as evidence of compliance with the requirements under this Section 10.
- 10.5** Consultant agrees that if it does not keep the required insurance under this Agreement in full force and effect, District may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, District may take out the necessary insurance and pay, at Consultants expense, the premium thereon.
- 10.6** At all times during the term of this Agreement, Consultant shall maintain on file with the District all required certificates of insurance and endorsement in forms acceptable to the District, showing that the required insurance policies are in effect in the required amounts.
- 10.7** Any "self-insured retention" must be declared and approved by the District. District reserves the right to require the self-insured retention to be eliminated or replaced by a deductible. Self-funding, policy fronting or other mechanisms to avoid or transfer risk are not acceptable. If Consultant has such a program, Consultant must fully disclose such program to the District prior to executing this Agreement.

11. INDEPENDENT CONTRACTOR

Consultant is, and shall at all times remain, a wholly independent contractor. Neither the District nor any of its agents shall have control over the conduct of Consultant or any of Consultant's officers, agents or employees, except as set forth herein. Consultant and all of Consultant's employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Consultant assumes the full responsibility for the acts and/or omissions of Consultant's employees or agents as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective Consultant's employees.

12. FAIR EMPLOYMENT PRACTICES/EQUAL OPPORTUNITY ACTS

In the performance of this Agreement Consultant shall comply with all applicable provisions of this California Fair Employment Practices Act (California Government Code Section 12940-48) and the applicable equal employment provisions of the Civil Rights Act of 1964 (42 U.S.C. 200e-217), whichever is more restrictive.

13. CONFLICTS OF INTEREST

Consultant agrees not to accept any employment or representation during the term of this Agreement which is or may likely make Consultant "financially interested" (as provided in California Government Code Sections 1090 and 87100) in any decision made by the District on any matter in connection with which Consultant has been retained pursuant to this Agreement.

14. SUCCESSORS AND ASSIGNS

This Agreement covers professional services of a specific and unique nature. Consultant shall not assign or attempt to assign any portion of the contract, or any claim or right to monies due under this Agreement, without prior written approval of District, which approval may be granted or withheld in sole discretion of District.

15. TERMINATION OF AGREEMENT

15.1 This Agreement may be terminated by either party upon fourteen (14) days' written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of Consultant. In the event termination is for a substantial failure of performance by Consultant, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to Consultant.

15.2 In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Section 15.3 below, and Consultant shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by Consultant.

15.3 This Agreement may be terminated without cause by District upon fourteen (14) days' written notice to Consultant. In the event of a termination without cause, the District shall pay Consultant for all services performed and all expenses incurred under this Agreement supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination. In ascertaining the services actually rendered hereunder up to the date of termination of this Agreement, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the District or in the possession of the Consultant. In addition, Consultant will be reimbursed for reasonable termination costs through the payment of the average monthly billing paid by the District for the past six months immediately preceding the month termination occurs pursuant to this Paragraph as termination for convenience costs. This payment is agreed to compensate Consultant for the unpaid profit Consultant would have made under the PROJECT on the date of termination and is consideration for entry into this termination for convenience clause.

16. DISTRICT REPRESENTATIVE

The Vice Chancellor of Fiscal Services, or his/her designee, shall represent the District in connection with the performance and enforcement of this Agreement. No other person has the authority to contractually bind the District to any modification of this Agreement, including without limitation, any modification of the scope of Services or compensation due under Agreement.

17. CONTINUOUS PERFORMANCE

In the event of a dispute between the parties as to performance of the work or the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, Consultant agrees to continue the work diligently to completion. If the dispute is not resolved, Consultant agrees it will neither rescind the Agreement nor stop the progress of the work, but Consultant's remedy shall be to submit such controversy to mediation. If not

resolved in mediation, the Consultant shall submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

18. NO WAIVER BY DISTRICT

No statement, action or course of conduct by District, including without limitation, any payment, acceptance, review or approval, shall be deemed as a waiver by District of any rights under this Agreement, including without limitation, any rights arising due to default by Consultant, or as a release of Consultant from its responsibility or liability for errors or omissions by Consultants or its Subconsultants in connection with the performance of this Agreement.

19. NOTICE OF OBJECTIONS

Consultant shall give District immediate written notice if, at any time during performance of this Agreement, Consultant objects to any decision or action by District for any reason, including without limitation, on the basis that it is in conflict with any advice of Consultant. Failure to provide such written objection shall be deemed to be Consultant's approval of such decision or action as being consistent with Consultant's advice.

20. SEVERABILITY

Should any part, term, portion or provision of this Agreement, or the application thereof to any party or circumstance, be held to be illegal, invalid or in conflict with any Applicable Laws, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions, or the application thereof to other any party or circumstances, shall be deemed severable and the same shall remain enforceable and valid to the fullest extent permitted by Applicable Laws.

21. NO THIRD PARTY RIGHTS

Nothing contained in this Agreement shall be construed as creating or conferring any rights upon any person or entity other than the parties signing this Agreement.

22. EXTENT OF AGREEMENT

This Agreement represents the entire and integrated Agreement of the parties and supersedes any and all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

23. SURVIVAL OF OBLIGATIONS

All provisions of this Agreement that either expressly, or by their nature require performance or assumption by the Consultant of an obligation that extends beyond termination or completion of performance under this Agreement, including without limitation, the Consultant's obligations of, or relating to, indemnification, insurance, confidentiality, and ownership of documents, shall be deemed to survive either termination or complete performance under this Agreement.

24. LIST OF EXHIBITS

The following Exhibits are attached hereto and incorporated as part of this Agreement

EXHIBIT "A" – DESCRIPTION OF BASIC SERVICES AND RELATED MATTERS

EXHIBIT "B" – PROJECT SCHEDULE

EXHIBIT "C" – CONSULTANT PROPOSAL

This Agreement entered into as of the day and year first written above.

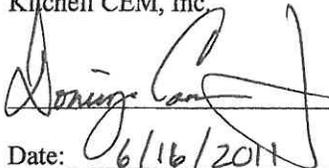
DISTRICT

San Bernardino Community College District

Date: _____

CONSULTANT

Kitchell CEM, Inc.



Date: 6/16/2011

**EXHIBIT A
TO AGREEMENT BETWEEN
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
KITCHELL CEM, INC**

DESCRIPTION OF BASIC SERVICES AND RELATED MATTERS

This is an exhibit attached to, made a part of and incorporated by reference in the Agreement made on July 21, 2011 between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (DISTRICT) and KITCHELL CEM, INC (CONSULTANT) providing professional services.

1. CONSULTANT shall provide the DISTRICT under Section 1 of the Agreement, the following Basic Services at in accordance with the terms and conditions of the Agreement within the time stipulated in Exhibit B:

1.1 General Requirements

1.1.1 The scope of work is for the MEASURE P/M projects identified below that include DOCUMENT CONTROL SERVICES:

- (P) SBVC Chem/Sci
- (M) SBVC HVAC
- (M) SBVC Site/Signage/ADA
- (M) SBVC Central Plant/Infrastructure
- (M) SBVC Gym/Field
- (M) SBVC Business Building Renovation
- (M) SBVC Auditorium Renovation
- (P) CHC CRF LEED Landscape/Solar
- (P) CHC LRC Security/Access
- (P) CHC LRC Room Temp Controls
- (P/M) CHC Solar Farm
- (M) CHC Library Demolition
- (M) CHC Entergy Infra (Data Relocation/ Fire Alarm)
- (M) CHC Parking/ADA/Lighting
- (M) CHC Science Portables

1.1.2 Provide competent staff to deliver these services to support the assignment for the duration of the identified projects.

1.1.3 Receive and review information pertaining to the Project in a timely manner.

For additional Scope of Services see attached KITCHELL/BRJ/SEVILLE proposal dated June 2, 2011 (Exhibit C).

**EXHIBIT B
TO AGREEMENT BETWEEN
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
KITCHELL CEM, INC
PROJECT SCHEDULE**

This is an exhibit attached to, made a part of and incorporated by reference in the Agreement made on July 21, 2011 between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (DISTRICT) and KITCHELL CEM, INC (CONSULTANT) providing professional services.

1. CONSULTANT shall provide the DISTRICT under Section 1 of the Agreement, the following Basic Services at in accordance with the terms and conditions of the Agreement within the time stipulated in Exhibit B:

- 1.1 The schedule proposed for the complete project is through September 30, 2012.
- 1.2 These services commence upon approval of the agreement July 21, 2011.

**EXHIBIT C
TO AGREEMENT BETWEEN
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
KITCHELL CEM, INC
CONSULTANT PROPOSAL**

This is an exhibit attached to, made a part of and incorporated by reference in the Agreement made on July 21, 2011 between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (DISTRICT) and KITCHELL CEM, INC (CONSULTANT) providing professional services.

Attachments:

Kitchell/BRj/Seville proposal dated June 2, 2011
(2 pages)

KITCHELL | BRJ | SEVILLE

June 2, 2011

Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

Mr. Ng,

At the request of the San Bernardino Community College District, Kitchell/BRJ/Seville presents the following proposal for the Construction Document Control Services associated with the Measure M and P Capital Improvement Bonds.

As outlined in the attached fee breakdown, the scope of services will include the purchase and renewal of all required software and licenses, training, reporting, management, and uploading of electronic documentation to the District's document control server through 9/30/12.

Kitchell/BRJ/Seville will perform the described scope of services on a time-and-expense basis for the estimated proposed fee of **\$105,462**.

The proposal is an estimate only and does not include scanning of the documents, management or maintenance of necessary hardware, or procurement. Scanning will be coordinated by Kitchell/BRJ/Seville and paid for directly by the District through Measure M project budgets. Additionally, as the fee is based on the effort associated with the individual projects, changes in the project prioritization may require additional fee.

Thank you,


Domingo Camarano
Regional Executive, Southern California

Measure M Bond Program Managers

SBCCD Document Control - Through September 2012

Project	Qty (hrs)	Rate	Total
Subscription (InnCielo Meridian)			1700
Software Support (ACAD)			7250
Licences (Citrix)			540
Training	88	100	8800
Mangement	48	167	8016
Reporting	16	100	1600
Labor			
Valley College			
P Chem/Sci	88	100	8800
M HVAC	44	100	4400
M Site/Signage/ADA	44	100	4400
M Central Plant/Infra	44	100	4400
M Gym/Field	88	100	8800
M Business Building Reno	44	100	4400
M Auditorium	22	100	2200
Crafton Hills College			
P CRF LEED Landscape/Solar	44	100	4400
P LRC Security/Access	22	100	2200
P LRC Room Temp Controls	22	100	2200
P/M Solar Farm	44	100	4400
M Library Demolition	22	100	2200
M CHC Energy Infrastructure (Data Relocation/Fire Alarm)	22	100	2200
M Parking/ADA/Lighting	44	100	4400
M Science Portables	44	100	4400
Contingency @15%			13756
			105462

Exceptions:

- 1 One software renewal through end of agreement 9/30/12
- 2 Projects initiated prior to 9/30/12 bid documents and contracts only
- 3 Projects completed prior to 9/30/12 bid documents, contracts, as-builts, and closeout documents
- 4 All scanning/reprographics will be paid for directly by the District and covered by the Measure M budgets
- 5 Based on the effort associated with individual projects, changes in the project prioritization may require additional fee

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: July 21, 2011
SUBJECT: Consideration of Approval to Postpone Development of New District Building Project

RECOMMENDATION

It is recommended that the Board of Trustees approve the postponement of development of the New District Building Project.

OVERVIEW

On August 12, 2010, the Board of Trustees approved the space planning for a New District Building that would allow all our District functions to be centrally located, and to move Distributed Education and Technology Services from a less than ideal space at 8th Street. However, given the current fiscal climate that does not permit the sale of the full scope of Measure M bonds, as well as the District's desire to direct as many funds as possible toward campus building projects that greatly benefit students, it is recommended that this project be postponed until improved economic conditions allow for the sale of additional bonds.

ANALYSIS

The Measure M funds originally reserved for this project totaled \$22,000,000. Postponing the allocation of these funds for this project will allow time for economic conditions to improve and/or it will allow time to reallocate funds for other, higher priority needs, such as campus building projects, that serve students.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Approval of this item will accommodate the reduction in bond measure proceeds due to the poor financial climate.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$64,913 which is a 0.061% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$6,328,538 which is only 5.94% of the project cost of \$106,550,029.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this item is for information only, there are no financial implications.

Measure P Projects
CHANGE SUMMARY by PROJECT

July 21, 2011

(Including any contract amendments and change orders on the 07/21/11 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,102,035.00	\$ 168,520.00	\$ 2,244.00	\$ 46,272,799.00	0.37%
SBVC-San Bernardino Valley College	\$ 60,447,994.39	\$ 1,230,304.00	\$ 25,234.48	\$ 61,703,532.87	2.08%
TOTAL for CONTRACT AMENDMENTS	\$ 106,550,029.39	\$ 1,398,824.00	\$ 27,478.48	\$ 107,976,331.87	1.34%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,272,799.00	\$ 1,911,582.00	\$ -	\$ 48,184,381.00	4.13%
SBVC-San Bernardino Valley College	\$ 61,703,532.87	\$ 2,953,219.25	\$ 37,434.00	\$ 64,694,186.12	4.85%
TOTAL for CHANGE ORDERS	\$ 107,976,331.87	\$ 4,864,801.25	\$ 37,434.00	\$ 112,878,567.12	4.54%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 07/21/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%
CRF / INFRA PKG #5	\$ 8,144,197.00	\$ 70,942.00	\$ 2,244.00	\$ 469,332.00	\$ -	\$ 8,686,715.00	5.71%
LEARNING RESOURCE CENTER	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 942,612.00	\$ -	\$ 23,894,160.00	4.11%
TOTAL	\$ 46,102,035.00	\$ 168,520.00	\$ 2,244.00	\$ 1,911,582.00	\$ -	\$ 48,184,381.00	4.13%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

July 21, 2011

(Including any contract amendments and change orders on the 07/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4

July 21, 2011

(Including any contract amendments and change orders on the 07/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 112,308.00	\$ -	\$ 1,301,302.00	9.45%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 97,153.00	\$ -	\$ 1,588,153.00	6.52%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 27,142.00	\$ -	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 37,192.00	\$ -	\$ 1,660,792.00	2.29%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	0.00%
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	0.00%
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	0.48%
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	10.76%
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	0.00%
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	0.00%
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	0.00%
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 77,587.00		\$ 492,164.00	18.71%
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	0.02%
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 94,741.00		\$ 1,029,741.00	10.13%
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	12.18%
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	0.00%
INFRA3-06: Sierra Landscape	\$ 1,131,000.00			\$ 5,612.00		\$ 1,136,612.00	0.50%
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	0.00%
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 334,062.00	\$ -	\$ 7,823,898.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00			\$ 34,721.00		\$ 592,871.00	6.22%
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	0.00%
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	0.00%
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 27,142.00		\$ 1,619,431.00	1.70%
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 31,580.00		\$ 322,180.00	10.87%
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	7.18%
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 120,314.00	\$ -	\$ 3,303,453.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

July 21, 2011

(including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 43,601.00	\$ -	\$ 775,601.00	5.96%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 57,280.00	\$ -	\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00	\$ -	\$ 11,594.00	\$ -	\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ (5,548.00)	\$ -	\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 45,246.00	\$ -	\$ 75,614.00	\$ -	\$ 980,860.00	8.35%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 7,194.00	\$ -	\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 45,275.00	\$ -	\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 16,610.00	\$ -	\$ 621,590.00	2.75%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
Larry Jacinto Construction	\$ 29,116.00	\$ -	\$ 2,244.00		\$ -	\$ 31,360.00	0.00%
TOTAL	\$ 8,144,197.00	\$ 70,942.00	\$ 2,244.00	\$ 469,332.00	\$ -	\$ 8,686,715.00	5.71%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREP

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00			\$ 6,058.00		\$ 386,308.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00		\$ 5,468.00		\$ 448,948.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00			\$ 21,238.00		\$ 58,819.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 37,793.00	\$ -	\$ 1,436,786.00	

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	10.67%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	1.36%
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00			\$ 57,280.00		\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00		\$ 11,594.00		\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00			\$ (5,548.00)		\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00			\$ (10,000.00)		\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00	\$ 26,766.00		\$ 70,146.00		\$ 531,912.00	15.19%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 7,194.00		\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 45,275.00		\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ (4,628.00)		\$ 562,771.00	-0.82%
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	9.76%
Knorr Systems	\$ 168,416.00					\$ 168,416.00	0.00%
Larry Jacinto Construction	\$ 29,116.00	\$ -	\$ 2,244.00		\$ -	\$ 31,360.00	0.00%
TOTAL	\$ 6,763,684.00	\$ 52,462.00	\$ 2,244.00	\$ 431,539.00	\$ -	\$ 7,249,929.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00		\$ (23,439.00)	\$ 56,188.00		\$ 3,307,449.00	1.73%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00		\$ 23,439.00	\$ 133,356.00		\$ 3,578,095.00	3.87%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00			\$ 6,333.00		\$ 515,633.00	1.24%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 73,176.00		\$ 1,422,176.00	5.42%
CLRC-07: RGSLA	\$ 236,252.00			\$ 16,659.00		\$ 252,911.00	7.05%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 8,988.00		\$ 302,163.00	3.07%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00			\$ 26,586.00		\$ 1,967,286.00	1.37%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 79,318.00		\$ 1,494,903.00	5.60%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 11,963.00		\$ 260,163.00	4.82%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 16,929.00		\$ 478,279.00	3.67%
CLRC-13: Prime Painting Con.	\$ 192,000.00			\$ 26,192.00		\$ 218,192.00	13.64%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00			\$ 2,402.00		\$ 284,402.00	0.85%
CLRC-15: RVH Construction	\$ 731,000.00			\$ 9,171.00		\$ 740,171.00	1.25%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 105,122.00		\$ 2,283,283.00	4.83%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 258,315.00		\$ 3,108,315.00	9.06%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 42,823.00		\$ 690,823.00	6.61%
CLRC-22: AVDB Group	\$ 518,979.00			\$ 6,215.00		\$ 525,194.00	1.20%
TOTAL	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 942,612.00	\$ -	\$ 23,894,160.00	4.11%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 07/21/2011 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 323,731.00	\$ 14,432.48	\$ 974,590.00	\$ 2,731.00	\$ 19,513,137.48	5.27%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%
Chemistry / Science	\$ 25,772,300.39	\$ 359,726.00	\$ 10,802.00	\$ 1,247,371.45	\$ 34,703.00	\$ 27,424,902.84	4.90%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 60,447,994.39	\$ 1,230,304.00	\$ 25,234.48	\$ 2,953,219.25	\$ 37,434.00	\$ 64,694,186.12	4.85%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 46,410.00		\$ 221,664.00		\$ 2,702,469.00	8.94%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 107,639.00		\$ 4,212,921.00	2.62%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,543.00		\$ 104,543.00	5.60%
#6 - Best Contracting Services	\$ 372,835.00			\$ 30,395.00		\$ 403,230.00	8.15%
#7 - Bell Roof Company	\$ 198,000.00			\$ 19,723.00		\$ 217,723.00	9.96%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 5,985.00		\$ 417,725.00	1.45%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 9,785.00		\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 22,476.00		\$ 1,968,061.00	1.16%
#11 - New Image Commercial Flooring	\$ 80,000.00	\$ 8,550.00		\$ 7,773.00		\$ 96,323.00	8.78%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00	\$ 27,758.00		\$ 22,820.00		\$ 337,678.00	7.25%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00			\$ 4,251.00	\$ 2,731.00	\$ 149,737.00	4.89%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ 8,370.00		\$ 1,272,370.00	0.66%
#15 - Inland Building Companies	\$ 293,300.00			\$ 12,841.00		\$ 306,141.00	4.38%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 1,902.00		\$ 210,437.00	0.91%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 120,365.00	\$ 14,432.48	\$ 18,284.00		\$ 916,369.48	2.04%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 112,736.00		\$ 1,359,736.00	9.04%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 42,892.00		\$ 312,106.00		\$ 2,479,998.00	14.40%
#20 - Sierra Landscape	\$ 185,900.00	\$ 64,756.00		\$ 7,487.00		\$ 258,143.00	2.99%
AV - Spinitar	\$ 1,399,294.00			\$ 25,798.00		\$ 1,425,092.00	1.84%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 323,731.00	\$ 14,432.48	\$ 974,590.00	\$ 2,731.00	\$ 19,513,137.48	5.27%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
 (Including any contract amendments and change orders on the 07/21/2011 agenda)

July 21, 2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Kclassic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMM

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 21,653.00		\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00					\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00			\$ 200,510.00		\$ 2,207,404.00	9.99%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00			\$ 63,527.00		\$ 837,911.00	8.20%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 35,244.00		\$ 128,192.00	\$ (1,050.00)	\$ 2,571,386.00	5.20%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 138,738.00	\$ 8,665.00	\$ 3,545,403.00	4.34%
#5 - Advanced Lab Concepts	\$ 1,130,171.00			\$ 3,206.00	\$ 5,485.00	\$ 1,138,862.00	0.77%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ 1,828.00		\$ 388,128.00	0.47%
#7 - Stone Roofing Co.	\$ 251,600.00			\$ 17,127.00		\$ 268,727.00	6.81%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 6,118.00		\$ 300,088.00	2.08%
#9 - Perfection Glass	\$ 443,600.00			\$ 5,520.00		\$ 449,120.00	1.24%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (78,429.00)	\$ -	\$ 1,908,861.00	-3.95%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00			\$ 7,786.00	\$ 1,271.00	\$ 345,927.00	2.69%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ (91.00)		\$ 143,659.00	-0.06%
#14 - Inland Building Construction	\$ 683,000.00			\$ 4,567.00	\$ 1,608.00	\$ 689,175.00	0.90%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00			\$ 1,915.00		\$ 200,915.00	0.96%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 63,152.00		\$ 1,634,056.00	4.02%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 223,856.00	\$ 481.00	\$ 3,583,316.00	6.68%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 91,534.00		\$ 210,090.00	\$ 373.00	\$ 2,613,797.00	8.76%
#20 - Marina Landscaping	\$ 299,000.00			\$ 1,945.00	\$ 17,870.00	\$ 318,815.00	6.63%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Western Audio Visual	\$ 818,310.39			\$ 16,683.33		\$ 834,993.72	2.04%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
American Wrecking	\$ 354,770.00					\$ 354,770.00	0.00%
Graebel Relocation Services	\$ 23,974.00					\$ 23,974.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
Bon Air, Inc.	\$ 296,000.00	\$ -	\$ 10,802.00			\$ 306,802.00	0.00%
TOTAL	\$ 25,772,300.39	\$ 359,726.00	\$ 10,802.00	\$ 1,247,371.45	\$ 34,703.00	\$ 27,424,902.84	4.90%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: July 21, 2011
SUBJECT: Summary of Bond Measure M Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure M projects total \$14,753, which is a 0.153% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure M projects have been held to a minimal amount of \$417,554 which is only 4.34% of the project cost of \$9,617,950.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this item is for information only, there are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT

July 21, 2011

(Including any contract amendments and change orders on the 07/21/11 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 8,944,650.00	\$ 402,801.00	\$ -	\$ 9,347,451.00	4.50%
SBVC-San Bernardino Valley College	\$ 673,300.00	\$ -	\$ -	\$ 673,300.00	0.00%
TOTAL for CONTRACT AMENDMENTS	\$ 9,617,950.00	\$ 402,801.00	\$ -	\$ 10,020,751.00	4.19%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 9,347,451.00	\$ -	\$ -	\$ 9,347,451.00	0.00%
SBVC-San Bernardino Valley College	\$ 673,300.00	\$ -	\$ 14,753.00	\$ 688,053.00	2.19%
TOTAL for CHANGE ORDERS	\$ 10,020,751.00	\$ -	\$ 14,753.00	\$ 10,035,504.00	0.15%

\$ 14,753.00
0.153%
\$ 417,554.00
4.34%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 07/21/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ -	\$ -	\$ 6,549,251.00	0.00%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ -		\$ 2,270,500.00	0.00%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ -	\$ -	\$ 527,700.00	0.00%
TOTAL	\$ 8,944,650.00	\$ 402,801.00	\$ -	\$ -	\$ -	\$ 9,347,451.00	0.00%

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
PARKING LOT/ADA/LIGHTING IMPRVMENTS**

(Including any contract amendments and change orders on the 07/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ -	\$ -	\$ 3,460,801.00	0.00%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ -	\$ -	\$ 569,450.00	0.00%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,519,000.00	0.00%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ -	\$ -	\$ 6,549,251.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MATH AND SCIENCE ANNEX

July 21, 2011

(Including any contract amendments and change orders on the 07/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ -	\$ -	\$ 539,500.00	0.00%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,731,000.00	0.00%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,270,500.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE/DATA RELOCATION

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ -	\$ -	\$ 527,700.00	0.00%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ -	\$ -	\$ 527,700.00	0.00%

NO NEW CHANGE ORDERS

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 07/21/2011 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 348,300.00	\$ -	\$ -	\$ -	\$ 14,753.00	\$ 363,053.00	4.24%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
TOTAL	\$ 673,300.00	\$ -	\$ -	\$ -	\$ 14,753.00	\$ 688,053.00	2.19%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT / INFRASTRUCTURE

July 21, 2011

(Including any contract amendments and change orders on the 07/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Infrastructure Sewer Improvements							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ -	\$ -	\$ -	\$ 14,753.00	\$ 363,053.00	4.24%
Central Plant							
TOTAL	\$ 348,300.00	\$ -	\$ -	\$ -	\$ 14,753.00	\$ 363,053.00	4.24%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: July 21, 2011
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of June 2, 2011 through June 30, 2011. It reflects summary information for all District funds, grouped by category within each fund.

As of June 30, 2011, we have spent and encumbered about 84.3% of our budgeted general funds and are 100.0% through the fiscal year. This indicates that we are spending at a slower rate than anticipated, however, this report does not include hourly payroll and benefits for work done in June 2011, which will be paid in July and August. The under-spending reflected here can, in part, be attributed to savings in classified salary, benefits, consultant services, and equipment purchases.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 06/30/11

Revenues – All Funds	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	96,116,127	74,172,105	77.2	100.0
21 Bond Interest & Redemption	17,460,000	24,272,790	139.0	100.0
41 Capital Outlay Projects Fund	18,118,531	14,941,749	82.5	100.0
42 Bond Construction Fund	5,395,000	1,241,478	23.0	100.0
68 Retiree Benefit Fund	1,529,948	1,504,139	98.3	100.0
69 Employee Load Banking Trust Fund	1,200	633	52.7	100.0
72 Child Development Fund	2,244,360	1,941,645	86.5	100.0
73 Student Body Center Fee Fund	245,500	240,299	97.9	100.0
74 KVCR Fund	2,908,479	2,425,437	83.4	100.0
76 Investment Trust Fund – San Manuel	1,430,681	501,293	35.0	100.0
78 Self Insurance-Liability Fund	553,500	553,306	100.0	100.0
84 Workers Compensation Fund*	1,290,000	978,045	75.8	100.0

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	98,359,706	82,820,841	84.3	100.0
21 Bond Interest & Redemption	21,961,172	21,961,171	99.9	100.0
41 Capital Outlay Projects Fund	22,856,202	17,680,978	77.4	100.0
42 Bond Construction Fund	291,152,948	69,512,794	23.9	100.0
68 Retiree Benefit Fund	2,188,672	2,108,784	96.3	100.0
69 Employee Load Banking Trust Fund	1,200	-	0.0	100.0
72 Child Development Fund*	2,230,786	2,082,249	93.3	100.0
73 Student Body Center Fee Fund	350,762	189,496	54.1	100.0
74 KVCR Fund*	2,904,879	2,656,897	91.5	100.0
76 Investment Trust Fund – San Manuel	1,430,681	161,071	11.3	100.0
78 Self Insurance-Liability Fund	760,000	596,119	78.5	100.0
84 Workers Compensation Fund*	1,560,000	729,627	46.8	100.0

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	8,968,112.28	736,808.82	3,489,746.99	38.9	0.00	5,478,365.29	61.0
8600.00 STATE REVENUES	65,586,263.99	943,833.44	51,616,815.57	78.7	0.00	13,969,448.42	21.2
8800.00 LOCAL REVENUES	21,534,652.28	194,441.62	19,034,046.63	88.3	0.00	2,500,605.65	11.6
8900.00 OTHER FINANCING SOURCES	27,097.99	3,325.08	31,495.34	100.0	0.00	4,397.35-	.0
TOTAL: 8000	96,116,126.54	1,878,408.96	74,172,104.53	77.1	0.00	21,944,022.01	22.8
1100.00 CONTRACT CLASSROOM INST.	14,902,358.80	61,443.16	14,884,223.07	99.8	0.00	18,135.73	.1
1200.00 CONTRACT CERT. ADMINISTRATORS	8,336,861.62	669,490.39	8,008,478.01	96.0	0.00	328,383.61	3.9
1300.00 INSTRUCTORS DAY/HOURLY	7,952,643.02	789,825.43	8,075,171.54	100.0	40,093.36	162,621.88-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	1,148,768.97	102,958.72	865,892.19	75.3	0.00	282,876.78	24.6
TOTAL: 1000	32,340,632.41	1,623,717.70	31,833,764.81	98.4	40,093.36	466,774.24	1.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,863,770.56	1,401,352.72	15,795,779.06	93.6	0.00	1,067,991.50	6.3
2200.00 INSTRUCTIONAL AIDS	1,318,222.75	102,162.12	1,253,657.71	95.1	0.00	64,565.04	4.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,398,525.36	188,298.23	1,511,795.05	63.0	0.00	886,730.31	36.9
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,043,984.06	87,493.58	774,093.11	74.1	0.00	269,890.95	25.8
TOTAL: 2000	21,624,502.73	1,779,306.65	19,335,324.93	89.4	0.00	2,289,177.80	10.5
3100.00 CERTIFICATED RETIREMENT	2,274,562.55	99,631.19	2,265,595.32	99.6	0.00	8,967.23	.3
3200.00 CLASSIFIED RETIREMENT	2,308,114.40	167,777.82	1,964,560.43	85.1	0.00	343,553.97	14.8
3300.00 OASDHI/FICA	2,141,969.72	139,180.29	1,914,733.32	89.3	0.00	227,236.40	10.6
3400.00 HEALTH AND WELFARE BENEFITS	6,071,111.16	466,706.50	5,492,922.10	90.4	0.00	578,189.06	9.5
3500.00 STATE UNEMPLOYMENT INSURANCE	439,859.95	30,209.44	422,308.75	96.0	0.00	17,551.20	3.9
3600.00 WORKERS COMPENSATION INSURANCE	780,282.63	63,200.00	746,962.99	95.7	0.00	33,319.64	4.2
3900.00 OTHER BENEFITS	190,645.53	18,314.87	201,980.94	100.0	0.00	11,335.41-	.0
TOTAL: 3000	14,206,545.94	985,020.11	13,009,063.85	91.5	0.00	1,197,482.09	8.4
4100.00 TEXTBOOKS	77,219.70	1,510.65	37,930.34	49.1	10,731.34	28,558.02	36.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	126,123.44	308.77	73,271.82	58.0	1,694.18	51,157.44	40.5
4300.00 INSTRUCTIONAL SUPPLIES	478,511.87	8,944.62	274,128.82	57.2	47,348.17	157,034.88	32.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	87,563.31	1,459.21	42,214.51	48.2	6,894.09	38,454.71	43.9
4500.00 NONINSTRUCTIONAL SUPPLIES	1,271,299.34	38,993.88	783,521.04	61.6	164,651.16	323,127.14	25.4
4700.00 FOOD SUPPLIES	39,455.45	2,698.18	36,960.96	93.6	2,492.68	1.81	.0
TOTAL: 4000	2,080,173.11	53,915.31	1,248,027.49	59.9	233,811.62	598,334.00	28.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,149,745.82	294,616.93	2,975,571.87	41.6	1,367,883.35	2,806,290.60	39.2
5200.00 TRAVEL & CONFERENCE EXPENSES	624,008.24	21,885.76	345,931.75	55.4	30,341.45	247,735.04	39.7
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	339,496.21	494.75	221,203.10	65.1	10,614.51	107,678.60	31.7
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	97,316.00	98.7	0.00	1,252.00	1.2
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,381,274.11	81,193.66	2,705,489.42	80.0	334,322.89	341,461.80	10.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,307,505.95	183,964.65	1,442,273.46	62.5	440,132.84	425,099.65	18.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	859,898.72	23,529.19	536,305.33	62.3	182,190.97	141,402.42	16.4
5800.00 OTHER OPERATING EXP-DIST. USE	4,956,046.61	33,571.01-	982,564.45	19.8	142,818.22	3,830,663.94	77.2
TOTAL: 5000	19,716,543.66	572,113.93	9,306,655.38	47.2	2,508,304.23	7,901,584.05	40.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	89,968,397.85	5,014,073.70	74,732,836.46	83.0	2,782,209.21	12,453,352.18	13.8
6100.00 SITES & IMPROVEMENTS-DIST. USE	146,613.00	2,600.00	2,600.00	1.7	1,700.00	142,313.00	97.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	249,450.97	3,002.81	20,538.81	8.2	56,539.30	172,372.86	69.1
6300.00 LIBRARY BOOKS - EXPANSION	123,073.51	7,343.10	91,075.67	74.0	1,937.55	30,060.29	24.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,563,559.40	85,727.53	845,012.88	54.0	161,385.31	557,161.21	35.6
TOTAL: 6000	2,082,696.88	98,673.44	959,227.36	46.0	221,562.16	901,907.36	43.3
TOTAL: 1000-6999	92,051,094.73	5,112,747.14	75,692,063.82	82.2	3,003,771.37	13,355,259.54	14.5
7300.00 INTERFUND TRANSFERS	3,567,930.00	0.00	3,567,930.00	100.0	0.00	0.00	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	50,601.00	11,741.00	47,424.00	93.7	1,911.00	1,266.00	2.5
7600.00 OTHER STUDENT AID	530,513.87	9,523.60	441,003.67	83.1	66,737.61	22,772.59	4.2
7900.00 RESERVE FOR CONTINGENCIES	2,159,566.00	0.00	0.00	.0	0.00	2,159,566.00	100.0
TOTAL: 7000	6,308,610.87	21,264.60	4,056,357.67	64.2	68,648.61	2,183,604.59	34.6
TOTAL: 1000-7999	98,359,705.60	5,134,011.74	79,748,421.49	81.0	3,072,419.98	15,538,864.13	15.7

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	96,116,126.54	1,878,408.96	74,172,104.53	77.1	0.00	21,944,022.01	22.8
TOTAL:	1000-5999	89,968,397.85	5,014,073.70	74,732,836.46	83.0	2,782,209.21	12,453,352.18	13.8
TOTAL:	1000-6999	92,051,094.73	5,112,747.14	75,692,063.82	82.2	3,003,771.37	13,355,259.54	14.5
TOTAL:	1000-7999	98,359,705.60	5,134,011.74	79,748,421.49	81.0	3,072,419.98	15,538,864.13	15.7
TOTAL EXPENSES	(1000 - 7999)	98,359,705.60	5,134,011.74	79,748,421.49	81.0	3,072,419.98	15,538,864.13	15.7

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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	175,000.00	0.00	248,392.37	100.0	0.00	73,392.37-	.0
8800.00 LOCAL REVENUES	17,285,000.00	0.00	24,024,397.34	100.0	0.00	6,739,397.34-	.0
TOTAL: 8000	17,460,000.00	0.00	24,272,789.71	100.0	0.00	6,812,789.71-	.0
7100.00 DEBT RETIREMENT	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0
TOTAL: 7000	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0
TOTAL: 1000-7999	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0

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Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	17,460,000.00	0.00	24,272,789.71	100.0	0.00	6,812,789.71-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0
TOTAL EXPENSES	(1000 - 7999)	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0

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Fund: 39 *** NOT ON FILE ***

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	45.38-	0.00	.0	0.00	0.00	.0
TOTAL: 8000	0.00	45.38-	0.00	.0	0.00	0.00	.0
7300.00 INTERFUND TRANSFERS	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 7000	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0

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Fund: 39 *** NOT ON FILE *** SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	45.38-	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	263.47	0.00	263.47	100.0	0.00	0.00	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	17,404,877.05	495,491.76	14,236,110.55	81.7	0.00	3,168,766.50	18.2
8800.00 LOCAL REVENUES	713,654.40	14,270.89	705,638.10	98.8	0.00	8,016.30	1.1
TOTAL: 8000	18,118,531.45	481,220.87	14,941,748.65	82.4	0.00	3,176,782.80	17.5
4500.00 NONINSTRUCTIONAL SUPPLIES	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
TOTAL: 4000	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	121,674.21	18,918.65	92,682.56	76.1	27,982.75	1,008.90	.8
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,000.00	0.00	1,329.20	44.3	1,670.80	0.00	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	613,572.93	18,009.74	54,204.63	8.8	48,889.32	510,478.98	83.1
5800.00 OTHER OPERATING EXP-DIST. USE	46,737.40	0.00	9,350.00	20.0	0.00	37,387.40	79.9
TOTAL: 5000	784,984.54	36,928.39	157,566.39	20.0	78,542.87	548,875.28	69.9
TOTAL: 1000-5999	786,484.54	36,928.39	158,920.17	20.2	78,689.09	548,875.28	69.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	82,075.00	0.00	6,364.65	.0	19,400.00	69,039.65	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	20,088,724.76	209,230.08	14,919,074.82	74.2	1,111,505.44	4,058,144.50	20.2
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,398,917.50	0.00	1,353,763.99	96.7	27,051.32	18,102.19	1.2
TOTAL: 6000	21,569,717.26	209,230.08	16,266,474.16	75.4	1,157,956.76	4,145,286.34	19.2
TOTAL: 1000-6999	22,356,201.80	246,158.47	16,425,394.33	73.4	1,236,645.85	4,694,161.62	20.9
7300.00 INTERFUND TRANSFERS	18,938.31	0.00	18,938.31	100.0	0.00	0.00	.0
7900.00 RESERVE FOR CONTINGENCIES	481,061.69	0.00	0.00	.0	0.00	481,061.69	100.0
TOTAL: 7000	500,000.00	0.00	18,938.31	3.7	0.00	481,061.69	96.2
TOTAL: 1000-7999	22,856,201.80	246,158.47	16,444,332.64	71.9	1,236,645.85	5,175,223.31	22.6

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	18,118,531.45	481,220.87-	14,941,748.65	82.4	0.00	3,176,782.80	17.5
TOTAL:	1000-5999	786,484.54	36,928.39	158,920.17	20.2	78,689.09	548,875.28	69.7
TOTAL:	1000-6999	22,356,201.80	246,158.47	16,425,394.33	73.4	1,236,645.85	4,694,161.62	20.9
TOTAL:	1000-7999	22,856,201.80	246,158.47	16,444,332.64	71.9	1,236,645.85	5,175,223.31	22.6
TOTAL EXPENSES	(1000 - 7999)	22,856,201.80	246,158.47	16,444,332.64	71.9	1,236,645.85	5,175,223.31	22.6

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,395,000.00	1,000.00	1,242,478.36	23.0	0.00	4,152,521.64	76.9
TOTAL: 8000	5,395,000.00	1,000.00	1,242,478.36	23.0	0.00	4,152,521.64	76.9
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,097,519.00	2,185.09	162,416.57	14.7	232,786.51	702,315.92	63.9
5400.00 INSURANCES - DISTRICT USE	68,555.00	0.00	17,951.00	26.1	0.00	50,604.00	73.8
5600.00 RENTS,LEASES&REPAIRS-DIST USE	585,000.00	11,392.01	146,808.11	25.0	353,151.95	85,039.94	14.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	150,000.00	3,026.25	60,409.40	40.2	85,870.20	3,720.40	2.4
5800.00 OTHER OPERATING EXP-DIST. USE	28,000.00	1,825.00	10,925.00	39.0	750.00	16,325.00	58.3
TOTAL: 5000	1,929,074.00	18,428.35	398,510.08	20.6	672,558.66	858,005.26	44.4
TOTAL: 1000-5999	1,994,994.00	18,428.35	398,510.08	19.9	672,558.66	923,925.26	46.3
6100.00 SITES & IMPROVEMENTS-DIST. USE	32,903,690.55	225,376.47	3,942,467.24	11.9	7,248,394.64	21,712,828.67	65.9
6200.00 BUILDINGS&IMPROVEMENT-DIST USE	247,459,462.60	919,991.81	17,946,367.54	7.2	35,581,453.27	193,931,641.79	78.3
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	8,794,801.00	0.00	2,687,118.13	30.5	1,035,924.71	5,071,758.16	57.6
TOTAL: 6000	289,157,954.15	1,145,368.28	24,575,952.91	8.4	43,865,772.62	220,716,228.62	76.3
TOTAL: 1000-6999	291,152,948.15	1,163,796.63	24,974,462.99	8.5	44,538,331.28	221,640,153.88	76.1

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
								%
TOTAL INCOME	(8000 - 8999)	5,395,000.00	1,000.00	1,242,478.36	23.0	0.00	4,152,521.64	76.9
TOTAL:	1000-5999	1,994,994.00	18,428.35	398,510.08	19.9	672,558.66	923,925.26	46.3
TOTAL:	1000-6999	291,152,948.15	1,163,796.63	24,974,462.99	8.5	44,538,331.28	221,640,153.88	76.1
TOTAL:	1000-7999	291,152,948.15	1,163,796.63	24,974,462.99	8.5	44,538,331.28	221,640,153.88	76.1
TOTAL EXPENSES	(1000 - 7999)	291,152,948.15	1,163,796.63	24,974,462.99	8.5	44,538,331.28	221,640,153.88	76.1

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	735.37	100.0	0.00	735.37-	.0
TOTAL: 8000	0.00	0.00	735.37	100.0	0.00	735.37-	.0

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Fund: 51 BOOKSTORE FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	735.37	100.0	0.00	735.37-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	0.00	16,190.92	38.5	0.00	25,809.08	61.4
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	1,487,948.00	100.0	0.00	0.00	.0
TOTAL: 8000	1,529,948.00	0.00	1,504,138.92	98.3	0.00	25,809.08	1.6
3300.00 OASDHI/FICA	65.28	7.25	43.52	66.6	0.00	21.76	33.3
3400.00 HEALTH AND WELFARE BENEFITS	461,064.55	662.15	384,586.71	83.4	0.00	76,477.84	16.5
3500.00 STATE UNEMPLOYMENT INSURANCE	52.20	5.40	32.40	62.0	0.00	19.80	37.9
3600.00 WORKERS COMPENSATION INSURANCE	158.72	0.00	158.72	100.0	0.00	0.00	.0
3900.00 OTHER BENEFITS	1,727,331.25	750.00	1,723,963.00	99.8	0.00	3,368.25	.1
TOTAL: 3000	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6
TOTAL: 1000-5999	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,529,948.00	0.00	1,504,138.92	98.3	0.00	25,809.08	1.6
TOTAL:	1000-5999	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6
TOTAL:	1000-6999	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6
TOTAL:	1000-7999	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6
TOTAL EXPENSES	(1000 - 7999)	2,188,672.00	1,424.80	2,108,784.35	96.3	0.00	79,887.65	3.6

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	0.00	632.88	52.7	0.00	567.12	47.2
TOTAL: 8000	1,200.00	0.00	632.88	52.7	0.00	567.12	47.2
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,200.00	0.00	632.88	52.7	0.00	567.12	47.2
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	632.21	106,786.14	75.0	0.00	35,433.86	24.9
8600.00 STATE REVENUES	1,851,224.00	289,708.98	1,623,442.49	87.6	0.00	227,781.51	12.3
8800.00 LOCAL REVENUES	250,916.00	17,588.04	211,416.53	84.2	0.00	39,499.47	15.7
TOTAL: 8000	2,244,360.00	307,929.23	1,941,645.16	86.5	0.00	302,714.84	13.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,067,081.00	89,701.16	1,053,867.26	98.7	0.00	13,213.74	1.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	213,766.06	14,592.43	156,395.16	73.1	0.00	57,370.90	26.8
TOTAL: 2000	1,280,847.06	104,293.59	1,210,262.42	94.4	0.00	70,584.64	5.5
3100.00 CERTIFICATED RETIREMENT	17,326.00	1,336.64	16,507.20	95.2	0.00	818.80	4.7
3200.00 CLASSIFIED RETIREMENT	90,828.63	7,717.23	89,723.55	98.7	0.00	1,105.08	1.2
3300.00 OASDHI/FICA	76,021.72	5,790.85	68,224.79	89.7	0.00	7,796.93	10.2
3400.00 HEALTH AND WELFARE BENEFITS	285,490.00	24,785.70	288,900.00	100.0	0.00	3,410.00-	.0
3500.00 STATE UNEMPLOYMENT INSURANCE	9,041.00	680.98	8,027.16	88.7	0.00	1,013.84	11.2
3600.00 WORKERS COMPENSATION INSURANCE	43,500.00	3,800.00	45,400.00	100.0	0.00	1,900.00-	.0
3900.00 OTHER BENEFITS	5,106.74	432.70	5,131.50	100.0	0.00	24.76-	.0
TOTAL: 3000	527,314.09	44,544.10	521,914.20	98.9	0.00	5,399.89	1.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	45,807.00	309.00	40,687.89	88.8	812.90	4,306.21	9.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	61,952.92	3,337.53	45,459.08	73.3	11,972.08	4,521.76	7.2
4700.00 FOOD SUPPLIES	148,963.00	5,384.05	81,746.17	54.8	37,242.91	29,973.92	20.1
TOTAL: 4000	257,322.92	9,030.58	167,893.14	65.2	50,027.89	39,401.89	15.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	700.00	3,400.00	82.9
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	100.00	6.6	0.00	1,400.00	93.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,805.00	128.06-	6,523.58	66.5	0.00	3,281.42	33.4
5800.00 OTHER OPERATING EXP-DIST. USE	142,710.37	116,307.75	118,994.78	83.3	0.00	23,715.59	16.6
TOTAL: 5000	158,615.37	116,179.69	125,618.36	79.1	700.00	32,297.01	20.3
TOTAL: 1000-5999	2,224,099.44	274,047.96	2,025,688.12	91.0	50,727.89	147,683.43	6.6
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	6,686.56	0.00	5,832.89	87.2	0.00	853.67	12.7
TOTAL: 6000	6,686.56	0.00	5,832.89	87.2	0.00	853.67	12.7
TOTAL: 1000-6999	2,230,786.00	274,047.96	2,031,521.01	91.0	50,727.89	148,537.10	6.6

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,244,360.00	307,929.23	1,941,645.16	86.5	0.00	302,714.84	13.4
TOTAL:	1000-5999	2,224,099.44	274,047.96	2,025,688.12	91.0	50,727.89	147,683.43	6.6
TOTAL:	1000-6999	2,230,786.00	274,047.96	2,031,521.01	91.0	50,727.89	148,537.10	6.6
TOTAL:	1000-7999	2,230,786.00	274,047.96	2,031,521.01	91.0	50,727.89	148,537.10	6.6
TOTAL EXPENSES	(1000 - 7999)	2,230,786.00	274,047.96	2,031,521.01	91.0	50,727.89	148,537.10	6.6

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	175.00	240,299.41	97.8	0.00	5,200.59	2.1
TOTAL: 8000	245,500.00	175.00	240,299.41	97.8	0.00	5,200.59	2.1
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	3,263.00	80,090.93	90.4	0.00	8,469.07	9.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,100.00	8,444.19	44,590.23	80.9	0.00	10,509.77	19.0
TOTAL: 2000	143,660.00	11,707.19	124,681.16	86.7	0.00	18,978.84	13.2
3200.00 CLASSIFIED RETIREMENT	9,482.00	349.37	8,338.77	87.9	0.00	1,143.23	12.0
3300.00 OASDHI/FICA	6,890.00	363.88	6,366.51	92.4	0.00	523.49	7.5
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	852.84	18,762.48	91.6	0.00	1,705.52	8.3
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	53.81	649.75	100.0	0.00	0.75-	.0
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	100.00	2,200.00	91.6	0.00	200.00	8.3
3900.00 OTHER BENEFITS	146.00	6.09	133.98	91.7	0.00	12.02	8.2
TOTAL: 3000	40,035.00	1,725.99	36,451.49	91.0	0.00	3,583.51	8.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	7,515.00	661.68	3,888.93	51.7	299.44	3,326.63	44.2
TOTAL: 4000	8,015.00	661.68	3,888.93	48.5	299.44	3,826.63	47.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	0.00	947.88	24.2	0.00	2,962.12	75.7
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	11,112.00	1,551.51	3,151.64	28.3	1,209.00	6,751.36	60.7
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2
TOTAL: 5000	23,383.00	1,551.51	4,099.52	17.5	1,409.00	17,874.48	76.4
TOTAL: 1000-5999	215,093.00	15,646.37	169,121.10	78.6	1,708.44	44,263.46	20.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	32,229.00	0.00	15,412.11	47.8	3,254.64	13,562.25	42.0
TOTAL: 6000	32,229.00	0.00	15,412.11	47.8	3,254.64	13,562.25	42.0
TOTAL: 1000-6999	247,322.00	15,646.37	184,533.21	74.6	4,963.08	57,825.71	23.3
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 1000-7999	350,762.00	15,646.37	184,533.21	52.6	4,963.08	161,265.71	45.9

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	245,500.00	175.00	240,299.41	97.8	0.00	5,200.59	2.1
TOTAL:	1000-5999	215,093.00	15,646.37	169,121.10	78.6	1,708.44	44,263.46	20.5
TOTAL:	1000-6999	247,322.00	15,646.37	184,533.21	74.6	4,963.08	57,825.71	23.3
TOTAL:	1000-7999	350,762.00	15,646.37	184,533.21	52.6	4,963.08	161,265.71	45.9
TOTAL EXPENSES	(1000 - 7999)	350,762.00	15,646.37	184,533.21	52.6	4,963.08	161,265.71	45.9

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	1,378,496.78	376,416.16-	895,454.80	64.9	0.00	483,041.98	35.0	
8900.00 OTHER FINANCING SOURCES	1,529,982.00	0.00	1,529,982.00	100.0	0.00	0.00	.0	
TOTAL: 8000	2,908,478.78	376,416.16-	2,425,436.80	83.3	0.00	483,041.98	16.6	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,323,764.74	104,044.48	1,259,502.81	95.1	0.00	64,261.93	4.8	
2300.00 NON-INSTRUCTION HOURLY CLASS.	87,737.20	3,395.27	51,604.00	58.8	0.00	36,133.20	41.1	
TOTAL: 2000	1,411,501.94	107,439.75	1,311,106.81	92.8	0.00	100,395.13	7.1	
3200.00 CLASSIFIED RETIREMENT	145,707.00	11,370.89	136,368.89	93.5	0.00	9,338.11	6.4	
3300.00 OASDHI/FICA	105,033.10	8,139.57	96,123.47	91.5	0.00	8,909.63	8.4	
3400.00 HEALTH AND WELFARE BENEFITS	204,817.45	16,306.13	191,409.36	93.4	0.00	13,408.09	6.5	
3500.00 STATE UNEMPLOYMENT INSURANCE	9,885.00	766.06	9,592.94	97.0	0.00	292.06	2.9	
3600.00 WORKERS COMPENSATION INSURANCE	23,400.00	2,000.00	23,800.00	100.0	0.00	400.00-	.0	
3900.00 OTHER BENEFITS	4,419.51	371.80	4,431.15	100.0	0.00	11.64-	.0	
TOTAL: 3000	493,262.06	38,954.45	461,725.81	93.6	0.00	31,536.25	6.3	
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	0.00	3,178.45	46.2	1,095.80	2,590.91	37.7	
TOTAL: 4000	6,865.16	0.00	3,178.45	46.2	1,095.80	2,590.91	37.7	
5100.00 PERSON&CONSULTANT SVC-DIST USE	12,000.00	0.00	5,000.00	41.6	7,000.00	0.00	.0	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	35,426.97	403.51	24,266.35	68.4	4,947.65	6,212.97	17.5	
5400.00 INSURANCES - DISTRICT USE	6,485.00	0.00	6,485.00	100.0	0.00	0.00	.0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	210,582.74	13,427.99	156,927.92	74.5	9,151.77	44,503.05	21.1	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	54,962.25	6,114.66	47,377.68	86.2	0.00	7,584.57	13.7	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	108,499.45	20,684.80	70,371.69	64.8	27,169.55	10,958.21	10.0	
5800.00 OTHER OPERATING EXP-DIST. USE	565,293.21	3,340.12	498,208.58	88.1	22,884.00	44,200.63	7.8	
TOTAL: 5000	993,249.62	43,971.08	808,637.22	81.4	71,152.97	113,459.43	11.4	
TOTAL: 1000-5999	2,904,878.78	190,365.28	2,584,648.29	88.9	72,248.77	247,981.72	8.5	

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Fund: 74 KVCR FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,908,478.78	376,416.16-	2,425,436.80	83.3	0.00	483,041.98	16.6
TOTAL:	1000-5999	2,904,878.78	190,365.28	2,584,648.29	88.9	72,248.77	247,981.72	8.5
TOTAL:	1000-6999	2,904,878.78	190,365.28	2,584,648.29	88.9	72,248.77	247,981.72	8.5
TOTAL:	1000-7999	2,904,878.78	190,365.28	2,584,648.29	88.9	72,248.77	247,981.72	8.5
TOTAL EXPENSES	(1000 - 7999)	2,904,878.78	190,365.28	2,584,648.29	88.9	72,248.77	247,981.72	8.5

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,430,681.00	0.00	501,293.18	35.0	0.00	929,387.82	64.9
TOTAL: 8000	1,430,681.00	0.00	501,293.18	35.0	0.00	929,387.82	64.9
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,051,640.00	29,363.00	121,982.40	11.5	0.00	929,657.60	88.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	32,000.00	0.00	0.00	.0	0.00	32,000.00	100.0
TOTAL: 2000	1,083,640.00	29,363.00	121,982.40	11.2	0.00	961,657.60	88.7
3200.00 CLASSIFIED RETIREMENT	117,357.00	3,143.90	13,060.66	11.1	0.00	104,296.34	88.8
3300.00 OASDHI/FICA	80,437.00	2,242.53	9,309.25	11.5	0.00	71,127.75	88.4
3400.00 HEALTH AND WELFARE BENEFITS	126,547.00	4,264.20	13,645.44	10.7	0.00	112,901.56	89.2
3500.00 STATE UNEMPLOYMENT INSURANCE	7,100.00	211.07	876.20	12.3	0.00	6,223.80	87.6
3600.00 WORKERS COMPENSATION INSURANCE	14,400.00	500.00	2,100.00	14.5	0.00	12,300.00	85.4
3900.00 OTHER BENEFITS	1,200.00	30.45	97.44	8.1	0.00	1,102.56	91.8
TOTAL: 3000	347,041.00	10,392.15	39,088.99	11.2	0.00	307,952.01	88.7
TOTAL: 1000-5999	1,430,681.00	39,755.15	161,071.39	11.2	0.00	1,269,609.61	88.7

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,430,681.00	0.00	501,293.18	35.0	0.00	929,387.82	64.9
TOTAL:	1000-5999	1,430,681.00	39,755.15	161,071.39	11.2	0.00	1,269,609.61	88.7
TOTAL:	1000-6999	1,430,681.00	39,755.15	161,071.39	11.2	0.00	1,269,609.61	88.7
TOTAL:	1000-7999	1,430,681.00	39,755.15	161,071.39	11.2	0.00	1,269,609.61	88.7
TOTAL EXPENSES	(1000 - 7999)	1,430,681.00	39,755.15	161,071.39	11.2	0.00	1,269,609.61	88.7

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Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	0.00	3,306.12	94.4	0.00	193.88	5.5
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	550,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	553,500.00	0.00	553,306.12	99.9	0.00	193.88	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	0.00	10,899.79	12.8	9,100.21	65,000.00	76.4
5400.00 INSURANCES - DISTRICT USE	500,000.00	0.00	479,236.00	95.8	0.00	20,764.00	4.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	1,050.00	96,883.31	64.5	0.00	53,116.69	35.4
TOTAL: 5000	735,000.00	1,050.00	587,019.10	79.8	9,100.21	138,880.69	18.8
TOTAL: 1000-5999	735,000.00	1,050.00	587,019.10	79.8	9,100.21	138,880.69	18.8
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	760,000.00	1,050.00	587,019.10	77.2	9,100.21	163,880.69	21.5

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,500.00	0.00	553,306.12	99.9	0.00	193.88	.0
TOTAL:	1000-5999	735,000.00	1,050.00	587,019.10	79.8	9,100.21	138,880.69	18.8
TOTAL:	1000-6999	735,000.00	1,050.00	587,019.10	79.8	9,100.21	138,880.69	18.8
TOTAL:	1000-7999	760,000.00	1,050.00	587,019.10	77.2	9,100.21	163,880.69	21.5
TOTAL EXPENSES	(1000 - 7999)	760,000.00	1,050.00	587,019.10	77.2	9,100.21	163,880.69	21.5

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	70,500.00	978,044.97	75.8	0.00	311,955.03	24.1
TOTAL: 8000	1,290,000.00	70,500.00	978,044.97	75.8	0.00	311,955.03	24.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	1,800.00	145,960.00	100.0	11,480.00	27,440.00-	.0
5400.00 INSURANCES - DISTRICT USE	120,000.00	0.00	105,076.00	87.5	0.00	14,924.00	12.4
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	33,350.28	466,113.82	57.5	997.03	342,889.15	42.3
TOTAL: 5000	1,060,000.00	35,150.28	717,149.82	67.6	12,477.03	330,373.15	31.1
TOTAL: 1000-5999	1,060,000.00	35,150.28	717,149.82	67.6	12,477.03	330,373.15	31.1
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,560,000.00	35,150.28	717,149.82	45.9	12,477.03	830,373.15	53.2

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,290,000.00	70,500.00	978,044.97	75.8	0.00	311,955.03	24.1
TOTAL:	1000-5999	1,060,000.00	35,150.28	717,149.82	67.6	12,477.03	330,373.15	31.1
TOTAL:	1000-6999	1,060,000.00	35,150.28	717,149.82	67.6	12,477.03	330,373.15	31.1
TOTAL:	1000-7999	1,560,000.00	35,150.28	717,149.82	45.9	12,477.03	830,373.15	53.2
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	35,150.28	717,149.82	45.9	12,477.03	830,373.15	53.2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,143.00	0.00	3,143.00	100.0	0.00	0.00	.0
8600.00 STATE REVENUES	1,513,680.00	768,720.66	1,033,498.66	68.2	0.00	480,181.34	31.7
8800.00 LOCAL REVENUES	836,786.59	41,290.91	744,995.25	89.0	0.00	91,791.34	10.9
TOTAL: 8000	2,353,609.59	810,011.57	1,781,636.91	75.6	0.00	571,972.68	24.3
1100.00 CONTRACT CLASSROOM INST.	10,262,676.80	3,324.58	10,255,807.98	99.9	0.00	6,868.82	.0
1200.00 CONTRACT CERT. ADMINISTRATORS	3,454,933.30	248,631.26	3,352,535.53	97.0	0.00	102,397.77	2.9
1300.00 INSTRUCTORS DAY/HOURLY	5,907,306.02	577,250.41	5,821,238.34	98.5	0.00	86,067.68	1.4
1400.00 NON-INSTRUCTION HOURLY CERT.	346,264.68	28,019.14	247,122.54	71.3	0.00	99,142.14	28.6
TOTAL: 1000	19,971,180.80	857,225.39	19,676,704.39	98.5	0.00	294,476.41	1.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,135,081.34	430,621.38	5,545,926.61	90.3	0.00	589,154.73	9.6
2200.00 INSTRUCTIONAL AIDS	791,050.25	66,521.44	763,692.45	96.5	0.00	27,357.80	3.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	199,209.37	26,351.25	125,854.52	63.1	0.00	73,354.85	36.8
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	401,298.48	22,181.08	248,960.61	62.0	0.00	152,337.87	37.9
TOTAL: 2000	7,526,639.44	545,675.15	6,684,434.19	88.8	0.00	842,205.25	11.1
3100.00 CERTIFICATED RETIREMENT	1,366,327.17	48,448.55	1,402,613.55	100.0	0.00	36,286.38-	.0
3200.00 CLASSIFIED RETIREMENT	855,217.43	62,776.49	702,303.30	82.1	0.00	152,914.13	17.8
3300.00 OASDHI/FICA	929,085.08	58,909.92	824,273.96	88.7	0.00	104,811.12	11.2
3400.00 HEALTH AND WELFARE BENEFITS	2,861,458.67	227,245.75	2,648,457.48	92.5	0.00	213,001.19	7.4
3500.00 STATE UNEMPLOYMENT INSURANCE	206,005.52	12,654.43	190,750.64	92.5	0.00	15,254.88	7.4
3600.00 WORKERS COMPENSATION INSURANCE	387,229.87	30,702.00	360,761.32	93.1	0.00	26,468.55	6.8
3900.00 OTHER BENEFITS	103,673.37	9,327.11	107,553.83	100.0	0.00	3,880.46-	.0
TOTAL: 3000	6,708,997.11	450,064.25	6,236,714.08	92.9	0.00	472,283.03	7.0
4100.00 TEXTBOOKS	6,500.00	0.00	5,403.33	83.1	886.34	210.33	3.2
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	49,586.27	209.36	44,729.87	90.2	267.30	4,589.10	9.2
4300.00 INSTRUCTIONAL SUPPLIES	182,984.03	43,059.24-	103,725.05	56.6	13,544.39	65,714.59	35.9
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,309.81	26.48	4,358.42	42.2	1,127.50	4,823.89	46.7
4500.00 NONINSTRUCTIONAL SUPPLIES	394,955.42	8,696.75	267,396.03	67.7	70,230.00	57,329.39	14.5
4700.00 FOOD SUPPLIES	32,505.45	2,692.01	30,012.77	92.3	2,492.68	0.00	.0
TOTAL: 4000	676,840.98	31,434.64-	455,625.47	67.3	88,548.21	132,667.30	19.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	723,729.20	3,545.18	164,511.99	22.7	468,874.50	90,342.71	12.4
5200.00 TRAVEL & CONFERENCE EXPENSES	70,982.57	2,952.03	38,574.36	54.3	2,306.17	30,102.04	42.4
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	45,094.31	83.76	32,729.67	72.5	2,376.71	9,987.93	22.1
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,754,052.08	32,732.48	1,536,738.20	87.6	86,505.52	130,808.36	7.4
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	618,051.83	51,360.54	340,606.52	55.1	168,099.33	109,345.98	17.6
5800.00 OTHER OPERATING EXP-DIST. USE	345,228.19	156,843.65-	66,071.77-	.0	5,256.43	406,043.53	100.0
TOTAL: 5000	3,557,738.18	66,169.66-	2,047,088.97	57.5	733,418.66	777,230.55	21.8
TOTAL: 1000-5999	38,441,396.51	1,755,360.49	35,100,567.10	91.3	821,966.87	2,518,862.54	6.5

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	71,426.36	6,787.84	59,624.04	83.4	1,699.66	10,102.66	14.1
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	151,089.78	30,468.21	89,714.30	59.3	24,024.11	37,351.37	24.7
TOTAL: 6000	222,516.14	37,256.05	149,338.34	67.1	25,723.77	47,454.03	21.3
TOTAL: 1000-6999	38,663,912.65	1,792,616.54	35,249,905.44	91.1	847,690.64	2,566,316.57	6.6
7600.00 OTHER STUDENT AID	2,137.14	2,137.14	2,218.14	100.0	0.00	81.00-	.0
TOTAL: 7000	2,137.14	2,137.14	2,218.14	100.0	0.00	81.00-	.0
TOTAL: 1000-7999	38,666,049.79	1,794,753.68	35,252,123.58	91.1	847,690.64	2,566,235.57	6.6

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,353,609.59	810,011.57	1,781,636.91	75.6	0.00	571,972.68	24.3
TOTAL:	1000-5999	38,441,396.51	1,755,360.49	35,100,567.10	91.3	821,966.87	2,518,862.54	6.5
TOTAL:	1000-6999	38,663,912.65	1,792,616.54	35,249,905.44	91.1	847,690.64	2,566,316.57	6.6
TOTAL:	1000-7999	38,666,049.79	1,794,753.68	35,252,123.58	91.1	847,690.64	2,566,235.57	6.6
TOTAL EXPENSES	(1000 - 7999)	38,666,049.79	1,794,753.68	35,252,123.58	91.1	847,690.64	2,566,235.57	6.6

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0
TOTAL: 5000	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0
TOTAL: 1000-5999	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0
TOTAL:	1000-6999	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0
TOTAL:	1000-7999	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	12,451.02	64.5	6,845.02	0.00	.0

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	0.00	14,939.14	48.7	0.00	15,690.86	51.2
TOTAL: 8000	30,630.00	0.00	14,939.14	48.7	0.00	15,690.86	51.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	10,125.00	47.9	0.00	11,005.00	52.0
TOTAL: 2000	21,130.00	0.00	10,125.00	47.9	0.00	11,005.00	52.0
3300.00 OASDHI/FICA	1,616.00	0.00	525.72	32.5	0.00	1,090.28	67.4
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	0.00	71.10	46.7	0.00	80.90	53.2
TOTAL: 3000	1,768.00	0.00	596.82	33.7	0.00	1,171.18	66.2
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	708.75	708.75	35.4	0.00	1,291.25	64.5
TOTAL: 5000	2,000.00	708.75	708.75	35.4	0.00	1,291.25	64.5
TOTAL: 1000-5999	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0
7900.00 RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 7000	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	30,630.00	0.00	14,939.14	48.7	0.00	15,690.86	51.2
TOTAL:	1000-5999	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0
TOTAL:	1000-6999	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0
TOTAL:	1000-7999	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0
TOTAL EXPENSES	(1000 - 7999)	24,898.00	708.75	11,430.57	45.9	0.00	13,467.43	54.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	1,484.00	0.00	1,484.00	100.0	0.00	0.00	.0
8600.00 STATE REVENUES	860,228.00	325,921.99	654,435.99	76.0	0.00	205,792.01	23.9
8800.00 LOCAL REVENUES	554,035.00	10,409.19	449,010.79	81.0	0.00	105,024.21	18.9
8900.00 OTHER FINANCING SOURCES	1,896.21	0.00	4,187.02	100.0	0.00	2,290.81-	.0
TOTAL: 8000	1,417,643.21	336,331.18	1,109,117.80	78.2	0.00	308,525.41	21.7
1100.00 CONTRACT CLASSROOM INST.	4,437,430.00	52,266.42	4,437,399.84	99.9	0.00	30.16	.0
1200.00 CONTRACT CERT. ADMINISTRATORS	2,682,608.00	206,956.38	2,517,251.57	93.8	0.00	165,356.43	6.1
1300.00 INSTRUCTORS DAY/HOURLY	2,045,337.00	212,575.02	2,253,933.20	100.0	40,093.36	248,689.56-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	150,477.00	7,904.06	140,312.62	93.2	0.00	10,164.38	6.7
TOTAL: 1000	9,315,852.00	479,701.88	9,348,897.23	100.0	40,093.36	73,138.59-	.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,140,605.76	267,294.31	3,151,435.01	100.0	0.00	10,829.25-	.0
2200.00 INSTRUCTIONAL AIDS	527,172.50	35,640.68	489,965.26	92.9	0.00	37,207.24	7.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	140,929.50	20,773.99	41,006.07	29.0	0.00	99,923.43	70.9
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	328,042.50	28,080.00	273,189.25	83.2	0.00	54,853.25	16.7
TOTAL: 2000	4,136,750.26	351,788.98	3,955,595.59	95.6	0.00	181,154.67	4.3
3100.00 CERTIFICATED RETIREMENT	700,028.00	32,512.55	688,737.32	98.3	0.00	11,290.68	1.6
3200.00 CLASSIFIED RETIREMENT	506,496.00	35,870.84	440,284.77	86.9	0.00	66,211.23	13.0
3300.00 OASDHI/FICA	456,410.00	31,095.85	439,142.76	96.2	0.00	17,267.24	3.7
3400.00 HEALTH AND WELFARE BENEFITS	1,429,136.00	114,685.87	1,362,860.83	95.3	0.00	66,275.17	4.6
3500.00 STATE UNEMPLOYMENT INSURANCE	95,293.00	8,227.36	97,431.90	100.0	0.00	2,138.90-	.0
3600.00 WORKERS COMPENSATION INSURANCE	187,664.00	16,027.50	189,227.70	100.0	0.00	1,563.70-	.0
3900.00 OTHER BENEFITS	53,134.00	4,415.21	53,244.79	100.0	0.00	110.79-	.0
TOTAL: 3000	3,428,161.00	242,835.18	3,270,930.07	95.4	0.00	157,230.93	4.5
4100.00 TEXTBOOKS	198.03	0.00	199.56	100.0	0.00	1.53-	.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	34,404.37	16,665.85-	889.66	2.5	0.00	33,514.71	97.4
4300.00 INSTRUCTIONAL SUPPLIES	48,903.97	8,230.79-	36,004.45	73.6	1,306.74	11,592.78	23.7
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,423.90	0.00	923.17	64.8	0.00	500.73	35.1
4500.00 NONINSTRUCTIONAL SUPPLIES	186,277.80	1,956.43	127,181.26	68.2	29,016.19	30,080.35	16.1
TOTAL: 4000	271,208.07	22,940.21-	165,198.10	60.9	30,322.93	75,687.04	27.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	91,867.00	47,313.37-	24,973.59	27.1	7,001.25	59,892.16	65.1
5200.00 TRAVEL & CONFERENCE EXPENSES	34,153.04	2,526.84	26,511.37	77.6	1,219.85	6,421.82	18.8
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,655.00	238.52	34,124.71	67.3	3,325.25	13,205.04	26.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	24,153.50	864,554.66	84.3	141,210.86	18,928.48	1.8
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	402,115.66	16,200.13	219,187.87	54.5	148,973.93	33,953.86	8.4
5800.00 OTHER OPERATING EXP-DIST. USE	376,507.40	708.11-	42,537.33	11.2	8,728.33	325,241.74	86.3
TOTAL: 5000	1,979,992.10	4,902.49-	1,211,889.53	61.2	310,459.47	457,643.10	23.1
TOTAL: 1000-5999	19,131,963.43	1,046,483.34	17,952,510.52	93.8	380,875.76	798,577.15	4.1
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,750.00	50.00	50.00	2.8	1,700.00	0.00	.0

BDX110
 CHC UNRESTRICTED
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BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	1,360.00	68.0	0.00	640.00	32.0
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	7,421.61-	0.00	.0	0.00	19,365.00	100.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	14,718.78	0.00	7,262.46	49.3	0.00	7,456.32	50.6
TOTAL: 6000	37,833.78	7,371.61-	8,672.46	22.9	1,700.00	27,461.32	72.5
TOTAL: 1000-6999	19,169,797.21	1,039,111.73	17,961,182.98	93.6	382,575.76	826,038.47	4.3

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,417,643.21	336,331.18	1,109,117.80	78.2	0.00	308,525.41	21.7
TOTAL:	1000-5999	19,131,963.43	1,046,483.34	17,952,510.52	93.8	380,875.76	798,577.15	4.1
TOTAL:	1000-6999	19,169,797.21	1,039,111.73	17,961,182.98	93.6	382,575.76	826,038.47	4.3
TOTAL:	1000-7999	19,169,797.21	1,039,111.73	17,961,182.98	93.6	382,575.76	826,038.47	4.3
TOTAL EXPENSES	(1000 - 7999)	19,169,797.21	1,039,111.73	17,961,182.98	93.6	382,575.76	826,038.47	4.3

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	10,366.68	99.9	0.00	0.32	.0
TOTAL: 8000	10,367.00	863.89	10,366.68	99.9	0.00	0.32	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	10,399.80	10,399.80	96.4	378.37	0.00	.0
TOTAL: 5000	10,778.17	10,399.80	10,399.80	96.4	378.37	0.00	.0
TOTAL: 1000-5999	10,778.17	10,399.80	10,399.80	96.4	378.37	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 1000-6999	21,145.17	10,399.80	10,399.80	49.1	378.37	10,367.00	49.0

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	10,367.00	863.89	10,366.68	99.9	0.00	0.32	.0
TOTAL:	1000-5999	10,778.17	10,399.80	10,399.80	96.4	378.37	0.00	.0
TOTAL:	1000-6999	21,145.17	10,399.80	10,399.80	49.1	378.37	10,367.00	49.0
TOTAL:	1000-7999	21,145.17	10,399.80	10,399.80	49.1	378.37	10,367.00	49.0
TOTAL EXPENSES	(1000 - 7999)	21,145.17	10,399.80	10,399.80	49.1	378.37	10,367.00	49.0

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Fund: 51 BOOKSTORE FUND

=====								
SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%	
=====								
8800.00 LOCAL REVENUES	0.00	0.00	735.37	100.0	0.00	735.37-	.0	
TOTAL: 8000	0.00	0.00	735.37	100.0	0.00	735.37-	.0	

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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	735.37	100.0	0.00	735.37-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	0.00	3,104.41	53.5	0.00	2,695.59	46.4
TOTAL: 8000	5,800.00	0.00	3,104.41	53.5	0.00	2,695.59	46.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	0.00	2,475.00	55.0	0.00	2,025.00	45.0
TOTAL: 2000	4,500.00	0.00	2,475.00	55.0	0.00	2,025.00	45.0
3300.00 OASDHI/FICA	344.00	0.00	187.07	54.3	0.00	156.93	45.6
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	17.61	55.0	0.00	14.39	44.9
TOTAL: 3000	376.00	0.00	204.68	54.4	0.00	171.32	45.5
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1

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 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,800.00	0.00	3,104.41	53.5	0.00	2,695.59	46.4
TOTAL:	1000-5999	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL:	1000-6999	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL:	1000-7999	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL EXPENSES	(1000 - 7999)	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 21, 2011
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from May 28, 2011 to June 30, 2011 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

Purchase Order Board Report

6/30/2011

PO#	Vendor#	Vendor Name	PO Board Description	Amount
113716	00423	SBVC FOOD SERVICES	Refreshments	\$ 405.89
113717	34597	BREWSTER ELECTRIC INC	Building Improvements	\$ 19,800.00
113718	34596	DALKE & SONS CONSTRUCTION INC	Building Improvements	\$ 21,100.00
113719	34332	FLOWERS, SANDRA	Conference	\$ 249.53
113720	34633	LOPEZ, ALMA	Conference	\$ 243.53
113721	17245	NELSON, WILLENE D	Conference	\$ 790.16
113722	34209	BOYS & GIRLS CLUB	Advertising	\$ 500.00
113723	32517	US BANK CORPORATE PMT SYSTEMS	Advertising	\$ 85.02
113724	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 50.00
113725	32517	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 102.81
113726	21037	WINNELSON COMPANY	Capital Equipment	\$ 3,755.05
113727	31151	FUJIFILM GRAPHIC SYSTEMS USA	Non-instructional Supplies	\$ 716.28
113728	31227	ENVIRONMENTAL MANAGEMENT TECH	Site Improvements	\$ 1,997.52
113729	33470	CHANG, ANDREW	Software	\$ 97.00
113730	34524	BROWN, CARRISSA	Student Financial Aid	\$ 63.00
113731	33923	CASTENADA, CYNTHIA	Student Financial Aid	\$ 63.00
113732	34636	DEFRANCO, ALLISON	Student Financial Aid	\$ 294.00
113733	34522	FOLEY, BRITTNEY	Student Financial Aid	\$ 63.00
113734	33391	GARCIA, LA'RENA	Student Financial Aid	\$ 63.00
113735	34637	HOLTEGAARD, ALISA	Student Financial Aid	\$ 525.00
113736	33933	MALONEY, KEVIN	Student Financial Aid	\$ 126.00
113737	33547	LEONARD, CANDACE	Student Financial Aid	\$ 126.00
113738	34638	PRUEHS, SHEILA	Student Financial Aid	\$ 273.00
113739	34639	SHIMIZU, NATHAN	Student Financial Aid	\$ 252.00
113740	33401	OSUNA, DAWN	Student Financial Aid	\$ 63.00
113741	21401	DATAMAX ONEIL PRINTER SUPPLIES	Non-instructional Supplies	\$ 484.89
113742	34030	LAW ENFORCEMENT MEDICAL	Outside Services	\$ 300.00
113743	00119	CHC BOOKSTORE	Other Student Aid	\$ 680.00
113744	00119	CHC BOOKSTORE	Other Student Aid	\$ 4,455.27
113745	33929	JUDY LEMM CONSULTING	Independent Contractor	\$ 825.00
113746	33092	PEREZ, AMALIA	Refreshments	\$ 176.40
Total Encumbrances:				<u><u>\$ 58,725.35</u></u>

Total Purchase Orders: 31

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: July 21, 2011
SUBJECT: District Audit Mid-Year Update

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The auditing firm, Eadie & Payne, LLP conducted the yearly District-wide independent audit for the period ending June 30, 2010. To date, the following progress has been made on the findings of that audit.

<u>Finding</u>	<u>Steps Taken</u>	<u>Responsible Party</u>
10-1	<p>Student Accounts Receivable -- <i>Students are enrolling in courses and not paying enrollment fees and tuition costs.</i></p> <ul style="list-style-type: none">▪ Reviewed existing account balances▪ Write off all balances prior to Spring 2009 due to uncollectibility▪ Monitor additions to AR balances per semester▪ Explore collection options for remaining balances	Auditor/Fiscal Svcs Fiscal Svcs A&R/Auditor Auditor/ Fiscal Svcs
10-2	<p>California Work Opportunities and Responsibilities to Kids (CalWORKs)- <i>- The District underreported students served and apportionment may be affected.</i></p> <ul style="list-style-type: none">▪ Ensure students are reported through the MIS process▪ Auditor has verified that the students have been reported for the current fiscal year	DETS Auditor
10-3	<p>Child Development Program, Contract CSPP-9421 -- <i>Auditors unable to substantiate days of enrollment for the first quarter.</i></p> <ul style="list-style-type: none">▪ Internal Auditor is reviewing the documentation and the monthly schedule to ensure that appropriate documentation is maintained in order to meet the requirements of the grant	

<u>Finding</u>	<u>Steps Taken</u>	<u>Responsible Party</u>
10-4	Residency Determination for Credit Courses -- <i>FTES were overstated.</i>	
	<ul style="list-style-type: none"> ▪ Steps have been taken at both campuses to ensure that proper residency documentation is obtained and maintained ▪ An internal review process has been implemented to sample this area at minimum, annually, to ensure the District is in compliance ▪ The current fiscal year audit (2010/11) has completed testing for this area with no exceptions noted 	A&R Auditor
10-5	State General Apportionment -- <i>The District is not in compliance with State regulations to maintain supporting documentation.</i>	
	<ul style="list-style-type: none"> ▪ Auditor is ensuring through reviewing the PAR (positive attendance report) that positive attendance rosters are obtained and through a sample - retained 	Auditor

ANALYSIS

Each year the District undergoes an independent audit, after which Eadie & Payne compiles a written report detailing SBCCD's financial statements. This report reflects an unqualified opinion of District finances, which is the highest reporting standard.

The District has made progress in addressing the findings of the June 2010 audit.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 21, 2011

SUBJECT: MOU – CTA Health & Welfare Benefits

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District & Association met and the parties entered into a MOU on June 28, 2011 for Health & Welfare Benefits for Fiscal Year 2010-2011.

ANALYSIS

The District and the Association agreed to the Fiscal Year 2010-2011 benefit plan adjustments.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the San Bernardino Community College District Teachers Association (hereinafter "Association") and the San Bernardino Community College District (hereinafter, the "District").

ARTICLE 11 – HEALTH AND WELFARE BENEFITS

1. The District shall fully fund the least expensive benefits package for each unit member. (HMO w/Delta Care; \$10 OV, 100% Hospital, \$50 Emergency, \$5, \$15, \$30, 20% Pharmacy)
2. Individual unit members shall have the option to select other health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans.
3. The benefit cap shall be increased from \$8700.00 to \$10,522.92.
4. When an employee chooses to opt-out of the medical benefits only and does so in accordance with the conditions established in the 2010-2011 pilot, the dollar savings realized by the District shall go into the General Fund to help fund future District benefit increases.

This Agreement shall be in effect from the date signed through the 2011-2012 academic year. The District and Association agree to meet to negotiate the medical benefit cap and augmentation for each unit member not later than October 1, 2011.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the Health and Welfare Benefits for 2011-12.

This Agreement is made and entered into this 28 day of June, 2011.

For the District

For the Association



Bruce Baron, Chancellor
San Bernardino Community College District



Edward Gomez, President
SBCCDTA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 21, 2011
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Rocio Delgado
Patrice Hollis (3)
Mary Smith (2)
Mary Valdemar

CHC

Michael Bedoya
Sharen Chavira
Kristi Simonson
Keith Wurtz