

Minutes of the Meeting  
Of the  
**BOARD OF DIRECTORS ANNUAL METING**  
**Crafton Hills College Foundation**

DATE: September 20, 2007

LOCATION: Crafton Center

PRESIDING: Donald Nydam, President

ATTENDANCE: Present: Daniel Bahner                      Kimmi Grulke  
   Lynn Baldi    Gloria Harrison  
   Cheryl Bardowell                                      Charlie Ng  
   Judi Battey    Don Nydam  
   Win Carl    Ray Quinto  
   Cheryl Cox    David Raley  
   Donna Ferracone                                      Claire Marie Teeters  
   Patrick Fite    Gene Wood

Absent: Gordon Clopine  
   Patrick Fite  
   James Ramos  
   Betty Jo Wood

Guests: Ericka Paddock

**1. Call to Order**

The meeting was called to order by president Nydam at 7:05 a.m.

Mr. Nydam began the meeting by thanking Mr. Raley for his service as CHC Foundation President.

**2. Minutes of the Meeting**

**IT WAS MOVED** by Ms. Teeters, seconded by Ms. Ferracone, and unanimously carried to approve the minutes of the June 14, 2007 meeting.

**3. Secretary's Report - Harrison**

(a) Introductions – Ms. Harrison introduced Arcadio Torres, CHC Student Senate President.

(b) Gifts to the College – Ms. Harrison presented the report for gifts for the last quarter.

(c) Potential Board Members

Ms. Harrison asked the board to consider electing Marie Alonzo as a member of the CHC Foundation Board. Ms. Alonzo chairs the board of the Arrowhead Credit Union and is a Trustee for the San Bernardino Community College District.

**IT WAS MOVED** by Ms. Harrison, seconded by Ms. Baldi, and unanimously carried to elect Ms. Alonzo as a CHC Foundation Board member for a three-year term.

Ms. Harrison also asked that the board consider electing Mick Gallagher as a member of the CHC Foundation Board. Mr. Gallagher is a business owner in Redlands and a member of the Redlands City Council.

**IT WAS MOVED** by Ms. Harrison, seconded by Mr. Raley, and unanimously carried to elect Mr. Gallagher as CHC Foundation Board member for a three-year term.

**IT WAS MOVED** by Mr. Carl, seconded by Ms. Grulke, and unanimously carried to confer Director Emeritus status on Carleton Lockwood, Jr.

4. Chief Financial Officer's Report – Carl

- (a) Balance Sheet Previous Year Comparison – presented by Mr. Carl
- (b) Financial Recap – presented by Mr. Carl
- (c) Audit Update - Mr. Carl reported that the audit is just about complete and will be presented by the auditors at the December board meeting.
- (d) Investment Advisor Update - Mr. Carl reported that one person declined to be interviewed.

5. Resource Director's Report

(a) Planning Study

Ms. Bardowell distributed the Planning Study Report prepared by Capital Venture.

(b) Alumni Program

Ms. Harrison reported that Brittnee Quintanar, CHC Research Assistant, has been hired to work on alumni development. Ms. Quintanar previously held a one-half time position and her contract has been increased to 100% for the additional duties.

**(c) Annual Report Update**

Mr. Fite reported that the Foundation's Annual Report won't be completed until January so that the audit can be included in the report.

**6. Other**

On behalf of the CHC Student Senate, Ms. Paddock thanked the Foundation for supporting the mural project.

**7. Adjournment**