



## BOARD NOMINATING PROCESS

1. Identify Board Candidates and assemble a Board Prospect List. Candidates will be nominated by existing Board members, staff, donors, volunteers, and others
2. Executive Committee will review candidates who will be evaluated against the Board Criteria Matrix
3. Cultivation and recruitment strategy will be prepared for top candidates. Suggested activities will include:
  - a. Meeting with College President and Director of Development
  - b. Meeting with Foundation President or other Board members as appropriate
  - c. Invitation to events
4. Upon a decision to make a formal invitation to consider Board membership, Director of Development will schedule a meeting to present and review the Board Qualifications and Responsibilities.
5. Request Information from Candidate
  - a. Board Member Questionnaire
  - b. Verbal agreement of willingness and ability to meet expectations
6. Present to Board for election
7. New members are invited to the following full board meeting