Crafton Hills College **Professional Development Minutes**	**Date:** November 1, 2013 **Time: 12:00 – 1:00 p.m.** **Location: CL-218**

The mission of the Crafton Hills College Professional Development Committee (PDC) is to provide and support professional development activities and opportunities for all staff to acquire the knowledge and skills to better serve students and the community.

Educational Master Plan Strategic Directions

1. Student Access and Success Student success in courses and programs is the top institutional priority. The quality and quantity of programs and services are sufficient to assure students the opportunity for success at CHC.	**2. Inclusiveness** The college and its structures and processes are characterized by inclusiveness, openness to input, and respect for diverse opinions among individual students, employees, groups, and organizations.
3. Best Practices for Teaching and Learning Innovative and effective practices are used throughout the college to facilitate authentic learning. Learning how to learn empowers students and employees to succeed.	**4. Enrollment Management** Enrollment management is an ongoing information-driven process of balancing student and community needs with available funding and facilities.
5. Community Value The college identifies and serves key community needs and promotes itself as a community asset. The community values the college's contributions, and views the college as a community asset. The college is actively engaged in the surrounding community.	**6. Effective, Efficient and Transparent Processes** All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined, and characterized by effective communication among all applicable parties.
7. Organizational Development The college continuously improves as an organization through: 1) The development of faculty, staff, managers, and students; 2) Managing change; 3) Capacity enhancement; 4) Adherence to high standards; 5) Application of research findings; and 6) Recruitment and hiring of high-quality employees.	**8. Effective Resource Use and Development** Existing resources are effectively maintained and used. The college actively seeks, advocates for, and acquires additional resources including, but not limited to, funding, personnel, facilities, technology, and other infrastructure.

Members –

___ Breanna Andrews	___ Luis Mondragon	_X_ Tina Gimple
_X_ Elizabeth Langenfeld	_X_ Karen Childers	___ Sam Truong
___ Daniel Bahner	_X_ Kristin Overturf	___ Rick Hogrefe (co-chair)
_X_ Lynn Lowe	___ Robert Crise	_X_ Jim Urbanovich
_X_ Robert Brown (co-chair)	___ Karen Peterson (co-chair)	_x_ Marina Kozanova

Guests: Rania Hamdy "Professional & Organizational Development Program Coordinator" from SBVC

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting To Order	12:00pm	
Approval of Minutes (Oct. 18, 2013)	**Approved by consensus**	
Profession Development Survey Handouts (Rick Hogrefe)	Rick's Nov. 4 workshop was postponed until Nov. 25th	
New Business: 1. Outlining & Organizing Spring 2014 Workshop Topics/Events	Robert collected topics from members and arranged them on one document in the following categories: (1) Content Area; (2) Instructional Development: (3) Career/Personal Development; (4) Leadership Development; (5) Organizational Development After narrowing down topics based on variety, balance, etc., the members settled on the following topics (see attachment: Workshop Grid)	

Other Issues/Concerns/ Announcements		
Adjourn	Meeting Adjourned at 1:00pm	**Next Meeting:** Friday Nov. 15, 2013 12:00pm – 1:00pm CL 218

Mission Statement	Vision Statement	Institutional Values
To advance the education and success of students in a quality learning environment.	To be the premier community college for public safety and health services careers and transfer preparation.	creativity, inclusiveness, excellence, and learning-centeredness.