

**CHC Professional Development Committee  
Meeting Minutes  
Friday October 26, 2012  
Room LRC-135**



---

**Members Present:**

Daniel Bahner, Robert Brown, Karen Childers, Robert Crise, Kristen Overturf, Karen Peterson, Jeff Schmidt

**Members Absent:**

Rick Hogrefe

**Guests:**

Breanna Andrews, Larry Cook, Luis Mondragon

**1. Minutes: October 5, 2012**

No minutes were provided from the previous meeting.

**2. Discussion of Professional Development Plans for PD Funding**

Breanna Andrews and Larry Cook presented plans for use of PD funding. Breanna plans on attending a conference in July; however, prior to her conference attendance, she plans on coordinating campus events that bring awareness to deaf culture and the deaf studies program. Larry Cook will attend the Community College Facility Coalition conference in Sacramento in November. Larry presented further information about the conference, including highlights of session topics.

**3. Reports from NCSPOD**

The committee heard reports from Daniel, Karen, Kristin, and Robert about the sessions they attended at the NCSPOD annual conference in Washington DC. Among the highlights were sessions on strategic planning for professional development committees, encapsulating PD efforts through the creation of program guides, tips on improving PD efforts at little or no cost, establishing ways to develop campus leaders internally, and creating a professional development strategic plan.

**4. Funding Requests**

Robert McAtee – Approved for \$500 to attend the Veterans Summit in Redwood City, CA on December 6-7, 2012.

Frances Southerland – Approved for \$125 to attend the California Community Colleges Matriculation Professionals Association (CCCPA) Conference in Los Angeles, CA on November 14, 2012.

**5. Other Issues**

Members discussed and confirmed dates, times, and room numbers for PD workshops for the remainder of the semester. Continued discussion will take place in future meetings regarding planning the PD calendar for spring 2013.

Next Meeting: Friday December 7, 2012 11:00am – 12:00pm