

**Professional Development Committee**

**October 7, 2011**

**Agenda**

\_\_\_ Robert Brown      \_\_\_ Joe Cabrales      \_\_\_ Karen Childers      \_\_\_ Robert Crise

\_\_\_ Raju Hegde      \_\_\_ Elizabeth Mealey      \_\_\_ Karen Peterson      \_\_\_ Ted Phillips      \_\_\_ Jeff Schmidt

1. Professional Development Plan
2. Funding Request: Lisa Shimeld

---

Funding Requests – Approval Criteria:

The activity should...

1. Enhance job performance
2. Contribute to student success
3. Be of high quality
4. Result in some report to the college community
5. Demonstrate a clear focus on technology (technology requests only)

❖ Funding Parameters:

- We will cover registration, hotel, and airfare
- We do not pay for mileage or meals

❖ Allocation Limitations

*Maximum of two participants unless the department/are can justify more*

*Maximum per year per full-time faculty/staff/manager is \$500*

*Maximum per year per part-time faculty is \$250*

---

**Next Meeting: Friday, October 21, 11:00-12:00**