

Item 18

Distributed Education Methods

(Use the attached forms or download from Curriculum Website)

Distributed Education Course Content Delivery Proposal

Name _____

Discipline _____

Course _____

Address each of the following 8 items

1. Need/Justification

What is the intent in offering the course by distance education?
Please describe the rationale for placing this course online.

How will learning be enhanced by the use of distance education technology?
Provide a description of how online delivery will improve the learning process.

2. Methods of Instruction: Instructor-Student Contact

Please indicate type and number of instructor-student contacts per semester and why you feel this will be effective. *(use ranges in applicable areas)*

Virtual

Individual e-mail _____ Listserve _____

Chat rooms _____ Bulletin Board _____

FAQ's _____ Other _____

In Person

Telephone contacts _____ Orientation sessions _____

Group meetings _____ Review session _____

Other (describe) _____

Describe the instructor/student interactions and explain how those interactions will promote 'effective regular contact' during the course.

Provide information about the kinds of communication (email, chat, phone, etc.) and how those modalities will be used. For example, five on-campus meetings or weekly email messages.

Describe how you will identify and respond to students experiencing difficulty.
Describe both online and offline strategies.

Please indicate hours for content delivery and interaction, and the approximate hours anticipated for student activities.

Describe the time estimates for student activities (newsgroup activity, mandatory in-person meetings, interactive CD use, etc.).

3. Assignments

Please describe student assignments.

Describe in same manner as #16 of traditional curriculum outlines.

4. Methods of Evaluation

How will evaluation will be conducted (Online, in-person, etc.)

Describe in same manner as #16 of traditional curriculum outlines

5. Instructional Materials and Resources

Please describe how you will provide students with access to instructional materials and resources.

Describe the methods and resources available to students both online and offline.

6. Additional Resources

Are additional resources/or secretarial support needed or anticipated to teach by distance learning? If yes, describe.

Please be specific if answering yes.

7. Technical Support

A completed Technical Support for Distributed Learning form is attached

Yes _____

No _____

Remember to have Technical Support person sign cover form.

8. Accommodations for Students with Disabilities

Have you contacted and cleared your online materials with the Assistive Technology Specialist?

Yes _____

No _____

Remember to have Assistive Technology Specialist sign cover form.