

## Six-year Review Criteria

You may want to print this document, the current course outline of record (see [How to Print a Course Outline](#)) and the [Six-Year Review Course Revision Proposal Instructions](#) as references.

Please use the criteria below in your assessment of the course.

### Criteria

1. Is the course content current?
2. Does the catalog description still accurately describe course content? Does it include intended audience?
3. Are the prerequisite/co-requisite/advisory statements still appropriate?
4. Are all assignments still relevant? (Appropriate Readings, Writing Assignments, Appropriate Assignments that Demonstrate Critical Thinking, Outside Assignments)
5. Do the required texts have accurate citations and are the publications dates no older than 5 years? ([exceptions are allowable under certain circumstances, such as if the only text available is an edition more than five years old or where pamphlets on government regulations that haven't changed are older.](#))

For additional information contact your curriculum committee chair. Follow the six-year review course revision proposal instructions. Even if the course changes are minor or no changes are made, a course revision proposal must be launched and complete the approval process in order to be officially recorded as a "Six-Year Review".